

Minutes of the 166th FNQROC Board Meeting

Meeting No	166
Meeting Name	FNQROC Board Meeting
Date	6 June 2024
Time	8.30am
Venue	Mission Beach, Cassowary Coast

REPRESENTATIVES

Cr Matthew Tickner	Cairns Regional Council
Cr Teresa Millwood, Mayor	Cassowary Coast Regional Council
Cr Robyn Holmes, Mayor	Cook Shire Council
Cr Trevor Pickering, Mayor	Croydon Shire Council
Cr Lisa Scomazzon, Mayor	Douglas Shire Council
Cr Barry Hughes, Mayor	Etheridge Shire Council
Cr Ramon Jayo, Mayor	Hinchinbrook Shire Council
Cr Bruce Gibson, Mayor	Hope Vale Aboriginal Shire Council (Online)
Cr Angela Toppin OAM, Mayor	Mareeba Shire Council
Cr Rod Marti, Mayor	Tablelands Regional Council
Cr Alister Gibson, Mayor	Wujal Wujal Aboriginal Shire Council (Online)
Cr Daryl Sexton, Mayor	Yarrabah Aboriginal Shire Council (Online)

CEOS

Mr Andrew Graffen, CEO	Cassowary Coast Regional Council
Mr Brian Joiner, CEO	Cook Shire Council
Ms Jacqui Cresswell, CEO	Croydon Shire Council
Mr Ken Timms, CEO	Etheridge Shire Council
Mr Steve Linnane, CEO	Hope Vale Aboriginal Shire Council (Online)
Mr Peter Franks, CEO	Mareeba Shire Council
Mr Gary Rinehart, CEO	Tablelands Regional Council
Ms Kiley Hanslow, CEO	Wujal Wujal Aboriginal Shire Council (Online)
Mr Richard Wright, CEO	Yarrabah Aboriginal Shire Council (Online)

OBSERVERS

Cr Jeff Baines	Cassowary Coast Regional Council
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Cr Jono Evans, Deputy Mayor	Croydon Shire Council
Cr Mary Brown, Deputy Mayor	Hinchinbrook Shire Council
Cr Brian Underwood, Deputy Mayor	Yarrabah Aboriginal Shire Council
Mr Ryan Longland	Department of Housing, Local Government, Planning and Public Works
Ms Lucy Greene	LGAQ
Mr Nathan Ruhle	LGAQ

FNQROC STAFF

Mr Anthony Archie	Chief Executive Officer
Mr Travis Sydes	Natural Asset Management & Sustainability Coordinator
Ms Amanda Hancock	Regional Strategic Infrastructure Coordinator
Ms Maria Anselmo	Climate Resilience Coordinator
Ieva Pradal	Regional Procurement Coordinator

APOLOGIES

Cr Amy Eden, Mayor	Cairns Regional Council
Mr John Andrejic, CEO	Cairns Regional Council
Ms Rache Brophy, CEO	Douglas Shire Council
Cr Mary-Anne Uren, CEO	Hinchinbrook Shire Council

3177 WELCOME & ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The meeting commenced at 8.30am.

The Chair welcomed everyone to the meeting and acknowledged the Traditional Owners of the land on which we met and paid respects to Elders past, present and emerging.

3178 CONFIRMATION OF PREVIOUS MINUTES

Previous Meeting Minutes

MOVED: Cr Trevor Pickering, Mayor

SECONDED: Cr Rod Marti, Mayor

Motion

That the FNQROC Board move that the minutes of the 165th Board Meeting held on 18 April 2024 be confirmed and adopted.

CARRIED

Flying Minutes

Regional Drought Resilience Plan (RDRP) – Hinterland to Gulf and Wet Tropics.

MOVED: Cr Barry Hughes, Mayor

SECONDED: Cr Rod Marti, Mayor

Motion

The board endorses the Draft Regional Drought Resource Plans for Wet Tropics and Gulf Hinterland to proceed to the next stage of review by CSIRO, which are confirmed.

CARRIED

3179 BUSINESS ARISING FROM PREVIOUS MINUTES

Action items from 18 April 2024 FNQROC Board Meeting

Minute #	Action	Responsible person	Status
3165a	Contact DTMR to organise a Roads Session with FNQROC and Northwest ROC.	A Archie FNQROC	August Meeting
3165b	DTMR Presentation and Q&A to be scheduled for future FNQROC Board Meeting on; ageing infrastructure including Kuranda Range Bridge.	FNQROC	August Meeting
3175a	Copyright Risk and Compliance Guide – proposal for regional arrangement to be tabled at next meeting.	FNQROC	Complete
3175b	Finance Managers in each FNQROC Council to forward relevant information for submission into LG Sustainability Inquiry.	All	Complete
3175c	FNQROC to organise a special TEAMS meeting to discuss the FNQROC Disaster Recovery Committee.	FNQROC	Complete

3180 BOARD REPORTS WITH NOTICE

B105 – Regional Waste Management & Resource Recovery Advisory Group

MOVED: Cr Teresa Millwood, Mayor

SECOND: Cr Rod Marti, Mayor

Motion:

“The terms of reference for the FNQROC Regional Waste Management Technical Committee are reviewed, and participating Councils nominate a representative for the advisory committee.”

CARRIED

MOVED: Cr Angela Toppin, Mayor

SECONDED: Cr Trevor Pickering, Mayor

Motion:

“Nominate Cr Teresa Millwood, Mayor to the role as Chair of the FNQROC Regional Waste Management Advisory Committee.”

CARRIED

Action: Request Councils to identify a member to represent their respective Council on the FNQROC Regional Waste Management Advisory Committee.

B106 – Regional Strategy and State and Federal Delegation

MOVED: Cr Barry Hughes, Mayor

SECONDED: Cr Rod Marti, Mayor

Motion:

“That board:

- a) meet again in July via video conference to confirm the regional priorities for an August Queensland Parliament Delegation; and/or
- b) members send a delegation to Queensland State Parliament for the August sitting period 20th to 22nd of August; and/or
- c) members send a delegation to the Australian Federal Parliament for the 2 weeks of sitting period in November.”

CARRIED

3181 BOARD REPORTS WITHOUT NOTICE

Opportunity for Members to raise reports post agenda publication and before or during the meeting.

B107 – Financial Status Report

MOVED: Cr Ramon Jayo, Mayor

SECONDED: Cr Rod Marti, Mayor

Motion:

“Notes Financial Status Report”

CARRIED

B107 – Financial Budget 2024/25

MOVED: Cr Rod Marti, Mayor

SECONDED: Cr Trevor Pickering, Mayor

Motion: “The board adopts the FNQROC budget for 2024/25, which includes:

- 1) Member Council base contribution for the 2024/2025 financial year is:
 - a) Cairns Regional Council - \$98,260
 - b) Cassowary Coast Regional Council - \$61,720
 - c) Cook Shire Council - \$27,215
 - d) Croydon Shire Council - \$21,272
 - e) Douglas Shire Council - \$38,172
 - f) Etheridge Shire Council - \$21,900
 - g) Hinchinbrook Shire Council - \$36,188
 - h) Hope Vale Aboriginal Shire Council - \$22,266
 - i) Mareeba Shire Council - \$52,901
 - j) Tablelands Regional Council - \$57,642
 - k) Wujal Wujal Aboriginal Shire Council - \$21,286
 - l) Yarrabah Aboriginal Shire Council - \$24,407
- 2) Procurement Contributions:
 - a) Per participating Council, \$25,000 (Cairns Regional Council, Cassowary Coast Regional Council, Cook Shire Council, Douglas Shire Council, Mareeba Shire Council and Tablelands Regional Council);
 - b) Contribute 20% of direct savings realised through their involvement in regional procurement activities (Croydon Shire Council, Etheridge Shire Council, Hinchinbrook Shire Council, Hope Vale Aboriginal Shire Council, Wujal Wujal Aboriginal Shire Council and Yarrabah Aboriginal Shire Council; or
 - c) Councils outside the FNQROC boundary contribute 30% of direct savings realised through their involvement in FNQROC procurement activities.
- 3) Regional Road and Transport contribution remaining 2.75% of council funding received.

CARRIED

3183 LGAQ POLICY EXECUTIVE DISCUSSION

Policy Executive Discussion

Verbal Discussion by Cr Angela Toppin.

Lucy Greene LGAQ, Lead Intergovernmental Relations (LGAQ)

LGAQ provided an overview of LGAQ recent activities per the briefing note circulated prior to meeting. (Appendix 1).

3184 GENERAL DISCUSSION

Actions: Refer to Agreed Action Items.

3185 INFORMATION FOR THE BOARD

Incoming / Outgoing Correspondence

Incoming – The Hon Bart Mellish MP – Minister for Transport and Main Roads, Minister for Digital Services – 23 April 2024

Action: Written in response asking the Hon Bart Mellish MP to attend the August Meeting to enable Members to respond to letter.

Outgoing – Nil

Meetings Attended by FNQROC Executive Officer

Noted

Minutes of Advisory committees

FNQROC Regional Water Alliance – 10 May 2024

Noted

FNQ Regional WMRR RRR Plan Implementation Technical Committee #3 – 10 May 2024

Noted

WHS & Wellbeing Committee Meeting – Tuesday 21 May 2024

Noted

FNQ RRTG TC Meeting – 12 January 2024

Noted

FNQROC Mountain Bike Forum – 24 May 2024

Noted

RRTG Technical Committee – 24 May 2024

Noted

FNQROC Natural Assets Management Advisory Committee (NAMAC) Meeting – 29 May 2024

Noted

Climate Resilience Technical Committee Meeting #5 (CRTC) – 31 May 2024

Noted

Confidential Minutes

FNQROC Regional Collection & Ferrous Metal & ULABs Contract Meeting – 15 May 2024

Noted

FNQROC Regional Procurement Meeting #42 – 4 June 2024

Noted

3186 BOARD PRESENTATIONS

Far North Queensland Regional Plan (Department of Housing, Local Government, Planning, and Public Works) – Ryan Longland, Director Regional and Spatial Planning, Planning Group

Action: The Department to present to all Councils the proposed FNQ Regional Plan and a final review with the FNQROC Members and Minister.

FNQROC Strategy Update


Presentations by all FNQROC staff on their current portfolios.

Action: Discussed Priorities to be formulated into a document and to distributed to be discussed in the July video meeting to identify the priorities for the August State Delegation.

3187 NEXT MEETING

The next meeting will be held in **Cairns on Thursday 1 August 2024.**

There being no further business the Chair declared the meeting closed at **1:00pm**



Cr Angela Toppin

FNQROC Chair

AGREED ACTION ITEMS

Thursday, 6 June 2024

Meeting	Action	Responsible person
3165a (Feb 2024)	Contact DTMR to organise a Roads Session with FNQROC and Northwest ROC.	CEO FNQROC
3165b (Feb 2024)	DTMR Presentation and Q&A to be scheduled for future FNQROC Board Meeting on; ageing infrastructure including Kuranda Range Bridge.	CEO FNQROC
3180 (June 2024)	Request Councils to identify a member to represent their respective Council on the FNQROC Regional Waste Management Advisory Committee.	CEO FNQROC
3185 (June 2024)	Written in response asking the Hon Bart Mellish MP to attend the August Meeting to enable Members to respond to letter.	CEO FNQROC
3186a (June 2024)	Department of Housing, Local Government, Planning and Public Works (DSDILGP) The Department to present to all Councils the proposed FNQ Regional Plan and a final review with the FNQROC Members and Minister.	DSDILGP
3186b (June 2024)	Discussed Priorities to be formulated into a document and to distributed to be discussed in the July video meeting to identify the priorities for the August State Delegation.	CEO FNQROC

Remaining FNQROC Board Meetings for 2024

Date	Venue
Thursday 1 August 2024	Cairns
Thursday 3 October 2024	Tablelands Regional Council
Thursday 5 December 2024	Cairns