

AGENDA

Meeting No.	35
Meeting	FNQ Regional Asset Management Group (RAMG)
Date	6 August 2019
Time	10 am
Venue	Boardroom – Mareeba Shire Council Chambers (65 Rankin Street Mareeba)

Call in Facilities:

FNQ Regional Asset Management Group (RAMG)

Tue, 6 Aug 2019 10:00 AM - 2:00 PM AEST

Please join my meeting from your computer, tablet or smartphone.

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- 1. Attendance**
- 2. Apologies**
- 3. Guests**
- 4. Acceptance of previous minutes, No. 35, 2 April 2019**
- 5. Actions from Previous Meeting No. 35:**

ACTION NO.	ACTION	OWNER
34.1	All councils, to send their building condition summary databases to Lachlan for amalgamation into a single spreadsheet that all could use. Once amalgamated, Lachlan will re-distribute these to councils to seek endorsement from respective council for use within their asset management departments. Based on these categories a condition rating guidance document will be prepared	<ul style="list-style-type: none"> - Hinchinbrook Shire Council - Wujal Wujal Aboriginal Shire Council - Tablelands Regional Council - Cassowary Coast Regional Council - Cook Shire Council - Douglas Shire Council - Carpentaria Shire Council - Etheridge Shire Council - Yarrabah Aboriginal Shire Council - Hopevale Aboriginal Shire Council
34.6	Regional Forward Revaluation Calendar - Lachlan to develop/distribute 5 year calendar for councils to populate.	<p>Emailed to councils 18 Oct 2018 & 30 April 2019</p> <p>All Councils to respond(ex MSC)</p>

34.8	When requested, councils to provide Lachlan with an updates to the useful life benchmarking spreadsheet.	FNQROC All Councils(ex MSC, CRC)
35.1	Lachlan to investigate funding for Australian Quality Training Framework approved courses under SCDF Funding.	Lachlan
35.2	All councils to send their preferred reporting characteristics (for asset performance), and for FNQROC to draft a letter to the ALGA requesting review of the categories of information requested.	All Councils
35.3	Cairns to forward toilet strategy to Lachlan (subject to approval) for distribution.	Lachlan
35.4	TRC and MSC to forward their simplified versions of the RMPC defect categorizations and weightings to Lachlan for Distribution.	TRC(Chris) and MSC(Jacquie)
35.5	Lachlan to approach Technology One for a process map of their base methodology, for use by councils to develop/clarify their own business mapping/processes.	Lachlan
35.6	Councils to send their current trigger levels for componentisation, and the categories of componentisation to Lachlan for collation	All Councils

6. New Items

Discussion topic: Technology One

- Details on each council's processes and usage.
- Process Mapping – From Defect to financial register.

7. General Business

8. Points for noting to the FNQROC Board

9. Next meeting

3 September 2019

With the exception of motions and explicit request to be named, this meeting operates under **Chatham House Rule**:

Everyone present is free to use the information received, but they cannot reveal the identity or affiliation of the speaker or any other participant.

The Chatham House Rule allows people to speak as individuals, and to express views that may not be those of their organisation. It encourages free discussion.