



Minutes of the 168th FNQROC Board Meeting

Meeting No	168
Meeting Name	FNQROC Ordinary Board Meeting
Date	3 October 2024
Time	11.00am – 1.30pm
Venue	Pullmans International Cairns

REPRESENTATIVES

CHAIR

Cr Angela Toppin, Mayor	Mareeba Shire Council
Cr Barry Hughes, Mayor	Etheridge Shire Council
Cr Rod Marti, Mayor	Tablelands Regional Council
Cr Trevor Pickering, Mayor	Croydon Shire Council
Cr Lisa Scomazzon, Mayor	Douglas Shire Council
Cr Teresa Millwood, Mayor	Cassowary Coast Regional Council
Cr Matthew Tickner	Cairns Regional Council
Cr Robyn Holmes, Mayor (Online)	Cook Shire Council

CEO'S

Mr Paul Hoye, A/CEO	Douglas Shire Council
Mr Brian Joiner, CEO (Online)	Cook Shire Council
Mr Peter Franks, CEO	Mareeba Shire Council
Mr Richard Wright, CEO	Yarrabah Aboriginal Shire Council

OBSERVERS

Cr Johnathan Evans, Deputy Mayor	Croydon Shire Council
Cr Laurell Royes, Deputy Mayor	Etheridge Shire Council
Ms Lucy Greene	Lead Intergovernmental Relations, LGAQ
Ms Sarah Vogler	Head of Advocacy, LGAQ
Mr Ben Steele	Strategic & Business Consulting Practice Leader, Stantec
Ms Banah Al-Saket	Principal Consultant & Client Development Manager, Stantec
Ms Stephanie Channen	Managing Director Client Advisory, Qld Treasury Corporation
Mr Jan Xanthopoulos	Corporate Advisor, QTC

FNQROC STAFF

Ms Darlene Irvine	Chief Executive Officer
Mr Travis Sydes	Natural Asset Management & Sustainability Coordinator
Ms Amanda Hancock	Regional Strategic Infrastructure Coordinator
Ms Kelly Dean	Executive Support Officer
Ms Maria Anselmo	Regional Climate Resilience Coordinator
Ms Ieva Pradal	Regional Procurement Coordinator
Ms Bhakti Devi	Regional Waste Management Plan Coordinator

3199 WELCOME & ACKNOWLEDGEMENT

The meeting commenced at 10.53am.

The Chair welcomed everyone to the meeting and acknowledged the Traditional Owners of the land on which we met and paid respects to Elders past, present and emerging.

3200 APOLOGIES

Cr Ramon Jayo, Mayor	Hinchinbrook Shire Council
Cr Amy Eden, Mayor	Cairns Regional Council
Cr Daryl Sexton, Mayor	Yarrabah Aboriginal Shire Council
Cr Alister Gibson, Mayor	Wujal Wujal Aboriginal Shire Council
Cr Bruce Gibson, Mayor	Hope Vale Aboriginal Shire Council
Mr John Andrejic, A/CEO	Cairns Regional Council
Ms Jacqui Cresswell, CEO	Croydon Shire Council
Ms Mary-Ann Uren, CEO	Hinchinbrook Shire Council
Mr Gary Rinehart, CEO	Tablelands Regional Council
Ms Kiley Hanslow, CEO	Wujal Wujal Aboriginal Shire Council
Mr Andrew Graffen, CEO	Cassowary Coast Regional Council
Mr Lawrence Booth, CEO	Hope Vale Aboriginal Shire Council

3201 BOARD PRESENTATIONS

1. Presentation from Stantec

Ben Steel & Banah Al-Saket will present on the Regional Water Capability Plan.

The representatives took questions from the Board.

A hardcopy of the Regional Water Capability Plan will be sent to each Council and a further soft copy provided with the meeting minutes for review and adoption at next meeting.

ACTIONS:

1. Stantec to send a hardcopy of Water Capability Plan to each Council.
2. FNQROC to send a softcopy of Water Capability Plan to each Council.
3. Council members to review Water Capability Plan for adoption at the December meeting.

4. Presentation from QTC

Stephanie Channen, Managing Director Client Advisory and Jan Xanthopoulos, Corporate Advisor provided an economic regional update.

A soft copy of the presentation will be provided with the meeting minutes.

ACTION:

FNQROC to send a softcopy of presentation with meeting minutes.

5. Presentation from Lucy Greene LGAQ

Lucy provided an overview of LGAQ recent activities with a focus on State Government Grant Programs and Motions for the LGAQ 2024 Annual Conference in October.

3202 CONFIRMATION OF MINUTES

MOVED: Cr Rod Marti

SECONDED: Cr Matthew Tickner

That the Minutes of Meeting No.167th held on 1 August 2024 be confirmed and adopted

CARRIED UNANIMOUSLY

3203 BUSINESS ARISING FROM PREVIOUS MINUTES

Action items from 1 August FNQROC Ordinary Board Meeting

Meeting	Action	Responsible Person	Status
3165a (Feb 2024)	Contact DTMR to organise a Roads Session with FNQROC and Northwest ROC.	CEO FNQROC	Completed
3180 (June 2024)	Request Councils to identify a member to represent their respective Council on the FNQROC Regional Waste Management Advisory Committee.	ALL INDIVIDUAL COUNCILS	Incomplete – formal request to be sent by FNQROC CEO
3191 (Aug 2024)	That FNQROC revises its strategic and guiding documents to reflect the importance of the Palmerston and Mourilyan Harbour for the continued prosperity of our region	CEO FNQROC	Completed
3191 (Aug 2024)	That FNQROC writes to the DTMR seeking the release of the Palmerston Highway Upgrade Strategy.	CEO FNQROC	CEO to request again after Caretaker
3192 (Aug 2024)	Proposed Media Release is sent to Mayors for further review.	CEO FNQROC	Alternative action taken. Completed

Meeting	Action	Responsible Person	Status
3195 (Aug 2024)	State Delegation 19-21 August 2024. Mayoral delegates to confirm their attendance and flight preferences.	CEO FNQROC/ALL MAYORS	Completed
3197 (Aug 2024)	Ricky Clark FNQ Regional Digital Development Officer, Digital Inclusion, Community Partnerships, Department of State Library of Queensland to send out further information to CEOs of each Member Council.	CEO FNQROC	Completed

3204 BOARD REPORTS WITH NOTICE

B111 - FNQROC Regional Mountain Bike Strategy Report – *Flying motion distributed by email for endorsement on 4 September 2024.*

MOVED: Cr Rod Marti

SECONDED: Cr Lisa Scomazzon

1. *That the board adopts the North Queensland Mountain Bike Strategy 2024-2034.*
2. *That FNQROC facilitates the Regional Mountain Bike Strategy Steering Committee for a period of 2 years from the date of adoption (after which the committee will present future governance options to the Board).*

CARRIED UNANIOUSMLY

3205 BOARD REPORTS WITHOUT NOTICE

1. North Queensland Resilience Program

Darlene Irvine, CEO spoke to this

MOVED: Cr Lisa Scomazzon

SECONDED: Cr Barry Hughes

That the Board:

1. *Notes within FNQROC, Hinchinbrook, Etheridge and Douglas Shire Councils are eligible for funding under the North Queensland Resilience Program*
2. *Notes Etheridge Shire Council and Hinchinbrook Shire are covered within the NWQROC and NQROC respectively for their funding allocations; and*
3. *Notes only Douglas Shire Council is eligible under the FNQROC funding allocation.*
4. *That the Board endorses the Douglas Shire Councils 13 prioritised eligible projects totalling \$4,547,831.00.*

CARRIED UNANIOUSMLY

2. CEO Salary Review (Confidential)

This was discussed in Closed Session at the end of the meeting.

3. Members Reports

Nil

3206 FINANCIAL REPORTS

B107 – Financial Reports Year to Date

MOVED: Cr Barry Hughes

SECONDED: Cr Rod Marti

That the Board:

1. *Adopts the Profit and Loss Statement for the period 1 July – 19 September 2024.*
2. *Adopts the Balance Sheet as at 19 September 2024.*

CARRIED UNANIMOUSLY

3207 LGAQ POLICY EXECUTIVE DISCUSSION

Policy Executive Discussion

Cr Angela Toppin, Chair and Division 10 representative provided an update.

Sarah Vogler, LGAQ talked to the Boards concerns regarding the sale of quarries in Queensland.

3208 GENERAL DISCUSSION

1. **Invitation from Strathfield Council to support the Commonwealth Postal Savings Bank**
Darlene Irvine, CEO recommended to remove this item from general discussion and not to consider the invitation from Strathfield Council further.

Outcome:

Board supported the recommendation, and the item was removed.

2. **FNQROC Delegation to Canberra and Advance Cairns delegation in November 2024.**

Darlene Irvine, CEO put forward to the Board the request from Advance Cairns.

RESOLVED:

- a. That FNQROC will not attend Canberra in November 2024.
- b. That FNQROC will undertake a Federal delegation in February 2025.
- c. That the Mayors of those Councils' members of Advance Cairns attend the November delegation with them as they see fit.

Discussion:

There was some discussion regarding Advance Cairns advocating for projects in Council areas and not corresponding with those Councils i.e. Hann Highway, Etheridge Agricultural Precinct.

ACTIONS:

1. CEO to advise Advance Cairns of decision.
2. CEO to review the items being advocated by Advance Cairns and advise the relative Council representative.

3. FNQROC Strategic Direction.

Darlene Irvine, CEO advised individual meetings with each member Council to discuss their Local Government area priorities are being scheduled for October and November 2024. This information will then form the basis for a review of our Strategic Priorities and development of our Federal delegation brief.

3209 INFORMATION FOR THE BOARD

Incoming / Outgoing Correspondence

Incoming

FNQROC Representative to guide First Nations Tourism

Board discussed

ACTION: CEO to email Indigenous Councils seeking nominations for the Steering Committee

Outgoing

Nil

Meetings Attended by FNQROC Executive Officer

Noted

Minutes of Advisory committees

FNQROC Technical Planning Committee meeting #76 – 26 July 2024

Noted

FNQROC Regional Mountain Bike Strategy Final Review meeting #1 – 30 July 2024

Noted

FNQROC Regional Mountain Bike Strategy Final Review meeting #2 – 31 July 2024

Noted

FNQROC Regional Water Alliance meeting #39 – 9 August 2024

Noted

FNQROC Natural Asset Management Technical Committee (NAMAC) meeting #59 – 30 August 2024

Noted

FNQROC Technical Planning Committee meeting #77 – 30 August 2024

Noted

FNQROC RRTG Technical Committee meeting #135 – 10 September 2024

Noted

FNQROC Animal Management Technical Committee meeting # – 13 September 2024

Noted

FNQROC Technical Planning Committee meeting – 27 September 2024

Noted

Confidential Minutes

FNQROC Regional Procurement Advisory Committee meeting #43 – 4 September 2024

Noted

FNQROC Bitumen Reseals 2024/25 pre-start contract meeting #1 – 3 September 2024

Noted

3210 CEO SALARY REVIEW (CLOSED SESSION)

MOVED: Cr Barry Hughes

SECONDED: Cr Lisa Scomazzon

Amended motion became the substantive motion:

That the FNQROC Board

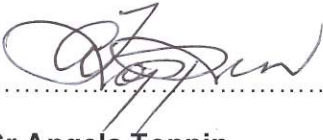
- 1. endorse the implementation of the Mercer Remuneration Review – Chief Executive Officer FNQ Regional Organisation of Councils 19 September 2024 report; and*
- 2. adopt the Performance Management Program for the CEO Framework; and*
- 3. authorise that the Chairperson and CEO implement the steps as laid out in the report; and adjust the CEO's remuneration package to the Mercer recommended midpoint with effect from the next pay cycle; and*
- 4. Schedule the next performance appraisal to be due 30 June 2025.*

CARRIED UNANIMOUSLY

3211 NEXT MEETING

The next meeting will be held at **Cairns Regional Council Thursday 5 October 2024 @ 10.30am.**

There being no further business the Chair declared the meeting closed at **1:40pm**



Cr Angela Toppin

FNQROC Chair

Attachments:

1. Agreed Action Items from Board Meeting on Thursday 3 October 2024

ATTACHMENT 1

Agreed Action Items from Board Meeting held on 3 October 2024

Meeting	Action	Responsible person
3180 (June 2024)	Request Councils to identify a member to represent their respective Council on the FNQROC Regional Waste Management Advisory Committee.	All Individual Councils
3191 (Aug 2024)	That FNQROC writes to the DTMR seeking the release of the Palmerston Highway Upgrade Strategy.	Darlene Irvine, CEO to request again after Caretaker
3201a (Oct 2024)	Stantec to send a hardcopy of Water Capability Plan to each Council.	Stantec
3201b (Oct 2024)	FNQROC to send a softcopy of Water Capability Plan to each Council	Darlene Irvine, CEO
3201c (Oct 2024)	Council members to review Water Capability Plan for adoption at next meeting	All Individual Councils
3201d (Oct 2024)	Provide all Councils with a softcopy of the QTC presentation with minutes.	Darlene Irvine, CEO
3208a (Oct 2024)	Advise Advance Cairns of the FNQROC Board decision regarding a joint delegation to Federal Parliament.	Darlene Irvine, CEO
3208b (Oct 2024)	CEO to review the items being advocated by Advance Cairns and advise the relative Council representative.	Darlene Irvine, CEO
3209 (Oct 2024)	CEO to email Indigenous Councils seeking nominations for the Steering Committee.	Darlene Irvine, CEO

Remaining FNQROC Board Meetings for 2024

Date	Venue
Thursday 5 December 2024	Cairns Regional Council, Civic Reception Room