

FNQ RRTG Technical Committee

Minutes

Meeting No	121
Meeting Name	FNQ RRTG Technical Committee Meeting
Date	19 May 2022
Time	10.00am – 2.0pm
Venue	Civic Reception Room, Ground Floor, Cairns Regional Council / Virtual via Gotomeeting

Representatives

Name	Organisation
Justin Fisher (Chair)	Cassowary Coast Regional Council
Amir Akrami	Cook Shire Council
David Fletcher	Etheridge Shire Council
Jeff Blackie	Tablelands Regional Council
Helius Visser	Cairns Regional Council
Andrew Foster	Mareeba Shire Council
Natasha Murray (online)	Douglas Shire Council

Observers

Name	Organisation
Ross Tyllyer	TMR (RAPT)
Darlene Irvine	FNQROC (Act/Tech Coordinator)
Amanda Hancock	FNQROC
Tanya Lindenberg (online)	TMR (RAPT)
Mike Furniss	LGAAQ (RAPT)

Apologies

Name	Organisation
John Gillespie	DTMR
Tanya J Lindenberg (online)	DTMR (RAPT)

Robert Chow	LGAQ (RAPT)
Garry Pickering	Croydon Shire Council

1. Welcome and introduction

Justin welcomed everyone to the meeting and thanked them for coming.

2. Apologies

Apologies noted.

3. Presentations

Nil

4. Confirmation of Previous Minutes:

4.1 Meeting No. 120 (25 March 2022)

Minutes distributed with the agenda were noted and accepted.

4.2 Business Arising from Previous Minutes: 25 March 2022

Item	Action	Responsible
120.1	In the new financial year, go out to tender for Aerodrome Services Operational business plan with an application to also be made to SCDF.	FNQROC
Ongoing – next financial year.		
120.2	TMR to update SOIs for State LRRS	TMR
Still to be completed		
120.3	TMR to identify and map what would be the process for councils wanting to undertake a project on State LRRS (i.e. design, planning and costing of projects)	TMR
Still to be completed		
120.4	TMR to identify what would be the impact on RMPCs?	TMR
Still to be completed		
120.5	El Arish road project (CCRC) to be put in the program (100% council funded project on State Road) to see where it will sit.	CCRC
Completed – Ranked 19		
120.6	Technical Committee to review State LRRS road set at May meeting	Tech Committee
Complete – See Agenda item 8		

120.7	Amanda Hancock to review the existing procurement documents for the current Regional Aerodrome Audit to ascertain if we would need to do a new tender or we could look at other mechanisms going forward and report back to the next Tech Committee meeting in May.	A Hancock
<p>Amanda advised that the request for quote included the possibility for future works. She advised that based on the estimated costs, to not breach the Act, the group could do an additional year for the audits.</p> <p>All this years participating councils would like another audit to be arranged for next January. Cook Shire Council will check with their relevant people if they would like to participate.</p> <p>ACTION 121.1 Amir to check with Chris and Peter if they would like to join the regional arrangement for regional aerodrome audits.</p> <p>ACTION 121.2 Once confirmation from Cook has been received, FNQROC to seek a quote from Aerodrome design services to undertake the next annual audit for the region.</p>		
120.8	Tanya to provide the link to the Remote Airstrip Upgrade Program from the Australian Govt.	T Lindenberg
<p>Complete – included with minutes.</p>		
120.9	D Irvine to investigate Road Safety Audit Training options.	D Irvine
<p>Complete D Irvine presented Road Audit Training Options and Level 1 & 2 Bridge Inspection Training options.</p> <p>Road Safety Audit training Preference for CARRS in region during the wet season. Open to other participants including consultancies. Likely numbers: (10+) CNS 2, MSC 2, Cook 2-3, DSC 1, TRC 1-2, ESC 1-2, CCRC 1</p> <p>Bridge Inspection Level 1 + 2 training Seek information from Forcecor. Most councils use them for level 1 & 2 & structural management for AMPs Likely numbers: (7+) CNS 1-2, MSC 1, Cook 1-2, DSC 1, TRC 1-2, ESC 1, CCRC 1 Open to other participants including consultancies.</p> <p>ACTION 121.3 In relation to Road Safety Audit training, and Bridge Inspection Level 1 + 2 Training: FNQROC to get potential dates and costs, seek interest from outside parties, and complete SCDF application.</p>		
120.10	D Irvine to send out the TIDS management process with the minutes.	D Irvine
<p>Completed – included with minutes.</p>		
120.11	D Irvine to include Bridge Inspections (Level 1 – 3) program for discussion at the next TC meeting.	D Irvine
<p>Complete – business arising 120.9 above</p>		

Business arising updates were noted and accepted.

5. DRAFT Minutes of FNQ RRTG Board Meeting for noting

Motions related to the Bamaga Road and expenditure on State Controlled roads was noted.

6. Draft Minutes of the RRTG TC Sub-Committee for Regional Aerodrome Audits Project – for noting

Nil Audits now completed.

7. TIDS – 21/22 program progress update

The current year program and 4year program was reviewed and updated. There was some movement between the years of funding within current approved projects. The committee recommends the four year program (developed at this meeting 19th May) and to cover potential underspend, the following projects are recommended in priority order for underspend (5 year program attached to the minutes via excel file):

Unconfirmed

ID	Council	Road	Project Description	Start Chainage	End Chainage	Rank	Project Cost	Committed 2021 - 2022	Funds to be allocated
230	Tablelands Region	Brooks Road	Widening and Sealing of Various Corners to achieve 7.0m Seal Width.	0	3.54	47	\$993,045	\$307,500	\$189,022
415	Douglas Shire	Garrick Street	Non LRRS Upgrade culvert at the outlet of a large catchment improving its capacity and flood immunity. This will reduce property damage and improve access and safety.	0.43	0.465	75	\$170,737	\$70,000	\$15,368
416	Cassowary Coast Region	Bingil Bay Road	Replace 2/750 RCP's with 2/750 class 2 RRJ RCP, with headwalls, wingwalls and aprons. Culvert No. 39	6.082	6.085	95	145,000	\$40,000	\$35,000
464	Cassowary Coast Region	Walter Lever Estate Road	Replace 375 RCP with 1200x300 RCBC including headwalls, wingwalls and aprons. Culvert No. 3	1.39	1.4	95	45000		\$22,500
465	Cassowary Coast Region	Walter Lever Estate Road	Replace like for like 600x300 RCBC including headwalls, wingwalls and aprons. Culvert No. 8	3.32	3.33	95	45000		\$22,500
440	Cassowary Coast Region	Walter Lever Estate Road	Replace with 1200x450 RCBC. Further investigation and design required. Culvert No. 1	0.276	0.276	109	55000		\$27,500

441	Cassowary Coast Region	Walter Lever Estate Road	Replace like for like with 3/375 RCP Class 3, RRJ with headwalls, wingwalls and aprons. Could be replaced with 1200x450 RCBC. Further investigation and design required. Culvert No. 5	1.88	1.8818	109	55000		\$27,500
337	Cook Shire	Boundary Street	Non LRRS Form and Seal	0.525	0.92	163	\$430,000	\$162,112	\$52,888
360	Cook Shire	Garden Street	Old Project Id 338 NON LRRS Roadworks (sealed) - Existing Alignment	0.21	0.675	166	\$380,000	\$162,112	\$27,888
420	Cassowary Coast Region	Eden Road	Non LRRS Replace 2/1200,600 & 525 RCP with 1500 x 1200 RCBC with headwalls, wingwalls and aprons. Replace existing shotcrete on downstream embankment. Culvert No. 4B	2.255	2.26	184	\$69,129		\$34,564
429	Cassowary Coast Region	O Hanlon Road	Non LRRS Raise floodway and upgrade culverts with headwalls wingwalls, aprons and 13m x 7m concrete floodway to be replaced. Pipe No. 3	0.375	0.38	184	\$167,000		\$83,500
434	Cassowary Coast Region	Jaffa Road	Non LRRS - replace like for like with 2/900 RCP Class 3 RRJ with headwalls, wingwalls and aprons. Culvert No. 1	2.5	2.5018	184	\$90,000		\$45,000
437	Cassowary Coast Region	Pernase Road	Non LRRS Lift road and replace with a 2/900 RCP Class 3, RRJ with headwalls, wingwalls and aprons. Culvert No. 2	1.09	1.0912	184	\$45,000		\$22,500

8. Review of State LRRS Road Set

The committee reviewed the current State LRRS. Given State LRRS are lower order roads it was questioned why a Highway would be included as a LRRS. Given the State LRRS hasn't been reviewed and changes over time it is recommended that TMR review their state LRRS and bring any proposed changes to the next meeting.

ACTION 121.4 TMR to review their State LRRS for discussion at the next meeting in July.

9. Update from the LGAQ Roads and Transport Advisory Group

Communique was included in the agenda.

Discussion re Cleaner roads Run off project. Stage 1 in Whitsundays and Gladstone. LGAQ requesting Stage 2 for more pilots. The objective is to provide guidelines and interventions to manage sediment run off.

10. Update from the Roads Alliance Project Team

Mike Furniss – LGAQ

- **LGAQ Staff changes**

Robert Chow was seconded to a new role within LGAQ's Intergovernmental Relations team however has just taken the role as Manager Heavy Vehicles TMR.

Rachel Chambers (Ex Mayor North Burnett) has replaced him as LGAQ's Lead, Transport and Logistics. Rachel has extensive experience with the RTA and RRTGs being a former RRTG Chair (WBB) and LGAQ Roads and Transport Advisory Group representative for over 5 years.

- **Personal Mobility Devices (PMD) –**

We are keen to hear about issues with E-scooters/PMDs i.e. speed limits, helmet usage, communicating rules – I can represent these views on the PMD safety Reference Group

- **LGAQ Annual Conference Cairns – 17 to 19 October**

There will be a call for motions in early June so please start preparing state-wide issues with local government examples.

- **SLGAAP Nominations now open (closes 8th June 2022)**

The Strategic Local Government Asset Assessment Project (SLGAAP) has opened nominations for Phase 2, giving local government road managers the opportunity to submit assets for funded engineering assessments.

This project assists local government road managers across Australia to undertake heavy vehicle assessments of on-road assets, such as bridges and culverts.

The nomination process is managed via the NHVR Portal - Assets Module. There are several mandatory fields to complete, so please visit the SLGAAP nomination page to view the list of required asset data and the step-by-step nomination process. <https://nhvr.engagementhub.com.au/page/nominations-now-open>

- **Cleaner Road run-off project**

In May 2021 the LGAQ was successful in securing \$500 000 from the GBRF to progress the Cleaner Road Runoff initiative.

To date, LGAQ have successfully delivered Stage 1 – Detailed Project Scoping and have commenced Stage 2 – Pilot Projects, with both Whitsundays Regional Council and Gladstone Regional Council. Based on the success of the project to date, the LGAQ has been invited by GBRF to submit a proposal to extend Stage 2 of the Cleaner Road Run-Off project to June 2024. This extension presents a critical opportunity to expand the scientific research that will form the basis of a set of guidelines for road design and maintenance practices that will better protect the Reef

- **Community Road Safety Educations Grants NOW OPEN! (closes 10th June 2022)**

The grants provide an opportunity for not-for-profit organisations including schools, parents and citizens and parents and friends groups, local governments and community groups who have an idea about how to educate their local community in solving a road safety issue.

One-off funding up to \$40,000 is available to support Queensland communities with the development and delivery of effective road safety education initiatives that support people to be safer road users.

For more information, including how to apply, visit www.tmr.qld.gov.au/roadsafetygrants

- **Bridges renewal program update**

The federal government has announced an additional \$40m funding over next 4 years (\$10m/year) for the Bridges Renewal Program, increasing annual funding to \$95 million. for eligible projects including:

- Replacing and widening bridges
- Strengthening existing structures; and
- Upgrading floodways to bridges

[Another \\$40 million to improve regional roads and create jobs | Ministers for the Department of Infrastructure](#)

ACTION 121.5 Mike to contact Helius and Natasha re e-scooter safety

Discussion was made with regard to wombat crossing and TMR road safety policy:

- Fact sheet for TMR Road Safety Policy: <https://www.tmr.qld.gov.au/Safety/Road-safety/Road-Safety-Policy>
- Link to why it is called a wombat crossing: [Why did they get their name?](#)

Ross Tyllyer – TMR

- State-wide expenditure end of April was 52% which is less than ideal
- SCDF applications for next financial year
- Qld Road Safety Strategy released
- Road Alliance stories for annual report (noted Cook is doing Boundary and Gordon Sts and Cairns is doing Kenny St)
- LRRS Roads – will re issue updated maps
- TIDS Recognition signage for projects over \$250,000 – if you could copy the alliance when you send through your final claims with the photo it would be appreciated. (noting this is a requirement in the district prior to final payment)
- Blackspot Program due early to mid July (no date has been received by John Gillespie as yet)

- TMR Engineering and technology - Traffic Management Practice Group would like to present to the FNQRRTG next meeting. This group originated in SEQ but they see merit in expanding. There are two membership levels; Full member and corresponding member.

Representatives were supportive of a presentation at the next meeting.

ACTION 121.6 Traffic Management Practice group to present at the next FNQRRTG tech meeting 25th July 2022

11. General Business

- RMPC

Councils concerned regarding reduction in RMPC amounts by `20% which is significant. For inland councils it has an impact on their workforce employment and for all it raises further concerns regarding risk it places on councils. Some councils reconsidering their participation. Cost decreases don't take into consideration the significant increase in costs associated with herbicides and fuel etc.

- Bitumen Reseal Program

Mandy gave an update on the regional bitumen reseal program. The tender is currently open and closes 13th June for an August commencement for 6 councils.

12. Points for noting to the FNQ RRTG or FNQROC Boards

- 5 year works program + banked projects for endorsement

13. Next meeting – Date Monday 25th July 2022

14. Meeting Close

The meeting was closed at 12.35pm

Actions arising from meeting 121:

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121.1	Amir to check with Chris and Peter if they would like to join the regional arrangement for regional aerodrome audits.	Amir - Cook

121.2	Once confirmation from Cook has been received, FNQROC to seek a quote from Aerodrome design services to undertake the next annual audit for the region.	FNQROC
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121.4	TMR to review their State LRRS for discussion at the next meeting in July.	TMR
121.5	Mike to contact Helius and Natasha re e-scooter safety	Mike Furniss
121.6	Traffic Management Practice group to present at the next FNQRRTG tech meeting 25 th July 2022	FNQROC