

FNQ Regional Mountain Bike Strategy Steering Committee Meeting Details

Meeting No	2
Meeting Name	FNQ Regional Mountain Bike Strategy Steering Committee
Date	September 8 2023
Time	10:30-2:30
Venue	Civic Reception – Cairns Regional Council – cnr Spence and Draper St
Meeting Contacts	Travis Sydes: 0448 852 732 t.sydes@fnqroc.qld.gov.au

Lunch will be provided at 12:30, please advise of any dietary requirements.

Agenda

1. Acknowledgement of Country
2. Attendance
3. Apologies
4. Guests
5. Acceptance of previous minutes (n/a)

6. Business arising from meeting #1

Action item	Action	Responsible person(s)
1.1	Events Events could be considered as one of the key themes in the scope as it is cuts across many aspects of the strategy (or perhaps addressed in an individual section of the report)	FNQROC
1.2	Terms of Reference Circulate draft Terms of Reference for the Steering Committee (for consideration and adoption at the next meeting).	FNQROC, Committee
1.3	Reference materials a. Circulate a bibliography of collated references for committee to review. b. committee members review references and provide updated or missing reports, studies and plans to FNQROC. (seek appropriate permission or agreements as required)	a. FNQROC b. Committee
1.4	Focus groups a. Develop briefs for focus groups. b. identify focus groups to be undertaken to inform strategy vs. those to be undertaken	a. FNQROC b. FNQROC, Committee

	as part of strategy rollout. c. initiate EOI process to recruit membership to focus groups.	c. FNQROC, Committee
1.5	Guiding principles Prepare guiding principles for the strategy.	FNQROC
1.6	Vision Revisit strategy vision in future workshop.	Committee
1.7	Social media Create FB page to promote strategy locally and engage with clubs, councils, and community groups	FNQROC
1.8	Mapping of trails and data collection a. Collate trail and route data from clubs, councils and agencies for inclusion in the strategy back end. b. establish agreed data attributes to attach to spatial data including supporting infrastructure and services	a. FNQROC, clubs, councils, agencies. b. FNQROC, CRC

7.	Stakeholder updates	Updates from around the room, progress on works, plans and projects
8.	Focus groups	Committee to prioritise focus groups to inform the strategy (see attached discussion paper)
9.	Terms of reference	Committee to adopt terms of reference (see attached)
10.	Trail network data set	Review draft trail network data attributes
11.	Strategy bibliography	Review references and resources (see attached)
12.	Strategy principles	For discussion
13.	Project timelines	For information
14.	Business arising	
15.	Next meeting	Friday 8 th September, Civic Reception, Cairns Regional Council