

**AGENDA**  
**FNQROC BOARD MEETING NO. 135**  
**08 April 2019 at 10:00 AM**

**Civic Reception Room, Cairns Regional Council, Spence St, Cairns**

**1 Chairs Welcome & Acknowledgement of Traditional Owners**

**2 Apologies noted**

**3 Board Presentations**

- 3.1 Ms Kathleen Florian & Dr Nikola Stepanov  
The Role of the Independent Assessor & Integrity Commissioner  
(15 Mins + 05 Mins Q&A) **20 Mins**
- 3.2 Mr David Edwards, Projects Chief Executive, DITID  
FNQ – Qld's Adventure and Nature based Tourism Hub  
(15 Mins + 05 Mins Q&A) **20 Mins**
- 3.3 Mr Troy Smithells, Apps Specialist, Telstra  
Developing app based solutions for common LG problems  
(15 Mins + 05 Mins Q&A) **20 Mins**

**4 Confirmation of Previous Minutes**

- 1.1 Minutes of Meeting held on 11 February 2019 **Pages 1-12**

**5 Business Arising from Previous Minutes: 11 February 2019**

Minute Number	Action	Responsible Person(s)	Status
2593	T Goode (LGAQ) to provide FNQROC with a copy of the Workforce Report.	FNQROC	Complete
2603	Circulate TCICA letter re Pama Futures Reform Agenda with minutes	FNQROC	Complete
2605	ALL Council members to provide feedback to D Irvine on the Regional Roads Planning and Expenditure Assessment (DRAFT) in relation to any additional information that needs to be included.	ALL	In Progress

Minute Number	Action	Responsible Person(s)	Status
2606	L Rankine to advise Cr Bawden who he has been talking to at Carpentaria Shire re Asset Data in relation to the RRIS project.	L Rankine	Complete
2586 & 2608	Agreed to hold over Cairns 2050 Shared Vision to April for endorsement and any questions to be directed to <a href="mailto:J.Andrejic@cairns.qld.gov.au">J.Andrejic@cairns.qld.gov.au</a>	ALL	Complete See Item 8.1
2616	Make a deputation to the TTNQ Board to speak with FNQROC re growing Regional Tourism.	D Irvine	In Progress
2618	FNQROC to provide Letter of Support to maintain Cairns BoM office and not relocate to Brisbane (obtaining a copy of the CRC LOS).	D Irvine	
2619	D Irvine to follow up TMR regarding safety signage on the road to Yarrabah Council	D Irvine	

## 6 Advocacy

6.1 Advocacy update from member Councils

6.2 Advocacy update from FNQROC

6.2.1 FNQROC Federal Advocacy Report (12-14 Feb '19)

[See FNQROC Website](#)

6.2.2 FNQROC State Delegation Planning (14-16 May '19)

Verbal

## 7 Strategic Operational Plan

7.1 Navua Sedge Select Committee Update (Board directed)

Verbal

7.2 RRIS Update DRAFT Tourism Road Network

Report to be tabled  
Confidential Annexure

7.3 RRIS Funding Update and Decision

## 8 Discussion Topics

8.1 Cairns 2050 Shared Vision: Seeking FNQROC endorsement

[See CRC Website](#)

8.2 TTNQ – RTO Boundary Changes

Confidential Annexure

## 9 Incoming/Outgoing Correspondence (23 Jan 2018 – 23 Mar 2019)

### 9.1 Incoming

Nil to report

## **7.2 Outgoing**

Letter to Qld Premier re Kuranda Range Road (DM6021778)

### **10 FNQROC Policy Review**

10.1 Nil to report

### **11 FNQROC Reports and MOUs**

11.1 Nil to report

### **12 Financial Statements**

12.1 Profit & Loss Statement: Current FY to 15 Mar 2019

**Pages 13-15**

12.2 Balance Sheet: Current FY to 15 Mar 2019

**Pages 16**

### **13 Meetings attended by FNQROC Executive Officer**

**Pages 17**

### **14 Minutes of FNQROC Advisory Committees (20 Jan – 20 Mar '19)**

14.1 FNQ LG Economic Development Committee (15/02/19)

[See FNQROC Website](#)

14.2 FNQ RRTG Technical Committee (22/02/19)

[See FNQROC Website](#)

14.4 FNQ Regional Water Alliance Committee (28/02/19)

[See FNQROC Website](#)

### **15 Confidential Meeting Minutes (20 Jan – 20 Mar '19)**

15.1 FNQROC Procurement Technical Committee (22/02/19)

**Confidential Annexure**

15.2 FNQROC 18/19 Bitumen Resealing & Linemarking (12/02/19)

**Confidential Annexure**

### **16 LGAQ Policy Executive Update (Standing Item)**

**To be circulated separately**

### **17 General Business**

17.1 LGAQ support for small and remote councils  
(Raised by Mornington Shire / Cr Scott to talk to)

**Verbal**

### **18 Next Meeting Date**

- Monday 17 June 2019 in Cooktown from 10:00am



## MINUTES OF THE 134TH BOARD MEETING

**MONDAY 11 February at 08:30am**

**Civic Reception Room, Spence Street, Cairns**

<b>REPRESENTATIVES:</b>	Cr Tom Gilmore, Mayor	Mareeba Shire Council
	Cr Jack Bawden, Mayor	Carpentaria Shire Council
	Cr John Kremastos, Mayor	Cassowary Coast Regional Council
	Cr Peter Scott, Mayor	Cook Shire Council
	Cr Julia Leu, Mayor	Douglas Shire Council
	Cr Warren Devlin, Mayor	Etheridge Shire Council
	Cr Ross Andrews, Mayor	Yarrabah Aboriginal Shire Council
	Cr Joe Paronella, Mayor	Tablelands Regional Council

<b>CEO'S:</b>	Mr John Andrejic, CEO	Cairns Regional Council
	Mr Mark Stoermer, CEO	Douglas Shire Council
	Mr Peter Franks, CEO	Mareeba Shire Council
	Mr Justin Commons, CEO	Tablelands Regional Council
	Ms Janelle Menzies, CEO	Yarrabah Aboriginal Shire Council

<b>OBSERVERS:</b>	Cr Kim Gaynor, Deputy Mayor	Croydon Shire Council
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<b>FNQROC STAFF:</b>	Ms Darlene Irvine	Executive Officer
	Ms Amanda Hancock	Procurement Coordinator
	Ms Linda Richardson	Office & Project Coordinator

<b>APOLOGIES:</b>	Cr Bob Manning, Mayor	Cairns Regional Council
	Mr Mike Hayward, CEO	Carpentaria Shire Council
	Mr James Gott, CEO	Cassowary Coast Regional Council

Ms Linda Cardew, CEO	Cook Shire Council
Cr Trevor Pickering, Mayor	Croydon Shire Council
Mr Bill Kerwin, CEO	Croydon Shire Council
Mr David Munroe, Acting CEO	Etheridge Shire Council
Cr Ramon Jayo, Mayor	Hinchinbrook Shire Council
Cr Mary Brown, Deputy Mayor	Hinchinbrook Shire Council
Mr Alan Rayment, CEO	Hinchinbrook Shire Council
Cr June Pearson, Deputy Mayor	Hope Vale Aboriginal Shire Council
Mr Stephen Linnane, CEO	Hope Vale Aboriginal Shire Council
Cr Desmond Tayley, Mayor	Wujal Wujal Aboriginal Shire Council
Ms Eileen Demaal-Hall, CEO	Wujal Wujal Aboriginal Shire Council
Mr Luke Hannan	LGAQ
Mr Travis Sydes	FNQROC
Mr Lachlan Rankine	FNQROC

#### INVITED GUESTS

Mr Ross Hodgman	DTMR
Ms Jennifer Damon	DTMR

### 2600 Chair's Welcome & Acknowledgement of Traditional Owners

The meeting commenced at 08:30am.

Cr Tom Gilmore, Chair opened the meeting and acknowledged the Traditional Owners of the land on which we meet today, paying respects to Elders past, present and emerging.

### 2601 Apologies and welcome to guests

Apologies as noted and roundtable introductions conducted.

### 3.1 Ms Jennifer Damon, DTMR re DRAFT FNQ Regional Transport Plan

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- Ms Jen Damon provided an overview of the Regional Transport Plan and the process around the new approach. The vision of the plan is designed to:
  1. Guide and coordinate effort towards common transport priorities
  2. Communicate the long-term planning intent for the region
  3. Define the transport system's role and priorities to achieve regional goals
  4. Recognise collaboration with local governments is critical to transport planning
  5. Guide future planning and investment in partnership with others

The RTP includes 4 key Goals and Transport Priorities focussed on:

1. A safer, more resilient transport network
2. Transport that supports the economy
3. Connected, liveable and sustainable communities
4. Better coordination of transport infrastructure and services

**Consultation period closes on 1 March 2019; Post-consultation DTMR will seek clarification re recommendations with stakeholders when required and upload the final RTP to their website.**

The Chair asked for questions from the floor:

- Cr Paronella asked if the RTP encompasses local government areas (or larger/smaller) and has an emphasis been placed on growth areas, particularly in relation to Palmerston Highway and Kuranda Range Road?

DTMR noted that the plan includes the FNQROC area and aligns with the TMR district boundaries for Far North, reaching to the Cape. They acknowledge the challenges of the ranges in planning and prioritising the transport improvement system, but we note that this complete route is very important and deficiencies will be taken into account during the link planning and business cases for investment decisions.

- Cr Paronella asked if the RTP will double-up on any of the work already undertaken by the IQ-RAP?

DTMR noted that this plan is about setting the strategic intent, so not necessarily doubling up on the IQ-RAP but it is setting the high level strategic intent, so that any projects that might fall under it are consistent with the RTP will be prioritised for that detailed planning. The actions in the RTP talk about our strategic corridors and the highest priority strategic corridors that will guide investment.

- Cr Gilmore asked if the next iteration of the RTP will be far more substantial where it will be clear to see what road planning/improvements is scheduled across a 5, 10 or 15-year period on specific road networks?

DTMR noted that the document will not point to specifics but will recognise where the most important priorities are for dealing and addressing issues and then downstream planning will identify outcomes with specific actions (ie a strategy for developing the Cairns to Mareeba route as a whole). The RTP won't facilitate that as yet, but it may do in a 'review and revision', where it may note that since we published the first plan, we have done x,y,z and here are the outcomes, this is what we know and this is how we are going forward. It will be a process and the plan will mature over time but at this stage it is just trying to make the link between any funding that DTMR ask for to do detailed planning, which leads into the investment decision pipeline and must link back to achieving strategic objectives for the region (ie supporting growth, freight, tourism, etc).

- Cr Scott asked what consultation has been had with TCICA in relation to road networks across the Cape region and noted that the next TCICA meeting is scheduled for the end of March as it would be invaluable to have input into the RTP, prior to the close off date for consultation, particularly in relation to road safety.

Mr Ross Hodgman, DTMR advised that he is scheduled to meet with TCICA.

## CONFIRMATION OF MINUTES

### 2602 Confirmation of Minutes

**MOVED:** Cr Leu

**SECOND:** Cr Scott

*That the minutes of the 133rd FNQROC Board Meeting held on 10 December 2018 be confirmed.*

**CARRIED**

## BUSINESS ARISING OUT OF MINUTES

**2582 Minute – FNQROC to extend Calendar Invite to meeting with Minister Enoch to Cr Scott for consideration.**

Complete

**2584 Minute – D Irvine to finalise Regional Road Assessment and table at Feb meeting.**

See Agenda Item 7.1 for update (in progress)

**2586 Minute – Seek feedback from individual Councillors and provide appetite for support of the Cairns 2050 Shared Vision at Feb meeting**

See Agenda Item 8.1 for update (in progress)

**2591 Minute – L Hannan to engage with individual councils to identify examples of the impact on the ability to do business locally and explore ways to progress Beyond Belcarra amendment.**

In progress

**2592 Minute – L Hannan (LGAQ) to prepare a one (1) page Briefing Note relating to DRAFT End of Waste Code by COB 13<sup>th</sup> December, in preparation to inform FNQROC of current status prior to meeting with Minister Enoch MP.**

Complete

**2593 Minute – T Goode (LGAQ) to provide FNQROC with a copy of the Workforce Report once released.**

Pending release / FNQROC to follow up confirmed release date

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**2594 Minute – D Irvine to develop proposal re shared Tourism Development Officer with TTNQ**

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On hold pending proposal from TTNQ

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**2595 Minute – FNQROC to re-circulate the email from Mr Greg Hallam re LGAQ Council Comparison Website to councillors for further consideration.**

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Complete See Agenda Item 8.2 re update

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**2596 Minute – D Irvine to provide a recommendation of a more collective approach between State and LG in the event of a reoccurring heat event impacting wildlife**

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LGAQ has taken the lead on this issue.

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**2597 Minute – FNQROC to add Animal Management and Wildlife Stewardship update to Feb agenda.**

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See Agenda Item 7.2 re update

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**2599 Minute – FNQROC to send Calendar Invites re 2019 Board Meeting dates.**

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Complete

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## ADVOCACY

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**2603 Advocacy update from member Councils**

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1. Cr Scott tabled a letter sent by TCICA Chair to Hon Scott Morrison MP, Prime Minister rejecting the Pama Futures Reform Agenda (see appendix). Unanimous decision by the member councils of the TCICA believing that the proposal is reflective of the aspirations of traditional owners and community members of the Cape York. The Cape York Grassroots Corporation also rejected the proposal.
2. Cr Devlin noted that the Western councils have been severely impacted by the recent weather events and the enormous loss of livestock and the impact that this will have on livelihoods. This will be a matter that will be raised during the federal delegation meetings where appropriate.

It was noted that Hon Scott Morrison MP, Prime Minister had visited Cloncurry. Graziers will be looked after, but we cannot forget the businesses of these regions are going to be strongly affected.

Roundtable consensus that the delegation will support this critical issue whilst in Canberra. It was noted that any media coverage should change tact slightly to show that we are advocating for flood support and emphasise the size of the region that has been affected and the population impact.

Good opportunity to advocate for road infrastructure (damage and contingency), water (flood induced droughts), immediate to long-term support and infrastructure to keep the little towns/communities alive. Aligned to development of Northern Australia (\$1.5b Infrastructure Development / Minister Canavan). With agriculture the primary source of income the Government needs to stop talking about development and put into action strategies to attract population growth into the region.

Cr Andrews requested continued advocacy for Yarrabah Social Housing.

**ACTION:** Circulate TCICA letter re Pama Futures Reform Agenda with minutes



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## 2604 Advocacy update from FNQROC

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### FNQROC Pre-Election Advocacy Delegation (12-14 Feb 2019 - Canberra)

Cr Gilmore noted his apologies re inability to join the Canberra delegation and noted that Cr Scott will be the lead. D Irvine provided an overview of the meeting schedule in relation to the upcoming Pre-Election Advocacy Mayoral delegation to Canberra (12-14 Feb 2019).

It was noted that the FNQROC Election Priorities had also been submitted to Treasury.

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## STRATEGIC OPERATIONAL PLAN

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### 2605 FNQROC Regional Roads Planning and Expenditure Assessment (DRAFT)

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D Irvine tabled the FNQ Regional Roads Planning and Expenditure Assessment (DRAFT) detailing a summary of initial findings based on individual regional road data. It was noted in the formulation of this report: -

- The baseline year of 2000 has been chosen due to the last DTMR produced RRIS (2000-2020)
- Only those roads identified by the State as 'regional' roads have been assessed (32 in total)
- Each road has been assessed on what the RRIS (2000-2020) and the QTRIP (2000-2018) said should be invested and what the actual expenditure has been 2008/09 to 2017/18.

QTRIP is our strategic forward plan for the region, however initial findings have identified: -

- A drop in forward planning within RIP/QTRIP
- Over the last 18 years, 554 new projects added to the program since 2000/01 (384 (69% and representing 78% of the value) of these were new projects in Y1 not previously in RIP/QTRIP)
- Shortfall of \$194m on routine and program maintenance spend, which is detrimental to our road network.
- It was noted that this report is still a work in-progress, but will provide councils a snapshot of individual roads. Still need to bring forward capital expenditure but interested to hear what else councils would like to see included/reviewed.
- Long term it will provide a further State and Federal advocacy tool to be used in conjunction with the work currently been undertaken by Jacobs.
- Cr Devlin asked if this body of work is making our relationship with DMR difficult? D Irvine advised she has had discussions with Mr Ross Hodgman that our intent is to improve infrastructure and investment in the region. We started this work out of pure frustration and we understand the limitations of the local district. D Irvine advised that she has advised Mr Ross Hodgman that she would always provide him with a copy of any documentation prior to release so that he was not blindsided.
- Mr Franks noted the internal messaging to DTMR is that we are 'fighting with you'.
- Cr Kremastos noted that post-State delegation, Ministerial meetings and recent media coverage, CCRC has seen an improved relationship with DTMR resulting in action.

The Chair thanked D Irvine for her comprehensive work on this project and requested that Mayors take a copy to review and feed information back on any additional information that needs to be included.

**ACTION:** ALL Council members to provide feedback on the Regional Roads Planning and Expenditure Assessment (DRAFT) in relation to any additional information that needs to be included.

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### 2606 TIDS and RRIS Update (on behalf of L Rankine)

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D Irvine tabled the current TIDS Status and advised that the RRTG Technical Committee are currently look for programs for 2019/20, 20/21, 21/22 and 22/23.

D Irvine also tabled a summary of documentation currently outstanding from member councils in relation to the RRIS project, in particular Carpentaria, Croydon, Tablelands, Wujal Wujal and Yarrabah and a summary of information also outstanding via DTMR or via RTI, it was noted that the standing message from DTMR re information is that if it is on the website you can have it, if not it needs to be requested via a RTI.

**ACTION:** L Rankine to advise Cr Bawden who he has been talking to at Carpentaria Shire re Asset Data in relation to the RRIS project.

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## **2607 FNQROC Animal Management and Wildlife Stewardship Update**

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D Irvine provided a brief update on behalf of T Sydes noting four meetings with local laws and one workshop with customer service will be convened during the year commencing in March and then recommendations will flow back to the Board/Councils for action.

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## **DISCUSSION TOPICS**

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### **2586 +2608 Cairns 2050 Shared Vision: Seeking FNQROC support**

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As agreed at the last meeting, Council members were to seek feedback from individual Councillors and provide an appetite for support of the Cairns 2050 Shared Vision at February 2019 meeting. Noted that some councils had not had an opportunity to review to date due to the Christmas break. Mr Andrejic, advised that the vision had been launched, but CRC still welcome endorsed support from FNQROC, inviting any questions to be emailed in.

**ACTION:** Agreed to hold over to APRIL meeting for endorsement of Cairns 2050 Shared Vision and direct any questions to Mr Andrejic via [J.Andrejic@cairns.qld.gov.au](mailto:J.Andrejic@cairns.qld.gov.au)

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### **2595 + 2609 LGAQ Council Comparison Website re Public reporting on Council Performance: Seeking FNQROC support**

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Cr Gilmore, Kremastos, Paronella advised their councils supports the concept. The Chair requested any further comment, nil noted.

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## **CORRESPONDENCE**

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Noted

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## **FNQROC POLICY REVIEW**

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Nil

### 2610 FNQROC Operational Plan and Budget Report (B-74)

The Chair asked for comments in relation to the FNQROC Operational Plan and Budget Report (B74) and endorsement from the board to adopt the following recommendation.

**MOVED:** Cr Kremastos

**SECOND:** Cr Scott

*That FNQROC adopt:*

1. *FNQROC Operational Budget with:*

a. *Member Council base contribution for the 2019/2020 financial year being:*

- i. *Cairns Regional Council - \$117,000*
- ii. *Carpentaria Shire Council - \$22,752*
- iii. *Cassowary Coast Regional Council - \$85,827*
- iv. *Cook Shire Council - \$50,996*
- v. *Croydon Shire Council - \$20,403*
- vi. *Douglas Shire Council - \$61,927*
- vii. *Etheridge Shire Council - \$21,114*
- viii. *Hinchinbrook Shire Council - \$35,013*
- ix. *Hope Vale Aboriginal Shire Council - \$21,443*
- x. *Mareeba Shire Council - \$75,648*
- xi. *Tablelands Regional Council - \$79,966*
- xii. *Wujal Wujal Aboriginal Shire Council - \$20,411*
- xiii. *Yarrabah Aboriginal Shire Council - \$23,864*

b. *Regional Road and Transport contribution remaining at 2.75% of funding received, and*

c. *Croydon Shire Council, Etheridge Shire Council, Hinchinbrook Shire Council, Hope Vale Aboriginal Shire Council, Wujal Wujal Aboriginal Shire Council and Yarrabah Aboriginal Shire Council contribute 20% of any direct savings realised through their involvement in regional procurement activities (capped at \$25,000), and*

d. *Councils outside the FNQROC boundary contribute 30% of direct savings realised through their involvement in FNQROC procurement activities.*

**CARRIED**

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## 2611 FNQ Waste Infrastructure Plan (B-75) – Seeking in principle support

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D Irvine provided an overview of the FNQ Waste Infrastructure Plan (B-75) seeking In-principle support from FNQROC.

**MOVED:** Cr Leu

**SECOND:** Cr Paronella

*FNQROC provide in principle support of the draft plan, subject to review on completion of the report and consideration of the following:*

- i. Defining short, medium and long term within the plan;*
- ii. Supporting Springmount Landfill as a regional (privately owned) disposal facility is of concern as it potentially puts the region in a vulnerable situation;*
- iii. The State government does not abdicate its responsibility to financially support these actions; particularly those requiring investigation and regional collaboration.*

**CARRIED**

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## FINANCIAL STATEMENTS

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### 2612 Profit and Loss and Balance Sheet Financial YTD

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**MOVED:** Cr Scott

**SECOND:** Cr Leu

*That the Profit and Loss and Balance Sheet Reports for the financial year to date be accepted.*

**CARRIED**

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## ATTENDANCE & MINUTES OF MEETINGS

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### 2613 Meetings Attending by Executive Officer (23 Nov – 23 Jan)

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Noted

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### 2614 FNQROC Advisory Committee Meeting Minutes (23 Nov – 23 Jan)

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Noted

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### 2615 Confidential Meeting Minutes (23 Nov – 23 Jan)

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Noted

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## LGAQ POLICY EXECUTIVE UPDATE

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As Noted

### 2616 TNQ Destination Tourism Plan – Raised by CCRC

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The Chair invited Cr Kremastos to provide an overview of the TNQ Destination Tourism Plan.

Cr Kremastos noted that a number of councils may have received requests from TTNQ asking for priorities to feed into the Destination Tourism Plan (DTP). CCRC took the opportunity to provide a detailed response in relation to the regional role in tourism and tabled a response from TTNQ noting that as a member based organisation, only CRC contributed funding to TTNQ.

It was noted that whilst Cairns is the integral tourism gateway, all FNQ regions have a role to play providing a regional focus in the development of the DTP through the offering of unique experiences (including adventure, outback, luxury, etc). Cairns directly benefits from visitations to the outer regions. Port Douglas benefits from Cairns and Yarrabah will leverage the Cairns tourism market once the jetty is completed.

It was agreed that the current TTNQ Membership model was flawed and needed to change (ie if you don't contribute financially you can't expect services). Discussion re advocating at a State and/or Federal level for change to the model that drives regional tourism. Consideration to potential increased tourism spend per council if increase in FAGs achieved.

Mr Andrejic noted that CRC has no sway over TTNQ and intentionally do not take up board positions in order to enable industry to do what industry know best. TTNQ report only to CRC. Mr Andrejic noted that TTNQ would also agree that the model is flawed and noted that TEQ has moved away from destination marketing, to Queensland (State) marketing. Without funding support from CRC tourism would be impacted further. A number of years ago, Mr de Waal (previous TTNQ CEO) presented a different model (bed tax/sustainable funding) to the board of FNQROC but believed this was not supported.

Cr Kremastos highlighted the three (3) recommendations provided to TTNQ by CCRC as: -

- Industry Capacity Building
- Tourism Infrastructure Investment
- Development of the Cassowary Coast Region brand/identity

**MOVED:** Cr Kremastos

**SECOND:** Cr Paronella

*That FNQROC request a deputation with the TTNQ Board to discuss options re growing Regional Tourism.*

**CARRIED**

Cr Scott thanked FNQROC for the advocacy provided to support Cooktown 2020.

Cr Andrews extended thoughts and prayers with the North West Qld communities.

### 2617 Bloomfield Track Feasibility Study – Raised by Wujal Wujal

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Not discussed

### 2618 Closure of BoM Cairns Office – Raised by TRC

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The Chair invited Mr Commons, CEO TRC to provide an overview of matters relating to the potential closure of the BoM Cairns Office.

Mr Commons noted that there had been rumours for some time of planned closures of Cairns BOM office. In light of recent weather events it was commented that the Cairns office plays a critical role in

supplementing local and regional information. Seeking FNQROC support to write a letter to maintain Cairns office and not move to Brisbane. Mr Andrejic advised that CRC understood manning had been reduced from 5-6 persons to 1 and that CRC is currently drafting a letter.

Cr Leu noted that this issue could be added to the advocacy meetings with the Minister/Shadow Minister for the Environment.

**MOVED:** Cr Paronella

**SECOND:** Cr Kremastos

**CARRIED**

**ACTION:** FNQROC to send a letter of support to maintain Cairns BoM office and not relocate to Brisbane.

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## **2619 Road Safety**

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Cr Andrews noted that Yarrabah Shire Council still have not received road safety signage as previously raised with DTMR. He requested D Irvine follow up.

**ACTION:** D Irvine to follow up TMR regarding safety signage on the road to Yarrabah Council.

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## **2620 LGAQ ROC Assembly**

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D Irvine provided an overview of the LROC Assembly noting the attendance of Senator Bridget McKenzie MP, Minister for Sport, Regional Communications and Rural Health and Mr Stephen Jones MP, Shadow Minister for Regional Communications, Regional Services, Territories and Local Government.

Concerns that the messaging around reinstating Financial Assistance Grants to 1% of federal taxation revenue is not getting through clearly enough as the Minister interpreted it as 1% of GDP. Neither party supported reinstatement. The ALGA and LGAQ will continue with advocacy and ask that each council highlights what they could deliver to the community (infrastructure / regional tourism / job growth) with that extra funding, not rate reductions.

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## **2621 Next Meeting**

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The Chair advised the next meeting will be held on the **8<sup>th</sup> April 2019 in Cairns from 10:00am.**

Cr Scott thanked L Richardson for her hard work in preparing the Mayoral delegation to Canberra.

The Chair and Cr Scott suggested affordability of increased rates for discussion at a future board meeting.

**Meeting Close:** 10.23am

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**Cr Tom Gilmore**

**Chair**

## ACTION ITEMS

Minute Number	Action	Responsible Person(s)	Status
2593	T Goode (LGAQ) to provide FNQROC with a copy of the Workforce Report.	FNQROC	Complete
2603	Circulate TCICA letter re Pama Futures Reform Agenda with minutes	FNQROC	Complete
2605	ALL Council members to provide feedback to D Irvine on the Regional Roads Planning and Expenditure Assessment (DRAFT) in relation to any additional information that needs to be included.	ALL	
2606	L Rankine to advise Cr Bawden who he has been talking to at Carpentaria Shire re Asset Data in relation to the RRIS project.	L Rankine	Complete
2586 & 2608	Agreed to hold over Cairns 2050 Shared Vision to April for endorsement and any questions to be directed to <a href="mailto:J.Andrejic@cairns.qld.gov.au">J.Andrejic@cairns.qld.gov.au</a>	ALL	ADD to APRIL Agenda
2616	Make a deputation to the TTNQ Board to speak with FNQROC re growing Regional Tourism.	D Irvine	
2618	FNQROC to provide Letter of Support to maintain Cairns BoM office and not relocate to Brisbane (obtaining a copy of the CRC LOS).	D Irvine	
2619	D Irvine to follow up TMR regarding safety signage on the road to Yarrabah Council	D Irvine	

# Profit and Loss

## Far North Queensland Regional Organisation of Councils 30241 For the period 1 July 2018 to 15 March 2019

1 JUL 2018-15 MAR  
2019

### Trading Income

#### FNQROC

FNQROC: Annual Contribution	459,747.00
<b>Total FNQROC</b>	<b>459,747.00</b>

#### Regional Roads & Transport

RRTG: Annual 2.75% contribution	159,111.99
RRTG: Funding/Subsidies	142,866.00
<b>Total Regional Roads &amp; Transport</b>	<b>301,977.99</b>

#### Regional Procurement Group

Regional Procurement: Annual Procurement Contribution	150,000.00
Regional Procurement: Regional Scrap Metal Project 20% savings	5,432.92
<b>Total Regional Procurement Group</b>	<b>155,432.92</b>

Water: Short Term Projects: QWrap Funding	56,450.96
<b>Total Trading Income</b>	<b>973,608.87</b>

<b>Gross Profit</b>	<b>973,608.87</b>
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### Other Income

Interest Income	2,044.82
<b>Total Other Income</b>	<b>2,044.82</b>

### Operating Expenses

Audit & Accounting Fees	579.17
Bank Service Charges	510.16

#### FNQROC

FNQROC: Subscription/membership	14,907.27
FNQROC: Chairs Honorarium	6,000.00
FNQROC: Mayoral delegations - accommodation, meals, travel expenses	64,061.62
FNQROC: External Meeting Expenses: Registration Fees	2,875.46
FNQROC: External Meeting Expenses: Travel, Accom & Meals	6,097.41
FNQROC: Internal Meeting Expenses: Miscellaneous	4,945.10
FNQROC: Internal Meeting Expenses: Western Councils Forum	81.52
FNQROC: Internal Meeting Expenses: Catering	1,592.05
FNQROC Expenses: Miscellaneous: Staff Christmas Party	626.13
FNQROC: Mobile Phone Expenses	788.94
FNQROC: Salaries	124,792.89
FNQROC: Stationery & Office Expenses	5,849.62
FNQROC: Stationery & Office Expenses:Website	1,655.09
FNQROC: Training	466.42
FNQROC: Vehicle Expenses	11,339.93
FNQROC: Miscellaneous expenses	42.14



FNQROC: RMCN reimbursement expenses (software subscription)	(34.29)
<b>Total FNQROC</b>	<b>246,087.30</b>
<b>Infrastructure</b>	
Infrastructure: Salaries	81,612.22
Infrastructure: Mobile Phone Expenses	429.12
Infrastructure: Subscriptions/membership	1,200.00
<b>Total Infrastructure</b>	<b>83,241.34</b>
<b>Regional Roads &amp; Transport</b>	
RRTG: External Meetings: Travel, Accom & Meals	9,007.26
RRTG: Internal Meeting Expenses: Catering	562.90
RRTG: Right to Information Application	905.10
<b>Total Regional Roads &amp; Transport</b>	<b>10,475.26</b>
<b>Regional Urban Water</b>	
Water: Internal Meeting Expenses: Catering	249.10
<b>Total Regional Urban Water</b>	<b>249.10</b>
<b>Regional Waste &amp; Recycling</b>	
Waste: Internal Meeting Expenses: Catering	170.00
<b>Total Regional Waste &amp; Recycling</b>	<b>170.00</b>
<b>Regional Natural Asset Management</b>	
Nat Asset: Vehicle Expense	5,140.97
Nat Asset: External Meetings: Registration Fees	159.09
Nat Asset: External Meetings: Travel, Accom & Meals	2,380.26
Nat Asset: Mobile Phone Expenses	429.12
Nat Asset: Salaries	74,118.07
<b>Total Regional Natural Asset Management</b>	<b>82,227.51</b>
<b>Regional Planning &amp; Economic Development</b>	
Reg Planner/economic development: Internal Meeting Expenses: Catering	356.36
Reg Planner/economic development: Mobile Phone Expenses	429.12
Reg Planner/economic development: Salaries	27,809.01
Reg Planner/economic development: FNQ Planners Forum	68.18
<b>Total Regional Planning &amp; Economic Development</b>	<b>28,662.67</b>
<b>Regional Procurement</b>	
Regional Procurement: Bitumen Reseal Project: Project Coordinator Fees	37,440.00
Regional Procurement: External Meeting Expenses: Travel, Accom & Meals	587.41
Regional Procurement: External Meetings Expenses: Registration Fees	800.00
Regional Procurement: Internal Meeting Expenses: Catering	343.64
Regional Procurement: Mobile Phone Expenses	429.12
Regional Procurement: Salaries	73,140.70
Regional Procurement: Stationery & Office Expenses	270.00
<b>Total Regional Procurement</b>	<b>113,010.87</b>
<b>Asset Management</b>	
Asset Management: Internal Meeting Expenses: Catering	162.27
<b>Total Asset Management</b>	<b>162.27</b>
Asset: External Meetings: Travel, Accom & Meals	(0.01)
FNQROC: Uniforms	519.95

Regional Road Investment Strategy	33,213.90
FNQROC Advocacy / Emergent Delegations	849.27
Regional Procurement: Standardised Procurement documentation	19,500.00
<b>Total Operating Expenses</b>	<b>619,458.76</b>
<b>Net Profit</b>	<b>356,194.93</b>

# Balance Sheet

## Far North Queensland Regional Organisation of Councils 30241 As at 15 March 2019

15 MAR 2019

### Assets

#### Bank

Cheque Account	73,882.41
V2 Account	1,693,342.57
<b>Total Bank</b>	<b>1,767,224.98</b>

#### Current Assets

Accounts Receivable New	11,563.88
<b>Total Current Assets</b>	<b>11,563.88</b>

<b>Total Assets</b>	<b>1,778,788.86</b>
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### Liabilities

#### Current Liabilities

Accounts Payable	100.00
ANZ Credit Card:FNQROC	2,147.88
GST	(1,847.38)
Payroll Liabilities:AL Payable Current	44,211.00
Payroll Liabilities:AL Payable Non Current	1,080.00
Payroll Liabilities:LSL Payable Current	7,514.00
Payroll Liabilities:LSL Payable Non-Current	78,294.00
Rounding	(0.08)
<b>Total Current Liabilities</b>	<b>131,499.42</b>

<b>Total Liabilities</b>	<b>131,499.42</b>
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<b>Net Assets</b>	<b>1,647,289.44</b>
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### Equity

Current Year Earnings	356,194.93
Opening Bal Equity	293,928.07
Retained Earnings	997,166.44
<b>Total Equity</b>	<b>1,647,289.44</b>

**MEETINGS ATTENDED BY: DARLENE IRVINE, FNQROC EXECUTIVE OFFICER  
FOR THE PERIOD 28 NOV 2018 – 15 MAR 2019**

<b>2018</b>	<b>MEETING DETAILS</b>
<b>04 Dec</b>	Wet Tropics Report Card Launch
<b>07 Dec</b>	Reef Credits Scheme Briefing
<b>10 Dec</b>	FNQROC Board Meeting
	FNQROC RRTG Meeting
<b>11 Dec</b>	FNQROC/TMR Catch-up Meeting
	Telstra Digital Transformation Ideation Tele-conference
<b>13 Dec</b>	RCMN Bi-monthly Meeting
<b>14 Dec</b>	Meeting with Minister Enoch MP, Minister for Environment re End of Waste Code
<b>18 Dec</b>	FNQROC/Advance Cairns 2019 Planning Meeting
<b>2019</b>	<b>MEETING DETAILS</b>
<b>03 Jan</b>	Presentation by Pearl Global re waste tyres management
<b>15 Jan</b>	CRCNA Agricultural Supply Chain Study Stakeholder Meeting
	Meeting with Cr Bob Manning re Federal delegation planning
<b>16 Jan</b>	Austroads Pilot Project
<b>17 Jan</b>	RRIS Progress Meeting with Jacobs
<b>22 Jan</b>	TCICA Meeting
<b>30 Jan</b>	FNQROC/TMR Catch-up Meeting
<b>04 Feb</b>	RRIS Progress Meeting with Jacobs
<b>11 Feb</b>	FNQROC Board Meeting
<b>12-14 Feb</b>	FNQROC Mayoral Delegation Ministerial Meetings (see Advocacy Report)
<b>15 Feb</b>	FNQROC LG Economic Development Meeting
<b>25-28 Feb</b>	LG Finance Strategic Leadership Summit 2019 (Gladstone)
<b>05 Mar</b>	Strategy for the further development of the Cairns Port
	Meeting with Cr Tom Gilmore
<b>07 Mar</b>	Opening of the Mareeba Airport
<b>08 Mar</b>	RRIS Progress Meeting with Jacobs
	Meeting with TMR
<b>11 Mar</b>	FNQROC Mayors meeting re LG Reforms
	Savannah Way Ltd Board Meeting
<b>12 Mar</b>	Terrain NRM CEO Meeting
	Far North DDMG 2019 Ordinary Meeting