

FNQ RRTG Technical Committee

Minutes

Meeting No	120
Meeting Name	FNQ RRTG Technical Committee Meeting
Date	25 March 2022
Time	10.00am – 2.0pm
Venue	Committee Room, Level 3, Cairns Regional Council / Virtual via Gotomeeting

Attendance

Name	Organisation
Garry Pickering	Croydon Shire Council
Justin Fisher (Chair) (online)	Cassowary Coast Regional Council
Amir Akrami	Cook Shire Council
David Fletcher (online)	Etheridge Shire Council
Tanya J Lindenberg (online)	DTMR (RAPT)
John Gillespie	DTMR
Darlene Irvine	FNQROC
Jeff Blackie	Tablelands Regional Council
Helius Visser	Cairns Regional Council
Victor Mills (online)	Wujal Wujal Aboriginal Shire Council
Amanda Hancock	FNQROC

Apologies

Name	Organisation
Andrew Foster	Mareeba Shire Council
Peter Tonks	Cook Shire Council
Michael Geoghegan	Northern Civil Solutions (Yarrabah Aboriginal Shire Council)
Sam Bann	Yarrabah Aboriginal Shire Council
Natasha Murray (Deputy Chair) – (Virtual)	Douglas Shire Council
Robert Chow	LGAQ

1. Welcome and introduction

Meeting opened 10.05am. D Irvine advised J Fischer would be attending late and online, N Murray was going to Chair however she was at home with COVID. D Irvine asked if anyone wanted to Chair otherwise we'd treat the meeting as a facilitated meeting. D Irvine thanked everyone for coming in person and via 'gotomeeting'.

2. Apologies

Apologies noted.

3. Presentations

Nil

4. Confirmation of Previous Minutes:

4.1 Meeting No. 119 (28 January 2022)

Minutes distributed with the agenda were noted and accepted.

4.2 Business Arising from Previous Minutes: 28 January 2022

Item	Action	Responsible
Action 118.1	W Hughes to progress the recommendation to the Board that TIDS be retained for investment in local government controlled LRRS roads.	W Hughes
Completed – See minute No. 5 – Actions from the RRTG		
Action 118.4	W Hughes to progress the recommendation to the Board that the new MCA be amended to include a 10% weighting for Risk and a revised weighting of 10% for the RRIS to improve the results of the project prioritisation tool.	W Hughes
Completed and endorsed by the FNQ RRTG		
Action 118.5	J Gillespie to confirm the funding process for the \$5.92M Federal ROSI investment for Ootann Road and liaise with A Foster (Mareeba Shire Council) and J Blackie (Tablelands Regional Council) on project submission/grant approval requirements.	J Gillespie / A Foster / J Blackie
Completed – R Hodgman advised that a PPR would be required and a template was sent to TRC and MSC for completion Noted: MSC aiming to start 22/23		
Action 119.1	W Hughes to seek endorsement of the recommended 2021/22 – 2025/26 program which includes amendments to the current 2021/22 program	W Hughes
Completed – Program endorsed 7 th February 2022		

Action 119.2:	In relation to the Aerodrome Services Operational business Plan, W. Hughes to: <ul style="list-style-type: none"> a. Check with Tablelands and Mareeba Staff managing the airports to confirm involvement b. Follow up with Peter Tonks re Cook Shire Council – may want to include Laura and Lakeland, and c. Amend evaluation weightings to: <ul style="list-style-type: none"> • Methodology (include demonstrate understanding of the context of the Project) 25% • Link experience and Local knowledge together 20% • Resourcing (include looking for diversity in breath of experience and business acumen) 15% • Delete Stakeholder Engagement • Include Price 40% 	W Hughes
Complete		
Action 120.1 In the new financial year, go out to tender for Aerodrome Services Operational business plan with an application to also be made to SCDF.		
Action: 119.3	If you have any LRCL projects of note please share these with LGAQ to include in their budget submission	All
Complete		
Action 119.4:	Robbie Chow will include feedback on the timelines for HSVP and bridge renewal programs as part of LGAQ's process and provide feedback to the group on what the assessment timeframes are.	R Chow (LGAQ)
Complete		

Business arising updates were noted and accepted.

5. DRAFT Minutes of FNQ RRTG Board Meeting for noting

- a) **Action 361 – Bamaga Road to be reconsidered by the RRTG TC and if deemed to be LRRS, resubmitted as a recommendation to the RRTG in April**

RECOMMENDATION 1

It is recommended to the FNQRRTG board that Bamaga Road be a Local Road of Regional Significance (LRRS)

- b) **Action 362a – TC to investigate what impact projects on State-controlled LRRS would have on the forward 4-year program and present this back to the April RRTG**

Summary of discussion:

- Keen to understand the process to get a genuine project into the program (scope, cost, design standards etc). What does TMR need? Not keen on modelling projects that aren't real.
- TMR priority can be different to LG – envisage this is our first hurdle.
- State assets has more stringent requirements on design, planning and construction

- Councils should need to fund 50% on the same basis of TIDS so that projects aren't 100% TMR funded (otherwise this just becomes a means of propping up TMRs program with TIDS, the state has deeper pockets, if they shared their programs and forward plans we could help them with advocacy, delivery, try to get some economies of scale etc)
- If its important to the shires they should be willing to put their own money into it. How will cost overruns be handled?
- What would be the impact on RMPCs?
- TMR have a maintenance backlog of \$900mil in the region – as a result, their lower order roads are not on the radar – we can't change that.
- Councils are struggling to get funding on their roads and question using these funds on state roads.
- It shouldn't be getting to this point where councils are investing in State Roads.
- Should be looking at the network tenure blind and doing what is best for the region
- Would prefer to work with TMR in a constructive way and help with advocacy where needed. Need to work together. We need to influence TMR spending – need to work together.

We would like collaborative management of the regional road network – more involvement in the development and prioritisation. The following recommendation is made as a trial:

RECOMMENDATION 2

That TIDS funding be prioritised for investment in local government controlled LRRS and any investment on State LRRS to have matched funding be capped at 10% of the annual program.

Actions:

120.2 TMR to update SOIs for State LRRS

120.3 TMR to identify and map what would be the process for councils wanting to undertake a project on State LRRS (i.e. design, planning and costing of projects)

120.4 TMR to identify what would be the impact on RMPCs?

120.5 El Arish road project (CCRC) to be put in the program (100% council funded project on State Road) to see where it will sit.

120.6 Technical Committee to review State LRRS road set at May meeting

c) Action 365 – TC to invite Ross H to the Tech Committee to clearly map the implications of funding projects on State LRRS

Invitation sent but Ross H unable to attend the meeting. Actions are identified above.

6. DRAFT Minutes of the RRTG TC Sub-Committee - Regional Aerodrome Audits Project

Nil – in progression

It was questioned whether we needed to do this annually. It is an annual requirement for certified airports. It was agreed that we should have an annual program for certified airports and that other airports can jump in as needed.

Action 120.7 Amanda Hancock to review the existing procurement documents for the current Regional Aerodrome Audit to ascertain if we would need to do a new tender or we could look at other mechanisms going forward and report back to the next Tech Committee meeting in May.

7. TIDS – 21/22 program progress update

There were a number of updates with some underspends reallocated.

Based on the priority order for underspends (split projects then priority order):

1. Project 401 (1950374) - \$91,030 be bought forward from 2022/23 into 2021/22
2. Project 293 (1953389)– Increase total project cost from \$535,000 to \$715,666 with TIDS allocation increasing from \$267,500 to \$357,833– **Endorsement needed**
3. Project 259 (1952766) cost overrun of \$14,760 – Increase TIDS allocation by \$7,380 which is within 10% tolerance

RECOMMENDATION 3

That the TIDS allocation on Project 293 (1953389) - Sluice Creek Road be increased from \$267,500 to \$357,833.

8. Aerodrome Services Operational business plan

Held over to commence in the 2022/23 financial year with a SCDF funding application to be done.

9. Update from the LGAQ Roads and Transport Advisory Group

There has been no meeting since the last FNQRRTG TC meeting 9 December 2021. The next one is being held 31st March 2022. No issues were raised for the meeting.

10. Update from the Roads Alliance Project Team

Update from T.Lindenberg:

- 2021-22 statewide year to date expenditure as of February 2022 was 36%, compared to 48% the same time last FY. FNQ are at 46% which positions you in the top half of groups overall. Thank you all for your work and for managing the program so well.
- Expenditure for each member council was provided noting that this is what is in the system and doesn't necessarily reflect all claims. Discussed the importance of submitting claims to accurately reflect project delivery
- Third quarter reports will be distributed in April
- The call for annual progress report stories will go out on Monday. Thank you Amir and Helius for agreeing to submit a story.
- The LRRS register and mapping files were sent out earlier this month. Feedback on the new file format (Google Earth) is welcomed.
- Reminder that the new TIDS Project Recognition policy is in place and please provide your photos of new signage for all projects that trigger the \$250,000 threshold. Tanya listed the projects that will require a sign. There are 12 projects which trigger the signage requirement.

Action 120.8: Tanya to provide the link to the Remote Airstrip Upgrade Program from the Australian Govt.

11. General Business

a. Road Safety Audits

The need for Road Safety Audits was discussed.

- T Lindenberg advised she doesn't believe this will be a requirement going forward for TIDS (no mention to date)
- Doesn't seem to be an issue for councils but training would be a good idea

- J Fischer advised to be careful there is an ongoing commitment required to keep credentials up. (fine print)
- Members believed there maybe some benefit in just doing the training and those that want the credentials can take it the next step.
- T Lindenberg advised it may be eligible under SCDF.
- TMR used to do the training but doesn't know if they still do and if IPWEAQ does it. Want to make sure any trainers are local/Qld trainers.

Action 120.9 – D Irvine to investigate Road Safety Audit Training options.

(Post note – we undertook NetRisk assessments in 2009, 2010, 2011 and 2012)

b. ATSI TIDS

It is believed ATSI TIDS will hopefully be announced in the next fortnight

c. Project Cost over runs

- It was identified that there have been a number of projects going over budget looking for more funds. How can we manage this better?
- There was also some concern that project estimates would also come in high resulting in a large number of underspends we are having to deal with at the end of the year.
- Members were reminded that there is a new requirement to review your estimates – particularly for those projects which have been in the system for some time.
- Detailed design which should also be completed in the year prior to funding will also give you an indication on your cost estimates.

Action 120.10 – D Irvine to send out the TIDS management process with the minutes.

Action 120.11 – D Irvine to include Bridge Inspections (Level 1 – 3) program for discussion at the next TC meeting.

12. Points for noting to the FNQ RRTG or FNQROC Boards

Recommendation 1 - It is recommended to the FNQRRTG board that Bamaga Road be a Local Road of Regional Significance (LRRS)

We would like collaborative management of the regional road network – more involvement in the development and prioritisation. The following recommendation is made as a trial:

Recommendation 2 - That TIDS funding be prioritised for investment in local government controlled LRRS and any investment on State LRRS to have matched funding be capped at 10% of the annual program.

Recommendation 3 - That the TIDS allocation on Project 293 (1953389) - Sluice Creek Road be increased from \$267,500 to \$357,833.

13. Next meeting – Date 19th May

14. Meeting Close

The meeting was closed at 1.35pm

Actions arising from meeting 120:

Item	Action	Responsible
120.1	In the new financial year, go out to tender for Aerodrome Services Operational business plan with an application to also be made to SCDF.	FNQROC
120.2	TMR to update SOIs for State LRRS	TMR
120.3	TMR to identify and map what would be the process for councils wanting to undertake a project on State LRRS (i.e. design, planning and costing of projects)	TMR
120.4	TMR to identify what would be the impact on RMPCs?	TMR
120.5	El Arish road project (CCRC) to be put in the program (100% council funded project on State Road) to see where it will sit.	CCRC
120.6	Technical Committee to review State LRRS road set at May meeting	Tech Committee
120.7	Amanda Hancock to review the existing procurement documents for the current Regional Aerodrome Audit to ascertain if we would need to do a new tender or we could look at other mechanisms going forward and report back to the next Tech Committee meeting in May.	A Hancock
120.8	Tanya to provide the link to the Remote Airstrip Upgrade Program from the Australian Govt.	T Lindenberg
120.9	D Irvine to investigate Road Safety Audit Training options.	D Irvine
120.10	D Irvine to send out the TIDS management process with the minutes.	D Irvine
120.11	D Irvine to include Bridge Inspections (Level 1 – 3) program for discussion at the next TC meeting.	D Irvine

Appendix A – 2021/2022 Program

Looking for more \$'s	TMR ID	ID	Council	Road	Project Description	Start Chainage	End Chainage	Rank	Project Cost	Change Year	2021 - 2022	Comments
		268	Cook Shire	Battlecamp Road	Drainage - The proposed project is replacement of old Amco pipe (2.3m dia.) culvert with a box culvert of 2.1 x 2.1m size. The work consists of removal of old pipe, concrete work on base slab, supply and installation of box culvert, backfill and gravel pavement on top.	9.3	9.31	24	\$185,000		\$10,000	New to program 28/01/2021 - design to be done May/june
		416	Cassowary Coast Region	Bingil Bay Road	Replace 2/750 RCP's with 2/750 class 2 RRJ RCP, with headwalls, wingwalls and aprons. Culvert No. 39	6.082	6.085	95	80000		15000	28/01/22 new to program due to underspend - Started on site expect completed May
		345	Cassowary Coast Region	Tully Gorge Road	Structural lining (Berolina Liner) of an existing structure - Culvert No. 238	43.6	43.8	16	\$35,000		\$17,500	Construction scheduled April 2022.
	2243725	353	Cassowary Coast Region	Pernase Road	NON LRRS - 2/600 Class 3 RRJ RCP, with headwalls, wings and aprons. Culvert No. 4	0.25	0.26	130	\$40,000		\$19,377	Completed November. Ready to claim - only needed to claim \$19,377
		459	Cassowary Coast Region	Tully Gorge Road	Replace 3/1350 RCPs with 2/1500 Class 2 RRJ RCPs including headwalls, wingwalls and aprons. Culvert No. 59	18.23	18.24	94	210000		20000	28/01/22 new to program due to underspend
		350	Cassowary Coast Region	Spanos Road	NON LRRS 1/1200x450 RCBC, with headwalls, wings and aprons. Culvert No. 7	2.77	2.78	123	\$45,000		\$24,489	Completed April 2021. Ready to claim. 28/01/22 increase of \$1,989 due to underspend and overspend on this project
	2241640	349	Cassowary Coast Region	Spanos Road	NON LRRS 2/1200x600 RCBC with headwalls, wings and aprons. Culvert No. 5	2.08	2.09	123	\$60,000		\$26,686	Completed October 2021. Ready to claim - Total claim \$26,686 not \$30,000
	1955995	156	Wujal Wujal Aboriginal Shire	various	Wujal Wujal annual allocation of \$29,273			138	\$146,365		\$29,273	Pre cyclone works - Claimed mid March
		346	Cassowary Coast Region	Tully Gorge Road	Drainage - Culvert 242 Drainage improvement works 1050dia/Walls/Aprons	48.427	48.427	34	\$60,000		\$30,000	Construction scheduled early 2022. Total cost \$60,000
		347	Cassowary Coast Region	East Feluga Road	NON LRRS Drainage improvements - 1050/Culverts/wingwalls/Aprons	1.16	1.17	128	\$60,000		\$30,000	Completed December 2020. Ready to claim.
		348	Cassowary Coast Region	East Feluga Road	NON LRRS Drainage improvements 2.x 1500 pipes/head@wing walls/aprons	7.1	7.13	129	\$95,000		\$47,500	Completed August 2021. Ready to claim.

		344	Cassowary Coast Region	Kennedy Creek Road	Non LRRS Drainage improvement and Culvert works	10.45	10.47	62	\$650,000	\$50,000	28/01/2022 - new to program due to underspend.
1953518		369	Cairns Region	Kenny Street - Reverse	(Old 533) Footpath / bikepath construction	0.83	1.3	12	\$120,000	\$60,000	Pedstrian rail crossing - discussions underway with QLD Rail to finalise design. Update on timing and budget to be provided at January TC meeting 28/01/2022 Only spending \$120,000.
1498319		315	Etheridge Shire	Strathmore Road	Roadworks (sealed) - New Alignment	0	4.8	13	\$1,590,760	\$69,409	Completed - underspend of \$234,520 20/21 \$725,971 expended
\$25,000		415	Douglas Shire	Garrick Street	Non LRRS Upgrade culvert at the outlet of a large catchment improving its capacity and flood immunity. This will reduce property damage and improve access and safety.	0.43	0.465	75	\$190,000	\$70,000	28/01/22 new to program due to underspend 23/3 started construction and on tract to complete in the next month. Need extra \$25,000 in TIDS
1929627 1144450 11914		403	Yarrabah Aboriginal Shire	all Roads	(Old 571) Development of Yarrabah Transport Plan \$28,000 funded from SCDF, \$47,000 this years allocation and \$25,000 from last year.	0	0	77	\$100,000	\$72,189	put towards transport plan - SCDF for the remainder
		361	Cairns Region	Lake Placid Road	Full rehab and shape correction of Lake Placid Road from CWAR to ch 500m	0	0.57	73	\$645,000	\$100,000	28/01/22 new to program due to underspend - Nearly complete for total amount
		377	Cook Shire	Poison Ck Road	(Old 572) NON LRRS Guardrail / Barrier	6.163	6.198	137	\$200,000	\$100,000	Release quotation in early April as MUTCD is changing and new designs needed
1492202		107	Cook Shire	Railway Avenue	Non LRRS Two coats sealing of gravel road	0.8	2.66	121	\$640,000	\$115,223	20/21 \$233,283 expended. Last 150m to be upgraded by May/June 2022 (approx \$50K to expend).
1953653		158	TMR	management	15/16 -19/20 2.5% of \$5,714,660 funding			138	\$714,330	\$142,866	Claimed
1953414		236	Tablelands Region	Lawson Street	Widen & Seal to 11.0 m wide including Kerb & Channel	0	0.396	80	\$290,000	\$145,000	Feb 2022 start, design complete, internal crew to deliver. Practical completion 21 March - final figures for claim end of April
1485698		102	Cook Shire	Charlotte Street	Asphalt resurfacing	0.943	2.93	158	\$455,000	\$152,500	20/21 \$62,500 \$75,000 expended. Plan to expend by end 2021. \$12,500 underspend due to it being claimed in 20/21 (this years allocation was \$165,000)

	1950316	337	Cook Shire	Boundary Street	Non LRRS Form and Seal	0.525	0.92	163	\$600,000	\$162,112	Commence Sept 2021, anticipate completion Dec 2021 approved 12/10/21: to reduce scope from Ch 0.525 - Ch 0.92 (distance 0.395) to Ch 0.216 - Ch 0.393 (distance 0.177) TIDS revised from \$256,912 to \$115,610 TIDS amended again 9 December 2021 to \$162,112 COMPLETED Still to be claimed
	1952039	360	Cook Shire	Garden Street	Old Project Id 338 NON LRRS Roadworks (sealed) - Existing Alignment	0.21	0.675	166	\$600,000	\$162,112	Commence Sept 2021, anticipate completion Dec 2021 approved 12/10/21: to reduce scope from Ch 0.21 - Ch 0.675 (distance 0.465) to Ch 0.000 - Ch 0.220 (distance 0.22) TIDS revised from \$264,307 to \$124,224 TIDS amended again 9 December 2020 to \$162,112 Completed - yet to be claimed Fully Claimed
	1952090	264	Cook Shire	Sherrin Esplanade	Non LRRS Roadworks (sealed) - Existing Alignment. Sherrin Esplanade is just behind the Charlotte street and utilized by a significant number of tourists and businesses. The proposed project is to raise the pavement level by at least 300mm, provide drainages and seal the road surface in order to get rid of dust problem. The works consist of installation of collection pits, pipes, raising the road level by 300mm, pavement work, kerb and channel (one side) and two coat sealing.	0.675	1.09	162	\$800,000	\$200,000	Split over 21/22 and 22/23 \$200,000. Start Feb/Mar May 2022, end July 2022.
	1494455	219	Mareeba Shire	Euluma Creek Road	Rehabilitate and widen to 6.5m	5.565	6.343	22	\$600,000	\$214,778	20/21 \$53,336 expended. Recommence Oct 2021. Complete Dec 2021. Completed with \$31,886 underspend in TIDS funding. Waiting on line marking - this month
\$92,500?	1953413	230	Tablelands Region	Brooks Road	Widening and Sealing of Various Corners to achieve 7.0m Seal Width.	0	3.54	46	\$800,000	\$307,500	Construction scheduled March 2022. March 25th - approximately \$800,000 needed
	1953288	232	Tablelands Region	Cashmere-Kirrama Road	Blencoe Ck - Replace Timber Girders with RCBC's and approach works.	52.24	52.52	23	\$884,694	\$333,630	Check this is the final amount (TIDS available was \$442,347) TMR Claim was \$333,630

		214	Mareeba Shire	Springmount Road	Rehabilitate and widen to 7m	7.55	9	56	\$710,000	\$355,000	Project brought forward from 2024-25 to 2021-22. Complete. Claims in progress.
1953389		239	Tablelands Region	Sluice Creek Road	Replace Timber Girder Bridge with RCBC's and upgrade approaches.	2.815	2.925	62	\$715,666	\$357,833	Construction scheduled April 2022. InQuik bridge instead of culverts. Project needs \$715,666 at this cost the rank comes in at 62. 25 March - contractor on the ground now.
1952071		378	Croydon Shire	Croydon-Richmond Road	(Old 541) Upgrade section of Richmond Rd to sealed standard. Importing suitable local gravel, compacting, constructing drainage works with 2 coat seal.	154.9	158.9	13	\$790,000	\$395,000	Commence April 2022, anticipate completion Mar-Jun 2022. Tenders out for bitumen - start just after easter.
1952766		259	Mareeba Shire	Bower Road	Roadworks (sealed) - Existing Alignment (Widen & Seal)	1.447	4.317	91	\$1,000,000	\$507,380	Completed. Claim in progress. Cost overrun by \$14,760 - extra \$7,380 allocated as it was available and within 10% tolerance.
1952841		221	Mareeba Shire	Euluma Creek Road	Rehabilitate and widen 3 sections 4.98 - 5.65 7.65 - 8.275	4.98	9.325	19	\$1,300,000	\$650,000	Commence Oct 2021. - Commenced waiting on weather
1950374		401	Etheridge Shire	North Head Road	(Old 569) Seal unsealed road, pavement widening, alignment improvements, causeway upgrades	3	7.75	5	\$4,925,000	\$895,894	Split over 21/22 and 22/23 \$1,649,120 April 2022 start 28/01/2022 Starting late Feb - ordered culverts last week