



**BOARD MEETING
OF
FNQ Regional Organisation of Councils (FNQROC)
No. 151**

**10.30 am – 1.00 pm
Thursday 2 DECEMBER 2021**

**Barlow Park
Cnr Scott and Severin Street
Parramatta Park**

1. WELCOME & ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

2. APOLOGIES

A list of apologies will be tabled at the meeting.

3. TEAMS MEETING

3.1 Senator Susan McDonald – Senator for Queensland (Mayoral Delegation)

Timing: 10.30 am – 11.00 am

FNQROC Chair to provide Senator with an overview of the Federal Priorities, followed by updates from Mayors.

30 minutes

Microsoft Teams meeting

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4. PRESENTATIONS

4.1 Ingrid Fomiatti Minnesma, A/g Executive Director, Water, Northern Region Department of Regional Development, Manufacturing and Water (DRDMW)

Timing: 11.00 am - 11:20 am

DRDMW will provide an update on Tablelands Regional Water Assessment.

20 minutes

4.2 Michelle O'Loughlin, Climate Resilient Alliance Coordinator, FNQROC

Timing: 11.20 am – 11.40 am

Rivers to Reef Climate Resilient Alliance: project briefing

20 minutes

4.3 Robert Ferguson, LGAQ

Timing: 11.40 am – 11.50 am

Overview of LGAQ recent activities per the briefing note circulated prior to meeting. (Appendix 1)

10 minutes

5. CONFIRMATION OF PREVIOUS MINUTES

- 4.1** The Draft Minutes of the 150th FNQ Regional Organisation of Councils (FNQROC) Board meeting of 7 October 2021 was circulated on 17 October 2021.

Recommendation: That the FNQROC Board

- 1. Move** that the minutes of the 150th FNQROC Board meeting held on 7 October 2021 be confirmed and adopted.

6. BUSINESS ARISING FROM PREVIOUS MEETING

5.1 Action items from 5 August 2021 FNQROC Board Meeting.

<i>Minute Number</i>	<i>Action</i>	<i>Responsible Person(s)</i>	<i>Status</i>
2908	D Irvine to work with the Planners group to identify where the current regional plan is inhibiting councils	D Irvine	Ongoing
2924a	Letter to be sent to Minister for Housing and Communities, the Hon Leanne Enoch to extend an invitation to join the next FNQROC meeting in Cairns on 2 December 2021.	D Irvine	Letter sent 22/10/21
2924b	Contact Greg Hoffman (Executive Officer, North West ROC) to get a copy of their scope for their housing solutions study.	D Irvine	Completed
2924c	D Irvine to draft a housing study scope for the next FNQROC Board meeting in December.	D Irvine	Drafted to be discussed
2936	Cr Hughes to provide relevant Councils with an overview of the opportunities around a renewed Western Council meeting. The outcome to come to the next FNQROC meeting for further discussion.	Cr Hughes	Complete for discussion

7. ADVOCACY

7.1.1 Update on November delegation and Advocacy papers for discussion.

Provided separately

7.1.2 Advocacy update from FNQROC Council members.

Verbal

7.1.3 FNQROC Regional Procurement

- Amanda Hancock, FNQROC Regional Procurement Coordinator delivered a 45-minute presentation at the Local Government Finance Professionals Conference which took place in Cairns from 24 to 26 November.

Amanda presented an overview of the role of the FNQROC Board, the current Strategic Priorities and Federal advocacy priorities together with the role of the FNQROC Coordinators and the various Advisory Committees.

She provided details of the collective procurement projects delivered to date and the various benefits realised by councils and then provided a brief overview of the work that FNQROC Procurement will be focused on in the coming months with the development of a Regional Procurement Strategy and the opportunities that will arise as a result.

For Noting

8. STRATEGIC OPERATIONAL PLAN

8.1 FNQROC Regional Strategic Waste Framework Advisory Group – Update.

Verbal

9. DISCUSSION TOPICS

- 9.1** Housing Scope
Verbal or Tabled

10. INCOMING / OUTGOING CORRESPONDENCE

- 10.1** Incoming
- **Senator Jonno Dunian**, Queensland Senator
 - **Hon Trevor Evans**, MP, Assistant Minister for Waste Reduction and Environmental Management.
- Pages 10 - 11**
- 10.2** Outgoing
- Nil
- For Noting**

11. FNQROC POLICY REVIEW

- 11.1** Policy Review
- Policy # 2 – Use of Credit Cards
 - Policy # 9 – Issuing of letters of support
 - Policy # 12 – Financial Support for External Parties
- Pages 12 – 14**

Recommendation: That the FNQROC Board adopts amended policies:

- **2 Use of Credit Cards**
- **9 Issuing of letters of support, and**
- **12 Financial Support for External Parties.**

12. FNQROC REPORTS AND MOU'S

Nil

13. FINANCIAL STATEMENT

- 13.1** Profit & Loss Statement: Current FY to 25 November 2021
- 13.2** Balance Sheet: Current FY to 25 November 2021
- Pages 15 - 18**

Recommendation: That the FNQROC Board adopts the Profit and Loss and balance Sheet Reports for the period 1 July 2020 to 25 November 2021

14. MEETINGS ATTENDED BY FNQROC EXECUTIVE OFFICER

For Noting

Page 19

15. LGAQ POLICY EXECUTIVE DISCUSSION – CR PETER SCOTT

15.1 Cr Peter Scott to provide an update.

Verbal

16. MINUTES OF FNQROC ADVISORY COMMITTEES

16.1 FNQROC Regional Water Alliance Group – 19 November 2021

Summary

- The regional Water Alliance action plan for 2022 has been set and will focus primarily on delivering a long-term regional workforce plan. The aim is to better understand the operational workforce, identify any gaps, and then work towards developing a plan that will meet future workforce needs and build regional redundancy.
- To support the development of the workforce plan, in partnership with qldwater the Alliance prepared a submission to Jobs Queensland to secure their expertise to support FNQROC in developing the workforce plan. The submission was lodged on Thursday 18 November.
- **Minutes on FNQROC website** – [link](#)
- **Next Meeting – Friday 18 February 2022**

16.2 NAMAC #48 – 18 November 2021

Summary

- Pesticide update and Q & A– Curiosity baits for feral cats and 1080 fruit-based bait permit requirements (Permit 89377) - Biosecurity Queensland Invasive Plant and Animal Research.
- Alignment of QPWS Pest Management Framework to the Biosecurity Act 2014 (Qld) – Report discussion - Leasie Felderhof, Firescape Science
- Cook Shire and Cape York NRM gamba grass taskforce proposal 2022 - Cape York NRM and Cook Shire (proposal supported)
- Gamba grass – roadside management guidelines – draft for consultation – FNQROC
- Amazon frogbit – update on biosecurity response plan – FNQROC
- Disaster management- natural assets code of practice – draft for consultation – FNQROC
- **Next Meeting** – to be advised
- **Minutes on FNQROC website** – *(will be made available once finalised)*

17. CONFIDENTIAL MEETING MINUTES

17.1 FNQROC Sewer Relining Meeting 2021/2022 # 2 – 15 October 2021

Summary

- Meeting to discuss ongoing administration of the Sewer Relining contract.
- **Minutes** - *available upon request (not on website)*
- **Next Meeting** – 30 November 2021

17.2 FNQROC Regional Bitumen Reseal – Contract Meeting # 2 – 14 October 2021

Summary

- Meeting to discuss ongoing administration of the Regional Bitumen Reseal contract.
- **Minutes** - *available upon request (not on website)*
- **Next Meeting** – Wednesday 1 December 2021

18. FNQROC WESTERN COUNCIL MEETING MINUTES & RESOLUTION

- 18.1 Cr Barry Hughes to provide an update.

Verbal

19. GENERAL BUSINESS

- 19.1 Any further business.

20. NEXT MEETING

Date & Time **Thursday, 3 February 2022, 10.00am – 1.00pm**

Venue Civic Reception Room, Cairns Regional Council

21. APPENDICES

Appendix 1 – LGAQ Executive Summary *(to be provided prior to meeting)*