

FNQ Regional Mountain Bike Strategy Steering Committee

Meeting No	3
Meeting Name	FNQ Regional Mountain Bike Strategy Steering Committee
Date	February 16, 2024
Time	9:30-11:30
Venue	Civic Reception – Cairns Regional Council – cnr Spence and Draper St
Meeting Contacts	Travis Sydes: 0448 852 732 t.sydes@fnqroc.qld.gov.au

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We will be accessing an interactive platform called Miro to view and comment, this will stay live for the duration of the review

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Agenda

1. Acknowledgement of Country
2. Attendance (introductions)
3. Apologies
4. Guests
5. Acceptance of previous minutes

6. Business arising from meeting #2

Action item	Action	Responsible person(s)	Status
1.1	Events Events could be considered as one of the key themes in the scope as it cuts across many aspects of the strategy (or perhaps addressed in an individual section of the report).	FNQROC	complete
1.2	Terms of Reference Circulate draft Terms of Reference for the Steering Committee (for consideration and adoption at the next meeting).	FNQROC, Committee	Complete
1.3/2.3	Reference materials a. Circulate a bibliography of collated references for committee to review. b. committee members review references and provide updated or missing reports, studies and plans to FNQROC. (seek appropriate permission or agreements as required). 2.3 c. maintain as a standing agenda item	a. FNQROC b. Committee 2.3 c. FNQROC, Committee	a. complete b. ongoing 2.3 c. ongoing
1.4/2.1	Focus groups a. Develop briefs for focus groups. b. identify focus groups to be undertaken to inform strategy vs. those to be undertaken as part of strategy rollout. c. initiate EOI process to recruit membership to focus groups. 2.1 a. Develop briefs for revised focus groups.	a. FNQROC b. FNQROC, Committee c. FNQROC, Committee 2.1 a FNQROC	a. complete b. complete c. pending d. pending
1.5	Guiding principles Prepare guiding principles for the strategy.	FNQROC	Complete
1.6	Vision Revisit strategy vision in future workshop.	Committee	Next workshop
1.7	Social media Create FB page to promote strategy locally and engage with clubs, councils, and community groups	FNQROC	Pending
1.8/2.2	Mapping of trails and data collection a. Collate trail and route data from clubs, councils and agencies for inclusion in the strategy back end. b. establish agreed data attributes to attach to spatial data including supporting infrastructure and services a. circulate the mock-up map and attributes for review. b. arrange times to meet with local network managers/stakeholders to collate data for each locality. c. continue to collate regional data. c. source and add recommended data and information additions	a. FNQROC, clubs, councils, agencies. b. FNQROC, CRC 2.2 a FNQROC b. FNQROC c. FNQROC d. FNQROC	a. Ongoing b. Ongoing 2.2a Attached b. pending c. pending

7.	Project timelines	For information
8.	TC Jasper impacts and recovery	For discussion
9.	Stakeholder updates	Updates from around the room, progress on works, plans and projects
10.	Business arising	
11.	Next meeting	April 12