



## AGENDA FNQROC BOARD MEETING NO. 98

Monday 10 December 2012 at 10am  
Cairns Regional Council, Committee Room, Level 3, Spence Street, Cairns

1. **Chairman's opening remarks**
2. **Apologies**
3. **Presentations**
  - **10am** Cairns Regional Council – Tropical Innovation Awards overview
  - **10.20am** Ms Margaret Darveniza, Advance Cairns – update
  - **10.40am** Mr Jim Martin – QWrap
4. **Minutes**
  - Draft Minutes of Meeting held on 8 October 2012 1-7
5. **Business arising out of Minutes**
  - Minute 1695 – NDRRA submissions to LGAQ
  - Minute 1704 – Establish a FNQROC working group to consider a regional waste recycling facility
  - Minute 1705 – FNQROC Collective Road Reseal Project update
  - Minute 1717 - Provision of accident data to councils
  - Minute 1723 – FNQROC Executive Officer's contract renewal
6. **Correspondence**
  - Inward and Outward Correspondence to 21 November 2012 8-9
  - Ref: 3805 Letter from Dial Before You Dig re: LG membership dated 12 September 2012 10-11
  - Ref: 3828 Letter from Minister for State Development, Infrastructure & Planning dated 17 October 2012 12-13
  - Ref: 3836 Letter from Minister for Local Government dated 19 October 2012 14-15
  - Ref: 3848 Letter from Attorney General dated 9 November 2012 16-17
  - Ref: 3851 Letter from Minister for Local Government dated 15 November 2012 18
  - Ref: 3853 LGAQ/FNQROC protocol to formalise relationship dated 20 November 2012 19-23
7. **Financial Statements**
  - Profit and Loss Statement – current financial year to 2 December 2012 24-26
  - Balance Sheet – current financial year to 2 December 2012 27
  - 25 September 2012 – 21 November 2012 Transaction List Part A (bank accounts) 28

•	25 September 2012 – 21 November 2012 Transaction List Part B (credit card transactions)	29
<b>8.</b>	<b>Minutes of Meetings</b>	
•	Meetings attended by Darlene Irvine 25 September 2012 to 23 November 2012	30
•	FNQROC Disaster Management Meeting 4 October 2012	Annexure A1-A3
•	FNQROC Planners Group meeting 19 October 2012	Annexure A4-A7
•	FNQROC Sustainability Group meeting 9 November 2012	Annexure A8-A11
•	FNQRRG TC meeting 14 November 2012	Annexure A12-A23
<b>9.</b>	<b>Councils' Strategic Priorities (standing item)</b>	
•	Cairns Regional Council	
•	Cassowary Coast Regional Council	
•	Cook Shire Council	31
•	Croydon Shire Council	32
•	Etheridge Shire Council	33
•	Hinchinbrook Shire Council	
•	Tablelands Regional Council	34
•	Wujal Wujal Aboriginal Shire Council	
•	Yarrabah Aboriginal Shire Council	
<b>10.</b>	<b>LGAQ Policy Executive Update – Cr Bob Manning (standing item)</b>	
<b>11.</b>	<b>Board's Strategic Priorities (standing item)</b>	
•	FNQROC B45 Report – Queensland Water Regional Alliance Program (CONFIDENTIAL REPORT)	Annexure B1-B11
•	FNQROC B46 Report - Regional Asset Management (CONFIDENTIAL REPORT)	Annexure B12-B20
<b>12.</b>	<b>General Business</b>	
•	Suggested 2013 meeting dates and proposed meeting day change from Mondays to Fridays	35
•	Cook Shire Council support for submission to the State Government's "Ports Strategy"	36
•	Yarrabah Aboriginal Shire Council's – "Vision of Yarrabah"	
<b>13.</b>	<b>Next Meeting Date</b>	
	The next meeting is to be held at Cairns Regional Council Chambers, Spence Street, Cairns on <b>Monday on Friday (to be advised), 2013.</b>	

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MINUTES

of the Ninety-seventh Board Meeting of the FAR NORTH QUEENSLAND REGIONAL ORGANISATION OF COUNCILS

Monday 8 October 2012

Yarrabah Aboriginal Shire Council, RTC Training Rooms, Yarrabah

- PRESENT:**
- Cr Errol Neal, Mayor
  - Mr Jeff Jenkins, CEO
  - Cr Rosa Lee Long, Mayor
  - Mr Matt Hyde, Acting CEO
  - Cr Peter Scott, Mayor (Deputy Chair)
  - Mr Steve Wilton, CEO
  - Cr Bill Shannon, Mayor (Chair)
  - Mr Terry Brennan, CEO
  - Cr Bob Manning, Mayor
  - Mr Peter Tabulo, Acting CEO
  - Cr Trevor Pickering, Mayor
  - Mr Bill Kerwin, CEO
  - Cr Will Attwood, Mayor
  - Mr Lew Rojahn, CEO
  - Cr Patrick Lynch, Deputy Mayor
  - Ms Darlene Irvine
  - Mr Steven Cosatto
  - Ms Sandra McCormack
  - Ms Lauren Stiles
- OBSERVERS:**
- Mr Allan Dale, Chair
  - Ms Sonja Johnson, CEO
  - Mr Greg Hallam, CEO
  - Mr Bruce Gardiner
  - Mr Nigel Crumpton
  - Cr Mark Wilson
  - Cr Bevan Walsh
  - Cr Henry Miller
  - Ms Kristy Patterson
- APOLOGIES:**
- Mr Ian Church, CEO
  - Cr Julia Leu
  - Cr Clifford Harrigan, Mayor
  - Mr Kevin Wormald, CEO
- Yarrabah Aboriginal Shire Council
  - Yarrabah Aboriginal Shire Council
  - Tablelands Regional Council
  - Tablelands Regional Council
  - Cook Shire Council
  - Cook Shire Council
  - Cassowary Coast Regional Council
  - Cassowary Coast Regional Council
  - Cairns Regional Council
  - Cairns Regional Council
  - Croydon Shire Council
  - Croydon Shire Council
  - Etheridge Shire Council
  - Etheridge Shire Council
  - Hinchinbrook Shire Council (arrived at 10.05am)
  - FNQROC
  - FNQROC (left between 11.20am and 11.40am)
  - FNQROC
  - FNQROC
  - FNQ&TS RDA
  - FNQ&TS RDA
  - LGAQ
  - Cairns Regional Council (left at 10.50am)
  - Cairns Regional Council (left at 10.50am)
  - Yarrabah Aboriginal Shire Council
  - Yarrabah Aboriginal Shire Council
  - Yarrabah Aboriginal Shire Council
  - Yarrabah Aboriginal Shire Council
  - Tablelands Regional Council
  - Cairns Regional Council
  - Wujal Wujal Aboriginal Shire Council
  - Wujal Wujal Aboriginal Shire Council

1701 CHAIR'S WELCOME

The meeting started at 10am. Chair, Cr Bill Shannon of Cassowary Coast Regional Council, welcomed everyone to the meeting and thanked Yarrabah Aboriginal Shire Council for hosting the meeting. Yarrabah Aboriginal Shire Council Mayor, Cr Errol Neal, gave an overview of the Council and shire. Cr Neal said the Council was pleased to have the FNQROC Board attend its shire and invited members to tour the Arts Centre and Museum following the meeting.

Cr Lynch arrived at 10.05am.

1702 APOLOGIES

As above.

1703	10.15AM – PRESENTATION – DR ALLAN DALE, RDA FNQ&TS – RDA OVERVIEW AND RIVERS TO REEF PROPOSAL
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Dr Dale gave an overview of RDA Roadmap, RADF, and Rivers to Reef proposal.

A discussion was held regarding insurance premium increases for Council assets. Mr Hallam of LGAQ advised some Councils were dealing with an insurance company called Aon and he will forward details direct to board members.

Mr Rojahn said the gulf could attract three significant producers of energy, however Ergon Energy infrastructure could not cope with the load and there were no plans in place to change this stance.

The board advised it was happy with the three priority strategies put forward by the RDA.

A Power Point presentation was provided and a copy is available upon request.

Ms Patterson left the meeting at 10.25am.

1704	10.25AM – PRESENTATION – MR BRUCE GARDINER, CAIRNS REGIONAL COUNCIL – REGIONAL MATERIALS RECYCLING FACILITY
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Mr Gardiner spoke about possible construction and management of a regional waste recycling facility. He spoke about the projected growth of recycling trade, current issues faced by Cairns Regional Council, estimated regional volumes, and put forward issues for consideration.

Cr Shannon suggested the matter be further investigated by an FNQROC Technical Committee.

**RESOLVED:**

**“That an FNQROC Technical Committee be convened to further investigate the possibility and options of regional waste solutions.”**

A Power Point presentation was provided and a copy is available upon request.

Mr Gardiner and Mr Crumpton left at 10.50am.

1705	10.50AM – PRESENTATION – MR STEVEN COSATTO, FNQROC REGIONAL PROCUREMENT COORDINATOR – FNQROC COLLECTIVE ROAD RESEAL PROJECT
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Mr Cosatto spoke to his report which was annexed to the Agenda.

**RESOLVED:**

**“That members supported the collective reseal project with Cr Manning and Cr Lee Long to discuss the matter with their Councillors as a matter of urgency and confirm their councils’ support.”**

The meeting paused for morning tea at 11.05am.

Cr Wilson, Cr Miller, Cr Walsh, Mr Dale and Ms Johnson left the meeting at 11.20am.

The meeting resumed at 11.20am.

1706	CONFIRMATION OF MINUTES
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MOVED: Cr Peter Scott  
SECOND: Cr Rosa Lee Long

"That the minutes of the ninety-sixth FNQROC Board Meeting held on 13 August 2012, be confirmed, with the exception of a typographical error on page one which will be amended."

CARRIED

**BUSINESS ARISING OUT OF MINUTES**

1707	MINUTE 1649/1683 - REPRESENTATIVE FOR WET TROPICS WATER RESOURCE PLAN COMMUNITY REFERENCE PANEL
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Cr Rosa Lee Long advised Cr Geoffrey Stocker of Tablelands Regional Council had been nominated as the FNQROC representative on the Wet Tropics Water Resource Plan Community Reference Panel.

1708	MINUTE 1659/1686 - CAIRNS REGIONAL COUNCIL WATER & WASTE MANAGER AND A LAWMAC REPRESENTATIVE BE INVITED TO A BOARD MEETING TO DISCUSS REGIONAL WASTE MANAGEMENT
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It was noted Mr Bruce Gardiner, General Manager Water & Waste at Cairns Regional Council, was in attendance at today's meeting, and a visit by LAWMAC was not warranted at this stage.

1709	MINUTE 1666 - FNQROC STRATEGIC DIRECTIONS
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Cr Shannon advised the FNQROC Strategic Directions document, as annexed to the agenda, was the result of a full day workshop held with the FNQROC Board in July 2012. Ms Irvine advised she would give an update on the Board's Strategic Directions issues at each board meeting and that this would become a standing item on all future agendas.

MOVED: Cr Peter Scott  
SECOND: Cr Will Attwood

"That the FNQROC Strategic Directions document be adopted."

CARRIED

1710	MINUTE 1692 - Q-WRAP - INVITE MR JIM MARTIN TO AN FNQROC BOARD MEETING
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Ms Irvine advised Mr Jim Martin will attend the 10 December board meeting to discuss Q-Wrap.

1711	MINUTE 1695 - FNQROC TO DEVELOP TWO MOTIONS TO THE LGAQ ANNUAL CONFERENCE
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The motions were noted and discussion was held to ensure there was a seconder from the region.

**1712 | MINUTE 1667/1689 – ADVANCE CAIRNS CONTRACT DISCUSSIONS**

Ms Irvine advised Advance Cairns had signed the contract deliverables, and Ms Margaret Darveniza of Advance Cairns will host the first FNQROC Regional Economic Development Technical Committee meeting on Friday 12 October 2012.

Cr Manning advised he had resigned from the Advance Cairns due to a conflict of interest. Cr Shannon will remain as FNQROC's representative on the Advance Cairns board.

**1713 | INWARD AND OUTWARD CORRESPONDENCE**

Mr Brennan asked Ms Irvine if a response had been received from NDRRA. Ms Irvine advised no response had been received and that she with Cr Shannon would follow the matter up.

**MOVED:** Cr Rosa Lee Long  
**SECOND:** Cr Errol Neal

**"That the inward and outward correspondence be received."**

**CARRIED**

**1714 | FINANCIAL STATEMENTS**

**MOVED:** Cr Peter Scott  
**SECOND:** Cr Rosa Lee Long

**"That the Profit and Loss and Balance Sheet for the financial year to date be accepted."**

**CARRIED**

The bank account and credit card transaction lists were received and noted.

**1715 | MINUTES OF TECHNICAL COMMITTEE MEETINGS**

Minutes of the FNQROC Technical Committee meetings were received and noted.

**1716 | BOARDS' REGIONAL STRATEGIC PRIORITIES**

Ms Irvine advised this agenda item would be a standing agenda item from now on. However, in future the 'Boards' Regional Strategic Priorities agenda item would be placed after both the 'Councils' Regional Strategic Priorities' agenda item and the 'LGAQ Policy Executive Update' to promote a better flow of discussion of issues.

**1717 | COUNCILS' REGIONAL STRATEGIC PRIORITIES**

Cairns Regional Council – A list was distributed at the meeting which was received and noted. Mr Tabulo spoke about the Tropical Innovation Awards which attracted 87 applicants (including three from Tablelands Regional Council area, three from Cassowary Coast Regional Council area, and one from Etheridge Shire Council).

Cassowary Coast Regional Council – A list was distributed at the meeting which was received and noted. Mr Brennan spoke about the NDRRA program; the Reconstructing Cardwell program; the implementation of the new One Business software solution; the draft CCRC Planning Scheme had been endorsed for its first State interest check; and the progression of the new library/community hub in Innisfail and the Mission Beach Aquatic Centre.

Cook Shire Council – Cr Scott spoke about the recent Cape York Regional Plan meeting held in Cooktown; the World Heritage Listing of Cape York Peninsula; Royalties to Regions, further mining at South of Emberley and Pisolite Hills; Alcohol Management Plans; a proposed industrial estate at the airport; and a mobile phone transmitter from Mt Cook.

Etheridge Shire Council – A list was attached to the Agenda which was received and noted. Cr Attwood spoke about the need for improved and quicker access to traffic incident information to enable Councils to investigate possible 'black spot' accident sites and to plan upgrades accordingly.

**RESOLVED:**

**“That Mr Hannam raise the matter with the Roads Alliance Board and further, that Ms Irvine raise the matter with the Regional Road Group, seeking a solution to this matter to allow Councils to receive timely information to assess potential black spot areas.”**

Hinchinbrook Shire Council – Cr Lynch spoke about NDRRA issues; the sugar mill bio energy project; the proposed Council business software upgrade installation is on hold; and advised a new CEO (Ms Leanne Mash) had been appointed.

Tablelands Regional Council – Cr Lee Long advised a decision on de-amalgamation would be made on 15 December 2012 and if the answer was yes then a vote would be held in February/March 2013. She also spoke about the TRC planning scheme; airport upgrade; wind farm issue; chicken farming issue; NBN towers; and Mt Baldy rail trail.

Wujal Wujal Aboriginal Shire Council – Cr Scott advised that in the absence of a representative of a member from Wujal Wujal Aboriginal Shire Council, that Mayor Cr Harrigan had asked for an update on the public consultation process for the Woobadda Creek Crossing. Ms Irvine advised Cairns Regional Council would start public consultation later this month; that a detailed design for Woobadda Creek crossing had been done; and the aim is for construction work to start in April 2013.

Yarrabah Aboriginal Shire Council – Cr Neal spoke about the plan for a jetty; Arts Centre upgrade; an expected 200 Chinese visitors to Yarrabah per week next year; home ownership; review of Alcohol Management Plans at Council's cost; land tenure; and a new library.

Cr Shannon commented that the update by Councils regarding their regional strategic priorities gave each Council a chance to air its concerns and issues.

1718	UPDATE FROM LGAQ POLICY EXECUTIVE MEETING
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Cr Manning advised he had attended two meetings to date and had found the interaction between LGAQ officers and government officers to be impressive. Cr Manning said he would email members with any pertinent information following each LGAQ Policy Executive Meeting, and otherwise he would provide a report at each FNQROC Board Meeting.

Mr Hallam advised he would include Ms Irvine on the LGAQ Policy Executive agenda/minute mailing list.



## GENERAL BUSINESS

1719	RIVERS TO REEF PROPOSAL
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Dealt with in Minute 1703 above.

1720	SIAM WEED DISCUSSION PAPER
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Noted. Ms Irvine advised FNQROC Regional Natural Asset Management Coordinator Travis Sydes would provide a response to the paper.

1721	B44 REPORT – FNQROC PROCUREMENT COLLECTIVE RESEAL BUSINESS CASE AND PROPOSAL
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Dealt with in Minute 1705 above.

1722	PROVISION OF TRAFFIC INCIDENT INFORMATION TO COUNCILS
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Dealt with in Minute 1717 above.

1723	FNQROC EXECUTIVE OFFICER'S CONTRACT
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Ms Irvine advised her contract was due to expire in March 2013 and she was required to give six months notice of her intention to renew or otherwise. She advised she was happy to renew her contract. Cr Shannon advised he was happy to see Ms Irvine's contract renewed and saw no need to advertise the position. Ms Irvine will forward a copy of her existing contract to Crs Shannon, Scott and Manning.

### RESOLVED:

"That Cr Shannon, Cr Scott and Cr Manning will meet to discuss the terms of the new contract and that this matter be put on the next board agenda."

1724	USE OF FNQROC LOGO BY ARC CENTRE OF EXCELLENCE FOR CORAL REEF STUDIES
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Ms Irvine advised the ARC Centre of Excellence for Coral Reef Studies had requested to acknowledge the Centre's collaboration with FNQROC, and to use FNQROC's logo, on its website. A discussion was held and as the purpose and outcomes of the program were not fully known it was decided to err on the side of caution and advise permission would not be given.

1725	NEXT MEETING
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The next meeting will be held on **Monday 10 December 2012 at 10am** at Cairns Regional Council chambers, Cairns.

1726	CONCLUSION
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There being no further business the meeting was declared closed at 1.25pm.

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**Cr Bill Shannon**  
 Chair

**ACTION ITEMS**

Minute Number	Action	Responsible Person(s)
1703	Forward details of insurance company Aon to board members.	LGAQ/Greg Hallam
1704	Establish a FNQROC Technical Committee to consider a regional waste recycling facility.	Darlene Irvine
1713	Follow up on NDRRA submission.	Cr Shannon and Darlene Irvine
1717	Raise the issue of provision of timely accident information to Councils with Roads Alliance Board.	LGAQ/Greg Hallam
1717	Raise the issue of provision of timely accident information to Councils with the FNQ Regional Road Group.	Darlene Irvine
1718	Mr Hallam to include Ms Irvine on the LGAQ Policy Executive agenda/minute mailing list.	LGAQ/Greg Hallam
1723	Provide a copy of the Executive Officer's current contract to Crs Shannon, Scott and Manning.	Darlene Irvine
1724	Advise ARG Centre for Excellence for Coral Reef Studies that the use of FNQROC's logo on its website was not permitted.	Darlene Irvine

DRAFT UNTIL CONFIRMED BY COMMITTEE TO DECEMBER 2012 BOARD MEETING

# APPENDIX A

## FNQROC - Inward correspondence

### List of inward correspondence received to go to 10 December 2012 meeting

Date received	Date of letter	Received from	Details of letter	FNQROC No	CRC No
24.9.12	24.9.12	Email from BioSecurity Qld	Siam weed discussion paper	3806	3735221
5.10.12	5.10.12	Garage Sale Trail	Council community garage sales	3808	3747688
17.10.12	16.10.12	Roads Summit	Annual Roads Summit in 3/13	3824	3759733
19.10.12	2.10.12	Chartered Institute of Purchasing and Supply	Membership renewal call for Steven Cosatto	3826	3762426
19.10.12	16.10.12	Queensland Government Dept Communities	Critical Incident Response and Recovery	3827	3762423
19.10.12	17.10.12	Queensland Government Deputy Premier	NDRRA response	3828	3762427
22.10.12	17.10.12	Queensland Government Rural Fire Service	Cessation of Regional Inter-Departmental Bushfire Committee	3829	3763703
26.10.12	19.10.12	Local Government Minister	Acknowledge receipt of Strategic Directions and RDA document, & Dept LG will contact for a meeting	3836	3770157
26.10.12	22.10.12	Terrain	Advice of AGM date	3837	3770159
30.10.12	24.10.12	KPMG	Authority to contact ANZ re: audit	3839	3772952
5.11.12	25.10.12	Roads Alliance Board	SWCF application	3840	3778366
6.11.12	2.11.12	KPMG	Audit requirements	3841	3780284
9.11.12	2.11.12	Department of SDIP	Thanks for contribution to Cairns region Infrastructure Projects	3842	3785146
9.11.12	7.11.12	Terrain	Enclosing NRM updated contract (Travis Sydes)	3843	3785153
13.11.12	9.11.12	Terrain	Advising of AGM (to Darlene Irvine)	3846	3788827
13.11.12	26.10.12	ANZ	Advising of credit card changes to overseas transaction fees	3847	3788825
16.11.12	9.11.12	Attorney General	NDRRA concerns	3848	3792169
16.11.12	9.11.12	Terrain	Advising of AGM (to Travis Sydes)	3849	3792172
21.11.12	undated	DTMR	Bruce Highway Upgrade update	3850	3796641
21.11.12	15.11.12	David Crisafulli	Acknowledging NDRRA concerns and advising QRA will contact us	3851	3796642
21.11.12	14.11.12	ANZ	Internet banking	3852	3796644



**APPENDIX B**  
**FNQROC - Outward correspondence**

**List of outward correspondence to go to 10 December 2012 meeting**

<b>Date of letter</b>	<b>Addressee</b>	<b>Details</b>	<b>FNQROC number</b>	<b>CRC number</b>
25.9.12	Minister McArdle	Energy efficient street lighting	3807	3738352
5.10.12	Advance Cairns	Enclosing signed contract	3809	3747691
16.10.12	CRC	Enclosing first 15% procurement invoice	3820	3758699
16.10.12	CCRC	Enclosing first 15% procurement invoice	3821	3758735
16.10.12	TRC	Enclosing first 15% procurement invoice	3822	3758751
16.10.12	CSC	Enclosing first 15% procurement invoice	3823	3758743
17.10.12	CCRC	Sign CRC wages cheque	3825	3712910
22.10.12	CRC	Enclosing Regional Development Manual disc 2012 version	3830	3764018
22.10.12	TRC	Enclosing Regional Development Manual disc 2012 version	3831	3764019
22.10.12	CCRC	Enclosing Regional Development Manual disc 2012 version	3832	3764022
22.10.12	CSC	Enclosing Regional Development Manual disc 2012 version	3833	3764025
22.10.12	WWASC	Enclosing Regional Development Manual disc 2012 version	3834	3764027
22.10.12	Croydon SC	Enclosing Regional Development Manual disc 2012 version	3835	3764028
2.11.12	Roads Alliance Board	Enclosing SWCF Application	3839	3777111
12.11.12	Terrain	Enclosing signed NRM contract Travis Sydes	3844	3786289
13.11.12	RDM submission authors	Notifying submitters of amendment RDM and enclosing copy of public consultation rep	3845	3788182

9



**Far North Qld Regional  
Organisation of Councils**

Darlene Irvine  
P O Box 5638  
Cairns  
Queensland  
4870

12th September, 2012

**Dial Before You Dig  
Qld**

433 Logan Road  
Stones Corner  
Qld. 4120  
Australia

ABN 34 464 054 437  
Phone 07 3394 8374  
Fax 07 3394 4080

RE: The Dial Before You Dig Service

Rec'd 13/9/12  
3805/3726988

Dear Darlene,

You may recall that you and I had a meeting approximately 2 years ago to discuss the ongoing problems Dial Before You Dig (DBYD) face in securing Local Government Councils as members of our service. As mentioned all the major utilities register their assets in our service as a matter of course, as do many councils who have been members of ours for many years.

Unfortunately since we last spoke we are no nearer in registering the underground assets of any council within the FNQROC, this is apart from Cassowary Regional Council who have been long term members since 2004. It is quite understandable that the councils who are located in more regional/remote locations could question the viability in becoming members, however in making that statement the town of Weipa is currently seriously looking at registering their assets in the DBYD service, as they can see the benefits in having a risk mitigation strategy to alleviate potential risks associated with excavation.

I would certainly question councils of the likes of Cairns and Townsville not registering their assets in the DBYD service. These councils have thousands of kilometers of major underground infrastructure assets which provide services to over 370,000 residents and businesses; I can assure you that these councils would not be being made aware of a large proportion of excavation activities that are being carried out in or around their assets on a daily basis.

What defies logic is that Townsville Regional Council are Queensland's highest user of the DBYD service i.e. they lodge enquiries, yet they do not register their assets in the service. One would certainly have to question if their assets were damaged by a person excavating who had contacted DBYD.

As I understand FNQROC is very committed to seeing the rollout of the NBN as a priority for your region, which I can fully appreciate. Should the green light be given on this rollout in your region it will put a very high risk on all underground infrastructure assets. To build the NBN will entail untold number of contractors many of which will not be sourced locally, NBN is a member of DBYD and all their project managers and contractors abide by the DBYD process. Councils not being registered in the DBYD service only complicates matters and puts risks on their assets and the community at large.

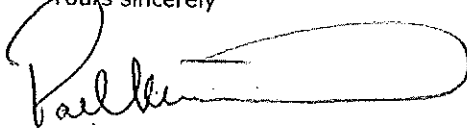
The DBYD Board is very committed to registering the assets of all underground utility owners; this is why we are currently developing a policy to lobby government in a bid to legislate the DBYD service in Queensland.

Meetings and discussions have been ongoing with both Cairns and Townsville Regional Council's on a fairly regular basis and to be quite honest I don't feel we are much closer in seeing them become members than what we were 2-3 years ago.

I know from our discussions you do support what our service provides and I would welcome anything that you could do to raise our profile within the FNQROC.

I look forward to hearing back from you in the near future.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Paul Newman', with a large, sweeping flourish extending to the right.

Paul Newman (Qld Manager)



Hon Jeff Seeney MP

Deputy Premier

Minister for State Development, Infrastructure and Planning

17 OCT 2012

Our ref: For reply please quote: QldRA/ES/SC - QRAIN/12/6312  
Your reference: 3770/3679951

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Rec'd 19/10/12  
5828/3762427

Ms Darlene Irvine  
Executive Director  
Far North Queensland Regional Organisation of Councils  
PO Box 5638  
CAIRNS QLD 4870

Dear Ms Irvine

I refer to the Far North Queensland Regional Organisation of Councils (FNQROC) letter and submission dated 7 August 2012, sent to the Honourable Campbell Newman MP, Premier, regarding the Natural Disaster Relief and Recovery Arrangements (NDRRA) guidelines.

I am aware that FNQROC member Councils were significantly impacted by the natural disaster events of recent years, and acknowledge the work and effort of your member Councils in performing essential restoration works throughout the region.

The Queensland Reconstruction Authority (the Authority) is responsible for assessing funding applications submitted to the Authority by applicants such as councils, under the Natural Disaster Relief and Recovery Arrangements (NDRRA). The NDRRA is the primary mechanism for providing financial assistance to communities affected by natural disaster events and provides a cost sharing arrangement between the State and Commonwealth Governments.

The Authority's role includes assuring and demonstrating that NDRRA funds are compliant with the Commonwealth's NDRRA Determination and the Queensland Disaster Relief and Recovery Arrangements Guideline (Queensland Guidelines) and that optimal value for money outcomes are achieved. I appreciate the statement in FNQROC's submission that member Councils have always sought to achieve value for money.

In relation to the eligibility of day labour, which was principally identified in the FNQROC submission, I am advised that the NDRRA Determination clause has remained unchanged since 2007 and that the interpretation of the NDRRA Determination has not changed significantly in recent years.

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Additionally, the Queensland Guidelines continue to state that salaries, wages and other administrative costs that would have been incurred irrespective of the disaster are not eligible for assistance.

The Queensland Government responded in relation to this matter, including those outlined in your letter dated 8 June 2012 to the Hon Nicola Roxon MP, Commonwealth Attorney-General, where you advocated for the use of Council labour to achieve value for money.

One of my first actions as Minister responsible for Reconstruction was to write to the Commonwealth Government with a proposal to clear the way for councils to use their own workforce to rebuild their communities. This proposal was accepted by the Commonwealth Government. The Local Government Value for Money Pricing proposal, developed in consultation with the Local Government Association of Queensland provides an opportunity for Local Government to demonstrate cases where Council day labour recourses can perform eligible NDRRA activities for less than contract labour.

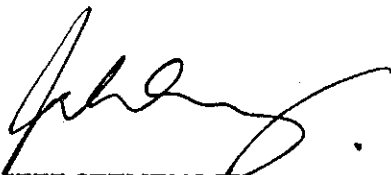
This government is committed to supporting local councils and was pleased to announce a new cost saving agreement with the Commonwealth where local councils may engage their own internal workforce to perform rebuilding work under NDRRA. I am pleased that already several Councils have submitted or indicated they will be utilising these new arrangements.

However, as previously stated even with respect to this policy change, it does not cover salaries, wages and other administrative costs that would have been incurred irrespective of the disaster.

I have contacted the Queensland Reconstruction Authority and asked that they make contact with the Far North Queensland Regional Organisation of Councils to discuss in detail your submission and recommendations in relation to the administration of NDRRA guidelines.

If you require any further information, please contact Jeff Popp, Principal Advisor on (07) 3224 4600, who will be pleased to assist.

Yours sincerely



**JEFF SEENEY MP**  
**DEPUTY PREMIER**

**Minister for State Development, Infrastructure and Planning**





Hon David Crisafulli MP  
Minister for Local Government

Level 18 Mineral House  
41 George Street Brisbane  
PO Box 15031 City East  
Queensland 4002 Australia  
Telephone +61 7 3234 1870  
Facsimile +61 7 3012 8901  
Email localgovt@ministerial.qld.gov.au

Our ref: MC12/3499

Your ref: 3800/3706325

19 OCT 2012

Ms Darlene Irvine  
Executive Officer  
Far North Queensland Regional  
Organisation of Councils  
PO Box 5638  
Cairns QLD 4870

Rec'd 26/10/12  
3836/3770157

Dear Ms Irvine

Thank you for your letter of 11 September 2012 enclosing copies of the FNQROC Strategic Directions 2012-2017 and FNQ&TS Regional Development Australia Stronger Local Government Package.

You would be aware the Partners in Government Agreement has been executed by the Queensland Government and the Local Government Association of Queensland (LGAQ). The Agreement establishes the framework for the relationship between the state government and local government in Queensland. The Queensland Government and the LGAQ, as the peak body for Queensland local governments, are committed to a process including open and timely communication and consultation. This includes regional organisations of councils and I thank you for providing a copy of the FNQROC Strategic Directions 2012-2017 for my information.

The FNQ&TS Regional Development Australia Stronger Local Government Package sets out a number of issues facing indigenous and non-indigenous councils in the Far North and would require involvement with other state and federal agencies. I see the Department of Local Government as a lead agency in the delivery of the Partners in Government Agreement and assisting local governments as an advocate with other agencies and brokering solutions to issues of common concern. ✓

To assist with consideration of the initiatives in the Package, I have asked the Department to organise a meeting with your Regional Leadership Group to consider the issues and identify possible solutions. Mr John O'Halloran, Regional Manager, Northern Region of the Department, will contact you to arrange a suitable date for the meeting.

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If you require any further information, please contact Gordon Malcolm, Principal Advisor, Northern Region, on 4091 9232 or [gordon.malcolm@dlg.qld.gov.au](mailto:gordon.malcolm@dlg.qld.gov.au), who will be pleased to assist.

Yours sincerely

A handwritten signature in black ink, appearing to read "David Crisafulli". The signature is written in a cursive style with a large initial "D" and a prominent flourish at the end.

David Crisafulli MP  
**Minister for Local Government**



**THE HON NICOLA ROXON MP  
ATTORNEY-GENERAL  
MINISTER FOR EMERGENCY MANAGEMENT**

MC12/11019

Ms Darlene Irvine  
Executive Officer  
Far North Queensland Regional  
Organisation of Councils  
PO Box 5638  
CAIRNS QLD 4870

- 9 NOV 2012

Recd 16/11/12  
3848/3792169

Dear Ms Irvine

Thank you for your letter dated 7 August 2012 and the attached submission on the development and review of the Natural Disaster Relief and Recovery Arrangements (NDRRA) on behalf of the Far North Queensland Regional Organisation of Councils (FNQROC). I apologise for the delay in responding.

I recognise the impact recurrent natural disaster events have had on the communities in Far North Queensland. The resilience demonstrated by those communities is commendable and the steps being taken to mitigate future disasters are promising.

The NDRRA is an agreement between the Commonwealth and the States to provide financial assistance for the purposes of natural disaster relief and recovery. A number of the concerns raised in the submission relate specifically to the arrangements between the State of Queensland and its local governments for disaster relief and recovery. I would encourage you to discuss these further with your State Government.

Your submission will be valuable in my ongoing consideration of the issues surrounding the implementation and interpretation of the NDRRA. I am particularly interested in the recommendation regarding an annual feedback and review process and agree that ensuring local, State and Federal input is received is an important step in any consultation process.

The Commonwealth has agreed to a trial in Queensland to allow the costs associated with ordinary wages of local council employees to be claimed under the NDRRA. The trial is only for 2010-11 flood events and any subsequent damage in 2011-12 where value for money can be achieved. We will continue to monitor the effectiveness of this trial with Queensland and will consider the results of the trial in the context of the NDRRA.

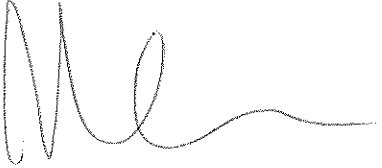
I understand that the Minister assisting on Queensland Floods Recovery, Senator the Hon Joe Ludwig, is considering the immediate issues raised in the FNQROC submission with regard to the trial.

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Thank you again for preparing this submission, raising your concerns and providing useful recommendations.

Should you require further information, please contact my office on (02) 6277 7300.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Nicola', with a long horizontal flourish extending to the right.

**NICOLA ROXON**

17



Hon David Crisafulli MP  
Minister for Local Government

Recd 21/11/12  
3851/3796642

Level 18 Mineral House  
41 George Street Brisbane  
PO Box 15031 City East  
Queensland 4002 Australia  
Telephone +61 7 3234 1870  
Facsimile +61 7 3012 8901  
Email localgovt@ministerial.qld.gov.au

Our ref: MC12/2782

Your ref: 3773/3679980

15 NOV 2012

Ms Darlene Irvine  
Executive Officer  
Far North Queensland Regional Organisation of Councils  
PO Box 5638  
Cairns QLD 4870

Dear Ms Irvine

Thank you for your letter and submission of 7 August 2012 regarding the Natural Disaster Relief and Recovery Arrangements (NDRRA) guidelines.

The NDRRA in Queensland is managed through the Queensland Reconstruction Authority (QRA). I have been informed that the QRA will be in contact with the Far North Queensland Regional Organisation of Councils to discuss your submission and the recommendations you have proposed in further detail.

I thank you again for your input in developing this submission to both the state and Commonwealth governments and look forward to working with your organisation into the future.

If you require any further information, please contact Paul Carlson, Director, Finance and Funding, on 3239 0020 or paul.carlson@dlg.qld.gov.au, who will be pleased to assist.

Yours sincerely

David Crisafulli MP  
Minister for Local Government

18



20 November 2012

Recd 23/11/12  
3853/

Cr Bill Shannon  
Chairperson  
Far North Queensland Regional Organisation of Councils  
PO Box 5638  
CAIRNS QLD 4870

Dear Cr ~~Shannon~~ <sup>Bill</sup>

The Local Government Association of Queensland (LGAQ) would like to thank you for participating in the 2012 Regional Organisations of Councils Assembly, held in Brisbane on 16 August 2012.

The ROC Assembly proceedings and presentations continue to be available on LG Online.

As agreed at the Assembly, you are invited to sign a protocol with LGAQ aimed at formalising the relationship with the Far North Queensland Regional Organisation of Councils (FNQROC). Please find attached proposed protocol for your consideration.

The text of this protocol is identical to the one signed with ROCs in 2004/2005. We think it is still relevant and appropriate and, as you are aware, no changes were proposed at the ROC Assembly. However, should you wish to make changes, please let us know.

Should the protocol be acceptable to you, we would invite you to sign it and send the document back to LGAQ. A scanned copy of the finalised protocol will then be emailed to you.

We would be grateful if this matter could be considered at the next meeting of FNQROC and the protocol returned to us thereafter.

We look forward to continuing to develop our relationship with FNQROC.

Yours sincerely

Greg Hoffman PSM  
General Manager – Advocacy

cc: Ms Darlene Irvine, Executive Officer, FNQROC  
Cr Bob Manning, LGAQ Policy Executive member (District 10 – Far North)



## **PROTOCOL**

*Between*

**The Local Government Association of  
Queensland Ltd**

*and*

**Far North Queensland Regional  
Organisation of Councils**

## **PARTIES TO THIS PROTOCOL**

The Local Government Association of Queensland Ltd (LGAQ) and Far North Queensland Regional Organisation of Councils (FNQROC).

## **PURPOSE**

The purpose of this protocol is to formalise the relationship between the LGAQ and FNQROC. It identifies shared understandings, respective roles, and expectations aimed at strengthening the partnership between the LGAQ and FNQROC as the collective voice of local government in Far North Queensland.

## **OBJECTIVES**

1. To ensure there is a clear understanding of and support for the different roles and responsibilities of the parties to this protocol.
2. To provide mechanisms to facilitate sustained collaboration between the parties, including effective networks for communication and sharing of information.

## **PRINCIPLES**

The LGAQ recognises and supports the independence and autonomy of FNQROC, and its role in representing the regional interests of local government.

FNQROC recognises and supports the role of the LGAQ in representing the collective and State-wide interests of local government.

Both parties are committed to achieving the best possible outcome for local government and local communities in Queensland.

Both parties recognise:

- The need to strengthen the partnership and integration of activities of the parties to this protocol to strengthen the collective voice of local government in Queensland and achieve the best possible outcomes for our communities.
- That the role of the LGAQ and the FNQROC complement each other's objectives, structures and initiatives.
- The need to seek common or complementary positions but acknowledge that on occasions the views and positions adopted by the respective parties may differ and that this is respected and accommodated.

## **ROLES OF THE PARTIES**

### ***Role of the LGAQ***

1. The LGAQ is the formal representative of local government at the State level, and is the peak advocate for local government on issues affecting local government across the State.
2. The LGAQ provides a State-wide service to Councils in areas such as human resources and industrial relations, policy development and advocacy, training and development, risk management, purchasing, information and advisory services.



### **Role of FNQROC**

1. FNQROC provides a forum to consider priority issues of interest to member councils, involving consultative forums, research and advocacy.
2. FNQROC provides a mechanism for collaboration on regional issues, including consideration and development of regional strategies, resource sharing and service planning and delivery.
3. FNQROC provides an effective regional mechanism for local government to work in partnership with State and Federal governments and to advocate on issues of regional significance.

### **IMPLEMENTATION**

---

To achieve the objectives of this protocol –

#### ***The LGAQ agrees to:***

1. Ensure wherever possible attendance at FNQROC meetings of LGAQ Executive/staff members to provide briefings as appropriate, share information, and facilitate coordinated action by the parties.
2. Establish and maintain agreed mechanisms for ongoing information exchange between the parties.
3. Ensure that FNQROC is informed and consulted, wherever possible, on the LGAQ's approach to key issues.
4. Provide access to the LGAQ Executive through submissions made by FNQROC.
5. Provide access to Annual Conference via motions sponsored by FNQROC.
6. Refer to FNQROC, where appropriate, any issue raised with the LGAQ which is relevant to the FNQROC.

#### ***FNQROC agrees to:***

1. Invite LGAQ observer representation, with the opportunity to speak, at FNQROC meetings.
2. Establish and maintain agreed mechanisms for ongoing information exchange between the parties.
3. Ensure that the LGAQ is informed and consulted, wherever possible, on FNQROC's approach to key issues.
4. Work with the LGAQ to develop common approaches on State issues.
5. Refer to LGAQ any issue raised by a member Council which comes under the role of LGAQ.

### **REVIEW**

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This protocol will be reviewed by the parties on request, and can be amended at any time by agreement of both parties.

### **APPENDICES**

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Subject to the agreement of both parties, appropriate appendices may be attached from time to time to cover specific arrangements relevant to the unique characteristics of the relationship between FNQROC and the LGAQ.

**AGREEMENT**

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An agreement made on the ..... day of .....2012.

between the **Far North Queensland Regional Organisation of Councils**

.....  
**Cr Bill Shannon**  
Chairperson  
Far North Queensland Regional  
Organisation of Councils

.....  
**Ms Darlene Irvine**  
Executive Officer  
Far North Queensland Regional  
Organisation of Councils

and

the **Local Government Association of Queensland Ltd**

*Margaret de Wit*  
.....  
**Cr Margaret de Wit**  
President  
Local Government Association of  
Queensland Ltd

*Greg Hallam*  
.....  
**Greg Hallam PSM**  
Chief Executive Officer  
Local Government Association of  
Queensland Ltd

**FNQ Regional Organisation of Councils**

**Profit & Loss**

July 1 through December 3, 2012

Jul 1 - Dec 3, 12

Ordinary Income/Expense	
Income	
FNQROC	
Advance Cairns annual contrib.	120,000.00
Annual Contribution	273,180.00
Miscellaneous	
Staff Christmas Party	413.63
Total Miscellaneous	413.63
Regional Procurement Group	
Regional Purchasing Contributio	
Liquid Alum 15% savings	5,976.00
Sodium Hypochlorite 15% savings	2,384.00
Total Regional Purchasing Contributio	8,360.00
Regional Procurement Group - Other	138,823.00
Total Regional Procurement Group	147,183.00
Regional Sustainability Group	7,001.00
Short Term Projects	
Tropical Innovation Awards	175.87
Total Short Term Projects	175.87
FNQROC - Other	18,000.00
Total FNQROC	565,953.50
Natural Asset Management	
Environmental Report & Maps	3,719.62
Natural Asset Management - Other	40,305.18
Total Natural Asset Management	44,024.80
Regional Infrastructure Project	
Annual 3% contribution	148,340.16
Funding/Subsidies	87,000.00
Total Regional Infrastructure Project	235,340.16
Total Income	845,318.46
Expense	
Audit & Accounting Fees	800.00
Bank Service Charges	270.00
FNQROC Expenses	
Annual Subscriptions	268.18
Chairs Honorarium	4,138.98
External Meeting Expenses	
Registration Fees Etc	1,695.45
Travel, Accom & Meals	1,258.55
Total External Meeting Expenses	2,954.00
Internal Meeting Expenses	
Conference Call Meetings	247.50
Meeting Refreshments/Catering	623.86
Internal Meeting Expenses - Other	1,015.00
Total Internal Meeting Expenses	1,886.36
Miscellaneous	
Staff Christmas Party	4.09
Miscellaneous - Other	0.00
Total Miscellaneous	4.09
Mobile Phone Expenses	1,210.21
Payroll Expenses	
On Costs - Annual Leave	11,211.47
On Costs - Long Service Leave	4,616.40
Salaries	42,076.73
Total Payroll Expenses	57,904.60
Short Term Projects	
Advance Cairns	30,107.04
Q-Wrap	84.55
Reg Mountain Bike Master Plan	77.64

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**FNQ Regional Organisation of Councils**  
**Profit & Loss**  
July 1 through December 3, 2012

	<u>Jul 1 - Dec 3, 12</u>
Regional Events Strategy	234.57
Review of FNQROC Operations	3,022.53
Tropical Innovation Awards	5,263.10
<b>Total Short Term Projects</b>	<b>38,789.43</b>
<b>Stationery &amp; Office Expenses</b>	
Website	100.00
Stationery & Office Expenses - Other	663.14
<b>Total Stationery &amp; Office Expenses</b>	<b>763.14</b>
<b>Vehicle Expenses</b>	<b>1,676.49</b>
<b>Total FNQROC Expenses</b>	<b>109,595.48</b>
<b>Reg Infrastructure Projects</b>	
Consultancy Expenses	34,523.75
External Meetings	
Travel, Accom & Meals	1,524.20
<b>Total External Meetings</b>	<b>1,524.20</b>
Internal Meeting Expenses	
Internal Meeting Miscellaneous	10.91
Meeting Refreshments/Catering	1,477.27
<b>Total Internal Meeting Expenses</b>	<b>1,488.18</b>
<b>Total Reg Infrastructure Projects</b>	<b>37,536.13</b>
<b>Reg Natural Asset Management</b>	
Asian Pacific Weed Conference	655.78
External Meetings	
Travel, Accom & Meals	558.82
<b>Total External Meetings</b>	<b>558.82</b>
Gamba Grass Project	637.33
Internal Meeting Expenses	
Meeting Refreshments/Catering	41.82
<b>Total Internal Meeting Expenses</b>	<b>41.82</b>
Miscellaneous	10.91
Mobile Phone Expenses	247.37
Salaries	20,804.11
Terrain - WWASC/WoNS Project	518.86
Vehicle Share Expenses	3,086.19
WWASC Horse Management Program	255.18
<b>Total Reg Natural Asset Management</b>	<b>26,616.37</b>
<b>Reg Planning &amp; Sustainability</b>	
Internal Meeting Expenses	
Conference Call Meetings	210.10
Meeting Refreshments/Catering	322.36
<b>Total Internal Meeting Expenses</b>	<b>532.46</b>
Mobile Phone Expenses	267.41
Salaries	19,979.58
<b>Total Reg Planning &amp; Sustainability</b>	<b>20,779.45</b>
<b>Regional Asset Management</b>	
External Meetings	
Travel, Accom & Meals	142.27
<b>Total External Meetings</b>	<b>142.27</b>
Internal Meeting Expenses	
Meeting Refreshments/Catering	130.95
<b>Total Internal Meeting Expenses</b>	<b>130.95</b>
<b>Total Regional Asset Management</b>	<b>273.22</b>
<b>Regional Development Manual</b>	
External Meetings	
Travel, Accom & Meals	376.54
<b>Total External Meetings</b>	<b>376.54</b>

**FNQ Regional Organisation of Councils**  
**Profit & Loss**  
July 1 through December 3, 2012

	<u>Jul 1 - Dec 3, 12</u>
Internal Meeting Expenses	
Conference Call Meetings	116.60
Meeting Refreshments/Catering	334.94
Total Internal Meeting Expenses	451.54
Stationery & Office Expenses	14.45
Total Regional Development Manual	842.53
Regional Procurement	
External Meetings	
Registration Fees Etc	50.00
Travel, Accom & Meals	437.24
Total External Meetings	487.24
Internal Meeting Expenses	
Meeting Refreshments/Catering	222.09
Total Internal Meeting Expenses	222.09
Miscellaneous	46.14
Mobile Phone Expenses	227.82
Salaries	19,705.40
Stationery & Office Expenses	4.91
Total Regional Procurement	20,693.60
Total Expense	217,406.78
Net Ordinary Income	627,911.68
Other Income/Expense	
Other Income	
Interest Income	1,695.94
Total Other Income	1,695.94
Net Other Income	1,695.94
Net Income	<u>629,607.62</u>

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**FNQ Regional Organisation of Councils**  
**Balance Sheet**  
As of December 3, 2012

	<u>Dec 3, 12</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Chequing/Savings</b>	
Cheque Account	78,043.78
V2 Account	800,924.22
<b>Total Chequing/Savings</b>	<u>878,968.00</u>
<b>Accounts Receivable</b>	
Accounts Receivable	106,761.29
<b>Total Accounts Receivable</b>	<u>106,761.29</u>
<b>Total Current Assets</b>	<u>985,729.29</u>
<b>TOTAL ASSETS</b>	<u><u>985,729.29</u></u>
<b>LIABILITIES</b>	
<b>Current Liabilities</b>	
<b>Credit Cards</b>	
ANZ One Credit Card	3,777.37
<b>Total Credit Cards</b>	<u>3,777.37</u>
<b>Other Current Liabilities</b>	
Accrued Expenses	6,000.00
<b>Payroll Liabilities</b>	
AL Payable Current	37,952.00
AL Payable Non Current	15,810.00
Provision for LSL Current	32,534.00
Provision for LSL Non-Current	19,291.00
<b>Total Payroll Liabilities</b>	<u>105,587.00</u>
Tax Payable	1,485.02
<b>Total Other Current Liabilities</b>	<u>113,072.02</u>
<b>Total Current Liabilities</b>	<u>116,849.39</u>
<b>TOTAL LIABILITIES</b>	<u><u>116,849.39</u></u>
<b>NET ASSETS</b>	<u><u>868,879.90</u></u>
<b>EQUITY</b>	
Opening Bal Equity	293,919.17
Retained Earnings	-54,646.89
Net Income	629,607.62
<b>TOTAL EQUITY</b>	<u><u>868,879.90</u></u>

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3:48 PM  
23/11/12

**FNQ Regional Organisation of Councils  
Transaction List by Date  
September 25 through November 21, 2012**

*Part A  
Bank Accounts*

Date	Name	Description	Account	Amount
<b>Sep 25 - Nov 21, 12</b>				
26/09/2012	ANZ Business One	Statement ending 12/9/12	Cheque Account	-5,105.36
26/09/2012	Cairns Regional Cou...	Payment of invoice 380	Cheque Account	4,931.30
27/09/2012	Hinchinbrook Shire C...	Payment of invoice 384	Cheque Account	359.70
27/09/2012	Yarrabah Aboriginal ...	Payment of invoice 393	Cheque Account	1,100.00
1/10/2012		Interest to 1/10/12	V2 Account	1,686.35
4/10/2012	Wujal Wujal Aborigin...	Payment invoice 394	Cheque Account	1,696.00
10/10/2012	Cairns Regional Cou...	Payment of invoice 400	Cheque Account	152,705.30
11/10/2012	Wujal Wujal Aborigin...	Payment invoice 394	Cheque Account	16,960.00
17/10/2012	Cairns Courtyard Cafe	Payment of invoices 4215 and 4227	Cheque Account	-182.80
17/10/2012	Cairns Regional Cou...	VOID: Payment of invoices 157040, 15703...	Cheque Account	0.00
17/10/2012	Cairns Regional Cou...		Cheque Account	-41,679.10
22/10/2012	Australian Taxation O...	Jul-Sep 2012 BAS payment	Cheque Account	-75,006.00
22/10/2012		Funds Transfer cheque 1892	Cheque Account	-300,000.00
23/10/2012	GWR Civil Engineerin...	Monthly contract fee - October 2012	Cheque Account	-7,040.00
23/10/2012	Darlene Irvine (custo...	Payment invoice 407	Cheque Account	65.00
24/10/2012	Cairns Courtyard Cafe	Refreshments for Regional Asset Manage...	Cheque Account	-118.50
24/10/2012	Frederick Marchant	Payment invoice 409	Cheque Account	65.00
25/10/2012	Tablelands Regional ...	Payment of invoice 405	Cheque Account	2,006.40
29/10/2012	ANZ Business One	Statement ending 14/10/12	Cheque Account	-3,255.63
31/10/2012	Lauren Stiles	Payment invoice 412	Cheque Account	65.00
9/11/2012	Cairns Regional Cou...	Payment invoice 402	Cheque Account	3,186.70
16/11/2012	Cassowary Coast Re...	Payment of invoice 403	Cheque Account	1,147.30
21/11/2012	Weed Society of Que...	Payment invoice 416	Cheque Account	335.70
<b>Sep 25 - Nov 21, 12</b>				

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3:49 PM

23/11/12

Accrual Basis

**FNQ Regional Organisation of Councils  
Transaction Detail by Account  
September 25 through November 21, 2012**

*Part B  
Credit Card*

Date	Name	Description	Amount
<b>ANZ One Credit Card</b>			
26/09/2012	ANZ Business One	Statement ending 12/9/12	-5,105.36
28/09/2012	Tablelands Regiona...	Plan (map) printing for Gamba Grass technical working group by A...	180.00
1/10/2012	Rutten Technology ...	Monthly website security fees	27.50
4/10/2012	Qantas	Flight Darlene Irvine Cns to Bne return to attend ADAC Board Mee...	305.69
5/10/2012	LGAQ	Registration for Darlene Irvine at ROC Assembly 16/8/12	95.00
9/10/2012	Chifley at Lennons ...	Car parking fee Darlene Irvine to attend RRG TC assembly Brisba...	30.30
12/10/2012	Telstra	Staff conference call 21/9/12	94.38
14/10/2012	Telstra	Mobile phone expenses Darlene Irvine to 14/10/12	116.19
16/10/2012	Cheesecake Shop	Cake for Regional Asset Strategy Meeting - refreshments and tha...	24.95
17/10/2012	Il Centro	Accommodation Gerard Read 15-16/10/12	250.00
19/10/2012	Virgin Blue	Flight Gerard Read Brisbane to Cairns 10/12/12	162.50
22/10/2012	TryBooking	Staff Christmas function booking for 15 people (note partners will r...	979.50
22/10/2012	Australia Post	Postage of six x CDs to councils - Regional Development Manual ...	15.90
24/10/2012	TryBooking	Partial refund Christmas Party function booking (Daniela Gambott...	-117.00
24/10/2012	Airtrain	Train fare return airport to venue to attend RRG Assembly Brisban...	29.00
25/10/2012	Woolworths	Groceries bought in error by Sandra McCormack (refunded)	22.50
26/10/2012	Hilton Cairns	Gift voucher thank you certificates Geoff Burdon CRC	50.75
29/10/2012	ANZ Business One	Statement ending 14/10/12	-3,255.63
31/10/2012	Tropixx Motel Ingham	Accommodation and breakfast Travis Sydes to attend NRM forum ...	165.00
31/10/2012	Sandra McCormack	Refund incorrectly charged personal grocery purchase Sandra Mc...	-22.50
1/11/2012	Rutten Technology ...	Monthly website security fees	27.50
2/11/2012	TryBooking	Refund Christmas Party function booking (function cancelled)	-858.00
5/11/2012	Laylten (Taxi Cairns)	Taxi fare Darlene Irvine to attend ADAC RDM Meeting Brisbane 5/...	23.64
5/11/2012	Taxi EPay	Taxi fare Darlene Irvine to attend ADAC RDM Meeting Brisbane 5/...	24.09
5/11/2012	Avis	Hire car Darlene Irvine to attend ADAC RDM Meeting Brisbane 5/1...	56.76
5/11/2012	Coles Express	Fuel for hire vehicle to attend ADAC RDM meeting Brisbane 5/11/...	4.01
6/11/2012	Telegraph Roadhou...	Fuel Travis Sydes to travel Cairns to Coen return for Gamba Gras...	85.50
7/11/2012	Coles	Coffee, tea, sugar, milk, napkins for 2 days IPWEAQ Road Safety ...	15.60
7/11/2012	Exchange Hotel Coen	Meal Travis Sydes Coen for Gamba Grass project 7/11/12	25.00
8/11/2012	Exchange Hotel Coen	Meal Travis Sydes Coen for Gamba Grass project 7/11/12	25.00
9/11/2012	Mobil on Spence	Fuel costs to attend training site at Woree - 2 return trips - to assis...	12.00
12/11/2012	Telstra	New mobile phone (obtained for free with necessary renewed mob...	851.00
12/11/2012	Ticketlink	Tropical Innovations Awards event ticket for Dana CoHu (to be rei...	95.95
12/11/2012	Ticketlink	Tropical Innovations Awards event ticket for Lew Rojahn	95.95
12/11/2012	Officeworks	New office chair for Steven Cosatto, pens, copy paper	160.96
12/11/2012	Officeworks	Office step stool (to safely reach stored items, as per hazard analy...	39.90
12/11/2012	KH Accountants an...	Preparation of FNQROC financial statements for year ending 30/6/...	880.00
12/11/2012	Telstra	Reimbursement of conference call costs to 12/11/12	193.60
13/11/2012	Ticketlink	Tropical Innovations Awards event ticket for Sue Shannon (to be r...	97.50
15/11/2012	Virgin Blue	Return flight Travis Sydes Cns to Bne 29-30/11/12 to attend WSQ ...	335.70
15/11/2012	Il Centro	Accommodation Gerard Read 13/11/12 to 15/11/12	250.00
Total ANZ One Credit Card			-3,509.67
<b>TOTAL</b>			<b>-3,509.67</b>

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## MEETINGS ATTENDED TO BY DARLENE IRVINE FOR THE PERIOD 25/9/12 to 23/11/12

25/9/12	Meeting with TRC staff re: economic development, Atherton
25/9/12	Meeting with TRC CEO and Lachlan Peden re: QWrap
5/10/12	Mentoring CRRC staff member/university student, Cairns
8/10/12	FNQROC Board Meeting, Yarrabah
11/10/12	Regional Mountain Bike Masterplan Taskforce meeting, Cairns
11/10/12	Meeting with CRC staff re: Regional Development Manual, Cairns
12/10/12	First Regional Economic Development Meeting, Cairns
15/10/12	Cassowary Coast Mountain Bike and Trails Meeting, Innisfail
16/10/12	FNQROC Regional Asset Management Meeting, Cairns
16/10/12	AIM course - Dealing with the Tough Stuff: How to Achieve Results from Crucial Conversations, Cairns
17/10/12	Meeting with PhD graduate re: NRM governance, Cairns
18/10/12	Community Consultative Committee meeting, Cairns
19/10/12	Meeting with CRC staff re: Advance Cairns contract, Cairns
19/10/12	Meeting with accountant re: FNQROC financials, Cairns
19/10/12	FNQROC Planners Meeting, Cairns
19/10/12	Mentoring CRRC staff member/university student, Cairns

22/10/12	Katarina Carroll farewell, Cairns
23/10/12	Renewal Energy Report Overview meeting, Cairns
25/10/12	RRG Assembly, Brisbane
30/10/12	Collective Reseal Project Meeting, Cairns
1/11/12	RMCN Executive meeting, Cairns
5/11/12	ADAC Board Meeting, Brisbane
6/11/12	Meeting with FNQROC auditors, Cairns
7/11/12	RDA Fund Workshop, Cairns
8/11/12	Streetlight Project Meeting, Evolve Energy, Cairns
9/11/12	Collective Reseal Project Meeting, Cairns
10/11/12	FNQROC Regional Sustainability Group Meeting, Cairns
14/11/12	RRG TC Meeting, Woree
15/11/12	Meeting with Geoff Haberfield re: QWrap, Cairns
16/11/12	Mentoring CRRC staff member/university student, Cairns
19/11/12	Meeting with AEC Group re: QWrap, Cairns
19/11/12	Tropical Innovation Awards steering committee meeting, Cairns
23/11/12	RDA FNQ & TS Meeting, Cairns

**Cook Shire Council**

**Current issues of Regional interest for FNQROC**

**November / December 2012**

<b>Item</b>	<b>Relevance</b>	<b>Status</b>
Catholic Education FLC & Boarding College	Same operation in Cairns Model for other communities	Approvals in place. Council land leased at rates equivalent
Appointment of Economic Development Director	Close links to CRC, Adv. Cairns, CCC	Commence early Dec.
NDRRA "pilot program"	Season looming without LG protocols in place	Developing with ROC
RV Friendly status next year	Extend "loop"- increase visitation to FNQ	Showgrounds joint trusteeship progressing.
Weipa LG normalization	Possible amalgamation with CSC & FNQROC	CSC on working group.

Peter Scott  
Mayor  
23/11/2012

**Croydon Shire Council: Strategic Priorities December 2012**

<p><b>NDRRA Grant Funding</b></p>	<p>Council is focused on expending all NDRRA flood damage restoration grant funding by the 30 June 2014 deadline. The importance of meeting this timeline was made clear to Council when it recently met with the head of the Queensland Reconstruction Authority, Graeme Newton.</p> <p>Council has received responses from Ministers Roxon and Seeney to its submission proposing amendment of the NDRRA guidelines for certain categories of local government. The submission addresses the significant social and economic impact of current guidelines on the Croydon community and the need to maintain plant and labour to re-open roads following major events due to physical isolation. Council supported its submission with a business case demonstrating the cost effectiveness of use permanent staff labour to restore assets following a declared disaster event.</p>
<p><b>Water</b></p>	<p>The town of Croydon is currently supplied with water from Lake Belmore Dam, a 5300 mL impoundment. With a small area catchment, high evaporation rates and potentially unreliable wet season inflows, there is a risk of failure of supply.</p> <p>The North West Queensland Regional Water Supply Strategy recommended contingency planning to identify and secure additional water sources for Croydon. A recent drilling program identified a reliable groundwater source which is capable of meeting Croydon's demand projections for the planning period. When Council receives the final drilling report, it will prepare a project plan for the construction of a production bore, integrated with the town's existing water supply treatment and distribution infrastructure.</p> <p>The Strategy seeks to ensure adequate water supplies are available for NWQ regional communities and industry for the next 50 years.</p>
<p><b>Native Title</b></p>	<p>The Federal Court will today sit in Croydon to hand down its decision on the Tagalaka Tribal Aboriginal Corporation's claim of connection over lands in Croydon Shire. This is an important stage in native title negotiations which have been ongoing for over a decade. During this period, two major indigenous land use agreements have been signed by the parties in good faith. As part of these dealings, native title has been lifted over unallocated state land in the town area and Council has commenced discussions with the Department of Natural Resources and Mines for the release of surplus land for industrial and residential purposes.</p>

ETHERIDGE SHIRE COUNCIL

REGIONAL STRATEGIC PRIORITIES - DECEMBER 2012

1. **Continuing facilitation of the Gilbert River Irrigation Development scheme** – 15 of 16 Landowners with agreement in principle to sell land for the development of 40000 Ha of land suitable for irrigation along the Gilbert River. CSIRO is currently undertaking a study into water capacity, soil, cropping types and rainfall to assess the capacity of the system for development. The scheme is developing considerable interest by both State and Federal Governments and a possible project of State Significance. The developer is currently in Japan and Korea seeking investors for the project.
2. **Future growth of Georgetown** - In light of the potential for the Irrigation project to develop, Council needs to seriously consider facilities and resources that may be needed if the town of Georgetown grows or if we create another town near the Gilbert River. Georgetown is constrained by two water courses and removes the opportunities for the town to spread. It is possible that we could start a whole new suburb where the Airport is currently located and move the airstrip further out of the town. The impact of growth will also affect water supply, waste disposal, housing, childcare, policing etc. Council is anticipating a 5 fold increase to 1500 people in Georgetown.
3. **Possible establishment of community facilities at the Lynd** – Council is seeking opportunities to obtain land to establish public facilities in the area of the Lynd Junction. It is becoming apparent that there is developing a sizable community of people who tend to congregate at the Lynd for social and other events.

## TABLELANDS REGIONAL COUNCIL

TRC's Regional Strategic Priorities are listed below:

- Mareeba Airport Upgrade - The State Government has withdrawn \$10m of unspent funding from the total of \$13.3m promised for the redevelopment of the airport. The upgrade of the Mareeba Airport is a key regional growth project, which is recognised in the TNQ Regional Economic Plan, and as such Council has resolved to lodge an expression of interest under Round 4 of the RDAF for \$5m, with Council funding a further \$5m. The total of \$10m will provide for heavy aircraft operations, (40,000kg), with a strengthened and lengthened runway, additional aprons and taxiways, improved infrastructure for business operators and so on.
- Malanda Visitors Information Centre - The Centre was destroyed by fire some months ago. A new Centre has been designed and Council recently awarded the contract for the building work. The total cost of the new Visitors Centre will be approximately \$1.4m.
- Kuranda Visitors Information Centre - A new Visitors Information Centre is being built at Kuranda as the existing facility is far too small for the number of visitors it receives and is outdated. The total cost of the new Visitors Centre will be approximately \$640,000.
- Rail Trail - Council is still hoping to receive State Government funding towards the proposed Mareeba to Atherton Rail Trail project. Planning is complete and now awaiting funding.
- De-amalgamation - Council prepared a submission for the Queensland Boundaries Commission against the proposed de-amalgamation. The submission argued very strongly for retaining the existing Tablelands Regional Council and has been made available to the public. The submission outlines, amongst other things, the adverse impacts a de-amalgamation would have on regional and economic development, and service levels, as well as providing expert analysis of the costs of de-amalgamation and the impacts on the financial viability of the proposed new Councils. The work undertaken in preparing the submission highlighted the importance of consistent and reliable asset management data in ensuring long term financial sustainability. Asset management is a key pillar of a financially sustainable organisation.
- Voice of the Customer - This is a customer service improvement program. Surveys and more in depth questioning of both internal and external customers reveal satisfaction levels with services provided by sections of Council. Target positive responses have not been met in a number of areas and improvements in customer service are being made in these sections.
- TRC Planning Scheme - Council has resolved to proceed with public consultation of the new planning scheme between January and March 2013, subject to the Minister signing off.

### Ian Church

Chief Executive Officer

Office of the CEO

Tablelands Regional Council



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Go green, keep it on screen - think before you print

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**FNQROC BOARD MEETINGS  
SUGGESTED DATES FOR 2013**

Second Monday of every second month

- 11 February in Mareeba or Atherton
- 15 April in Cairns (8 April is Easter Monday)
- 10 June in Cairns (cannot be Cooktown due to Discovery Weekend)
- 12 August in Cooktown
- 14 October in Cairns (or Babinda or Gordonvale?)
- 9 December in Cairns

OR

Second Friday of every second month

- 15 February in Mareeba or Atherton
- 12 April in Cairns (8 April is Easter Monday)
- 14 June in Cairns (cannot be Cooktown due to Discovery Weekend)
- 16 August in Cooktown
- 18 October in Cairns (or Babinda or Gordonvale?)
- 13 December in Cairns

## **BACKGROUND TO AGENDA ITEM, COOK SHIRE COUNCIL**

I would like to include in the agenda a request for FNQROC's support for a CSC submission to the State Govt's "Ports Strategy" requesting that appropriate low impact port and barge facilities be allowed. This relates currently to Archer Point and Wongai projects but will facilitate economic and social development in the Cape for all Shires and communities with sea access and port possibilities.

Existing ports such as Mourilyan, Cairns, Cooktown, Cape Flattery, Seisia & Weipa are OK but the list of potentials goes from Wujal around to Kowanyama and encompasses freight, seasonal access, export and import considerations.

## **FURTHER INFORMATION...MY EMAIL TO ADVANCE CAIRNS**

The State Government Ports Strategy needs to consider providing opportunity to maintain, upgrade and develop port facilities on the East and West Coasts of Cape York along with the many island communities in the Torres Straits. Torres have numerous barge type facilities that provide essential freight and transport services – in some cases the only service.

Cape York is similar and due to our shallow waters and sensitive marine ecosystems, the barge option, perhaps transshipping to larger vessels, is best suited.

Salient points include:

Burgeoning mineral and resource exploration and identification – sea freight will be most cost effective at Port Musgrave (bauxite), Bathurst Heads (coal), Archer Point (Lime products), Vrilya Point (mineral sands)

Agricultural products and beef export - Northern Food Bowl realisation. There is proposed Chinese investment for broadscale rice farming at Silver Plains – an upgrade to Port Stewart would be optimal with export potential from Quintell Beach (Lockhart), Aurukun, Pormpuraaw & Kowanyama.

Seasonal Access & supply is only available through the wet season for most of these coastal communities via barge. Wetter climate outlook means that road and air transport will be less reliable.

We are not asking for funding to develop new "ports" or even a commitment to service them – this is seen as a future JV or private enterprise responsibility.

We request a consideration for within the Ports Strategy for flexibility where a low impact, environmentally and culturally appropriate facility would assist economic and /or social development.

We would appreciate your letter asap.