

FNQ RRTG Technical Committee

Minutes

Meeting No	146
Meeting Name	FNQ RRTG Technical Committee Meeting
Date	12 August 2026 & 17 August 2026
Time	10:00am / 1:30pm
Venue	Disaster Coordination Centre, 11 Flying Fish Point Road, Innisfail, Cassowary Coast Regional Council / Online

Representatives

Name	Organisation
Travis Mitchell (Chair)	Cairns Regional Council
Luke McAvoy	Cassowary Coast Regional Council
Dan Dixon	Croydon Shire Council
Kiani Berzinski	Douglas Shire Council
Kael Whitnell	Mareeba Shire Council
Brendan Slattery <i>via teleconference</i>	Tablelands Regional Council
Nick Lennon <i>via teleconference</i>	Wujal Wujal Aboriginal Shire Council
Graeme Cowell	DTMR – Far North District
Amanda Hancock	Technical Coordinator, FNQROC

Observers

Name	Organisation
Nikita Taifalos	Cassowary Coast Regional Council
Steve Carr	Douglas Shire Council
Natalee Jennings	DTMR - LG Partnerships Team

Apologies

Name	Organisation
Adam Hagy	Cook Shire Council

Nicholas Hook	Cook Shire Council
Alan Clark	Etheridge Shire Council
Sam Bann	Yarrabah Aboriginal Shire Council
Michael Geoghegan	Yarrabah Aboriginal Shire Council
Jarrold Hellmuth	LGAQ

1. Welcome and introduction.

2. Apologies

Apologies noted.

3. Confirmation of Previous Minutes

3.1. Meeting No. 145 held 12 June 2026

3.2. Business Arising from Previous Minutes 12 June 2026

Item	Action	Responsible Party	Status
142.6	Jarrold Hellmuth, LGAQ to share copies of LGAQ's to the RIA to reduce the open road default limit and National Road Safety Strategy.	Jarrold Hellmuth, LGAQ	Outstanding
144.3	Review and refine the Benefit Cost Analysis (BCA) component of the Program Management Tool (PMT) to be refined to improve its effectiveness with the project prioritisation framework.	All Councils	Ongoing
144.5	FNQROC to Investigate feasibility of collective licencing for Australian Standards.	Amanda Hancock, FNQROC	Ongoing
145.1	Amanda to seek further information from TMR regarding Notifiable Road Use Agreements, including how they operate and the circumstances in which additional maintenance contributions may be required.	Amanda Hancock, FNQROC	Outstanding
145.2	Seek RRTG endorsement of the updated 2025-26 – 2028-29 program	Amanda Hancock, FNQROC	Complete
145.3	Councils to undertake a final review of the draft Road Treatment Practice Guides and advise of any recommend final amendments by 19 June 2026 to enable completion of the Guide and their progression to the RRTG and FNQROC Board for consideration.	All Councils	Complete
145.4	All member councils to confirm their participation in the Technical Tour 2026 including number of attendees, at the earliest opportunity.	All Councils	Complete

145.5	Councils to provide details of any internal Guardian training currently being undertaken within their organisations and share any relevant training resources with TMR.	All Councils	Complete
-------	---	--------------	----------

4. Confirmation of Previous Minutes – RRTG

4.1. Minutes of Meeting No. 89 – 2 July 2026

4.2. Business Arising from Previous Minutes – 2 July 2026

Item No.	ACTION	Responsible Person(s)	Status
557.3	Douglas Shire Council to provide TMR with details of roads where washouts have been identified as a concern for further investigation. (updated)	Douglas Shire Council	Ongoing
565.1	FNQROC to arrange a meeting with TMR Regional Manager to discuss concerns regarding the intended outcomes of the updated Regional Road Investment Strategy (RRIS) and the scope of the project.	FNQROC	Ongoing

5. Program

5.1. 2025-26 Program

Amanda noted that the 2025/26 TIDS program was fully expended and thanked the RRTG TC again for their considerable effort and work together to achieve this outcome.

5.2. New Projects & Amendments to Existing Projects

Two new projects were reviewed and admitted to the program to be allocated funding when it becomes available. The projects were as follows:

Mareeba Shire Council

ID661 – Byrnes Street (Mareeba main street)/Railway Avenue (Mareeba-Dimbulah Road) – Non-LRRS – Drainage. Below ground stormwater infrastructure on Byrnes Street and discharge via Railway Avenue. Project valued at \$10m. Other sources of funding being sought.

ID662 – Byrnes Street (Mareeba main street)/Railway Avenue (Mareeba-Dimbulah Road) – Non-LRRS – Drainage. Rankin Street stormwater infrastructure upgrade and reconfigure Railway Avenue. Project valued at \$10m. Other sources of funding being sought.

Steve Carr departed the meeting at 9.31am

Amendments were made to the following existing projects:

Douglas Shire Council

ID588 – Upper Cassowary Road – Non-LRRS – Upgrade narrow single lane bitumen road in poor condition to 2-lane seal. Project originally valued at \$2,256,000. Cost estimate increased to \$4,120,774 following detailed design.

Kiani requested that the following projects be combined:

ID388 – Alchera Drive – Non-LRRS – State Road – Footpath - Construct a new 2m wide footpath. \$150,000 funding allocated in 2026/27 and;

ID498 – Alchera Drive – Non-LRRS – State Road – Drainage – Replace kerb & channel, new underground stormwater infrastructure and shoulder widening. Currently unfunded.

Whilst funding has been allocated to ID388, ID498 needs to be completed first and it was therefore suggested that the projects be combined to allow the funding to be put towards the drainage aspect in the first instance. Combining the projects only increases the overall project score from 22% to 23% due to environmental benefits. It was agreed that the projects be combined with ID388 updated to include ID498 information and costs. No additional funding was allocated at this stage, but the project would now become priority to receive any available funding.

Nick Lennon departed the meeting at 9.59am

Mareeba Shire Council

ID574 – Leadingham Creek Road – LRRS – Widen and seal. Funding is currently allocated in 2028/29, but Mareeba Shire Council would like to bring the project forward if possible as they have crews in Leadingham and they wish to avoid unnecessary mobilisation/demobilisation costs. Whilst they can complete works in 2027/28 and claim costs on 1 July 2028 for 2028/29 funding, they cannot claim for works completed in 2026/27. In order for this happen they would either need to:

- a. Seek permission from TMR or
- b. Try and get someone to move funding from with 2026/27 or 2027/28.

It was agreed to reconsider the position again at the next meeting when Mareeba Shire more certain about project completion timeline.

ID264 – Tinaroo Creek Road – LRRS – New Alignment. Project partially funded in 2025/26. Council underfunding added for consideration of available funds I 2026/27.

Brendan Slattery departed the meeting at 10.59am

5.3. 2026-27

Cairns Regional Council

ID273 – Lake Street – LRRS – Lighting upgrade. Project withdrawn as no longer proceeding in its current form due to hospital upgrade. \$450,669 funding released for reallocation.

ID280 – Hussey Road – LRRS – Pavement rehabilitation. Project withdrawn as no longer proceeding as road is inside PDA. \$339,000 funding released for reallocation.

ID279 – Lake Street – LRRS – Lighting upgrade. Project withdrawn as no longer proceeding due to Ergon timeframes and cost escalation. \$150,000 funding released for reallocation.

ID275 – Lake Street – LRSS – Lighting upgrade. Project withdrawn as no longer proceeding due to Ergon timeframe and cost escalation. \$250,000 funding released for reallocation.

Cassowary Coast Regional Council

ID556 – Butler Street – LRRS – Design and construct of intersection upgrade and asphalt overlay. Additional \$11,284 funding allocated.

ID341 – Kennedy Creek Road – LRRS – Drainage. Additional \$292,000 allocated.

Croydon Shire Council

ID269 – Croydon-Richmond Road – LRRS – Upgrade to sealed standard. \$412,500 funding brought forward from 2027/28.

Douglas Shire Council

ID388 – Alchera Drive – Non-LRRS – State Road – Footpath and drainage. Additional \$462,740 funding allocated as maximum non-LRRS available.

Mareeba Shire Council

ID575 – Springmount Road – LRRS – Bridge Works. \$11,155 funding brought forward from 2027/28 to allow for design.

5.4. 2027/28

Cairns Regional Council

ID278 – Lake Street – LRRS – Lighting Upgrade – Florence Street to Upward Street. Funding of \$248,655 allocated. Project is currently unfunded but will be proceeding so tagged as potential Banked Project for 2026/27.

Mareeba Shire Council

ID632 – Oak Forest Road – LRRS – Resurfacing approaches for Barron River Bridge crossing on Oak Forest Road. Funding of \$150,000 allocated.

ID574 – Leadingham Creek Road – LRRS – Widen and seal. Funding of \$25,000 allocated to allow for design.

5.5. 2028-29 and 2029-30

To be reviewed next meeting.

ACTION ITEM 146.1 Seek RRTG endorsement of the updated 2026-27 – 2029/30 work program.

6. TMR Local Government Partnerships Update

Natalee provided a summary of the following update:

Transport and Infrastructure Development Scheme (TIDS) Funding

- Statewide expenditure for the 2025-26 TIDS program was 100%.
- TMR acknowledges the efforts by FNQ RRTG TC to help achieve this outcome, well done!
- **ACTION:** please complete **your End of Financial Year Program Acquittal** and email through to the LGP team mailbox **by 30 September 2026**.
- First quarter expenditure reports for 2026-27 program will be issued after the end of September 2026 quarter.

Statewide Capability Development Fund

- RRTG members can apply for training or capability-building opportunities through SCDF for 2026-27 financial year.
- Of the \$600,000 available, approximately \$155,000 has already been committed to date.
- The application form, program guidelines and post-training feedback form are available on the Alliance SharePoint Portal.

Aboriginal and Torres Strait Islander TIDS

- Each year, TMR invites eligible councils to submit applications for Aboriginal and Torres Strait Islander TIDS funding.
- 2026-27 projects have been awarded and the Councils notified.
- Anticipated that 2027-28 project submissions will be sought in late 2026 with, applications closing in early 2027 (all dates to be advised).

Annual Progress Report

- Thank you for your RRTGs contribution to the 2025-26 Annual Progress Report.
- The LGP team appreciates the efforts of all Councils and Technical Coordinators in providing this content.
- The Annual Progress Report is a wonderful showcase of your stories, pictures and the successful projects delivered through the Alliance. The report is expected to be circulated in October.

TIDS Project Recognition Signage

- Reminder that TIDS Project Recognition Policy requires councils to erect signs for projects with a TIDS contribution of \$250,000 or more.
- As part of the project completion process, photographic evidence of signs must be provided to your TMR District Office and emailed to lgpteam@tmr.qld.gov.au.
- The TIDS Project Recognition signage design files have been updated to reflect current Queensland Government branding. Please make sure all new signs use the updated design files, which are available on the RTA SharePoint site.

Queensland Crash Data – Local Government Road – Data to 30 September 2025

- Latest reports for crash data on local government roads were emailed to all Alliance members (RRTG Chairs, Technical Committee Chairs and Technical Coordinators) on 17 June 2026, from Local Government Partnerships.
- Report files were attached to the email and are also available on your RRTG SharePoint site under the Crash Data button. These files can be shared with council colleagues as needed.
- The two reports, Emerging Crash Locations and Ranking of Midblock and Intersections, are produced by TMR's Safer Roads team and contain data to 30 September 2025.
- Councils are asked to investigate the highest ranked sites to determine road infrastructure related factors that may have contributed to the increase in crash rate and identify potential mitigation treatments.
- Funding for treatments can be sought from the Black Spot program or other road safety grants that may arise.
- The **Safer Roads team also provides practical support to local governments** to help build capability, improve project development, and deliver better road safety outcomes on local road networks.
- The team is available to deliver targeted presentations or training sessions, either online or in person, for interested councils or RRTGs. If your RRTG is interested, please contact the LGP team.

QTRIP Industry Briefing

- TMR is holding a QTRIP industry briefing on Thursday, 13 August 2026, invitations were emailed to RRTG Chairs and Deputy Chairs.
- Presentation materials will be published on TMR's website after the event.

TMR Consultation

Harmonised version of the Queensland Manual of Uniform Traffic Control Devices (QMUTCD) Part 11: Parking Controls

- TMR's Safer Roads team is seeking feedback from local governments on a **draft, harmonised version of the Queensland Manual of Uniform Traffic Control Devices (QMUTCD) Part 11: Parking Controls**.
- Email was sent out on Monday, 10 August 2026 to all Technical Committee Alliance members and Technical Coordinators.
- Purpose of this consultation is to ensure that the proposed updates are practical, clearly understood, and appropriately meet the needs of road authorities across Queensland.
 - The team is seeking **feedback on the attached draft** (attached in email) using the provided feedback register (also attached in email). Please return your response to TrafficEngineering.Support@tmr.qld.gov.au by **4 September 2026**.

Regional Transport Plan Review

- TMR is undertaking a statewide review of Regional Transport Plans alongside Regional Plan updates.

- The review ensures Regional Transport Plans continue to meet evolving regional transport needs across Queensland.
- TMR is working closely with the Department of State Development Infrastructure and Planning (DSDIP) to ensure regional transport planning aligns with regional land use and infrastructure plans, and that transport priorities support housing, economic growth and other regional outcomes.
- Regional Transport Plan updates are being rolled out in stages, aligned with DSDIP's Regional Plan and Regional Infrastructure Plan review schedule.
- Regional Transport Plans complement Regional Plans, supporting integrated land use and transport planning and informing future investment decisions.

Engagement with LGs in RTP Reviews

- **Tranche 2b includes FNQ, including non-RRTG councils.**
 - **For Tranche 2b (FNQ and NWQ)**, TMR will engage will **Kowanyama Aboriginal Shire Council** as part of consultation on the **North West Queensland** Regional Transport Plan update. *Noting Kowanyama ASC is part of the FNQ Regional Transport Plan but within the North West Qld RRTG.*
- TMR values local government input as critical to reflecting current and future regional needs and priorities.
- TMR will engage with local governments through workshops and briefings to discuss regional challenges and opportunities.
- TMR will reach out to council contacts at key stages to seek input to the updated Regional Transport Plans.
- Subject to approvals, TMR intends to publish the draft Regional Transport Plans on TMR's website for local government and wider consultation from key stakeholders.

TMR Advice

New Queensland e-mobility Laws

- Advice for local governments on the **new Queensland e-mobility laws** was emailed to all Technical Committee Alliance members on 13 July 2026.
- This follows on from letters sent to all Mayors from the Honourable Brent Mickelberg MP, Minister for Transport and Main Roads about the commencement of the new laws.
- Email included a factsheet which provides additional targeted information to assist you and your community, including guidance about the legislative definitions between footpaths and shared paths. A link for further information about the new rules was also included.
- Further changes will commence from 31 August 2026, including a minimum rider age of 16 and a requirement to hold a valid driver licence (minimum Learner) (with limited exemptions).
- TMR's LAVR team have offered to host a webinar in late August 2026, please email your interest, questions and specific topics for inclusion in the webinar directly to lavr@tmr.qld.gov.au.

External Safety Alert

- An **External Safety Alert (ESA)** was emailed to all Technical Committee Alliance members on 15 July 2026.
- Recently, there have been two incidents resulting in fatalities involving queued vehicles at roadworks. Traffic queues at roadworks sites pose risks due to congestion and reduced visibility. Proper control measures are crucial to prevent end-of-queue crashes.
- To raise awareness of the risks of end-of-queue crashes, the attached ESA and factsheet have been developed. Please distribute this material to all relevant parties involved in roadworks.
- Please email TrafficEngineering.Support@tmr.qld.gov.au if you have questions or would like to discuss further.

TMR Funding Programs

School Transport Infrastructure Program (STIP)

- **STIP Tranche 10 funding** round is still open.

- STIP ideas can be submitted at any time during the year. Submitting the STIP idea is the first stage of the process before a formal nomination can be developed.
- Information, guidelines and forms are available online at [School Transport Infrastructure Program](#).
- If you need assistance, please email STIP@tmr.qld.gov.au.

Australian Government's Black Spot Program 2027-28 to 2028-29

- Submissions for the **Australian Government's Black Spot Program 2027-28 to 2028-29 development round are open**.
- For this year's Black Spot Development round, funding is being primarily provided for the 2027-28 to 2028-29 two-year period. However, funding can also be provided for 2029-30 for locations where complexity / time required to construct requires three years to complete.

As the committee were required to attend a previously arranged site visit as part of the Technical Tour, the meeting was adjourned at 11:50am due to time constraints. The committee agree to reconvene on Monday 17 August 2026 at 1:30pm to consider the remaining agenda items. These minutes constitute a single record of proceedings across both meeting sessions.

Meeting Reconvened - Online – Monday 17 August 2027 at 1:30pm with the following attendees present:

Name	Organisation
Travis Mitchell (Chair)	Cairns Regional Council
Luke McAvoy	Cassowary Coast Regional Council
Dan Dixon	Croydon Shire Council
Kiani Berzinski	Douglas Shire Council
Steve Carr	Douglas Shire Council
Kael Whitnell	Mareeba Shire Council
Graeme Cowell	DTMR – Far North District
Kirstin Knight	DTMR P- LG Partnerships (Guest)
Amanda Hancock	Technical Coordinator, FNQROC

7. TMR – Local District Office Update

Graeme Cowell provided an overview of the slope stabilisation works recently completed by DTMR on the Palmerston Highway as there has been insufficient time during the Technical Tour for Graeme to take the committee through the presentation.

A copy of the presentation provided by Graeme Cowell circulated with the minutes.

8. Road Treatment Study

- Amanda shared the final version of the FNQ Road Treatment Practice Guides prepared by Phil Hunt, Road Engineering Services, noting that FNQROC branding and colour-coding had been incorporated to clearly identify the different sections of the guide.
- The Guides will be presented to the RRTG at its meeting on 11 September 2026 and, subject to approval, will be recommended to the FNQROC Board for endorsement.

- Following endorsement, the Guides will be made available to councils via the FNQROC website.
- To support the rollout and implementation of the Guides, additional funding has been provided through the SCDF for Phil Hunt to deliver a one-day training course on their use.
- The training will be scheduled for later in the year following Phil Hunt's return from long-service leave.

ACTION ITEM 146.2 Prepare a report for the RRTG, seeking approval of the FNQ Road Treatment Practice Guides and, subject to approval, recommending their endorsement by the FNQROC Board.

9. Joint Purchasing & Resource Sharing

Amanda advised:

- **Regional Bitumen Reseal**
A Request for the Tender of the 2026/27 Regional Bitumen Reseal had recently closed and the contract was expected to be award shortly.
The following councils are participating in this year's arrangement:
 - Cassowary Coast Regional Council
 - Mareeba Shire Council
 - Tablelands Regional Council

It was suggested that at least one council is not seeing as much value in the regional arrangement with pricing similar to their own outside of the arrangement and that the number of councils participating are currently not sufficient to realise economy of scale pricing. Another commented that they are always last in the schedule due to the weather which isn't ideal and ideally more councils are required to participate to realise the benefits.

ACTION ITEM 146.3 FNQROC to liaise with councils to identify current barriers to participation in the Regional Bitumen Reseal arrangement and explore potential actions to address those barriers.

- **Regional Aerodrome Inspections**
A Request for Quote for the Regional Aerodrome Inspections has been released and is due to close on 21 August 2026. This arrangement is for three years, and the following councils are participating in this arrangement:
 - Cassowary Coast Regional Council
 - Cook Shire Council
 - Croydon Shire Council
 - Hinchinbrook Shire Council
 - Mareeba Shire Council
 - Tablelands Regional Council

10. Capability Agreement & Action Plan

The Capability Agreement & Action Plan was reviewed and updated.

A copy of the updated Plan and agree actions circulated with the minutes.

11. LRRS Network Assessment

- TMR advised that its current condition assessment contract only applies on State-controlled roads. LG are responsible for undertaking condition assessments on their own road networks and TMR does not providing funding for this activity.
- In response, FNQROC approached NTRO, TMR contractor, who provided a range of pricing options for undertaking network condition assessments.
- Several councils noted that they already undertake condition assessments through Shepherds and do not wish to duplicate the effort and associated costs.
- Councils acknowledged the additional information specifically on safety risks across the LRRS network would be beneficial in identifying and prioritising future TIDS projects.

- Councils discussed the potential to review existing council asset data and available TMR safety information to determine what information is already available, identify any gaps, and consider possible actions.

ACTION ITEM 146.4 Investigate existing council asset data and available TMR safety information to determine what information is already available to support the identification and prioritisation of future TIDS project, identify information gaps, and recommend possible actions.

12. LGAQ Update/Roads & Transport Group Advisory Update

LGAQ not present.

13. Points for noting to the FNQ RRTG or FNQROC Boards.

- Updated Works Program
- Completed FNQ Road Treatment Practice Guide
- Asset Condition update.

14. Other Business

Query raised regarding the quality of pre-cast concrete units being supplied to councils discussed,

15. Next meeting – RRTG 11 September 2026, RRTG TC 16 October 2026

The meeting closed at 2:30pm

ACTION ITEMS

Actions arising from Meeting 146 – 12 & 17 August 2026

Item	Action	Responsible Party
142.6	Jarrold Hellmuth, LGAQ to share copies of LGAQ's to the RIA to reduce the open road default limit and National Road Safety Strategy.	Jarrold Hellmuth, LGAQ
144.3	Review and refine the Benefit Cost Analysis (BCA) component of the Program Management Tool (PMT) to be refined to improve its effectiveness with the project prioritisation framework.	Amanda Hancock, FNQROC & All Councils
144.5	FNQROC to Investigate feasibility of collective licencing for Australian Standards.	Amanda Hancock, FNQROC
145.1	Amanda to seek further information from TMR regarding Notifiable Road Use Agreements, including how they operate and the circumstances in which additional maintenance contributions may be required.	Amanda Hancock, FNQROC
146.1	Seek RRTG endorsement of the updated 2026-27 – 2029/30 work program.	Amanda Hancock, FNQROC
146.2	Prepare a report for the RRTG, seeking approval of the FNQ Road Treatment Practice Guides and, subject to approval, recommending their endorsement by the FNQROC Board.	Amanda Hancock, FNQROC

146.3	FNQROC to liaise with councils to identify current barriers to participation in the Regional Bitumen Reseal arrangement and explore potential actions to address those barriers.	FNQROC
146.4	Investigate existing council asset data and available TMR safety information to determine what information is already available to support the identification and prioritisation of future TIDS project, identify information gaps, and recommend possible actions.	Amand Hancock, FNQROC & All councils