

# Regional Mountain Bike Strategy Steering Committee

<b>Meeting No</b>	1
<b>Meeting Name</b>	<b>Regional Mountain Bike Strategy Steering Committee (RMBSSC)</b>
<b>Date</b>	29 November 2024
<b>Time</b>	9:00 - 10:30
<b>Venue</b>	MS Teams (Kingsford Room, Level 3, Cairns Regional Council, cnr. Spence and Draper St)
<b>Meeting Contacts</b>	Travis Sydes: 0448 852 732 <a href="mailto:t.sydes@fnqroc.qld.gov.au">t.sydes@fnqroc.qld.gov.au</a>

## Minutes

The purpose of this meeting is to reconvene the review steering committee to guide the implementation of the strategy post-adoption by the FNQROC Board in October 2024.

### [Tropical North Queensland Regional Mountain Bike Strategy 2024-2034.](#)

<b>1. Acknowledgement of Country</b>	
<b>2. Attendance</b>	Carol Kinnaird - QPWS, Miki Bradley- QPWS, Megan Harris- Mareeba Mountain Goats, Cr Dave Bilney -TRC, Naomi Rooker -DTS, Rod Johnson- Rainforest and Reef Cycling Club, Jeremy LeBouf (Liz and Leah) - DSC, Tim Wong – Wet Tropics Management Authority, Rosie Douglas – RD consulting (on project of TRC), Richard Blanchette- CCRC, Sonya Frost - CSC, Jess Piercy – CRC, Kirsty Ghelfa CRC, (David Prete- Tablelands Cycle Sports)
<b>3. Apologies</b>	Rachel White - Cairns MTB Club, Angelo Finnocchiaro - TRC, Sam Doyle-Wiaczek - CRC, Cameron Whiting - DTS, Holly Barker - CRC, Ian McConnell – QPWS.
<b>4. Guests</b>	
<b>5. Acceptance of previous minutes</b> (n/a)	
<b>6. Actions from previous meeting</b> (n/a)	
<b>7. Welcome and introductions</b>	Travis introduced the strategy and welcomed new and returning committee
<b>8. Strategy adoption</b>	An overview of the strategy adoption process was provided, key points: <ul style="list-style-type: none"> <li>The FNQROC formally adopted the TNQ Regional Mountain Bike Strategy 2024-34 at the October Board meeting.</li> </ul>

- The Board also agreed for FNQROC to support the first two years of implementation of the strategy through the facilitation of the steering committee and the provision of technical support.
  - At the end of two years (December 2026) the steering committee is to provide advice to the Board on proposed future governance/delivery arrangements.
- In addition to the adoption process; a 5 year mountain bike infrastructure plan was developed to support an FNQROC regional advocacy deputation to State government in the lead up to the 2024 election. The [advocacy paper](#) is linked here for reference.

#### 9. Reforming steering committee and draft terms of reference

The committee discussed the purpose of the committee, the framing of the strategy from regional and a locality perspective. With the adoption of the strategy the role of the committee changes its focus from developing the strategy to driving implementation.

The committee had an open discussion around governance and agency within the strategy and the role of various levels of stakeholders in the strategy. Key points:

- The strategy is intended to be scalable to support the needs of local mountain bike parks and clubs while identifying 'big ticket' alignment and synergies at a regional level.
- The strategy provides an avenue for regional funding submission to implement key priorities contained; it is an expectation that the committee will act (within their capacity) in the function of approving/developing grant proposals; as well as assisting in their implementation.
- Coming together under a regional banner was identified as a key strength of the strategy approach; however individual clubs and councils would always require and expect a level of autonomy and independence to act in their best interests at all times.
- State authorities and agencies are key stakeholders, but due to Departmental roles, potential policy conflicts and regulatory requirements are not decision makers per se; but rather provide technical advice and direction on relevant areas of strategy business.
- A recommended quorum for motions (with consideration of the points above) was suggested as a majority of four councils and four clubs (with one vote each).
- Abstention, withholding a vote; and objections to motions otherwise endorsed will each be recorded or otherwise duly noted.

Based on the discussion; the tabled Terms of Reference are an acceptable means to guide the committee; and the suggested structure is fit for purpose with minor amendments to reflect the points above.

**Action:** 1. Table amended Terms of Reference to the Committee next meeting for adoption.

#### 10. Updates from around the room – key projects, programs and events

Updates on key activities and projects were provided by representatives.

#### 11. 2025 workplan

The first item of work for the committee is to endorse the Terms of Reference. It was suggested that one-on-one discussions with each locality would be useful to dial in alignment between planned works and actions with the priority recommendations and actions within the strategy. The example of making a presentation to Tablelands

	<p>Regional Council to discuss the Strategy in context of TRC's recently adopted Cycling Strategy was given as an example. Based on these one-on-ones the committee will be better informed on how to best proceed with strategy actions which align to their workplans.</p> <p>Acknowledgement was made that some actions require less resources and can be implemented with operation resources and in-kind. In contrast, significant projects within the strategy require external funding to initiate which may also entail advocacy requests; business cases or project plans to be developed prior.</p> <p>FNQROC can provide technical support to project identified within the strategy. Specific examples of support for grant applications and GIS were provided.</p> <p>Discussion is underway for a reconvening of a Mountain Bike Forum alongside or preceding Crankworx 2025.</p> <p>It was noted the Regional Strategy was nominated for a Government Achievement Award in the 2024 Outdoors Queensland Awards.</p> <p><b>Action:</b> 1. Consider/request on-one-on consultations/briefing to align works plan. 2. Maintain a watching brief on relevant grants and funding programs for strategy actions within the strategy. 3. Circulate date for 2025 Mountain Bike Forum when confirmed.</p>
<p><b>12. Advocacy</b></p>	<p>The committee had short discussion around the August 2024 advocacy conversation and Queensland State election outcomes. The outcomes entail that continued advocacy is required to resources the regional and individual actions within the strategy.</p> <p><b>Action:</b> 1. workshop advocacy strategies for implementation of investment priorities in individual hubs an across the region. 2. Identify and prioritise advocacy strategies and directions at next meeting.</p>
<p><b>13. Meeting dates and format for 2025</b></p>	<p>Meetings are proposed initially as quarterly, however if the need arises can be more frequent or out of session.</p> <p>Travis noted he will be on extended leave over the end of year break – next planned meeting will be Friday, May 2</p>
<p><b>14. Meeting close</b></p>	<p>10:35</p>

**Actions arising from meeting #1**

#	Action	By who
<p><b>1.1</b></p>	<p><b>Draft Terms of Reference</b> <b>Action:</b> 1. Table amended Terms of Reference to the Committee next meeting for adoption</p>	<p>1. FNQROC , SC</p>
<p><b>1.2</b></p>	<p><b>2025 workplan</b> <b>Action:</b> 1. Consider/request on-one-on consultations/briefing to align works plan. 2. Maintain a watching brief on relevant grants and funding programs for strategy actions within the strategy. 3. Circulate date for 2025 Mountain Bike Forum when confirmed.</p>	<p>1. SC 2. All 3. FNQROC</p>
<p><b>1.3</b></p>	<p><b>Advocacy</b> <b>Action:</b> 1. workshop advocacy strategies for implementation of investment priorities in individual hubs an across the region. 2. Identify and prioritise advocacy strategies and directions at next meeting</p>	<p>1. SC 2. SC</p>