

MINUTES

Meeting No.	8
Meeting	Regional animal management technical committee
Date	25 August 2021
Time	9:30am – 2:00 pm
Venue	Hallorans Hill Regional Park (Atherton Queensland); Centenary Drive, Atherton

1. **Attendance:** Tina Martin CRC, Ann-Marie Plasto CRC, Shellina McKellar TRC, Michelle Taylor TRC, Diamantina Nightingale TRC, Sam Bann YASC, Stacy Bambrick Q Health, Chris Q Health; via MS Teams Robert D'Adonna MSC, Sara Roberts DSC, Danni Morache DSC
2. **Apologies:** Mark Kerswell QPS, Amy Yates MSC, Yorick Walburgh RSPCA, Gillian Mansfield CCRC, Gavin Hammond CCRC
3. **Guests:** Amanda Hancock – FNQROC Procurement Coordinator, Michelle O'Loughlin FNQROC- Barron River to Reef Climate Resilient Alliance, Dinouk Prerara - Dept. Environment and Science – Northern Wildlife Operations
4. **Introduction and welcome**
5. **Acceptance of minutes**
6. **Business arising from previous meeting**

No.	ACTION	OWNER	STATUS
6.1	West Cairns Project Action: 1. Table request to FNQROC to conduct an appropriately scaled benefit:cost analysis on the behavioural and socio-economic aspects of the program.	1. FNQROC	1. Carried over
6.2	QPS/LG Communications MOU Action: 1. Conduct legal review. 2 table final MOU to FNQROC and QPS for adoption	1. FNQROC, QPS 2. FNQROC, QPS	1. QPS (first pass complete) 2. Pending
7.1	Q-CAT process and policy Action: Prepare <i>Animal Management (Cats and Dogs) Act</i> discussion paper and work with LGAQ to initiate a state-wide TWG to collate a desktop review of the QCAT process.	1. FNQROC, AMTC	1. underway
7.2	Real estate industry engagement 1. Establish projects subcommittee to undertake the following a). identify existing	1. FNQROC, AMTC	1. pending

	examples of information/education materials for tenants. b). consult with local real estate representative's industry to identify preferences and requirements c). Develop locally relevant and branded materials and approaches for consideration of AMTC.		
7.3	Breed selection Action: Identify existing resources and programs for prospective dog owners regarding breed selection, requirements and suitability.	1. AMTC	1.
7.4	Bodycams Action: 1. Share relevant policies and procedures. 2. Include bodycams in procurement conversation.	1. AMTC 2. FNQROC, AMTC	1. 2. this agenda
7.5	Procurement conversation Action: Arrange procurement scoping conversation with FNQROC for next meeting.	1. FNQROC	1. This agenda
7.6	Dog attacks on wildlife (LG and DES arrangements) Action: invite DES representative to discuss current reporting arrangements and future opportunities between LG and state wildlife management unit.	1. FNQROC	1. This agenda

7. Climate Resilient Alliance Project introduction – Michelle O'Loughlin, FNQROC

Michell provided an overview of the Rivers to Reef Climate Resilient Alliance project kicking off between Cairns, Mareeba, Yarrabah, Tablelands and FNQROC. The committee discussed potential business/operations in animal management relevant to climate action

Disaster preparedness

- Management of risk to pound facilities/animals during extreme events
- Assistance to community/neighbouring councils during evacuations
- Animal management considerations in disaster response and recovery operations

Climate readiness

- Seasonal and daily forecasts for heatwaves or other extreme events
- Impoundment and management of animals in extreme events
- Future of design of infrastructure, vehicles to account for extreme events
- Community engagement and education options (animal welfare)

Mitigation options

- Power generation or emissions reduction opportunities in facilities and fleet
- Waste management and reduction in impoundment processes

A range of management options and approaches were workshopped and the opportunity to investigate further within the Alliance. Managing operations and impoundments in extreme weather and heat waves was highlighted as one of the biggest challenges to daily operations. One of the key requirements for AM in the short-term is to build greater integration with LDMG in preparing for and responding to natural disasters and extreme weather events.

Action: Compile outcomes of discussion and report back to the group on some recommended management strategies and approaches at next meeting.

8. Regional procurement programs – approaches to regional procurement and discussion of opportunities/options in animal management, Amanda Hancock FNQROC

Amanda introduced the regional procurement program and the sorts of initiatives most suited to a regional approach. The various models and approaches to engaging with the market were outlined along with case studies of successful regional examples; how they were identified, initiated and delivered.

Based on previous conversation the AMTC has identified the procurement arrangements for body worn cameras (BWC) and associated data management subscriptions as a complex marketplace which might warrant a regional procurement approach. Key points about the current market;

- Currently only two suppliers which deliver both hardware and data management systems
- No Australian suppliers identified
- Data is stored in cloud based data systems outside of Australia
- BWCs cannot be purchased stand-alone without the data service which make price/service negotiation difficult
- Usage in LGs is increasing to include a wider range of officers involved in public engagement and compliance
- Data is managed as admissible evidence so strict data management protocols are in place (remote connections to access manage data is challenging with international suppliers in in different time zones)
- Units are generally licensed individually so regional procurement approach may provide more influence on market

Actions: 1. undertake a fact find on the market for the AMTC to unpack the procurement requirements of the hardware/service (contracts, costs, inclusions, exclusions and needs) 2. Share details of recent or historical contracts and services provided to or entered into by councils 3. Report back to AMTC on feasibility of regional approach to securing procurement of hardware/software/data service.

Current BWC usage: CRC 30 (local laws, parking, health, pound; TRC 6 (local laws only); DSC (local laws only); YASC 2 (local laws only); MSC 6 (local laws only)

Current suppliers: AXON <https://www.axon.com/products/axon-body-2> , WOLFCOM <https://www.wolfcomaus.com/>

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9. Dog (domestic animal) attacks on wildlife – reporting arrangements and relationship between LG's and DES – Dinouk Prerara - DES Northern Wildlife Operations

Dinouk provided an overview of DES Wildlife Management Units' operations; the nature of the requests or responses made; communication tools and the information collected and reported on from across the region. Key points:

- Operations under the Nature Conservation Act targeting dangerous animals
- Most responses undertaken relate to high-risk species (cassowary and crocodile) but also include other species like flying fox and marine mammals
- Wildlife Unit is a small team with the operations team covering from Townsville to Cape York.
- The team collect sightings and incident data from hotline (crocodile data comes from a app.)
- Hotline is managed by DES for marine mammals, crocodile and cassowary on 1300 130 372 – All other reports are directed to RSPCA 1300 264 625 (1300 animal)
- Most frequent responses for cassowary are entrapments in fenced areas/yards
- Domestic dog issues are frequently reported but are difficult to respond to unless the incident is in progress. There are only two confirmed casualties from dog attack; the remainder do not have evidence to confirm fate of cassowary.
- The wildlife unit conducts training internally and to various agencies/contractors on how to manage risk to/from cassowary.
- Vehicle strike is the highest cause of recorded/reported mortality in cassowary
- Data on mortality and incidents is recorded in data base and reported on to Cassowary Recovery Team and other interested parties.

- Q Wildlife app. Reports on crocodiles currently but will include cassowary in the future <https://environment.des.qld.gov.au/wildlife/animals/living-with/crocodiles/report-crocodile>

Action: 1. Share regional base contacts between AM and Wildlife Management Teams to better align local operations and incidents. 2. Identify relevant LG staff to undertake cassowary awareness training. 3. Identify opportunities for WMU staff to undertake aggressive dog management training. 4. Investigate opportunities to align/incorporate WMU data/reporting into AM report cards. 5. Investigate opportunities to align shared messages and campaigns for responsible dog ownership, share media, campaigns and programs

10. Decision making, checklists and reporting workflows/processes – opportunities for sharing, refining or developing tools- Shellina, Michelle and Diamantina, TRC

Michelle provided an overview and demonstration of the custom CR/Local Laws application TRC have in development in Tech1. The system review targets the operability between CRs/Administration and field officers. It streamlines the administration process by reducing double handling of information so much of the relevant workflow can be undertaken in the field and link live to administration events. The system also improves visibility of previous history and tracks customers, incidents and animals registered in the system. The system redesign delivers or supports;

- Efficiency in administration of the local laws and compliance system
- Enables real time to follow up for administrative actions from field officer requests (rather than waiting for manual data entry back at base)
- Allows for migration from carbon copy and spreadsheets into a Tech1 environment
- Allows for custom issuing of compliance notices and conditions and pre-requisites in real time from the field (no mail turn around time)
- Ability to flag past or known site/customer/animal history to inform management response
- Improved case and customer tracking as data is not attached to incident alone but actors/addresses relevant to the incident (perpetrator/reporter/victim/animal/address)

The opportunities and benefits of the revised system (and related approaches in use in other LGs) were discussed. While LGs in the region might use different admin platforms (Tech 1, Authority) the opportunity to share data schema and workflows presents an opportunity for co-development and sharing of processes. The AMRIC platform used in communities by Q Health in the AMW program also has synergies with Tech1 and Authority administration systems <https://www.amric.org/>

Actions: 1. Support development/use of AMRIC reporting system in Horse Management Program in YASC, WWASC. 2. Investigate ways to export and share

data schema and workflows within the AMTC. 3. LGs on common platforms liaise to share of further development admin and compliance workflows.

11. Animal Management and Natural Assets report – Travis provided a brief update on the report card process.

12. Regional Resource Sharing MOU – project ideas discussion

Opportunities for regional taskforce operations were discussed; options might include microchipping days or shared census/education and community engagement events

13. FNQROC – regional programs work plan & update.

14. Council updates – brief verbal updates of key programs and events from around the region

LG's and Q Health provided brief updates on key projects and programs underway. CRC shared previews of new social media engagement package.

Action: 1. Circulate 'Take the Lead' ad campaign for consideration of co-investment in increased airtime. 2. LG's consider investing in additional airtime and respond to CRC

15. Business arising – please inform of any additional agenda items.

16. Next meeting

17. Actions arising from this meeting

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6.1	<p>West Cairns Project</p> <p>Action: 1. Table request to FNQROC to conduct an appropriately scaled benefit:cost analysis on the behavioural and socio-economic aspects of the program.</p>	2. FNQROC
6.2	<p>QPS/LG Communications MOU</p> <p>Action: 1. Conduct legal review. 2 table final MOU to FNQROC and QPS for adoption</p>	3. FNQROC, QPS 4. FNQROC, QPS
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7.2	<p>Real estate industry engagement</p> <p>1. Establish projects subcommittee to undertake the following a). identify existing examples of information/education materials for tenants. b). consult with local real estate representative's industry</p>	2. FNQROC, AMTC

	to identify preferences and requirements c). Develop locally relevant and branded materials and approaches for consideration of AMTC.	
8.1	<p>Climate Resilient Alliance Project introduction</p> <p>Action: Compile outcomes of discussion and report back to the group on some recommended management strategies and approaches at next meeting.</p>	1. FNQROC
8.2	<p>Regional procurement program</p> <p>Actions: 1. undertake a fact find on the market for the AMTC to unpack the procurement requirements of the hardware/service (contracts, costs, inclusions, exclusions and needs) 2. Share details of recent or historical contracts and services provided to or entered into by councils 3. Report back to AMTC on feasibility of regional approach to securing procurement of hardware/software/data service.</p>	1. FNQROC 2. LGs 3. FNQROC
8.3	<p>Dog (domestic animal) attacks on wildlife</p> <p>Actions: 1. Share regional base contacts between AM and Wildlife Management Teams to better align local operations and incidents. 2. Identify relevant LG staff to undertake cassowary awareness training. 3. Identify opportunities for WMU staff to undertake aggressive dog management training. 4. Investigate opportunities to align/incorporate WMU data/reporting into AM report cards. 5. Investigate opportunities to align shared messages and campaigns for responsible dog ownership, share media, campaigns and programs</p>	1. FNQROC, DES 2. AMTC 3. DES 4. FNQROC, DES, Cassowary Recovery Team 5. AMTC, DES
8.4	<p>Decision making, checklists and reporting workflows/processes</p> <p>Actions: 1. Support development/use of AMRIC reporting system in Horse Management Program in YASC, WWASC. 2. Investigate ways to export and share data schema and workflows within the AMTC. 3. LGs on common platforms liaise to share of further development admin and compliance workflows.</p>	1. Q Health, FNQROC, YASC, WWASC 2. AMTC 3. AMTC
8.5	<p>Take the lead – social media campaign</p> <p>Action: 1. Circulate 'Take the Lead' ad campaign for consideration of co-investment in increased airtime. 2. LG's consider investing in additional airtime and respond to CRC</p>	1. CRC 2. AMTC

With the exception of motions and explicit request to be named, this meeting operates under **Chatham House Rule**:

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The Chatham House Rule allows people to speak as individuals, and to express views that may not be those of their organisation. It encourages free discussion.

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