



**BOARD MEETING
OF
FNQ Regional Organisation of Councils (FNQROC)
No. 160
Thursday 1 June 2023
1.00pm to 4.30pm**

Civic Reception Room
Cairns Regional Council, 119 Spence Street, Cairns

FNQROC 160th Board Meeting
Microsoft Teams meeting

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Meeting ID: 499 155 439 148

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1. WELCOME & ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

2. APOLOGIES

A list of apologies will be tabled at the meeting.

3. PRESENTATIONS / GUESTS

3.1 Ms Fiona Simpson, Shadow Minister for Finance and Better Regulation, Shadow Minister for Integrity in Government and Member for Maroochydore

Timing: 1.05pm

Introduction and update from Ms Fiona Simpson.

10 Mins

3.2 Ms Tracey Harding, Department of Youth Justice, Employment, Small Business and Training (YJESBT) and Ms Arna Brosna, Department of Child Safety, Seniors and Disability Services (CSSDS) and Mr Mick Searle, A/g Superintendent, Queensland Police Service (QPS)

Timing: 1.15pm

Ms Harding and Ms Brosna will provide a presentation on debunking the myths of youth offenders and Mr Mick Searle will provide further information and answer questions on youth justice.

30 mins

3.4 Ms Lucy Greene, (LGAQ)

Timing: 1.45pm

Ms Greene will provide an overview of LGAQ recent activities per the briefing note circulated prior to meeting. (Appendix 1)

10 mins

4. CONFIRMATION OF PREVIOUS MINUTES

4.1 The Draft Minutes of the 159th FNQ Regional Organisation of Councils (FNQROC) Board meeting of 6 April 2023.

Recommendation: That the FNQROC Board

1. **Move** that the minutes of the 159th FNQROC Board meeting held on 6 April 2023 be confirmed and adopted.

Pages 1-14

Business arising from previous meeting

4.1 Action items from **6 April 2023** FNQROC Board Meeting.

<i>Minute Number</i>	<i>Action</i>	<i>Responsible Person(s)</i>	<i>Status</i>
3047	Cr Kerr to raise housing investment with the Superannuation Board.	Cr Kerr DSC	On-going
3070a	T Sydes to continue with desktop analysis and establish Steering Committee for the FNQROC Regional Mountain Bike Strategy.	T Sydes FNQROC	Complete
3071	D Irvine to investigate higher yielding interest rates for savings/cheque accounts for FNQROC.	D Irvine FNQROC	Complete
3081	Minutes of the 159 th Board meeting to reflect that Cr James, Cairns Regional Council attended the meeting on 2 February 2023.	P Power FNQROC	Complete
3095a	Crankworx VIP tickets - email to be sent to all councils asking what days they would be available to attend. Events on Wednesday 17 May, Thursday 18 May and Friday 19 May 2023.	P Power FNQROC	Complete
3095b	Schedule meeting with FNQROC Councils to explain the Development Manual in detail.	D Irvine FNROC	Ongoing
3095c	Update calendar invites to reflect the change to the time of the next FNQROC Board meeting on 1 June 2023 to 1pm and the RRTG meeting to 12 noon.	P Power FNQROC	Complete
3095d	Advance Cairns membership to be discussed at the next FNQROC Board meeting on 1 June 2023.	D Irvine FNQROC	Complete

5. ADVOCACY

5.1 Advocacy update from FNQROC Council members.

6. STRATEGIC OPERATIONAL PLAN

6.1 New FNQ Regional Plan – Update

6.2 FNQ Regional Resource Recovery Plan (New Minister and M7)

6.3 Local Housing Action Plan Project – Discussion re short term committee and linkages to FNQ Regional Plan

Verbal

7. DISCUSSION TOPICS

7.1 Advance Cairns Membership

8. INCOMING / OUTGOING CORRESPONDENCE

8.1 Incoming

8.2 Outgoing

Nil

9. FNQROC POLICY REVIEW

Nil

10. FNQROC REPORTS AND MOU'S

Nil

11. FINANCIAL STATEMENT

11.1 Profit & Loss Statement: Current FY to 24 May 2023

11.2 Balance Sheet: Current FY to 23 May 2023

Pages 15 - 17

Recommendation: That the FNQROC Board adopt the Profit and Loss and balance Sheet Reports for the period 1 July 2022 to 24 May 2023.

12. MEETINGS ATTENDED BY FNQROC EXECUTIVE OFFICER

Page 18

13. LGAQ POLICY EXECUTIVE DISCUSSION – CR PETER SCOTT

Verbal

14. MINUTES OF FNQROC ADVISORY COMMITTEES

14.1 Inaugural FNQROC WHS & Wellbeing Advisory Group Meeting

- Focussed on new Psychosocial Code and impact on councils i.e. culture 'permitted' in councils, HR etc.
- **Minutes** - *available – still to identify a placement on the website*
- **Next Meeting** – Tuesday 18 July 2023

14.2 RRTG TC – 9 May 2023

- **Minutes** - *available on website once finalised*
- **Next Meeting** – Friday 14 July 2023

14.3 FNQROC Economic Development Advisory Group – 11 May 2023

- **Minutes** - *available on website once finalised*
- **Next Meeting** – To be confirmed

14.4 Natural Asset Management Advisory Committee (NAMAC) #54 – 31 May 2023

- **Minutes** – *available on website once finalised*
- **Next Meeting** – to be confirmed

15. CONFIDENTIAL MEETING MINUTES

15.1 FNQROC 2022/2023 Reseal & Line Marking Meeting No.5 – 11 May 2023

- **Minutes** - *available upon request (not on website)*
- **Next Meeting** – To be confirmed

15.2 FNQROC 2022/2023 Regional Sewer Relining – 12 May 2023

- **Minutes** – *available upon request (not on website)*
- **Next Meeting** – to be advised

16. GENERAL BUSINESS

16.1 Any general business.

Verbal

17. NEXT MEETING

Date & Time **Thursday, 1 August 2023 – time to be advised during Federal Delegation**

Venue **Parliament House, Canberra ACT**

Appendices

Appendix 1 – LGAQ Executive Summary *(to be provided prior to meeting)*

FNQROC Board Meeting Dates for 2023

Date	Venue
Thursday 03 August 2023	CANBERRA
Thursday 05 October 2023	HOPE VALE*
Thursday 07 December 2023	CAIRNS

**Away meeting tentative - to be confirmed early August 2023*

Minutes of the 159th FNQROC Board Meeting

Meeting No	159
Meeting Name	FNQROC Board Meeting
Date	6 April 2023
Time	8.00am to 12 noon
Venue	Mission Beach

REPRESENTATIVES

CHAIR	Cr Terry James, Dep Mayor	Cairns Regional Council
	Cr Mark Nolan, Mayor	Cassowary Coast Regional Council
	Cr Peter Scott, Mayor	Cook Shire Council
	Cr Peter Garde, Dep Mayor	Croydon Shire Council
	Cr Michael Kerr, Mayor	Douglas Shire Council
DEPUTY CHAIR	Cr Barry Hughes, Mayor	Etheridge Shire Council
	Cr Ramon Jayo, Mayor	Hinchinbrook Shire Council
	Cr Angela Toppin, Mayor	Mareeba Shire Council
	Cr Bradley Creek, Mayor	Wujal Wujal Aboriginal Shire Council
	Cr Ross Andrews, Mayor	Yarrabah Aboriginal Shire Council
	Cr Dave Bilney	Tablelands Regional Council

CEOS

Ms Mica Martin, CEO	Cairns Regional Council
Mr Andrew Graffen, CEO	Cassowary Coast Regional Council
Mr Brian Joiner, CEO	Cook Shire Council
Mr Peter Franks, CEO	Mareeba Shire Council
Mr Gary Rinehart, CEO	Tablelands Regional Council
Mr Richard Wright, CEO	Yarrabah Aboriginal Shire Council

OBSERVERS

Ms Lucy Greene	LGAQ
Cr Mary Brown	Hinchinbrook Shire Council
Cr Jeff Baines	Cassowary Coast Regional Council

INVITED GUESTS

Ms Nikki Boyd	Assistant Minister for Local Government
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Ms Melanie Kempton	ARUP
Sam Koci	ARUP
Joyanne Manning	ARUP (online)
Paul Gilles	QTC
Christine Ip	QTC
Ben Hanslip	AICD
Justin Agale	AICD (online)

FNQROC STAFF

Ms Darlene Irvine	Executive Officer
Mr Travis Sydes	Natural Asset Management & Sustainability Coordinator
Ms Amanda Hancock	Regional Strategic Infrastructure Coordinator
Mr Elliott Meelen	Regional Procurement Coordinator
Ms Paula Power	Executive Support Officer
Ms Maria Anselmo	Climate Resilience Coordinator

APOLOGIES

Cr Bob Manning, Mayor	Cairns Regional Council
Cr Trevor Pickering, Mayor	Croydon Shire Council (online)
Ms Jacqui Cresswell, CEO	Croydon Shire Council (online)
Ms Rachel Brophy, CEO	Douglas Shire Council
Mr Ken Timms, CEO	Etheridge Shire Council
Mr Kelvin Tytherleigh, CEO	Hinchinbrook Shire Council
Cr Jason Woibo, Mayor	Hope Vale Aboriginal Shire Council
Mr Steve Linnane, CEO	Hope Vale Aboriginal Shire Council
Cr Rod Marti, Mayor	Tablelands Regional Council
Cr Kevin Cardew, Dep Mayor	Tablelands Regional Council
Ms Kiley Hanslow, CEO	Wujal Wujal Aboriginal Shire Council

3079 WELCOME & ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The meeting commenced at 8.00am

The Chair welcomed everyone to the meeting and acknowledged the Traditional Owners of the land on which we met today and paid respects to Elders past, present and emerging.

Cr Kerr acknowledged Assistant Minister Nikki Boyd's attendance and thanked her for participating in the activities in Cassowary Coast yesterday and today.

Cr Kerr welcomed new starter to FNQROC Maria Anselmo who is the new Regional Climate Resilience Coordinator.

Cr Nolan addressed the Board and thanked everyone for coming and for allowing them to showcase their beautiful region.

3080 BOARD PRESENTATIONS

Ms Nikki Boyd – Assistant Minister for Local Government

Ms Boyd thanked Cr Nolan for hosting the FNQROC Board meeting from Cassowary Coast and for the warm welcome and hospitality.

Ms Boyd provided information about her electorate Pine Rivers which is 20km North of Brisbane and outlined her Local Government portfolio. Acknowledged meeting LGAs to celebrate what has been achieved together and identify priorities.

Ms Boyd enjoys the authentic experiences when she comes to our areas. Local Government is important and seeing what can be achieved and what needs to be done. Advocating for additional expenditure for infrastructure, roads, water and waste and ongoing financial issues. Acknowledging that councils need additional support.

Focus on how as a State Government can identify skills gaps in this tight economic environment.

Working with stakeholders fixing the OIA and conflict of interest. 40 recommendations from the Belcarra Report and already working on implementing those. Complaints need to be dealt with quickly and assessed on merits. Will be working with LGAQ so process is formal and clear with one consistent message across the sector.

Questions

Mr Franks – Local government major interest – Ms Boyd believes this has progressed and they are expecting an announcement in coming days. Could make broad scale change for next election.

Cr Kerr thanked all the other Ministers for meeting with the FNQROC Delegation in Brisbane 29-30 March 2023.

3.2 Mr Brett Carlsson, Engagement, National Emergency Management Agency (NEMA) – formally (NRRRA)

Mr Carlsson provided an overview of NRRRA transitioning from an Agency of the Department of Prime Minister and Cabinet across to The Department of Home Affairs and joining with Emergency Management Australia (EMA) to become the National Emergency Management Agency (NEMA).

Mr Carlsson outlined the new roles and responsibilities of the new NEMA and how they can assist FNQROC to help enable the communities of the region to be much safer and more resilient to the impacts of natural disasters.

Questions/discussions from the floor

Cr Hughes acknowledged the importance of organisational structure. LDMG meetings in Georgetown earlier this year. It is reassuring government agencies involved and how they have progressed, and facilitation made available to Local Government and Industry and how important it is in times of adversity.

3.3 Mr Paul Gillies and Ms Christine Ip, Queensland Treasury Corporation (QTC)

QTC thanked the Board for their warm welcome and for Cassowary Coast Regional Council for inviting them.

QTC provided a presentation on Water and Wastewater Capability explaining the options analysis stage and where to next. Surveys were developed from workshops run in each FNQROC Council. 12 surveys completed – 100% rate on those surveys. QTC have analysed those findings which were broken down into two parts; water, waste water and maintenance and business support under these. Overall water more challenging than waste water. Next steps are designing the scope and completing the options

analysis by end of July 2023. QTC will come back to the FNQROC Board at the end of July and run another workshop for solutions targeted to start in August 2023.

Presentation provided with minutes.

Motion

That the FNQROC Board approves the water and waste water capability analysis moves to the next stage being the development of scope for the options analysis stage. The scope will consider:

a. People

- ***Ability to attract and retain suitable, qualified staff to support the water and wastewater businesses***
- ***Ability to provide training and upskill the existing workforce***
- ***Ability to access external specialist contractors and consultants***

b. Systems and data

- ***Ability to record, store, access and analyse data, to better inform planning and decision-making activities to support:***
 - ***Capital Planning***
 - ***Capital delivery***
 - ***Asset management***
 - ***Procurement and contract management***

c. Processes

- ***The use of documented standardised operating procedures, processes and templates to guide and assist:***
 - ***Capital planning***
 - ***Capital delivery***
 - ***Asset management***
 - ***Procurement and contract management***

MOVED: Cr Angela Toppin

SECOND: Cr Mark Nolan

Carried

Questions/discussions from the floor

- Q. Mr Joiner – Capital planning and depreciation. How does it feed in? How do we get the capital until we can get grant funding for these initiatives when available?
- Mr Gillies/Ms Ip (QTC) – Understands practical challenges faced. Having a plan in place ensures councils prioritise projects and if funding is granted councils are ready when the money comes through. Having right systems and processes in place you have a good case to advocate. Water & sewerage – projects that are ready and needed. Control what you can control. LGAQ to advocate for longer time funding and a bigger pool.
- Cr Kerr - Imperative that good quality data is in place. Technical data showing exactly what we are feeling.

- Cr Andrews – Yarrabah had no water in the community for days last week. Yarrabah doesn't have a water plan and will be struggling in the future for long term water supply. Not having water in community for days is not good especially for the elderly.
- Cr Scott – majority of councils regional and remote operate on a reactive basis.
- LGAQ – we need FAGs grants so we can deliver government services to remote and regional services, we need support from Treasury and work together to address this.
- Cr Kerr – everyone should be entitled to the same water supply. Data from all councils and plan will give same opportunity. Distributing funds to councils based on their needs. This is a good data initiative with all councils on the same page.
- A Graffen – Shortage of plumbers and fitters to get the work done. Funding needs to increase. Need TAFE places and traineeships.
- P Franks – great initiative. Ability to go to State and Federal Government with what we know and what needs to be done. We don't have the money to deliver but this is good ammunition and starting point.
- M Martin – good to be on same page, gathering data will allow a stronger case as a ROC. Work together and leverage off councils around the regions and assist when needed.
- G Rinehart – Capital planning, need clarity at what point is it sufficient to ask for money.
- Cr Kerr thanked QTC for the work that has been done to date.

(Cr Peter Garde left the meeting)

3.4 Ms Melanie Kempton, Mr Sam Koci and Joyanne Manning, ARUP

ARUP presented the final Resource Recovery Plan to the FNQROC Board which included the project staging update, RRR Plan documents, implementation approach, action outcomes, roadmap and funding and governance.

8 key actions developed to provide a holistic approach. Regulatory support from state and federal government.

- Action 1 – Step Change in Customer Engagement
- Action 2 – Optimise Regional Servicing Arrangements
- Action 3 - New Transfer Station Facilities
- Action 4 – Enhance Kerbside Collection
- Action 5 – Maximise Diversion of Organic Waste
- Action 6 - Optimise Resources Recovery Facilities
- Action 7 – Develop Centralised Precinct
- Action 8 – Alternatives to landfill (Energy from Waste)

The Resource Recovery Plan is underpinned by state and federal funding and regulatory support. Need governance structure at a regional level to support collaborative engagement. Discussions have commenced to leverage existing FNQROC structure to expand on current capacity with the availability of adequate and sustained resourcing.

Presentation provided with minutes.

Questions/discussions from the floor

- P Franks – it is an aspirational plan. Does not see it as a locked in plan. Mareeba have big things that need to be done and need to look at what the impact is for rate payers. Aspirational things for state targets and councils cannot absorb all costs. Timeframe may need to be extended.
- Ms Kempton – timeframes are ambitious and projectory laid out for councils.

- A Graffen - curb side collection. Out of sync with contracts as they are coming to the end of current contracts. Regional servicing arrangement and alignment. Look at cycles and how they line up. Cassowary Coast Regional Council happy to go ahead.
- D Irvine – with a designated implementation officer the finer project details will be developed. It could be that a project starts and a council/s may not join for a number of years due to contract commitments/ costs etc. Any implementation will take this into account within the details. The plan is ambitious, but this is what is needed to meet the State targets. We know the ROI isn't there for ratepayers and this is the message we shared during our State delegation recently. With out funding and regulatory support we won't meet the targets.
- M Martin confirmed Cairns Regional Council are supportive. Cairns going through detailed work currently. Devil in the details and how much funding from state and federal government. There seems to be a disconnect from DES and DSDILGP datasets.
- A Hancock – first action split into two. Behavioural change and inconsistency of dataset. Data needs to be as consistent as possible and regionally on the same page.
- Cr Kerr – cost benefit analysis – will struggle to be cost neutral and will need a lot of support. Environmental benefits and services to the community. If funding disappears it will be a concern in the future and will need certainty.
- Cr Andrews – acknowledge first nations. Local governments ancestral ties to the land. Challenging for them and the language that is used.
- Ms Kempton – language or commentary could be improved. Any suggestions forward to ARUP.

Motion

That the FNQROC Board endorses the FNQROC Resource Recovery Plan.

MOVED: Cr Angela Toppin

SECOND: Cr Terry James

CARRIED

3.5 Mr Ben Haslip and Mr Justin Agale, Australian Institute of Company Directors (AICD)

Mr Haslip introduced himself to the board and provided an insight into his background and why he joined AICD.

Mr Haslip introduced Mr Agale online who provided information about his role at AICD. He provides advice to boards about how they can engage with Indigenous Communities and how to incorporate traditional practices into our work practices.

AICD offer government training, both first nations and traditional governance. Acknowledged the Local government Act is different to regular board requirements but the financial literacy, risks and strategy development are all the same. Can tailor training for each council based on their needs.

Questions/feedback from the floor

- M Martin – asked whether AICD were partnering with Peak Services. Ms Martin has attended Company Director 5-day Director Course previously; it was a challenging but a very good course that all councils should do.
- B Joiner – Would be good for the Executive Leadership Team to do the Governance essentials for local government. 3-day course. Mr Haslip recommended that the 3-day course would be good for team building and to get a good understanding council.

- Cr Kerr - If you want to be a councillor you need to know how a board works. ie. Governance.
- Cr Andrews – mainstream law and cultural dynamics as well.
- Mr Haslip - training to all sorts of industry. Governance training, handled by making sure skilled facilitators and cultural differences align. Faculty members are skilled up in first nations practices.

Presentation provided with minutes. Mr Haslip and Mr Agales contact details are included on the last slide.

3.6 Ms Lucy Greene, (LGAQ)

Ms Greene provided an overview of LGAQ recent activities per the briefing note circulated prior to meeting. (Appendix 1)

Ms Greene acknowledged the attendance of Assistant Minister Nikki Boyd.

- LGAQ March Canberra Delegation: 15 meetings including with the new Shadow Local Government Minister Darren Chester, Minister Kristy McBain, Minister Catherine King, Minister Michelle Rowland, Minister Brendan O'Connor, Minister Julie Collins to name a few. Minister Catherine King said the new Growing Regions Fund guidelines will be released soon and that some projects that were eligible under round 6 of BBRF might not be eligible. Minister Rowland will be visiting FNQ after the May Budget to discuss regional connectivity issues.
- The OIA Parliamentary Inquiry Report was debated in Queensland Parliament last week and the LGAQ acknowledges Assistant Minister Nikki Boyd's support of the Association and Queensland councils' engagement as part of that inquiry. Look forward to the Bill before the House this year.
- The Senate Rural and Regional Affairs and Transport References Committee is holding an inquiry into the adequacy of Australia's preparedness to host the 2026 Commonwealth Games in Victoria and the 2032 Olympic and Paralympic Games in Brisbane, and to leave a legacy of sporting infrastructure to encourage more Australians to participate in elite and community sports and live active lifestyles. The LGAQ will be issuing a submission, informed by member feedback to the survey of members conducted by the Association last year, and also encourages individual councils to submit to the inquiry. We encourage councils to focus on the sporting facilities available in their communities that can be used for Olympics training.
- The LGAQ is hosting a webinar with member councils on Cost Shifting on Wednesday 13 April to assist councils who are yet to complete their cost shifting survey. To date, 62% of councils have completed the survey but the aim is to reach at least 70% response rate to ensure a quality data set to have the evidence to back up calls for increases to FA Grants and united State and Federal grant funding. Rebroadcasting costs was an issue the LGAQ spoke to Minister Rowland about in Canberra and are currently aware of 10 councils in Queensland paying for the retransmission of TV and radio as well as maintenance and licence fees. The LGAQ is putting together a meeting for the Minister and affected councils to discuss solutions.
- The LGAQ has released its new housing strategy in the same week the State Government announced funding for the LGAQ to partner with the government to develop housing plans for an additional 38 councils.

Questions/discussions from the floor

- Cr Scott – Broadcasting – Cook Shire has 2
- Cr Kerr – Broadcasting – 2 shut down
- Cr Toppin – Broadcasting – 2 closed and pushed to satellite.
- Cr Andrews – The Voice referendum bill presented last week in Canberra. Coalition not supporting it.

- Ms Boyd – Palaszczyk Governing is supporting the yes vote. Campaign kits being sent that can support councils and leaders in the community.

3081 CONFIRMATION OF PREVIOUS MINUTES

The draft minutes of the 158th FNQ Regional Organisation of Councils (FNQROC) Board meeting of 2 February 2023.

MOVED: Cr Mark Nolan

SECOND: Cr Peter Scott

Motion

That the FNQROC Board move that the minutes of the 158th Board Meeting held on 2 February 2023 be confirmed and adopted (with the inclusion of Cr Terry James being in attendance).

CARRIED

Action: Minutes of the 159th Board meeting to reflect that Cr James, Cairns Regional Council attended the meeting on 2 February 2023.

3082 BUSINESS ARISING FROM PREVIOUS MINUTES

5.1 Action items from Thursday 2 February 2023 FNQROC Board Meeting.

Thursday 2 February 2023

Minute Number	Action	Responsible Person(s)	Status
3047	Cr Kerr to raise housing investment with the Superannuation Board.	Cr Kerr DSC	Ongoing
3062d	L Greene to seek further information on one of the key features of the Local Government Electoral and other legislation (expenditure caps) amendment Bill 2022, ' <i>prescription of certain offences as integrity or serious integrity offences under the Local Government Act and City of Brisbane Act</i> ' and forward to the FNQROC Board.	L Greene LGAQ	Complete
3065	Calendar invites/date claimer for the Mayoral Delegations to be forwarded to Mayors.	P Power FNQROC	Complete
3070a	T Sydes to continue with desktop analysis and establish Steering Committee for the FNQROC Regional Mountain Bike Strategy.	T Sydes FNQROC	Ongoing
3070b	T Sydes to send information regarding funding for shovel ready MTB projects to Cr T Pickering.	T Sydes FNQROC	Complete
3071	D Irvine to investigate higher yielding interest rates for savings/cheque accounts for FNQROC.	D Irvine FNQROC	Ongoing
3077	A Hancock to liaise with ARUP to look at renaming clusters within the RRR Strategy.	A Hancock FNQROC	Complete

Motion**Recommendation:**

That the FNQROC Board agree to advocate the proposal below at the upcoming State Mayoral Delegation 29-30 March and the Federal Mayoral Delegation 1-3 August 2023.

NQPHN Ask:

- | |
|---|
| <ol style="list-style-type: none">1. Initial \$2.15m over two years to complete feasibility studies for all six locations:<ol style="list-style-type: none">a. \$947k: 3 FTE project coordinators (0.5 FTE per site)b. \$277k: travel and operational costsc. \$926k: local service mapping, combined data and needs analysis, model option identification, Regional Primary Health Plan, recurrent funding analysis. |
| <ol style="list-style-type: none">2. Recurrent block funding (Commonwealth and State)<ol style="list-style-type: none">a. Recurrent funding confirmed per location from feasibility studies. |

MOVED: Cr Mark Nolan

SECOND: Cr Michael Kerr

PASSED

3084 ADVOCACY

6.1 Advocacy update from FNQROC Council members.

- FNQROC Advocacy Briefing and Report are available on the FNQROC website.
- Cr Scott – The recent Brisbane Mayoral Delegation was a very successful trip. Cr Scott acknowledged and thanked the FNQROC Team for the work done in putting it all together.
- Cr Toppin – Acknowledged that it was one of the best delegations attended.
- D Irvine asked Ms Boyd what FNQROC could do better on the next FNQROC Mayoral Delegation.
- Ms Boyd – acknowledged that being in a central location was positive and streamlined. Advocacy points really fantastic, the briefing document is a good document to inform Ministers. Ministerial delegations relaxed open and accepting. It is entirely getting across brief and the rapport that they build with all of them. Keep those relationships going and on political issues.

6.2 LGAQ Advocacy Letters

For noting.

3085 STRATEGIC OPERATIONAL PLAN

7.1 New FNQ Regional Plan update

Ms Irvine provided and update on the FNQ Regional Plan.

- Martin Reason, Tim Pearson and Linda Brown DSDILGP. 11 staff members working on this from the department. Current budget \$750,000 with Cape at \$500,000.
- Have been given an extension of 6 months. Draft Regional Plan expected at the end of this year and the final plan mid next year.
- Department committed to working more closely with FNQROC looking at a steering committee and providing monthly briefing notes.
- We need to get this FNQ Regional Plan right as it sets us up for the next 15 years. We've seen the consequences if we don't. Very focussed on monitoring implementation actions developed.

Questions/discussions from the floor

- Planning Specialists – vital to Cook Shire that Cape and FNQ plans run simultaneously together.
- Advocated to the Department, currently working with Mel from TCICA. Really important they are both done together. Ms Irvine explained that Cape will be 6 months behind as it will be trying to deal with the land tenure issues which is vital for the Cape. It would be good to get traction here.
- Cr Scott – delegation to Brisbane Minister Stewart guaranteed that the land act will be reviewed and we've requested that the aboriginal Land Act be done as well.
- There was confusion over a recent tender. It was clarified that they had gone out for a consortium to do the technical documents. The State has used our expectation document as a base for this. One of the first workshops to be held will be going through our expectations document to identify what is achievable and what is causing some issues so we can resolve these. We have asked to be part of or included in the assessment of these tenders to ensure the local experience included within the tenders is suitable – we're waiting on a response back on this.
- Ms Boyd working on the Wide Bay Burnett Regional Plan – learnt through the process how important it is to have good communication and measured expectations. Other work done alongside the Regional Plan ie. Economic Development Plan. Plans will remain live documents.

7.2 Memorandum of Understanding

Regional Development Tropical North MOU

Motion

That the FNQROC Board agrees to sign the MOA with the Regional Development Tropical North.

MOVED: Cr Michael Kerr

SECOND: Cr Barry Hughes

PASSED

3085 DISCUSSION TOPICS

Nil

3086 CORRESPONDENCE

Nil

3087 FNQROC POLICY REVIEW

Nil

3089 FINANCIAL STATEMENTS

Profit and Loss and Balance Sheet – 1 July 2022 to 24 March 2023

MOVED: Cr Angela Toppin

SECOND: Cr Bradley Creek

Motion

That the profit and Loss and Balance Sheet Reports for the period FY 2021 to 24 March 2023 be adopted and accepted.

CARRIED

3090 ATTENDANCE & MINUTES OF MEETING

Meetings Attended by Executive Officer – as noted.

3091 LGAQ POLICY EXECUTIVE DISCUSSION – CR PETER SCOTT

If any issues, please raise with Cr Peter Scott to take to LGAQ Policy Executive.

3092 MINUTES OF ADVISORY COMMITTEES

FNQROC Economic Development Advisory Group – 10 February 2023

Noted

Natural Asset Management Advisory Committee (NAMAC) #53 – 10 February 2023

Noted

RRTG TC – 17 March 2023

Noted

3093 MINUTES OF TECHNICAL COMMITTEE MEETINGS

FNQROC Regional Aerodrome Operational Business Plan – 13 February 2023

Noted

FNQROC Procurement Advisory Committee – 3 March 2023

Noted

FNQROC Regional Resource Recovery Plan – 10 March 2023

Noted

FNQROC Regional Sewer Relining 2023/2024 – 10 March 2023

Noted

3094 GENERAL BUSINESS

General Business

FNQROC Mountain Bike Strategy

- Strategy conversation late May, early June with points of contacts and key stakeholders.
- Thank you to the sponsors of Crankworx Mark II. TTNQ and other sponsors have given us VIP tickets for this year's event. Would like to get a collective group of Councils and Mountain Bike representatives to experience Crankworx as a group.
- Soft launch of the Mountain Bike Strategy early next year. When strategy is bedded down there is a potential to launch at Crankworx in 2024.

Action: Crankworx VIP tickets - email to be sent to all councils asking what days they would be available to attend. Events on Wednesday 17 May, Thursday 18 May and Friday 19 May 2023.

Reviewing Development Manual

- D Irvine - going through submissions to amendment now and will come to councils to go out for public consultation. Development Manual will be 20 years old next year (2024).

Action: D Irvine to schedule meeting with FNQROC Councils to explain the Development Manual in detail.

Parliamentary sitting in Cairns 9-11 May 2023

- We've always said that Councils should use the regional sitting in Cairns to advocate their local priorities. FNQROC has worked with RDA TN, TCICA, Advance Cairns, RDATN, TTNQ on some jointly agreed regional 'announceables'. It would have been preferable that it came to the FNQROC Board prior however at the last minute we had to send these to Treasury by COB Wednesday 4th April. An executive decision was made to support the document with included went to Treasury Wednesday 4 April 2023. The list included 7 projects, 4 of which are on our

priority list being Kuranda Range Road, Housing in discrete Indigenous Communities, Mountain Biking, and Etheridge Agricultural Precinct. Lakeland Irrigation Area Scheme wasn't included as the business case is with the State and they can't put an ask on it until it has been through this process.

Dinner with QTC

- Dinner with QTC at 6pm on 1 June 2023 – invitation has been sent directly from QTC.
- The next FNQROC Board meeting will start at 1pm instead of 10am to accommodate the QTC dinner.
- The RRTG will start prior to the FNQROC Board meeting at 12 noon.

Action: P Power to update calendar invites to reflect the change to the time of the next FNQROC Board meeting on 1 June 2023 to 1pm and the RRTG meeting to 12 noon.

Questions/discussions from the floor

P Franks asked the FNQROC Board whether they would be interested in becoming a member of Advance Cairns.

Action: Advance Cairns Membership to be discussed at the next FNQROC Board meeting on 1 June 2023.

Cr Kerr thanked Mayors, CEOs, guests and observers for their attendance and Cassowary Coast for hosting a fantastic couple of days.

3095 NEXT MEETING

The Chair advised that the next meeting is scheduled for **1pm Thursday 1 June 2023 at Cairns Regional Council, Civic Reception Room.**

The Chair thanked members for their contribution. There being no further business the Chair declared the meeting closed at 11.30am.

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Cr Michael Kerr, Acting FNQROC Chair

AGREED ACTION ITEMS

Thursday 6 April 2023

Minute Number	Action	Responsible Person(s)
3047	Cr Kerr to raise housing investment with the Superannuation Board.	Cr Kerr DSC
3070a	T Sydes to continue with desktop analysis and establish Steering Committee for the FNQROC Regional Mountain Bike Strategy.	T Sydes FNQROC
3071	D Irvine to investigate higher yielding interest rates for savings/cheque accounts for FNQROC.	D Irvine FNQROC
3081	Minutes of the 159 th Board meeting to reflect that Cr James, Cairns Regional Council attended the meeting on 2 February 2023.	P Power FNQROC
3095a	Crankworx VIP tickets - email to be sent to all councils asking what days they would be available to attend. Events on Wednesday 17 May, Thursday 18 May and Friday 19 May 2023.	P Power FNQROC
3095b	Schedule meeting with FNQROC Councils to explain the Development Manual in detail.	D Irvine FNQROC
3095c	Update calendar invites to reflect the change to the time of the next FNQROC Board meeting on 1 June 2023 to 1pm and the RRTG meeting to 12 noon.	P Power FNQROC
3095d	Advance Cairns membership to be discussed at the next FNQROC Board meeting on 1 June 2023.	D Irvine FNQROC

FNQROC Board Meeting Dates for 2023

Date	Venue
Thursday 01 June 2023	CAIRNS
Thursday 03 August 2023	CANBERRA
Thursday 05 October 2023	HOPE VALE*
Thursday 07 December 2023	CAIRNS

**Away meeting tentative - to be confirmed early August 2023*

Profit and Loss

Far North Queensland Regional Organisation of Councils 30241 1 July 2022 to 23 May 2023

23 May 23

Income

Climate Resilience Program	25,000
FNQROC: Annual Contribution	624,343
FNQROC: Miscellaneous: Staff Christmas Party	175
QRA Reimbursement for Flood Resilience Program Coordinator	15,300
QWRAP Short Term Project - Sewer Relining	104,820
Regional Procurement: Regional Bitumen Reseal Project	4,982
RRTG: Annual 2.75% contribution	156,934
RRTG: Funding/Subsidies	148,331
Total Income	1,079,885

Gross Profit	1,079,885
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Plus Other Income

Interest Income	68
Total Other Income	68

Less Operating Expenses

Aerodrome Operational Business Plans	(426)
Asset Management: Internal Meeting Expenses: Catering	49
Audit & Accounting Fees	(100)
Bank Service Charges	401
Climate Resilient Councils Program	14,485
FNQROC Advocacy / Emergent Delegations	1,036
FNQROC Expenses: Miscellaneous: Staff Christmas Party	2,944
FNQROC: Chairs Honorarium	6,000
FNQROC: External Meeting Expenses: Registration Fees	5,163
FNQROC: External Meeting Expenses: Travel, Accom & Meals	7,799
FNQROC: Internal Meeting Expenses: Catering	3,430
FNQROC: Internal Meeting Expenses: Miscellaneous	109
FNQROC: Mayoral delegations - accommodation, meals, travel expenses	37,327
FNQROC: Miscellaneous expenses	2,200
FNQROC: Mobile Phone Expenses	1,122
FNQROC: Salaries	146,019
FNQROC: Stationery & Office Expenses	3,400
FNQROC: Stationery & Office Expenses:Website	1,476
FNQROC: Subscription/membership	27,574
FNQROC: Uniforms	705
FNQROC: Vehicle Expenses	17,620
Infrastructure: Miscellaneous	46
Infrastructure: Mobile Phone Expenses	2,138
Infrastructure: Salaries	84,633
Infrastructure: Stationery & Office Expenses	2,925
Infrastructure: Subscriptions/membership	320
Miscellaneous	62

Profit and Loss

	23 May 23
Nat Asset: External Meetings: Travel, Accom & Meals	1,592
Nat Asset: Internal Meeting Expenses: Catering	763
Nat Asset: Salaries	100,496
Nat Asset: Stationery & Office Expenses	1,230
Nat Asset: Vehicle Expense	7,522
Nat Asset: External Meetings: Registration Fees	468
Nat Asset: Internal Meeting Expenses: Miscellaneous	1
Nat Asset: Mobile Phone Expenses	495
Nat Asset: Subscription/membership fees	1,312
Reg Planner/economic developmen: External Meetings: Travel, Accom & Meals	1,472
Reg Planner/economic development: External Meetings Expenses: Registration	99
Reg Planner/economic development: Mobile Phone Expenses	495
Reg Planner/economic development: Salaries	77,159
Regional Development Manual: Internal Meeting Expenses: Catering	72
Regional Development Manual: Stationery & Office Expenses	1,299
Regional Procurement: Bitumen Reseal Project	12,470
Regional Procurement: Bitumen Reseal Project: Project Coordinator Fees	39,240
Regional Procurement: External Meeting Expenses: Travel, Accom & Meals	639
Regional Procurement: External Meetings Expenses: Registration Fees	168
Regional Procurement: Miscellaneous	1,590
Regional Procurement: Mobile Phone Expenses	465
Regional Procurement: Salaries	70,843
Regional Procurement: Sewer Relining - Consultant Fees	72,990
Regional Procurement: Stationery & Office Expenses	1,895
Regional Procurement: Internal Meeting Expenses: Catering	430
RRTG: Bridge Inspections	(869)
RRTG: External Meetings: Registration Fees	936
RRTG: External Meetings: Travel, Accom & Meals	2,733
RRTG: Internal Meeting Expenses: Catering	300
RRTG: Internal Meeting Expenses: Miscellaneous	4
RRTG4.7 Small Project - Aerodrome	(14,881)
Waste: External Meeting Expenses: Registration Fees	813
Waste: External Meeting Expenses: Travel, Accom & Meals	2,810
Waste: Internal Meeting Expenses: Catering	492
Waste: Internal Meeting Expenses: Miscellaneous	1,380
Waste: Waste Management Plan (2022)	168,537
Water: External Meeting Expenses: Registration Fees	55
Water: External Meeting Expenses: Travel, Accom & Meals	64
Water: Internal Meeting Expenses: Catering	483
Total Operating Expenses	926,520
Net Profit	153,432

Balance Sheet

Far North Queensland Regional Organisation of Councils 30241

As at 23 May 2023

23 MAY 2023

Assets

Bank

Cheque Account	1,720,607.14
Total Bank	1,720,607.14

Current Assets

Accounts Receivable New	8,393.00
Keeping Our Cool Project	4,377.64
Recruitment Services - Interim CEO	6,245.00
Total Current Assets	19,015.64

Total Assets	1,739,622.78
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Liabilities

Current Liabilities

Accounts Payable	27,423.53
ANZ Credit Card:FNQROC	4,769.46
GST	(42,124.66)
Payroll Liabilities:AL Payable Current	40,834.75
Payroll Liabilities:LSL Payable Current	15,690.00
Payroll Liabilities:LSL Payable Non-Current	116,723.00
Rounding	(0.14)
Total Current Liabilities	163,315.94

Total Liabilities	163,315.94
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Net Assets	1,576,306.84
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Equity

Current Year Earnings	153,432.39
Opening Bal Equity	293,928.07
Retained Earnings	1,128,946.38
Total Equity	1,576,306.84

Meetings attended by: Darlene Irvine, FNQROC Executive Office
For the period: 8 April to 31 May 2023

DATE	MEETING DETAILS
13 April 2023	Regional Managers Coordination Network (RMCN)
13 April 2023	QWRAP
18 April 2023	Planning & Development Industry Reference Group
19 April 2023	Water/Wastewater Capability Project – Phase 3
20 April 2023	FNQROC Development Manual Meeting
21 April 2023	FNQROC WHS & Wellbeing Advisory Group Meeting
21 April 2023	Terrain Special Board Meeting
27 April 2023	Economic Round Table Meeting – CRC
3 May 2023	Meet CQU Chancellor with AC, RDA NT, TCICA and CCoC
3 May 2023	Civic Reception for CQU Chancellor, Mr Graeme Innes
8 May 2023	Qld State Reception
9 May 2023	Regional Sitting Welcome to Country
9 May 2023	FNQRRTG TC
9 May 2023	Regional Sitting of Parliament Business Luncheon
9 May 2023	Cairns Energy Skills and Training Roundtable
10 May 2023	Qld Energy Jobs Plan
10 May 2023	Bureau of Meteorology
11 May 2023	Anne Leahy
11 May 2023	FNQROC Economic Development Advisory Group
11 May 2023	Legal maze of building and planning
11 May 2023	FNQ Regional Parliament Reception
12 May 2023	Premiers Women on Boards Event
12 May 2023	Luncheon Meeting with Minister Di Farmer
18 May 2023	DSDILGP re Regional Plan
18 May 2023	UDIA – Panel discussion on the review of the FNQ Regional Plan
23 May 2023	Local Buy
25 May 2023	Wet Tropics Water Plan – Social & Economic factors
25 May 2023	Glenys Pilat – Mareeba Shire Council
26 May 2023	Interim CEO Interview
29 May 2023	Interim CEO Interview
30 May 2023	Mental Health Awareness training
31 May 2023	Regional Managers Coordination Network (RMCN)