



Far North Queensland Regional Road Group

MINUTES

TECHNICAL COMMITTEE MEETING No.62

Held on Friday 25 May 2012

at the Civic Reception Room, Ground Floor, Cairns Regional Council, Spence St, Cairns

ATTENDANCE	David Goodman (Chair) Sam Wakeford Michael Ringer Glenda Visini Tony Lickiss (<i>arrived 1.00pm, left 3.40pm</i>) Steve Verity Brett Martin Ross Kirkman (<i>arrived 12.35pm, left 3.40pm</i>) Trevor Toholka (<i>left 1.10pm</i>) Darlene Irvine (<i>arrived 12.45pm</i>) Gerard Read Steve Cosatto (<i>left 3.10pm</i>)	Cassowary Coast Regional Council Cairns Regional Council Cairns Regional Council Cassowary Coast Regional Council Cook Shire Council Tablelands Regional Council TMR Far North LGAQ / RAPT Geo Group FNQROC FNQROC FNQROC
APOLOGIES	Steve Tyter David Trotter Trevor Adil Jaime Guedes John Day Bettina Cruise	Cairns Regional Council Cassowary Coast Regional Council Tablelands Regional Council Wujal Wujal Aboriginal Shire Council TMR Far North TMR / RAPT

1. Opening Remarks and Welcome

Gerard Read opened the meeting at 12.20pm. General introductions were conducted.

2. Apologies

As noted above.

3. Presentation – FWD & GPR Pavement Analysis

Trevor Toholka from Geo Group, Smithfield delivered an informative presentation on their combined Falling Weight Deflectometer testing and Ground Penetrating Radar assessment capabilities for pavements, plus pavement management in general.

Ross Kirkman arrived at the meeting during the presentation at 12.35pm.

Darlene Irvine arrived at the meeting during the presentation at 12.45pm.

Steve Cosatto left the meeting during the presentation at 12.55pm.

Tony Lickiss arrived at the meeting during the presentation at 1.00pm.

Trevor Toholka left the meeting after the presentation at 1.10pm.

4. Minutes of Previous Meeting

4.1 Minutes of Technical Committee Meeting No.61 held on 23 March 2012 in Innisfail

Gerard Read advised of the changes made to the minutes in 5.2.

MOVED	Steve Verity	SECONDED	David Goodman
<i>That the minutes of Technical Committee Meeting No. 61 held on 23 March 2012 in Innisfail be confirmed as a true and accurate record of the meeting.</i>			
			CARRIED

5. Business Arising out of Minutes

5.1 Bridge Asset Management (BAM)

Funding Submission for BAM Software

- Noted for information.
- Ross Kirkman confirmed this was the only submission lodged with the RAB for these BAM initiatives to date, and it was likely that successful submissions would be announced within one month of the submission closing date of 8 June 2012.
- Gerard Read raised the following conditions of the quarantined SCDF funding for BAM initiatives:
 - *Recognising the importance of managing the bridge stock on the local road network, and the capacity constraints faced by many councils in attempting to do so, the Roads Alliance Board may, based on the merit of the application, consider a higher level of subsidy (than 50/50); and*
 - *Applications will not be assessed through a competitive moderation process, rather, it will be based on a "first in, first served" basis until all funding (\$450,000) is exhausted.*

Trial Copy of RICOR "AustBridge V2.0" Software

Gerard Read advised Dan Schimke had sent an email yesterday releasing the trial copy of the RICOR Infrastructure Support "AustBridge V2.0" software. It requires a response to the email to receive a link for download of the trial copy.

ACTION REQUIRED

Email to be forwarded to Technical Committee members who haven't received it. (Gerard Read)

Alternative Timber Bridge Inspection & Maintenance Manual

- David Goodman advised the cost of the "Timber Restoration Systems Pty Ltd" (Dan Tingley) draft proposal to create an alternative timber bridge inspection & maintenance manual was just over \$100,000 inclusive of GST.
- He further advised he was liaising with Dan Tingley to revise the wording of the draft proposal prior to public release.
- Gerard Read advised that given the manual would be generic and freely available for use by any Council and TMR, any SCDF application should be submitted with a 100% funding request – it would not seem fair and reasonable to ask FNQ Councils to fund 50% of its cost.
- Ross Kirkman advised that any application should be submitted to the general SCDF, however if the quarantined SCDF funding for BAM initiatives was under subscribed, it would likely be considered from that source.
- He further suggested it may be useful to forward him a copy of the proposal for comment prior to making an application.

- Brett Martin advised that no progress had appeared to be made with the TMR / Austroads review of the existing timber bridges manual.

MOVED Sam Wakeford SECONDED Steve Verity

An application be made to the Roads Alliance Board through the State Wide Capability Development Fund (requesting 100% subsidy) for the development of an Alternative Timber Bridge Inspection & Maintenance Manual. A copy of the "Timber Restoration Systems Pty Ltd" be forwarded to Ross Kirkman, prior to submission of the application, for review and comment.

CARRIED

Steve Cosatto returned to the meeting at 1.25pm.

5.2 Cape Tribulation to Bloomfield Link – Woobadda Creek Crossing

Sam Wakeford advised:

- Terms of Reference for the Planning Study are expected to be finalised by mid June 2012
- Public consultation will commence following this.
- Planning Study is expected to be completed by August 2012.
- Detailed design for the Woobadda Creek Crossing is progressing as planned.
- Construction timeframes for the Woobadda Creek Crossing have not changed.
- Cairns intend to construct "in house" at this stage.

5.3 TMR LRRS Works Program

Noted for information. Ross Kirkman advised that since the State Government elections there have been issues with delegation at TMR and this has impacted communication of approvals, replies etc.

Brett Martin advised he was unable to provide a forward works program for the TMR LRRS network in FNQ.

ACTION REQUIRED

TMR is to provide the forward works program for state-controlled LRRS. (Brett Martin, John Day)

5.4 Regional Procurement Coordinator – Funding Application

Noted for information. Ross Kirkman referred to the advice given in 5.3 and also advised the RAB meeting scheduled for 10 May 2012 was postponed, due to the hectic schedule of post State and Local Government election commitments for LGAQ and TMR representatives.

5.5 Road Safety Audits

Gerard Read advised Bettina Cruise had provided the following advice in absentia:

- The TMR members of RAPT had prepared a draft note regarding road safety audits and it was now with LGAQ members of RAPT for comment.
- Any road safety audits conducted as part of a construction project were a legitimate project cost and eligible to be funded from a Roads Alliance TIDS project allocation.
- Training of road safety auditors is eligible to be funded from the SCDF.
- Stand-alone road safety audit projects or programs are not eligible to be funded from the SCDF.
- It isn't quite clear at this stage whether stand-alone road safety audit projects or programs are eligible to be funded from Roads Alliance TIDS.

MOVED David Goodman SECONDED Tony Lickiss

It be FNQRRG policy that stand-alone road safety audits or a program of road safety audits will not be funded from the Roads Alliance TIDS (Category R) works program. Road safety audits conducted as part of a specific construction project are eligible to be funded from a Roads Alliance TIDS (Category R) project within that specific project budget.

CARRIED

ACTION REQUIRED

FNQROC to investigate the hosting of a Road Safety Auditor training course in FNQ. (Gerard Read)

6. Joint Purchasing & Resource Sharing

6.1 FNQROC Joint Purchasing Activities

Steve Cosatto gave a brief presentation of discussion and outcomes from the FNQROC Procurement Meeting No.8 held 4 May 2012. The Technical Committee then discussed joint purchasing feasibility and opportunity for each of the goods and services listed, with Steve Cosatto providing options on how to progress.

RESOLVED

FNQROC to proceed with intent to establish regional contracts for the following:

- ***Bitumen Reseals (Cassowary Coast, Cook, Tablelands)***
- ***Pavement Stabilisation Services (All)***

ACTION REQUIRED

Members are to forward any program quantities, details, considerations to Steve Cosatto by Friday 15 June 2012 for bitumen reseals and pavement stabilisation services. (All Councils)

RESOLVED

FNQROC to proceed with further background investigations for potential regional contracts for the following:

- ***Supply & Delivery of Ready-Mixed Concrete***
- ***Supply (& Delivery) of Precast Concrete Pipes, Box Culverts & Other Units***

ACTION REQUIRED

Members are to provide any information requested by Steve Cosatto with regards to ready-mixed concrete, precast concrete pipes, box culverts & other units in a timely manner. (All Councils)

Steve Cosatto left the meeting at 3.10pm.

7. 2011/12 Works Program – Progress Status

7.1 Comparison of 2011/12 RRG Expenditure Status

Noted for information.

7.2 Current Expenditure Status

A summary of expenditure status for the TIDS programs and RSDP is shown following. Please note all amounts are the TMR contribution only and allocations include carryovers.

Gerard Read advised he had viewed TIDS claims from Cairns (\$335,000 approx), Cassowary Coast (\$49,000 approx) and Tablelands (\$52,000 approx) in the last 3 days that were about to be submitted to TMR Far North for reimbursement. He further advised that \$180,000 of LRRS TIDS claimed had its balanced allocation currently sitting in 2012/13.

If these factors were taken into adjustments were taken into account, claim progress would be as follows:

- LRRS TIDS = 62%
- Non LRRS TIDS = 88%
- Both Combined = 67%

Tony Lickiss advised Cook would be submitting a TIDS claim in the next fortnight for the majority of its 2011/12 LRRS TIDS allocation.

Local Government	LRRS TIDS					
	Allocation	Claimed	Balance	Claim Progress	Forecast	Forecast Progress
Cairns	1,036,146	864,566	171,580	83%	930,656	90%
Cassowary Coast	770,345	644,638	125,707	84%	771,505	100%
Cook	670,233	163,102	507,131	24%	670,233	100%
Tablelands	629,246	204,326	424,920	32%	413,702	66%
Wujal Wujal	0	0	0	100%	0	100%
TOTAL	3,105,970	1,876,632	1,229,338	60%	2,786,096	90%

Local Government	Non LRRS TIDS					
	Allocation	Claimed	Balance	Claim Progress	Forecast	Forecast Progress
Cairns	454,552	115,979	338,573	26%	403,432	89%
Cassowary Coast	276,987	271,524	5,463	98%	271,987	98%
Cook	0	0	0	100%	0	100%
Tablelands	50,000	50,000	0	100%	50,000	100%
Wujal Wujal	0	0	0	100%	0	100%
TOTAL	781,539	437,503	344,036	56%	725,419	93%

Local Government	SafeST TIDS					
	Allocation	Claimed	Balance	Claim Progress	Forecast	Forecast Progress
Cairns	35,125	34,340	785	98%	34,340	98%
Cassowary Coast	89,560	89,560	0	100%	89,560	100%
Cook	22,220	22,220	0	100%	22,220	100%
Tablelands	62,066	1,308	60,758	2%	1,430	2%
Wujal Wujal	0	0	0	100%	0	100%
TOTAL	208,971	147,428	61,543	71%	147,550	71%

Local Government	RSDP					
	Allocation	Claimed	Balance	Claim Progress	Forecast	Forecast Progress
Cairns	0	0	0	100%	0	100%
Cassowary Coast	0	0	0	100%	0	100%
Cook	0	0	0	100%	0	100%
Tablelands	700,000	0	700,000	0%	150,000	21%
Wujal Wujal	0	0	0	100%	0	100%
TOTAL	700,000	0	700,000	0%	150,000	21%

7.3 TIDS Claims – 2011/12 Closing Date

TMR Far North has advised that all TIDS claims for 2011/12 expenditure should be submitted by Friday 15 June 2012.

An estimate of expenditure through to 30 June 2012 is permitted to be claimed at this time.

Gerard Read advised that whilst the forecast for 30 June 2012 is at 90%, claimed expenditure to date is low, and it is going to be a fine line on whether the 85% target is achieved for 2011/12. David Goodman advised he will organize a teleconference with the Technical Committee representatives from each Council a few days prior to 15 June 2012 to ensure claimed expenditure is maximized.

ACTION REQUIRED

- **A teleconference between Technical Committee representatives is to be held a few days prior to 15 June 2012 to ensure TIDS claims are submitted and claimed expenditure is maximized. (David Goodman)**
- **Council staff who prepare TIDS claims are to be notified of closing date and process. (Gerard Read)**

8. Works Program Development

Gerard Read advised that after checking with TMR Far North, there is a significant discrepancy in the “quarantined” or unallocated funding for Cook and Non LRRS projects (2014/15 to 2016/17), between the RRG program and the TMR QTRIP Live system.

He further advised the RRG program (based on previous allocations provided by TMR) had \$1.5m+ unallocated and now it appeared to have \$0.5m+ unallocated, without any additional projects being submitted.

ACTION REQUIRED

Clarification of the quantum of unallocated funding available for LRRS and Non LRRS TIDS is required. (Gerard Read, John Day)

8.1 LRRS

Gerard Read advised that due to the uncertainty over the quantum of unallocated funding within the works program, the LRRS program for Cook projects in 2014/15 to 2016/17 was unable to be finalised.

Tony Lickiss advised he has the Cook projects in the PPT but hasn't forwarded them as yet.

ACTION REQUIRED

Cook is to submit new LRRS projects to Gerard Read ASAP. (Tony Lickiss)

8.2 Non LRRS

Gerard Read advised that due to the uncertainty over the quantum of unallocated funding within the works program, the Non LRRS program for all projects in 2014/15 and 2015/16 was unable to be finalised.

8.3 Cycleways

Noted for information. Sam Wakeford advised Cairns had received feedback as to why they were unsuccessful with their application. He further advised that all Councils in Queensland were given a priority ranking of 1 (highest) to 4 (lowest), and Cairns were ranked 4, primarily due to its eligibility to access other funding sources for cycleways. A copy of this priority ranking table is attached to these minutes.

Ross Kirkman and Tony Lickiss left the meeting at 3.40pm.

8.4 2012/13 Works Program – Project Planning Report

Gerard Read advised he had received planning and design information for unfinished 2011/12 projects and 2012/13 projects during his visits to Cairns, Cassowary Coast and Tablelands earlier in the week. He further advised Cook had yet to provide this information.

The information was discussed at the meeting.

RESOLVED

To retain the planning and design progress report as a fixed agenda item / action for Councils at each Technical Committee meeting

9. QUT Cycling Research Project

Michael Ringer gave a brief summary of the project information provided by TMR.

MOVED	Sam Wakeford	SECONDED	Steve Verity
<i>FNQRRG agree to co-sponsor the study on the condition of no cost to Council or the RRG.</i>			
CARRIED			

10. Update from Roads Alliance

Gerard Read advised on behalf of Ross Kirkman:

- The Chair of the Roads Alliance Board is the new TMR Director-General, Michael Caltabiano.
- LGAQ representatives have met with the new Chair to discuss roads and transport issues.
- Consolidation of all the various State subsidy schemes for Council roads and transport infrastructure into a single program has been raised, eg. SafeST TIDS, Cycleways TIDS, Regional Airport Development Scheme, plus others.
 - Responsibility for the prioritisation and management would be given to Regional Groups, and would increase flexibility.
 - This aligns with the new State Government's policy of "local and regional decision making".

11. LRRS Network

Noted for information.

RESOLVED

That no amendments be made to the LRRS network.

12. Road Safety

12.1 ARRB NetRISK & RSRM Training Workshops

RESOLVED

That FNQRRG undertake the RSRM training in parallel with the NetRISK training and an application for funding from the Statewide Capability Development Fund for the cost of the RSRM training workshop be prepared and submitted to the Roads Alliance Board.

The following numbers for the RSRM training workshop were indicated at the meeting:

Cairns	3
Cassowary Coast	3
Cook	2
Tablelands	3

12.2 Statewide Capability Funding Requirements for Road Safety Initiatives

Noted for information. It was agreed that a visit by a member of the RSPT is not required at this stage. Brett Martin advised that Brian Hughes had not been replaced to date and TMR were struggling to find a suitable candidate.

13. Asset Management

Nil.

14. General Works Program Development & Management

Noted for information and agreed to hold over until the next meeting.

14.1 Funding Surplus – LRRS and Non LRRS TIDS

Gerard Read advised the following projects had been fully completed and claimed under budget, and surplus funding (TIDS subsidy amount) remained available. Sam Wakeford advised Cairns' Clifton Road project had expanded significantly in scope since original allocations were made, and Cairns would like to access any additional funding.

Project Number	LG	Project	Surplus		
			2011/12	2012/13	Total
214/LGSR/1	Cairns	Aumuller Street	15,270	0	15,270
214/LGSR/6	Cairns	Lake Street	10,220	0	10,220
119/LGSR/11	Tablelands	East Barron Road	423	0	423
214/LGSO/2	Cairns	Reef Street	7,158	0	7,158
158/LGSD/6	Cairns	Deeral boat ramp	361	12,234	12,595
45/LGSG/4	Cairns	Shire bicycle strategy networks	9,901	0	9,901
					55,567

MOVED David Goodman SECONDED Steve Verity

The \$55,567 TIDS subsidy surplus from the 6 fully completed and claimed LRRS and Non LRRS TIDS projects be transferred to existing project, 214/LGSO/1 – Cairns – Clifton Road – Construct to Sealed Standard, which currently has \$295,500 TIDS subsidy allocated in 2011/12.

CARRIED

14.2 Funding Surplus – SafeST TIDS

Gerard Read advised the following projects had been fully completed and claimed under budget, and surplus funding (TIDS subsidy amount) remained available. David Goodman advised Cassowary Coast had a SafeST project (Innisfail State College – Flying Fish Point Road) that had missed out on funding and would like to access any available funding.

Project Number	LG	Project	Surplus		
			2011/12	2012/13	Total
158/LGSI/25	Cairns	Various locations (Parking facilities)	0	9,473	9,473
158/LGSI/26	Cairns	Various locations (Passenger set-down facilities)	785	14,165	14,950
30/LGSI/7	Cassowary	Various rural locations (Passenger set-down facilities)	0	23,400	23,400
119/LGSH/5	Tablelands	Atherton bicycle network to schools (Bikeway / construct footpaths)	532	0	532
					48,355

MOVED Brett Martin **SECONDED** David Goodman

The \$48,355 TIDS subsidy surplus from the 4 fully completed and claimed SafeST TIDS projects be transferred to a new project, Cassowary Coast – Flying Fish Point Road (Innisfail State College) – Construct Footpaths (Bergin Road to Aluart Road), which currently has no TIDS subsidy.

CARRIED

15. ABM Study Activities

Noted for information and agreed to hold over until the next meeting.

ACTION REQUIRED

- **Another copy of the ABM activities is to be distributed to members. (Gerard Read)**
- **Members are to familiarize themselves with the ABM activities to enable a thorough review, finalization, action (if any) at the next meeting. (All Councils and TMR)**

16. General Business

Gerard Read advised that due to an internal change of position for incumbent Deputy Chair, Natasha Murray, she would no longer be a Cairns representative on the Technical Committee.

RESOLVED

That an election for the vacant Deputy Chair position be held at the next meeting.

17. Next Meeting

Due to the Cairns Show holiday falling on Friday 20 July, it was agreed to bring the next meeting forward one week to Friday 13 July.

Date Friday 13 July 2012
Venue Tablelands Regional Council Chambers, Mabel Street, Atherton
Time 10.00am

18. Meeting Closure

There being no further business, Gerard Read closed the meeting at 4.30pm and thanked everyone for making the effort to attend.

*Minutes prepared by Gerard Read, FNQROC Regional Infrastructure Project Coordinator
29 May 2012*