

MINUTES

Meeting No.	39
Meeting	Natural Asset Management Advisory Committee
Date	22 August 2019
Time	9:30am – 2:30 pm
Venue	Biosecurity Queensland meeting room – 21-23 Redden Street, Portsmith Enter and sign in via reception

- Attendance:** Matt Buckman HSC, David Vetoretto HSC, Jade Monda CRC, Caleb Zaicz CRC, Scott Morrison TRC, Dave Green BQ, Damon Sydes CCRC, Brad Everett DSC, Leah Nugent CRC, Amy Yates MSC, Michael Graham BQ, Travis Sydes FNQROC
- Apologies:** Cr Kate Milton, Cr Jeffery Baines, Darryn Higgins CSC, Darlene Irvine FNQROC, Bart Dryden Terrain NRM, Tony O'Malley Terrain NRM, Ken Golbey TRC, Tom Sanders CCRC
- Guests:** Amanda Hancock, Regional Procurement Coordinator, FNQROC and Gary Morton & Annie James National Electric Ant Eradication Program
- Acceptance of previous meeting minutes**
Mover:
Secunder:

5. Actions from Previous Meeting

No.	ACTION	OWNER	COMPLETED
38.1	FNQROC prepare a discussion paper/project outline for an LPF project to deliver a risk assessment/response proposal relating to aquarium plants/fish and trade in the FNQ	FNQROC	N
38.2	Travis to circulate the skills matrix concept and ascertain links with investigations and compliance training between AMTC and NAMAC.	FNQROC	Item 13
38.2	Taskforce EOI template - The EOI template be adopted and trialled by LG's for upcoming proposal. Any amendments or updates will be managed during general business of the NAMAC.	LG's	Complete/ ongoing
38.3	Send out tramp ant luring kits and calendar invites for sentinel sites monitoring	BQ, FNQROC	Item 9
38.4	Resource sharing MOU - Travis to propose broadened scope option out of session to the AMTC (and redraft in time next meetings of both committees)	FNQROC	Item 11
38.5	Circulate LGAQ NRM report to NAMAC. Circulate finalised vegetation condition reporting tool.	FNQROC Terrain NRM	complete

38.6	Circulate roadside weed plan. Individual councils consider practical applications of the weed spread prevention and roadside management plans to be developed as components of this work.	FNQROC/All	Complete / ongoing
38.7	Prepare outline options to recapture and review aquatic weed distribution data for the report card preparation in 2020.	FNQROC	Underway
38.8	Waste management in environmentally sensitive sites- Approach WTMA and DES for more information on any strategies or programs underway.	FNQROC	Underway

6. Correspondence – no correspondence

7. FNQROC procurement contract project – opportunity to include biosecurity/natural asset considerations in contract specification and documentation – Amanda Hancock, FNQROC procurement coordinator

Amanda provided an overview of the regional project and highlighted areas where the considerations of significant biosecurity and natural asset matters could be included.

Several committee members attended the training sessions and were familiar with the project. Others routinely develop contracts or tenders so would be using the documentation in the future.

The recommended process going forward is; Travis liaise with Amanda to identify areas of the following documentation where inclusions could be made (within Construct Only, Design & Construct and Minor Works)

- General Specification – Generic Works
- Response Schedules – Generic Works
- Specification Summary and Checklist – Generic Works

The NAMAC will then work collectively in consultation with Amanda to develop draft inclusions

Action/s	Who
Highlight areas within the documentation for potential inclusion of natural asset/biosecurity considerations	Travis (Amanda)
Identify potential natural asset/biosecurity considerations which are relevant to the documentation (and pose mitigatable risks)	NAMAC
Prioritise considerations for inclusion (and desktop test realistic guidelines/specification or directions which would be provided)	NAMAC
Design or develop supporting guidelines, specifications or response process	NAMAC (Amanda)

Table draft inclusions to the Cairns Regional Council review team and thereafter to the Regional Procurement Advisory Committee	Amanda (Travis)
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Amanda provided details of Regional Procurement Committee members for participating councils.

Future documentation in development e.g. Goods and Services & Plant Hire could also include similar biosecurity/natural asset considerations.

8. Biosecurity Queensland – programs update and 2020 compliance workshop and training

Michael provided an overview of current project and events underway in the region key points:

- Continuing program on high priority cactus and succulents
- Newly appointed Biosecurity Officer for Cloncurry
- Marine monitoring program rollout and training of regional rangers in marine monitoring and invasive ant sentinel sites

Dave Green provided an overview of the options and deliverables for the 2020 compliance training event. Key points agreed to are:

- 2 day workshop and training session
- Include forum to highlight case studies, training sessions and workshop sessions (including single council sessions to develop processes/products)
- include bio-plan, regulatory skills, paperwork/templates and recording approaches to ensure legality
- Design a follow on event with incoming elected representatives, executive and managers to consider and decide on the next options for compliance (post budget determination)
- Consider the opportunities for collaboration with the Animal Management Technical Committee local laws officers in the region skilled in the use of compliance for upcoming training and future implementation.

Actions: 1. convene sub-committee to develop draft format and agenda, finalise dates and venue. 2. Liaise with the FNQROC Animal Management Technical Committee to ascertain opportunities for co-develop of compliance training/delivery

9. Tramp ant luring kits and response plan

Gary Morton and Annie James from the National Electric Ant Eradication Program provided an update of progress on the eradication target and the rollout of training and sentinel site establishment with LG's at key sites across the region. Key points for noting:

- Invasive ant diversity has increased, and ID can be complex sample all species in sentinel monitoring for the time being.
- Training is rolling out across the region. Mareeba and Cassowary Coast are next scheduled locations

- Target sentinel sites include transfer stations, waste/mulch accumulation sites and RV/caravan sites which may present an importation risk.

Actions: 1. Tramp ant luring kit instructions will be carried over to the next meeting. 2. Travis to liaise with Annie to finalise communication plan/MOU between councils and EAEP (Rollout to YCAEP as well). 3. Liaise between BQ, EAEP and FNQROC to develop sequencing of sentinel site monitoring and build into a monitoring calendar.

10. Taskforce update – YCA Taskforce Report

Travis provided and other attendees provided an update on the 2019 YCA taskforce. No regional taskforce submissions were tabled. Key points from 6th YCA taskforce for noting:

- Around 70 participants per day
- Over 17,000 lures placed and retrieved
- No positive detections
- No major incidents or injuries even though in very rugged terrain
- All commented on professionalism of the operation and YCAEP team
- Operation included a dedicated emergency response plan which provides a useful template for future operations.

Action: circulate the taskforce report along with the NAMAC minutes

11. Regional Resource Sharing MOU –

The committee reviewed draft changes and made minor amendments to the regional resource sharing MOU. The nomenclature of the Animal Management Technical Committee was queried regarding concern it may be misinterpreted as including wildlife matters.

Action: Table the reviewed MOU document to the FNQROC AMTC. If amendments are endorsed by AMTC then FNQROC will circulate the final draft to both committees for final comment prior to tabling at October Board meeting.

12. NLP II and NRIP investment strategies – update on projects

CCRC, DSC, and TRC provided an update on the recent site visit and project development for the NRIP improving the condition and extent of native vegetation projects. A brief update will continue as a standing agenda item for the continuation of the project/s.

Action: circulate stills or video of the Nyletta lowland rainforest fire impact to aid LG's in fire planning/communication

13. Skills matrix development and training opportunities

Travis provided an overview of a range of options of skills matrix in use. The options and utility of the tool was discussed and most LG's were in agreement of the benefit. CRC has recently begun using a template which will be streamlined in the coming months (i.e. reduced from current size). HSC also identifies two key

operational staff in essential project areas as subject experts/champions. It was discussed how the subject champions approach could aid regional skill sharing, mentoring or training opportunities through the regional resource sharing MOU

Action: 1. circulate the CRC template in development for LG's to consider/adapt
2. Individual councils consider the merit of identifying subject experts/champions for key management targets.

14. Board Directed Projects – AMWS, Weed Spread Prevention network update

Travis provided an overview of Board Directed Projects underway.

Weed Spread Prevention Network - A discussion around roadside the management plan focused on opportunities and interest in the coloured guide post initiatives which have been deployed elsewhere. Hinchinbrook is currently trialling red guide posts to demark landholder managed roadsides on the LG network – TRC is investigating a rollout to demark private conservation assets and investments adjoining the road corridor.

Discussion in item 7 relates to the implementation of roadside biosecurity and natural asset matters; the next steps for implementation are identified in those actions.

Action: as pre item 7

Animal Management & Wildlife Stewardship Policy- FNQROC Board meeting (action item 2672a) “T Sydes (in conjunction with Cr Kremastos) to develop an Animal Stewardship Public Statement and an ‘accord’ to be tabled at the October FNQROC Board meeting for endorsement. “- Discussion relating to the accord statement and types of information which could be included in a report card style statement to accompany it. World Cassowary Day and Australian Threatened Species Week are in September and would provide an ideal time to release some initial press statements prior to seeking FNQROC Board endorsement of the accord at the October meeting.

Action: 1. FNQROC compile shortlist of programs and achievements the report card/media statement will include 2. Individual councils compile their statistics and key achievements in AMWS relevant areas of business.

15. General Business

16.Points for noting to the FNQROC Board

17.Next meeting

With the exception of motions and explicit request to be named, this meeting operates under **Chatham House Rule:**

Everyone present is free to use the information received, but they cannot reveal the identity or affiliation of the speaker or any other participant.

The Chatham House Rule allows people to speak as individuals, and to express views that may not be those of their organisation. It encourages free discussion.