

# FNQ RRTG Technical Committee

## Minutes

<b>Meeting No</b>	123
<b>Meeting Name</b>	FNQ RRTG Technical Committee Meeting
<b>Date</b>	16 September 2022
<b>Time</b>	10.00am – 2.00pm
<b>Venue</b>	Kingsford Room, Cairns Regional Council and Virtual via GoTo Meeting

## Representatives

Name	Organisation
David Fletcher (Chair)	Etheridge Shire Council
Jolene Wakeford	Cairns Regional Council
David Goodman (online)	Cassowary Coast Regional Council
Chris Accatino (online)	Cassowary Coast Regional Council
Amir Akrami	Cook Shire Council
Garry Pickering	Croydon Shire Council
Natasha Murray	Douglas Shire Council
Andrew Foster	Mareeba Shire Council
Mark Vis (online)	Tablelands Regional Council

## Observers

Name	Organisation
Tanya J Lindenberg	DTMR (RAPT)
Amanda Hancock (10.00 – 10.30)	FNQROC
Darlene Irvine	FNQROC (Act/Tech Coordinator)

## Apologies

Name	Organisation
John Gillespie	DTMR
Helius Visser	Cairns Regional Council
Mike Furniss (online)	LGAQ (RAPT)
Victor Mills	Wujal Wujal
Andrew Preston	Yarrabah

## 1. Welcome and introduction

D Irvine welcomed everyone to the meeting.

## 2. Apologies

Apologies noted.

## 3. Confirmation of Previous Minutes

### 3.1 Meeting No. 122 held 25 July 2022

Minutes distributed with the agenda were noted and accepted.

### 3.2 Business Arising from Previous Minutes 25 July 2022

Item	Action	Responsible
120.1	In the new financial year, go out to tender for Aerodrome Services Operational business plan with an application to also be made to SCDF.	FNQROC
<b>Tender is currently out – Closes Monday 26<sup>th</sup> September 2022</b>		
120.2	TMR to update SOIs for State LRRS (Review of LRRS road set to be done at the same time) – Due Jan – Mar 2023	TMR
<b>Held over</b>		
121.2	FNQROC to seek a quote from Aerodrome design services to undertake the next annual audit for the region.	FNQROC
<b>Complete</b>		
121.3	In relation to Road Safety Audit training, and Bridge Inspection Level 1 + 2 Training: FNQROC to get potential dates and costs, seek interest from outside parties, and complete SCDF application.  Confirmed: We would like timber bridges included in L1&2 training. Bridge training in Sept – Nov and Road safety the same or Feb-April. Would like to get them done soon.	FNQROC
<b>Complete - Bridge Inspection Training arranged 19 – 21 October</b>		
<b>Still waiting to hear back from CARR re Road Safety Audit Training. Note: want 101 training, not for certification</b>		
122.1 Post meeting action:	Is there anyone who would like to nominate to be part of this Traffic Management Practice group?	ALL
<b>J. Wakeford expressed an interest in participating in this.</b>		

122.2	Darlene to reprioritise those projects with a significant cost increase for potential additional funding should it become available.	FNQROC
<b>Complete</b>		
122.3	D Irvine to identify if there are other options (other than Netrisk2) to identify risks on our roads - invite ARRB and others i.e. Albert from Jacobs for a discussion at the next FNQRRTG TC meeting.	FNQROC
<b>For Discussion today – Item 4</b>		

#### 4. Discussion – Road Safety Risk Analysis – Discussion with Albert Paolucci (JACOBS)

Albert gave an overview of his experience in undertaking Road Safety Risk Analysis:

- Not enough night audits are being done
- Note enough sunset and sunrise audits being done for roads running east and west.
- Look at your incident times and do audits during these times
- Tailor audits to road function and uses
- It's a safeguard against litigation for all councils to do road safety audits.
- Netrisk doesn't consider from a road user perspective i.e., bus/truck driver, motor cyclist, bike rider, commuter etc
- Ballbank indicator app– free app for super elevation etc you can use on your phone
- Safe Systems Assessment (different to Road safety risk assessment) – good training course to do as well. It compares options i.e., roundabout vs t intersection – which solution makes the score go down not up.

#### 5. Draft Minutes of the FNQR RRTG

No meeting held.

#### 6. a. TIDS – 21/22 – Program Completion

- Program completion

#### b. TIDS – 22/23

- Program update 3 projects removed due to increased tender costs and to align with upcoming TMR works. The committee redistributed \$672,000 in 2022/23 and made subsequent amendments to the following 4 years to get the allocation expended. The Program document No. 6884374 (attached to the minutes) contains the recommended program for adoption.

#### 7. LRRS Road Set

- Change of Road name; Agate Creek Road, North Head Road and Cobbold Gorge Road (current LRRS) to Cobbold Gorge Road. – **administrative change**
- New proposed roads:
  - Kidston Road

**Recommended** for inclusion

  - Talaroo Road.

**Not Recommended** for inclusion due to:

- Only one tourist point which is new

- Tourist point not open all year round
- No traffic data

Comment made regarding traffic counts being required for SOI's and nomination. D. Fletcher advised that 4 counters had been purchased and these would be coming.

## **8. LGAQ Roads and Transport Advisory Group Update**

Communique provided with the agenda

## **9. Road Alliance Project Team Update**

### **RTA TIDS Expenditure**

The 2021-22 TIDS program was 100 per cent expended. It included:

- 235 projects in the Roads and Transport Alliance TIDS program
- Six RRTG ATSI TIDS projects across the Aboriginal Shire Councils that are RRTG members
- 36 projects within the Statewide Capability Development Fund

This year, approximately \$22 million was claimed during the month of June, with numerous last-minute variations required to ensure full expenditure.

These late changes and EOFY expenditure creates an unnecessary risk to the TIDS program and an administrative burden for councils, Technical Coordinators and TMR.

### **SCDF**

- 2022-23 program currently includes 10 committed projects across 8 RRTGs with approximately \$240,000 funds allocated (leaving approximately \$360,000 unallocated) at this time.
- The SCDF application for Bridge Inspection Training to be held in October has been approved.

### **TIDS EOFY Acquittal**

- All RRTGs are required to complete a TIDS program acquittal form at the end of each financial year. The form needs to be endorsed by the RRTG Chair and was due on Friday 26 August.
- It includes an attachment to be used for the provision of project data including TIDS signage. Some signage evidence is still outstanding. Please provide as soon as possible.

### **TIDS Project Recognition Signage**

- The transitional arrangements for the introduction of TIDS project recognition signs ended on 1 July 2022.
- All projects that trigger the TIDS signage threshold of \$250,000 or more contributing to total project cost (this includes if the road is a State controlled LRRS, or that total cost occurs over several years), should now be using the new 2 plate design. Some councils have not yet transitioned to the two-plate design and/or the signs do not include the works "transport Infrastructure Development Scheme". Could you please check your compliance.
- Signs should be erected two week before a project commences.
- Please ensure that all photographic evidence is emailed to both the TMR district office and RTAPT via [roads.alliance.communications@tmr.qld.gov.au](mailto:roads.alliance.communications@tmr.qld.gov.au).

## 10. General Business

- Road Safety analysis review – 101 training, not looking for accreditation.
- FNQ Regional Plan update

## 11. Points for noting to the FNQ RRTG or FNQROC Boards

- **New FNQRRTG Works program to be recommended for endorsement**
- **Kidston Road to be recommended for endorsement as a LRRS**
- **Administrative change – Agate Ck Road, Northa Head Road and Cobbold Gorge Road (all LRRS) to be known as one road name “Cobbold Gorge Road”**

## 12. Next meeting – Date Friday 11 November 2022

## 13. Meeting Close

The meeting was closed at 2.00pm.

## Actions arising from meeting 123 – 16 September 2022

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