

# MINUTES

<b>Meeting No.</b>	7
<b>Meeting</b>	<b>Regional animal management technical committee</b>
<b>Date</b>	28 April 2021
<b>Time</b>	9:30am – 2:00 pm
<b>Venue</b>	Civic reception, ground floor, Cairns Regional Council, Spence Street, Cairns

- Attendance:** Gillian Mansfield CCRC, Robert D'Adonna MSC, Anne-Marie Plasto CRC, Tina Martin CRC, Sara Roberts DSC, Danni Morache DSC, Travis Sydes FNQROC
- Apologies:** Gavin Hammond CCRC, Mark Kerswell QPS, Shellina McKellar TRC, Shiralee McHardie, Amy Barlow Q Health
- Guests:** Carolyn Clauderay UQ
- Introduction and welcome**
- Minutes:** moved: Sara Roberts, seconded: Tina Martin
- Business arising from previous meeting**

No.	ACTION	OWNER	STATUS
6.1	<b>West Cairns Project</b> <b>Action:</b> 1. table request to FNQROC to conduct an appropriately scaled benefit:cost analysis on the behavioural and socio-economic aspects of the program. 2. Provide contact details for DHPW for regional and remote housing services.	1. FNQROC 2. CRC, DHPW	1. Pending 2. Complete
6.2	<b>QPS/LG Communications MOU</b> <b>Action:</b> 1. Councils conduct an internal review with relevant parties and forward amendments to FNQROC for compilation. 2. Compile LG amendments for QPS and legal review. 3. Conduct legal review. 4 table final MOU to FNQROC and QPS for adoption	1. LG's 2. FNQROC, QPS 3. FNQROC, QPS 4. FNQROC, QPS	1. Complete 2. Complete 3. Pending 4. Pending

- Council updates** – brief verbal updates of key programs and events from around the region. Key points for discussion included:

**QCAT Process** –discussion detailing shortfalls and process issues of the QCAT process identified the following recommendations:

- A review of the Animal Management Act would provide opportunity to provide recommendations for revision of QCAT procedures.
- A review process would benefit from a desktop analysis and the development of case studies outlining unsatisfactory outcomes for subject animals, customers and LGs.
- A position paper could be raised with the relevant minister (DAF) this would be more useful if it were a state-wide consultation (technical working group) in partnership with LGAQ.
- Evidence to inform the review should include a breakdown and estimates of costs and impacts incurred due to process issues and protracted timelines before resolution are met.
- There is a lack of consistency in case management and often an unworkable communication and feedback process.
- The current QCAT procedures are process driven rather than outcome driven, as a result there are often poor outcomes due protracted timelines.
- Animal welfare – animals may be housed in pound facilities for protracted lengths of time while resolution is sought through QCAT. 6-12 months is a reality for some cases.
- QCAT process is often a distraction of eventual outcomes resulting in unacceptably long timeframes. A key driver of this is the highly variable grounds on which appeals are based.

**Action:** Prepare *Animal Management (Cats and Dogs) Act* discussion paper and work with LGAQ to initiate a state-wide TWG to collate a desktop review of the QCAT process.

**Real estate industry engagement** – Committee discussed the value of an education and information pack for landlords/agents to provide to renters regarding responsible pet ownership.

**Action:** 1. Establish projects subcommittee to undertake the following a). identify existing examples of information/education materials for tenants. b). consult with local real estate representative's industry to identify preferences and requirements c). Develop locally relevant and branded materials and approaches for consideration of AMTC.

**Breed selection** – committee discussed increasing issues with certain dog breeds or selection of unsuitable animals. Are there resources suited to LG use or links (LGAQ) which could be used in local education approaches?

**Action:** Identify existing resources and programs for prospective dog owners regarding breed selection, requirements and suitability.

**Bodycam** – Committee discussed bodycam procedures and policies. There are to the opportunities to share across LGs and to investigate procurement options for hardware and servicing of bodycam tech.

**Action:** 1. Share relevant policies and procedures. 2. Include bodycams in procurement conversation.

**Take the lead campaign** – Cairns has launched a new education campaign. co-investment options for media rollout and cobranding (CRC)

**Procurement conversation** – Committee discussed a range of options for regional procurement approaches in the AM service delivery.

**Action:** Arrange procurement scoping conversation with FNQROC for next meeting.

**8. Animal Management and Natural Assets report** – review of reporting attributes for 2020/21, development of indicators

Committee workshopped attributes for regional report cards for 2020-21 series. Recommendation for inclusion include: PINS, after hours calls, seized animals, dogs registered (as proportion of population). Begin categorisation of dog attacks data particularly highlight where dog attack report required follow up.

**9. Dog attacks on wildlife** – reporting arrangements and relationship between LG's and DES.

Committee discussed reporting arrangements and communications between LG's and Dept. Environment and Science regarding dog attacks on wildlife. Currently there is no direct line of communication relating incidents and there is opportunity to improve alignment of management of problem animals or management of problem areas.

**Action:** invite DES representative to discuss current reporting arrangements and future opportunities between LG and state wildlife management unit.

**10. Regional Resource Sharing MOU** – project ideas discussion – standing item

**11. Cert IV in Animal Management and Regulation – Carolyn Cluderay UQ** - course overview and questions

Carolyn Cluderay provided an overview of the new Cert IV training package followed by a Q &A session. Noted that some units will need to be restructured to comply with new training and accreditation requirements.

**12. FNQROC** – regional programs work plan & update – standing item.

**13. Regional biosecurity compliance workshop and training forum 2020** – update

**14. Business arising** – please inform of any additional agenda items.

**15. Actions arising from this meeting**

No.	ACTION	OWNER
6.1	<b>West Cairns Project</b> <b>Action:</b> 1. table request to FNQROC to conduct an appropriately scaled benefit:cost analysis on the behavioural and socio-economic aspects of the program.	1. FNQROC
6.2	<b>QPS/LG Communications MOU</b>	1. FNQROC, QPS 2. FNQROC, QPS

	<b>Action:</b> 1. Conduct legal review. 2 table final MOU to FNQROC and QPS for adoption	
7.1	<p><b>Q-CAT process and policy</b></p> <p><b>Action:</b> Prepare <i>Animal Management (Cats and Dogs) Act</i> discussion paper and work with LGAQ to initiate a state-wide TWG to collate a desktop review of the QCAT process.</p>	1. FNQROC, AMTC
7.2	<p><b>Real estate industry engagement</b></p> <p>1. Establish projects subcommittee to undertake the following a). identify existing examples of information/education materials for tenants. b). consult with local real estate representative's industry to identify preferences and requirements c). Develop locally relevant and branded materials and approaches for consideration of AMTC.</p>	1. FNQROC, AMTC
7.3	<p><b>Breed selection</b></p> <p><b>Action:</b> Identify existing resources and programs for prospective dog owners regarding breed selection, requirements and suitability.</p>	1. AMTC
7.4	<p><b>Bodycams</b></p> <p><b>Action:</b> 1. Share relevant policies and procedures. 2. Include bodycams in procurement conversation.</p>	1. AMTC 2. FNQROC, AMTC
7.5	<p><b>Procurement conversation</b></p> <p><b>Action:</b> Arrange procurement scoping conversation with FNQROC for next meeting.</p>	1. FNQROC
7.6	<p><b>Dog attacks on wildlife (LG and DES arrangements)</b></p> <p><b>Action:</b> invite DES representative to discuss current reporting arrangements and future opportunities between LG and state wildlife management unit.</p>	1. FNQROC

## 16. Next meeting

August 25, Atherton

With the exception of motions and explicit request to be named, this meeting operates under **Chatham House Rule:**

*Everyone present is free to use the information received, but they cannot reveal the identity or affiliation of the speaker or any other participant.*  
*The Chatham House Rule allows people to speak as individuals, and to express views that may not be those of their organisation. It encourages free discussion.*

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