

FNQ RRTG Technical Committee

Minutes

Meeting No	122
Meeting Name	FNQ RRTG Technical Committee Meeting
Date	25 July 2022
Time	10.00am – 12.30pm
Venue	Civic Reception Room, Ground Floor, Cairns Regional Council / Virtual via Gotomeeting

Representatives

Name	Organisation
David Goodman	Cassowary Coast Regional Council
Chris Accatino	Cassowary Coast Regional Council
Amir Akrami	Cook Shire Council
David Fletcher (Chair)	Etheridge Shire Council
Mark Vis (online)	Tablelands Regional Council
Helius Visser	Cairns Regional Council
Garry Pickering	Croydon Shire Council
John Gillespie	DTMR

Observers

Name	Organisation
Jordan Robinson	TMR (RAPT)
Darlene Irvine	FNQROC (Act/Tech Coordinator)
Amanda Hancock (10.00 – 10.30)	FNQROC
Mike Furniss (online)	LGAQ (RAPT)

Apologies

Name	Organisation
Tanya J Lindenberg (online)	DTMR (RAPT)
Shane Savich	Tablelands Regional Council

Andrew Foster	Mareeba Shire Council
Natasha Murray (online)	Douglas Shire Council

1. Welcome and introduction

D Irvine welcomed everyone to the meeting and advised we had lost our Chair, Justin Fischer, to Shepard Services on Friday and our Deputy Chair, Natasha Murray was an apology.

2. Apologies

Apologies noted.

3. Election of a new Chair

D Irvine called for nominations for the position of Chair.

C Accatino nominated **David Fletcher** from Etheridge Shire Council. D Fletcher accepted the nomination.

With no further nominations received, David Fletcher was elected as Chair of the FNQRRRTG Technical Committee.

4. Presentations

Ms Renukha Nadarajah, Snr Engineer TMR presented on the Traffic Management Practice Group:

- In existence since 2006
- Share information and discuss issues
- Meeting approximately 2hrs every 3 months
- 2 Levels of membership:
 - Core – attend all meetings
 - Corresponding – attend as you like
- With COVID they went online and decided to open up the practice groups to the regions.

Any queries on this group can be sent to Renukha.Z.Nadarajah@tmr.qld.gov.au or TMPG@tmr.qld.gov.au.

122.1 Post meeting action: Is there anyone who would like to nominate to be part of this practice group?

5. Bitumen Reseal Program

M Hancock gave an update on the regional Bitumen reseal tender and sort councils support and feedback on employing a 2017/18 model employed. Essentially the contract is favourable to all but one council. In 2017/18 the region agreed to share the price difference on a percentage of the program basis to keep the regional integrity. This concept was supported by those in the room.

6. Confirmation of Previous Minutes:

6.1 Meeting No. 121 held 19th May 2022

Minutes distributed with the agenda were noted and accepted.

6.2 Business Arising from Previous Minutes: 25 March 2022

Item	Action	Responsible
120.1	In the new financial year, go out to tender for Aerodrome Services Operational business plan with an application to also be made to SCDF.	FNQROC
Confirmed Tender to be sent out – Do SCDF Application		
120.2	TMR to update SOIs for State LRRS	TMR
J Gillies advised that TMR only review their SOIs every 4 to 5 years. The last one undertaken in 2018. It is envisaged that this will be completed in 6 – 9 months (Jan – Mar 2023)		
120.3	TMR to identify and map what would be the process for councils wanting to undertake a project on State LRRS (i.e. design, planning and costing of projects)	TMR
COMPLETE J Gillies advised that if there is a specific project councils would like to do, he would facilitate a meeting with the relevant project team.		
120.4	TMR to identify what would be the impact on RMPCs?	TMR
COMPLETE – J Gillies advised there would be no negative impact on RMPC works		
121.1	Amir to check with Chris and Peter if they would like to join the regional arrangement for regional aerodrome audits.	Amir - Cook
COMPLETE – Amir advised Cook SC had a 2 year contract and would have to wait until this contract expires.		
121.2	Once confirmation from Cook has been received, FNQROC to seek a quote from Aerodrome design services to undertake the next annual audit for the region.	FNQROC
This is underway – just waiting for quote from Aerodrome design services.		
121.3	In relation to Road Safety Audit training, and Bridge Inspection Level 1 + 2 Training: FNQROC to get potential dates and costs, seek interest from outside parties, and complete SCDF application.	FNQROC
Forecore and CARRS can undertake these. Confirmed we would like timber bridges included in L1&2 training. Bridge training in Sept – Nov and Road safety the same or Feb-April. Would like to get them done soon.		
121.4	TMR to review their State LRRS for discussion at the next meeting in July.	TMR
This is linked to 120.2		
121.5	Mike to contact Helius and Natasha re e-scooter safety	Mike Furniss
COMPLETED		
121.6	Traffic Management Practice group to present at the next FNQRRTG tech meeting 25 th July 2022	FNQROC
COMPLETED		

7. DRAFT Minutes of FNQ RRTG Board Meeting for noting

No meeting has been held.

8. TIDS – 21/22 program progress update

~100% expenditure with some juggling at the end.

9. TIDS 22/23 Program update

Each project was reviewed to ensure detail design was complete and estimated costs confirmed. Cairns and Tablelands to confirm their project.

Works program is attached to the minutes under separate file.

122.2 Darlene to reprioritise those projects with a significant cost increase for potential additional funding should it become available.

10. Update from the LGAQ Roads and Transport Advisory Group

Communique was included in the agenda.

11. Update from the Roads Alliance Project Team

Jordan Robinson – TMR

RTA TIDS Expenditure

The 2021-22 TIDS program was 100 per cent expended.

- The final reports for EOFY were issued on 20 July.
- End of Financial Year Program Acquittal form will be sent out to RRTGs for completion shortly (note it is a new electronic form).
- The EOFY acquittal will be due from late August (TBC). The outcomes from all 17 RRTGs will be collated to provide a Statewide outcomes statement for both the Roads and Transport Alliance Board, and TMR as administrator of this Queensland Government funding program.

SCDF

2022-23 program currently includes 6 committed projects across 5 RRTGs with approximately \$191,000 funds allocated (leaving approximately \$409,000 unallocated) at this time.

- Please ensure Capability Agreement and Action Plans are current and identify training and/or development gaps.
- Popular courses in 2021-22;
 - Road Safety Auditor Training
 - Assessing HV access to bridges
 - Best Practice unsealed roads
 - Flexible pavement design
 - ICAM Basic Incident Cause Analysis
 - Managing Risks on Lower Order Roads

RTA Annual Report

The RTAPT team is in the process of compiling the 2021-22 Roads and Transport Alliance Progress Report. As of 12 July all 17 RRTGs have now provided stories. Thank you to everyone who has provided stories and photos, it's a good opportunity to promote the work that you do. The report will be available for distribution later this year.

LRRS Register and Maps

A review of the LRRS register and maps has been undertaken to ensure they remain accurate. It was due to RTAPT in April 2022, and we are assuming that it is correct for those RRTGs who did not respond.

TIDS Project Recognition Policy

Projects with TIDS funding of \$250,000 or more contributing to total project cost require a TIDS recognition sign. Evidence of the signs need to be sent to your TMR district office with a copy to the Alliance. A new dual sign was introduced when the "TIDS Project Recognition Policy" was amended in 2021 with a 12-month transition period that has now closed. Please ensure that you are compliant with the policy.

Queensland Betterment Funds

The Queensland Government has established a \$170 million Betterment Fund that will be available across local government areas in Queensland impacted in the 2021-22 disaster season. It is jointly funded by the Australian and Queensland governments.

Eligibility is limited to event damaged assets in local government areas activated under the "Disaster Recovery Funding Arrangements" (DRFA) for Category B "Reconstruction of Essential Public Assets" (REPA) assistance. Councils and state agencies can apply funding at: <https://www.qra.qld.gov.au/betterment/2021-22-betterment-fund> until 31 March 2023, although it is anticipated the funding will be exhausted before this time.

Cycle Network Local Government Grants program

Nearly \$12 million in local council grants has been awarded to support the delivery of new bike-riding networks. This round of funding will go towards 56 new projects across Queensland, including new bridges, shared paths and planning. For more information about the Cycle Network Local Government Grants program, visit www.tmr.qld.gov.au/travel-and-transport/cycling

Walking Local Government Grants – Action 1.3 of the "Second" Action Plan for Walking (2022–2024)

Following the release of the Action Plan for Walking 2022–2024 in May this year, TMR has just awarded the first ever Walking Local Government Grants to kickstart walking network planning in 48 diverse communities. The Minister wrote to 23 Mayors on 28 June 2022 to advise them they have secured funding for a total of 48 walking network planning projects. The list is here: <G:\SPD\IGR\LGR\Other Agency and TMR working groups\Active transport\Walking Local Government Grants>

For more information, contact the TMR Walking Team at walking@tmr.qld.gov.au

Qld Electrical Vehicle Infrastructure Charing Scheme launched 1 July 2022

The scheme is a \$10 million program to support further public charging options, in partnership with local government and private industry. It will provide up to \$3 million and maximum of 50 per cent of total project costs, in co-funding for eligible applicants to deliver public fast-charging infrastructure across several priority zones in Queensland. Information previously distributed via RTA Comms

Mike Furniss – LGAQ

- Rachel Chambers was with LGAQ on a short-term contact and has now joined Growcom as CEO. Mike Furniss is acting Lead, Transport and Logistics
- TMR have confirmed 100% TIDS spend state-wide (including FNQRRTG). This is a great result and well done to the RRTG who were able to overcome some major challenges to achieve this.
- Thank you for the feedback on the **Personal Mobility Device (PMD)** proposals from DTMR re: Amendments to regulatory signage for Personal Mobility Devices and PMD access to on-road bike lanes. As well as direct council engagement we were able to highlight issues around shifting costs onto councils. The position of LGAQ members is clear through the LGAQ policy statement which states: Devolution or delegation of new responsibilities, roles and functions to local government should generally only occur

where prior consultation has been undertaken, the financial implications and other impacts on local government are taken into account, and the identification and availability of an ongoing revenue source has been considered.

Councils welcome the police enforcement activities around PMD non-compliance (and publicising these activities), but note that without increased police resources and prioritisation, this may lead to public expectation that councils also have responsibility to take action. This could potentially manifest through complaints to councils. The LGAQ calls for information, and education around who is responsible for enforcement, including speed enforcement to be included in communications.

LGAQ Annual Conference Cairns – 17 to 19 October. The call for motions is currently open – closing 10 August. State-wide issues with local government examples please.

Cleaner Road run-off project

The LGAQ has successfully secured additional funding for the Cleaner Road Runoff Project and is now seeking two more councils located within Reef catchments to join the project in 2022! Applications close Friday 29 July. The project undertaken by LGAQ and GBRF is to start quantifying the sediment load generated from unsealed roads entering the Great Barrier Reef lagoon.

Project Hypothesis 1 - Unsealed roads are a significant generator of sediment (to the GBR) i.e. they generate more sediment /ha than other land uses such as intensive agriculture e.g. cane farming. Very early sediment results point to similarities with previous study results and seem to suggest that large volumes of fine sediment may be a possibility.

Project Hypothesis 2 - Poor road drainage leads to an increase in sediment loads. Poorly located drains, incorrect drain designs that promote high velocities; infrequent turn outs/mitre drains etc. all impact expected sediment yields.

Key takeaways from each part of the process were as follows;

1. The participating Councils provided significant in-kind contributions that included site establishment and ongoing sampling.
2. Two study sites were selected (Raglan Station Road and Strathmore Road). Effective scientific equipment was supplied and installed at each site.
3. Winter rain events provided some sediment sampling opportunities.
4. Challenges were encountered during monitoring phase.

The project team is still working on quantifying the km of unsealed road network for all the Reef Catchment Councils, and is missing information from several Reef councils including; Cairns, Douglas, Yarrabah. Would you mind if the project manager gets in touch for a discussion around road network and practices? Answer – It is fine for them to contact us.

Cost Sharing Arrangement

This cost sharing arrangement has been in place for almost 5 years and is scheduled for review. We are currently in the information gathering phase – so seeking feedback on whether your council uses the document, what works well?, what doesn't? what gaps are there? There will be a call for feedback, but please let Mike know.

<https://www.tmr.qld.gov.au/-/media/busind/techstdpubs/Supporting-documents/Cost-sharing/Cost-Sharing-Arrangement-Oct-2017.pdf?la=en>

12. General Business

12...1. ARRB Netrisk 2

General discussion regarding review and conflicting or over the top recommendations. Needs to be realistic and reasonable.

122.3 D Irvine to identify if there are other options (other than Netrisk2) to identify risks on our roads - invite ARRB and others i.e. Albert from Jacobs for a discussion at the next FNQRRTG TC meeting.

12...2. Development Manual Review

D Irvine advised the Development manual review process would be commencing shortly with all submissions for this review due 16th September.

Some discussions re rural roads and stormwater plus others.

12...3. FNQ Regional Plan

D Irvine gave an update on the Regional Plan review and that the Minister in May advised this would commence in August. D Irvine had worked with the planners to provide the Mayors with an expectations document. This draft is with the Mayors for any final changes.

122.4 D Irvine to share the draft Regional Plan expectations document with the technical committee.

12...4. EV discussions

General discussion re EVs and the recent webinar.

12...5. Parks and Gardens designer

G Pickering sought some contacts on a good Parks and Gardens designer. Members to share the ones they would and wouldn't want to work with again.

12...6. TIDS bucket increase

Discussion regarding the level of funding and request to increase it given the significant increase in costs (some projects increasing by 40%)

Discussion was had regarding expenditure and Treasury.

LGAQ is focussed on this one.

13. Next meeting – Date Friday 16th September 2022

14. Meeting Close

The meeting was closed at 12.35pm

Actions arising from meeting 122:

Item	Action	Responsible
120.1	In the new financial year, go out to tender for Aerodrome Services Operational business plan with an application to also be made to SCDF.	FNQROC

120.2	TMR to update SOIs for State LRRS (Review of LRRS road set to be done at the same time) – Due Jan – Mar 2023	TMR
121.2	FNQROC to seek a quote from Aerodrome design services to undertake the next annual audit for the region.	FNQROC
121.3	In relation to Road Safety Audit training, and Bridge Inspection Level 1 + 2 Training: FNQROC to get potential dates and costs, seek interest from outside parties, and complete SCDF application. Confirmed: We would like timber bridges included in L1&2 training. Bridge training in Sept – Nov and Road safety the same or Feb-April. Would like to get them done soon.	FNQROC
122.1 Post meeting action:	Is there anyone who would like to nominate to be part of this Traffic Management Practice group?	ALL
122.2	Darlene to reprioritise those projects with a significant cost increase for potential additional funding should it become available.	FNQROC
122.3	D Irvine to identify if there are other options (other than Netrisk2) to identify risks on our roads - invite ARRB and others i.e. Albert from Jacobs for a discussion at the next FNQRRTG TC meeting.	FNQROC