

# FNQROC PLANNERS GROUP ACTION REGISTER & BOARD RECOMMENDATIONS



<b>Meeting No.</b>	61
<b>Meeting</b>	FNQROC Planners Group
<b>Date</b>	22 November 2019
<b>Time</b>	09:30am
<b>Venue</b>	Cairns Regional Council – Committee Room (Level 3)

## Meeting Opened - 09:30am

The Chair welcomed attendees and conducted roundtable introductions. The Chair advised that due to current workload priorities relating to the FNQROC Federal Advocacy visit scheduled for next week that the meeting will be handed over at 10:00am to Amanda Hancock, FNQROC Coordinate to facilitate.

## 1. Attendance

Name	Organisation
Peter Boyd	Cairns Regional Council
Ian-Elliott Smith	Cairns Regional Council
Liz Taylor (Consultant)	Carpentaria Shire Council / Croydon Shire Council
Isabella Newman	Cassowary Coast Regional Council
Jenny Elphinstone	Douglas Shire Council
Angelida Ziehl	DAF (Presenter)
Gerhard Visser	DATSIP
Alex Bowen	DATSIP
Brett Nancarrow	DSDMIP
Linda Richardson (Secretariat)	FNQROC
Amanda Hancock (Facilitator)	FNQROC
Crystal Baker	LGAQ

## 2. Actions from Previous Meeting No. 60: 13 August 2019

ITEM #	ACTION ITEM	OWNER	STATUS
58.1	FNQROC to explore opportunities to provide Court PD Training Series during 2019 (focussed on “ <b>Becoming an Expert Witness</b> based on a ‘simple’ planning case from the Notice of Appeal stage, pre-session of complaints, expectation of expert witness, through to a ‘mock’ court session).	FNQROC L Richardson CRC / CCRC P Cohen D Horton	Carried over to 2020
61.3	FNQROC Council Members to complete <b>Shared Services Toolkit Survey</b> and return to G Hoffman by Friday 16 August	ALL Councils	Complete
61.4	FNQROC to send an electronic version of the Shared Services survey to G Visser (DATSIP)	FNQROC L Richardson	Complete
61.5	FNQROC to assist in the promotion of future workshops in relation to the <b>Shared Services Toolkit</b> project as required	FNQROC L Richardson	As required
61.6	ALL councils to provide individual submissions in relation to the <b>Model Code for Neighbourhood Design</b> by 01 September	ALL Councils	Complete
61.7	ALL councils to email C Baker (LGAQ) if they have not had contact from Qld HPW	ALL Councils	As required

61.8	C Baker to provide DRAFT submission of <b>Model Care for Neighbourhood Design</b> to FNQROC for circulation	LGAQ C Baker	Complete
61.9	C Baker to send DRAFT mapping re <b>GDA 2020 Project</b> to FNQROC for circulation	LGAQ C Baker	Complete (15 Aug)
62.1	FNQROC to ADD to next agenda re <b>FNQ Regional Plan Review</b> discussions in light of pending NQ Regional Plan release	FNQROC L Richardson	See Agenda Item 7.0
62.2	P Cohen to share <b>Planning &amp; Development Templates</b> when available for circulation	CRC P Cohen	
62.3	G Visser to provide overview of <b>DATSIP role</b> across 19 councils at future FNQROC LG Planners Group Meeting	DATSIP G Visser	See Agenda Item 3.0
62.4	B Nancarrow offered ongoing training on topics of interest as identified by the LG Planners Group at future meetings	DSDMIP B Nancarrow	Ongoing and as identified
62.5	N Beck to share information relating to <b>Granting of owner's consent over Reserve Land administered under the Land Act</b>	DSC N Beck	Complete (14 Aug)
62.6	FNQROC to share <a href="#">Shared Services Toolkit</a> and <a href="#">SARA Trigger Training</a> Presentations	FNQROC L Richardson	Complete (14 Aug)
62.7	FNQROC to consider new date for next meeting to hold post-LGAQ Conference (Friday 15 November 2019)	FNQROC L Richardson	Complete

### 3. DAF One Stop Service Update (20 Mins + 05 Mins Q&A)

Angelika Ziehl, Department of Agriculture and Fisheries provided an update on the [One-Stop Service](#) information portal providing a single entry point to agricultural and/or supply-chain development.

**ACTION:** Angelika to advise FNQROC once site is 'live' and training opportunities across the region

### 4. DATSIP Remote Indigenous Land Infrastructure Project Office (RILIPO) Update

Gerhard Visser provided an update on the role of the [Remote Indigenous Land Infrastructure Project Office \(RILIPO\)](#)

### 5. Shared Services Toolkit Project Update

Crystal Baker, LGAQ provided an update on the results of the survey in relation to the Shared Services Toolkit Project noting still a number of councils had not returned surveys to inform this project. Brett noted that he is working closely with Croydon/Etheridge and will follow up and Liz will follow up Carpentaria Shire.

**ACTION:** Crystal to advise FNQROC which surveys are still outstanding for follow up.

### 6. IPWEA Street Design Manual

Crystal Baker, LGAQ provided an update on the IPWEA Street Design Manual as launched at the National Conference (Oct 2019) and conducted roundtable discussions to obtain FNQROC feedback.

**ACTION:** ALL to feed comments to Crystal Baker by COB Friday 13<sup>th</sup> December 2019

## 7. LGAQ Update re LGAQ Conference Motions and General Business

Crystal Baker, LGAQ provided an update of the motion outcomes of the LGAQ National Conference held in Cairns (Oct 2019).

Noted that pool safety standards are currently under review by Standards Australia, with submissions due 31 December 2019.

Noted Commonwealth Review of EPB Act. High level review at this stage, with feedback due 6 December and public consultation to follow. Opportunity for reform.

**ACTION:** Crystal Baker, LGAQ to send a link to the motion re pool safety for circulation

**ACTION:** ALL to send feedback to Crystal Baker, LGAQ re EPB Act Review by **COB 4<sup>th</sup> December 2019**

## 8. NQ Regional Plan Update

Brett Nancarrow provided a presentation of the [NQ Regional Plan](#) now released in DRAFT with feedback due by 22 November (midnight).

Noted that need to determine the appetite for FNQROC Member Councils and/or Board to undertake a review of the FNQR Regional Plan.

**ACTION:** FNQROC to keep this item on the FNQROC LG Planners Group agenda and consider polling council members in 2020, re appetite for FNQ Regional Plan Review

## 9. General Business Updates (45 Mins)

9.1. Update from LGAQ Advisory committee (General Planning Projects)

Nil reported

9.2. Update from DSDMIP (General Planning Initiatives and Projects)

Brett Nancarrow advised of upcoming training to be facilitated by PIA Qld re [Advancing A&TSI knowledge, culture and tradition through planning](#) (24 March 2020, Cairns)

Brett Nancarrow requested ideas from the group re content/speakers for the 2020 Planning Forum.

9.3. Update from FNQROC Council Members (Incl. Innovation & Funding Projects)

Isabella Newman advised that CCRC is now the TNQ Branch Convener for Planning Institute of Australia and welcomed any ideas for future events/workshops for 2020.

**ACTION:** ALL members to feed ideas for content/speakers re the 2020 Planners Forum to Brett Nancarrow

**ACTION:** ALL members to feed ideas for PIA events/workshops for 2020 to Isabella Newman

## 10. Points for the FNQROC Board (As raised and noted during meeting)

## 11. Next Meeting

To be date claimed for February 2020 (Subject to raised items of business)

**MEETING CLOSE: 12:30pm**

**Agreed Actions from Meeting: 22 November 2019**

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58.1	FNQROC to explore opportunities to provide Court PD Training Series during 2019 (focussed on “ <b>Becoming an Expert Witness</b> based on a ‘simple’ planning case from the Notice of Appeal stage, pre-session of complaints, expectation of expert witness, through to a ‘mock’ court session).	FNQROC L Richardson CRC / CCRC P Cohen D Horton	Carried over to 2020
62.2	P Cohen to share <b>Planning &amp; Development Templates</b> when available for circulation	CRC P Cohen	
62.8	Angelika Ziehrl (DAF) to advise FNQROC when the <b>One Stop Service</b> site is ‘live’ and training opportunities across the region	A Ziehrl	
62.9	Crystal to advise FNQROC which <b>Shared Services Toolkit Project</b> surveys are still outstanding for follow up.	C Baker	
63.0	ALL to feed comments re <b>IPWEA Street Design Manual</b> to Crystal Baker by <b>COB Friday 13<sup>th</sup> December 2019</b>	ALL Councils	
63.1	LGAQ to send a link to the motion re <b>Pool Safety</b> for circulation	C Baker	
63.2	ALL to send feedback to Crystal Baker, LGAQ re EPB Act Review by <b>COB 4<sup>th</sup> December 2019</b>	ALL Councils	
63.3	FNQROC to keep this item on the FNQROC LG Planners Group agenda and consider polling council members in 2020, re appetite for <b>FNQ Regional Plan Review</b>	FNQROC	ADD to first 2020 meeting
63.4	ALL members to feed ideas for content/speakers re the <b>2020 Planners Forum</b> to Brett Nancarrow	ALL	On Going
63.5	ALL members to feed ideas for <b>PIA events/workshops</b> for 2020 to Isabella Newman	ALL	On Going