



# FNQ RRTG TECHNICAL COMMITTEE

## MINUTES

Meeting No	112
Meeting	FNQ RRTG Technical Committee
Date	29 October 2020
Time	3:00 pm
Venue	CWA Hall, 107 Charlotte Street, Cooktown

### 1. Attendance

Name	Organisation
Justin Fisher	Cassowary Coast Regional Council
David Kyle	Cook Shire Council
Amir Akrami	Cook Shire Council
Jennifer Godin	Cook Shire Council
Garry Pickering	Croydon Shire Council
Natasha Murray	Douglas Shire Council
Les Morgan	Etheridge Shire Council
Victor Mills	Wujal Wujal Aboriginal Shire Council
Keziah Bin Sali	Wujal Wujal Aboriginal Shire Council
Graeme Nielsen	TMR
Darlene Irvine	FNQROC

### 2. Apologies

Name	Organisation
Bruce Gardiner	Cairns Regional Council
Helius Visser	Cairns Regional Council
Jo Lammersdorf	Cairns Regional Council
Adam Sadler	Cassowary Coast Regional Council

Steven Pietrobon	Cassowary Coast Regional Council
Sam Wakeford	Mareeba Shire Council
Andrew Foster	Mareeba Shire Council
Glenda Kirk	Mareeba Shire Council
Mark Vis	Tablelands Regional Council
Preston Andrews	Yarrabah Aboriginal Shire Council
Sam Bann	Yarrabah Aboriginal Shire Council
Robert Chow	LGAQ (RAPT)
Darryl Jones	TMR
Tanya J Lindenberg	TMR (RAPT)
Richard Sheedy	TMR

### 3. Welcome

Cr Peter Scott welcomed everyone to the meeting and gave the Cook Shire greeting.

### 4. Confirmation of Previous Minutes - Meeting No. 111 (30 July 2020)

Minutes were accepted with no amendments made or requested.

### 5. Business Arising from Previous Minutes: 30 July 2020

Item	Action	Responsible
105.1	It was requested of all councils to review their Statement of Intents/LRRS network to consider further projects for submission to the program	All Councils
D Irvine advised that as a result of the FNQ Regional Road and Investment Strategy a full review should be undertaken of all the LRRS roads and would be an action in the new year for the committee.		
108.1	Lachlan to liaise with MetroCount and TMR (SCDF) for a regional workshop for MetroCount software and training.	Lachlan
D Irvine sort clarification of this. Interested councils included Etheridge, Croydon, and Cook focussed on Installation and Reporting. CCRC was interested in the reporting side.		
111.1(a)	TMR to provide feedback to the FNQRRTG TC on the Regional Road Investment Strategy by the 28 <sup>th</sup> August 2020.	TMR
Completed		
111.1(b)	Lachlan to re-distribute the RRIS executive summary once received from JACOBS. All councils to provide feedback by the 28 <sup>th</sup> August 2020	Lachlan All Councils

Completed		
111.3	Lachlan to request a proposal (and if possible, an example of final reports) from appropriate consultants to specifically provide commentary on the operational requirements and changes are required to each council's operational business plans as a result CASA legislation changes. Scope is required to consider the service levels to each facility and the consequential capture of costs associated with both CASA changes, and service level provision. Costs and works are to be appropriately scaled across the size of the airport facilities.	Lachlan
<p>D Irvine advised that L Rankine had sent out a request for quote, due in 6 November. One quote from Geneng had already been received. Cook Shire Council may not need this now.</p> <p><b>Updated Action:</b> Airport Services Operational Business Plan Development quotes will be sent to councils for their consideration going forward.</p>		
111.6	On receipt of feedback, Lachlan to circulate a flying minute to the FNQRRTG Technical Committee for support, and subsequent flying minute to the FNQRRTG for endorsement of the program.	Lachlan
Complete		
111.7	Subsequent to support at the RRTG Technical Committee, Lachlan to request endorsement for the 4 Year program	Lachlan
Complete		

#### 6. DRAFT Minutes of the FNQ RRTG (12 October 2020)

Noted

#### 7. Update on the Regional Roads Investment Strategy (RRIS)

D Irvine provided an update on the RRIS. Councils comments have been sent to the consultants and the strategy and technical documents are being updated.

D Irvine advised that she also want the productivity improvement projects more prominent in the executive summary.

**Action 112.1:** Final draft of the documents to be sent to FNQ RRTG TC members

#### 8. 20/21 TIDS Program Progress Update

Project delivery and expenditure for 2020/21 update can be found at the end of these minutes.

D Irvine asked if TRC wishes to (they don't know if they do yet, they are checking with their finance), could they combine the 3 projects on the Curtain Fig Tree Road?

**Action 112.2:** G Neilson to check if TRC could combine the 3 Curtain Fig Tree projects if they wanted to.

**Action 112.3:** D Irvine to send the current adopted 4 year program + beyond for all to review.

**Action 112.4:** All Councils to send any new projects to D Irvine by 31 December for consideration for the next adoption of 2021 – 2025 Program.

## 9. Update from the LGAQ Roads & Transport Advisory Group

D Irvine gave an update on the LGAQ Roads and Transport Advisory Group and where it sits in terms of the Policy Executive and what it does. The first meeting of this LG election term will be held end of November.

## 10. Update from the Road Alliance Project Team

T Lindenberg provided an update via email which was tabled at the meeting by G Neilson

- Statewide expenditure for TIDS at the end of the first quarter is 14% which is slightly ahead of the same time last year (13%).
- FNQ RRTG TIDS expenditure was reported at 33% at the end of September. However draft reports indicate that no expenditure (accruals/ claims) have been submitted in October. Please submit any claims for eligible expenditure asap before the end of the month.
- ATSI TIDS is allocated but no expenditure recorded yet.
- The Statewide Capability Development Scheme (SCDF) is receiving a high number of applications for training. Approximately one third of the \$600,000 has been committed to projects. The Alliance continues to encourage RRTGs to apply for SCDF funding.
- The Roads and Transport Alliance Annual Progress Report was released on 1 October. I acknowledge and thank you for your contribution of stories from Ootann Rd and Strathmore Rds, and for the photos. The report was sent to all RRTGs via email, and it will also be available via a link on the TMR website.
- The RRTG Assembly was held on 19 October in conjunction with the annual LGAQ conference and was well attended.
- Correspondence was recently sent from the Roads and Transport Alliance regarding;
  - o the Crash Analytics Reporting System (CARS) which is now available to LGs, and
  - o the updated FNQ RRTG LRRS register and corresponding map. Thank you for providing the updated information
- The state government is in caretaker mode with the state election campaign underway.
- QTRIP will be released after the election at a date to be confirmed subsequent to the election outcome

**Action 112.5:** G Neilson to send State wide capability eligibility with minutes email.

## 11. General Business

### 11.1. FNQROC Update

D Irvine gave an update on FNQROC as whole and the changes to Chair and Deputy Chair. She also gave an update on the projects that have been undertaken outside of the FNQ RRTG.

### 11.2. Indigenous access roads

Indigenous access roads and roads to high number indigenous communities i.e. Laura, Coen, Wujal Wujal. Councils asked what the ATSI policy was. These should qualify for ATSI TIDS as the definition is aboriginal community, not shire.

G Nielson advised to put the projects forward for assessment.

Wujal Wujal advised there was an outstanding item from Jo and Mark days to follow up seal funding for Wujal Wujal from ATSI TIDS. G Neilson advised he would follow up.

**Action 112.6:** G Neilson to:

- a. follow up on Wujal Wujal seal funding from ATSI TIDS, previously being investigated by Mark K and Jo L, and
- b. Send ATSI TIDS policy to David Kyle.

**12. Points for noting to the FNQ RRTG or FNQROC Board**

Nil

**13. Next meeting – Date**

The next meeting is due to be held Friday 29<sup>th</sup> January 2021

**14. Meeting Close**

**15. Actions as at end of Meeting No. 112:**

Item	Action	Responsible
105.1	<b>Updated Action:</b> In light of the FNQ RRIS, LRRS and SOI's to be reviewed in 2021	FNQROC & Councils
111.3	<b>Updated Action:</b> Airport Services Operational Business Plan Development quotes will be sent to councils for their consideration going forward.	FNQROC
112.1	Final draft of the FNQ RRIS documents to be sent to FNQ RRTG TC members	FNQROC
112.2:	G Neilson to check if TRC could combine the 3 Curtain Fig Tree projects if they wanted to.	G Neilson
112.3	D Irvine to send the current adopted 4 year program + beyond for all to review.	FNQROC Included in email
112.4	All Councils to send any new projects to D Irvine by 31 December for consideration for the next adoption of 2021 – 2025 Program.	Councils
112.5	G Neilson to send Statewide capability eligibility with minutes email.	G Neilson Complete
112.6	G Neilson to: <ul style="list-style-type: none"> <li>a. follow up on Wujal Wujal seal funding from ATSI TIDS, previously being investigated by Mark K and Jo L, and</li> <li>b. Send ATSI TIDS policy to David Kyle.</li> </ul>	G Neilson

20/21 TIDS Works Program – Expenditure Sheet as at 29 October 2020

Record ID	Project Number	Road Authority	Road Name	Location	work type	Detail Design	Total Cost (\$)	20/21 TIDS Allocation	Current TIDS Expended	Comments
251	953764	Cassowary Coast Regional Council	Cowley Creek Road	0.27-0.29	Construct an additional lane on Bridge	Y	\$1,419,857	\$219,732	-	Complete – Claimed
99		Cook Shire Council	Archer Point Road	2.42 - 2.436	Install culvert	Finalising Y	\$100,000	\$50,000	-	Commence Dec/Jan
100		Cook Shire Council	Archer Point Road	4.74 - 4.765	Install culvert	Finalising Y	\$150,000	\$75,000	-	Commence Dec/Jan
101		Cook Shire Council	Poison Creek Road	6.163-6.198	Concrete overlay on deck	Y	\$30,000	\$15,000	-	Complete - to be claimed Need additional \$100,000 (\$50,000 TIDS) for Guardrail.
102		Cook Shire Council	Charlotte Street	2.3-2.67	Asphalt resurfacing	Y	\$455,000	\$12,500(20/21) \$215,000(21/22)	-	Commence Feb
107		Cook Shire Council	Railway Avenue	1.36-2.66	Construct to new sealed 2 lanes	Y	\$640,000	\$320,000	-	Stage 1 complete Stage 2 in Feb
140	1125057	Cook Shire Council	Charlotte Street	2.32 - 2.93	Realign, widen and seal	Y	\$820,000	\$372,000	-	Commence Feb
150		Cook Shire Council	Battlecamp Road	23.7 - 27.3	Construct to new sealed 2 lanes	Finalising Y	\$1,330,000	\$538,979(20/21) \$126,021(21/22)	-	Complete, just need to add signage and claim
272		Cook Shire Council	Mungumby Road	0.31-0.315	Drainage Upgrade (Box Culverts)	Finalising Y	\$185,000	\$92,500	-	Commence Dec/Jan
111		Croydon Shire Council	Croydon - Richmond Road	138.2 - 142.3	Construct to new sealed 2 lanes	Y	\$790,000	\$395,000	-	Commenced in Oct, Seal in December
163		Croydon Shire Council	Yapper River road	96.89 - 104.5	Upgrade Floodway	Y	\$40,000	\$20,000	-	Completed, need to claim
241		Croydon Shire Council	Croydon - Richmond Road	16.5 - 16.6	Upgrade Floodway	Y	\$45,000	\$22,500	-	Pipes in, seal in Dec
315		Etheridge Shire Council	Strathmore Road	0-4.8	Upgrade Road to Sealed Road Standard	Y	\$2,059,800	\$247,473	-	Commenced and to be completed in Dec
158	11964	FNQRRTG	management		Capability and development	N/A	\$714,330	\$142,866	\$142,866	Complete and Claimed
7		Mareeba Shire Council	Chewko Road	0.4 - 1	Widen and Seal	Y	\$300,000	\$150,000	-	TMR Dependent Construction October

181	787862	Mareeba Shire Council	Ootann Road	78.2 - 80.2	Seal to provide overtaking opportunity	Y	\$1,676,000	\$50,000	-	Complete (claimed in August claim)
219		Mareeba Shire Council	Euluma Creek Road	5.565 - 6.343	Rehabilitate and widen	Y	\$388,000	\$194,000	-	Construction September - November
304		Mareeba Shire Council	Pickford Road	0.05-2.01	Widen to 7m, and drainage improvement	Y	\$910,000	\$343,612		Construction Complete September
8	Maybe one project no.	Tablelands Regional Council	Curtain Fig Tree Road	3.5 - 4.4	Widen and overlay	Y	\$400,000	\$200,000		Contractor obtained possession of site Monday 26/10/20 Construction October - November
62		Tablelands Regional Council	East Barron Road	6.7 - 7.8	Widen and seal	Y	\$500,000	\$250,000		Tender going to council 29/10/20 Construction October - November
233	Maybe one project no.	Tablelands Regional Council	Curtain Fig Tree Road	0.061-0.61	Widen and seal	Y	\$250,000	\$125,000		Contractor obtained possession of site Monday 26/10/20 Construction October - November
234	Maybe one project no.	Tablelands Regional Council	Curtain Fig Tree Road	1.81-3.51	Widen and seal	Y	\$540,000	\$270,000		Contractor obtained possession of site Monday 26/10/20 Construction October - November
238		Tablelands Regional Council	Silver Valley Road	2.43-2.47	Upgrade floodway	Finalising	\$300,000	\$150,000		Tender to council 29/10/20 Construction October - November
116		Tablelands Regional Council	Theresa Creek Road	2.3 - 6.8	Widen and Seal	Y	\$350,000	\$175,000		Construction Commenced
118		Tablelands Regional Council	Glendinning Road	0.7 - 2.1	Widen and seal	Y	\$500,000	\$250,000		Finished waiting on line marking
119		Tablelands Regional Council	Grove Street	0.4 - 0.7	Widen and Seal	Y	\$350,000	\$175,000		Construction November -December (in house)
125		Tablelands Regional Council	First Avenue	0.0 - 0.38	Footpath construction	Y	\$200,000	\$100,000		Construction March 2021
126		Tablelands Regional Council	Sixth Avenue	0.0 - 0.3	Footpath construction	Y	\$100,000	\$50,000		Construction Feb-March 2021
156	11672	Wujal Wujal Aboriginal Shire Council	Southside footpath trail.	N/A	annual allocation	Finalising Y	\$146,365	\$29,273		Detail design is with REC, DSC planning approval is needed.
294		Yarrabah Aboriginal Shire Council	Buddabadoo Road/Back Beach Road	4.5-4.512	Installation of RCBC's to allow all weather crossing	Finalising Y	\$247,217	\$247,217		Construction October - December
	ATSI	Yarrabah Aboriginal Shire Council	Allocation to be contributed to Project 294	N/A	Annual Allocation	N/A	Incorporated into the project above			
297	1144450	Yarrabah Aboriginal Shire Council	Buddabadoo Road/Back Beach Road	2.6-2.625	Construction of a Concrete Causeway	Y	\$45,000	\$30,000		Construction October - November