

## Climate Resilience Technical Committee

### Meeting Details

<b>Meeting No.</b>	<b>2</b>
<b>Meeting Name</b>	Climate Resilience Technical Committee (CRTC)
<b>Date</b>	December 5, 2023
<b>Time</b>	10:30 am – 2:30 pm
<b>Venue</b>	Cairns Regional Council Building Room Spence Patience, Level 3, 119-145 Spence Street, Cairns
<b>Meeting Contacts</b>	Maria Anselmo: 0491 960 940 <a href="mailto:maria.anselmo@fnqroc.qld.gov.au">maria.anselmo@fnqroc.qld.gov.au</a>

### Microsoft Teams meeting

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### Agenda

<b>1.</b>	<b>Acknowledgment of Country</b>
<b>2.</b>	<b>Apologies</b>
<b>3.</b>	<b>Guests</b>
<b>4.</b>	<b>Previous Minutes</b>
<b>5.</b>	<b>Terms of Reference</b>
<b>6.</b>	<b>Climate Updates</b> - Presentation from The Bureau of Meteorology
<b>7.</b>	<b>Regional Drought Resilience Plan</b> - Regional Drought Forum - Draft Plan
<b>8.</b>	<b>Heatwave Resilience Action Updates</b> - Keeping Our Cool Toolkit - Workplace Health and Safety Technical Committee - Roles & Responsibilities
<b>9.</b>	<b>Project Update:</b> - GHG Emissions audit - GBRF Funding outcome
<b>10.</b>	<b>Round Table Updates</b>
<b>11.</b>	<b>Rivers to Reef Climate Action Plan</b> - Deliverable Updates - Engagement Plan Proposal
<b>12.</b>	<b>Actions</b>

No.	ACTION	Responsible Person(s)
2.1	Maria (FNQROC) email the amended TOR to CRTC members for feedback and approval. Carry on from Action 1.10	Maria Anselmo, FNQROC
2.2	Maria (FNQROC) to distribute presentation slides and AFAC Seasonal Bushfire Outlook Spring 2023, to all CRTC members.	Maria Anselmo, FNQROC
2.3	Maria (FNQROC) to create a succinct summary of Climate Updates for CRTC members to distribute internally and for the FNQROC Board outlining upcoming seasonal conditions and potential risks.	Maria Anselmo, FNQROC
2.4	Maria (FNQROC) and CRTC Council Members invite LDMOs to the next CRTC meeting.	Maria Anselmo, FNQROC and Council Members
2.5	Maria (FNQROC) to include design files in the Toolkit and distribute the Keeping Our Cool Toolkit to CRTC members.	Maria Anselmo, FNQROC
2.6	Maria (FNQROC) to clarify roles and responsibilities of SES, QLD Health/Public Health, and Local Disaster Management Officers in heatwave resilience and where CRTC fits.	Maria Anselmo, FNQROC
2.7	GHG Emissions Inventory <ul style="list-style-type: none"> <li>- Email details of RFQ submissions (FNQROC).</li> <li>- Council members provide clarity on their Council's next steps (Council members)</li> <li>- Confirm supplier is Climate Active certified (FNQROC).</li> <li>- Notify the board of GHG Inventories (FNQROC)</li> </ul>	Maria Anselmo, FNQROC and Council Members
2.8	Regional Drought Resilience Plans, Maria (FNQROC) to: <ul style="list-style-type: none"> <li>- provide an update on the RDRP at the next Committee meeting, and</li> <li>- confirm the date and location of the Drought Workshop.</li> </ul>	Maria Anselmo, FNQROC
2.9	Maria (FNQROC) to arrange a meeting online/in person to discuss the Rivers to Reef Action Plan.	Maria Anselmo, FNQROC
2.10	Maria (FNQROC) to share feedback on FNQ Regional Plan engagement and provide CRTC members with an update on FNQ Regional Plan.	Maria Anselmo, FNQROC
2.11	Maria (FNQROC) to email information on the Climate Vulnerability Index to CRTC Members. CRTC members to provide clarification on their involvement (Y/N).	Maria Anselmo, FNQROC and Council Members
2.12	Maria (FNQROC) applies for the Great Barrier Reef Foundation Community Climate Action Accelerator grant.	Maria Anselmo, FNQROC
2.13	Maria (FNQROC) confirms the date and location of the next meeting.	Maria Anselmo, FNQROC
<b>13.</b>	<b>Business Arising:</b> <ul style="list-style-type: none"> <li>- FNQ Regional Plan</li> <li>- Queensland Resilience and Risk Reduction Fund</li> </ul>	
<b>14.</b>	<b>Points for noting to the FNQROC Board</b>	
<b>15.</b>	<b>Next meetings</b> Friday 9 <sup>th</sup> March 2024 Location TBA Friday 7 <sup>th</sup> June 2024 Location Cairns	
<b>16.</b>	<b>Meeting closed</b>	