



Far North Queensland Regional Road Group

MINUTES

TECHNICAL COMMITTEE MEETING No.63

Held on Friday 13 July 2012

at the Council Chambers, Tablelands Regional Council, Mabel Street, Atherton

ATTENDANCE	Sam Wakeford Michael Ringer Tony Lickiss Steve Verity Trevor Adil (<i>left 11.20am</i>) Jaime Guedes (<i>arrived 10.15am</i>) John Day Brett Martin Ross Kirkman Darlene Irvine Gerard Read Steve Cosatto	Cairns Regional Council Cairns Regional Council Cook Shire Council Tablelands Regional Council Tablelands Regional Council Wujal Wujal Aboriginal Shire Council TMR Far North TMR Far North LGAQ / RAPT FNQROC FNQROC FNQROC
APOLOGIES	David Goodman (Chair) David Trotter Bettina Cruise	Cassowary Coast Regional Council Cassowary Coast Regional Council TMR / RAPT

1. Opening Remarks and Welcome

In the absence of Chair David Goodman, Gerard Read opened the meeting at 10.10am and welcomed everyone to Atherton.

2. Apologies

As noted above.

3. Minutes of Previous Meeting

3.1 Minutes of Technical Committee Meeting No.62 held on 25 May 2012 in Cairns

MOVED Steve Verity

SECONDED Brett Martin

That the minutes of Technical Committee Meeting No. 62 held on 25 May 2012 in Cairns be confirmed as a true and accurate record of the meeting.

CARRIED

4. Election of Technical Committee Deputy Chair

Steve Verity, Tablelands Regional Council was nominated by Trevor Adil and seconded by Tony Lickiss – and accepted the nomination. No other nominations were received.

There being only the single nomination, Steve Verity was appointed to the position of Technical Committee Deputy Chair.

Jaime Guedes arrived at the meeting at 10.15am.

5. Business Arising out of Minutes

5.1 FNQROC Joint Purchasing Activities

Steve Cosatto provided hand outs at the meeting pertaining to Bitumen Reseals, which had been previously emailed to members before the meeting.

Steve Cosatto advised:

- The focus since the last meeting had been on Bitumen Reseals.
- Cassowary Coast and Tablelands had provided details to date.
- Cairns are already under contract for 2012/13 and therefore wouldn't be able to join this year.
- Positive meetings had also been had with David Hamilton at TMR Far North.
- There may be opportunities to leverage off TMR's competitive standing supply contracts for bitumen and aggregate.
- There would also be opportunities to use TMR's tender and contract documentation, project management documentation (QA, WHS, Environmental, Traffic Management).
- TMR could also provide seal design services.
- There will almost certainly need to be a Project Manager/Coordinator for the proposed project. It is hoped TMR may be able to provide this service in 2012/13.
- It is proposed to also appoint a Working Group from the members to progress the proposed project.
- It is proposed to advertise state wide for the tender.
- Mayors were notified of the proposed project at the FNQROC meeting held 25 June.

Brett Martin advised:

- TMR's procurement department will need to be briefed on the proposed project and TMR's involvement.
- TMR's reseal budget will be significantly cut for 2012/13, although the allocations are still to be finalised. This is expected by the end of July 2012.
- Consequently the final works program is still to be finalised.
- TMR needs to have more internal discussion on the proposed project in the next fortnight.

RESOLVED

The Working Group to progress the proposed Regional Bitumen Reseals project will be as follows:

- ***Cairns – Sam Wakeford***
- ***Cassowary Coast – David Goodman (subject to confirmation)***
- ***Tablelands – Val Shannon***
- ***TMR Far North – Brett Martin (to be delegated however)***

ACTION REQUIRED

- **TMR are to forward an electronic copy of their "typical" tender and contract documentation to Councils in the next week. (Brett Martin)**
- **Councils are to check the TMR tender and contract documentation and advise Steve Cosatto of acceptance or any requested amendments. (Sam Wakeford, David Goodman, Trevor Adil)**
- **TMR are to check details of proposed project with their procurement department for acceptance. (Brett Martin)**

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- **TMR are to forward proposed 2012/13 bitumen reseal program details to Steve Cosatto. (Brett Martin)**

ACTION REQUIRED

- **Members are to forward any program quantities, details, considerations to Steve Cosatto for pavement stabilisation services. (All Councils)**
- **Members are to provide any information requested by Steve Cosatto with regards to ready-mixed concrete, precast concrete pipes, box culverts & other units in a timely manner. (All Councils)**

5.2 Bridge Asset Management

Funding Submission for Bridge Asset Management Software

Noted for information. Ross Kirkman advised:

- The \$450,000 the RAB had set aside from the State Wide Capability Development Fund for Bridge Asset Management was fully subscribed.
- The joint funding submission (including FNQRRG) was successful in terms of receiving some funding allocation.
- The RAB are currently determining the % subsidy that will be allocated to the submission/s.
- This should be completed in the next couple of weeks.
- Formal notification should be immediately after this.

The meeting broke for lunch at 11.30am and resumed at 12.00noon.

Trial Copy of RICOR "AustBridge V2.0" Software

Sam Wakeford advised he had downloaded the trial copy however had had little chance to use it to date. Steve Verity advised Tablelands were having problems with operating the trial copy with MS Office 2003.

Alternative Timber Bridge Inspection & Maintenance Manual

Noted for information. Gerard Read advised:

- The application would be made to the general State Wide Capability Development Fund – not the \$450,000 set aside for Bridge Asset Management.
- Some changes to "Timber Restoration Systems Pty Ltd" proposal had been requested.
- There was a calculation error for costings in the original proposal. It was listed as approximately \$103,000 inclusive of GST, but is approximately \$163,000 inclusive of GST in reality.

ACTION REQUIRED

An application be made to the Roads Alliance Board through the State Wide Capability Development Fund (requesting 100% subsidy) for the development of an Alternative Timber Bridge Inspection & Maintenance Manual. A copy of the "Timber Restoration Systems Pty Ltd" proposal be forwarded to Ross Kirkman, prior to submission of the application, for review and comment.

5.3 Cape Tribulation to Bloomfield Link – Woobadda Creek Crossing

Sam Wakeford advised:

- Draft Terms of Reference for the Planning Study will be forwarded to Wujal Wujal, Cook, TMR and WTMA in the next fortnight for consideration and agreement.
- Public consultation will commence in August 2012.

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- Planning Study is expected to be completed four weeks following this subject to agreement by WTMA on timeframe.
 - Permit applications for the Woobadda Creek crossing project are in progress with a view to submitting immediately following acceptance and approval of the Planning Study by WTMA.
 - Detailed design for the Woobadda Creek Crossing is still progressing.
 - It is planned to procure materials during the 2012/13 wet season period and construct in 2013 immediately following the wet season, on the assumption timeframes for approvals process are met.

Jaime Guedes asked about progress on the Bloomfield River crossing at Wujal Wujal.

Brett Martin advised:

- A Project Manager has been appointed.
- TMR plan to call tenders in August 2012 for a design and construct contract.
- There are still some cultural heritage and environmental issues to be resolved.
- The bridge will have a 100 year design life.
- Construction will more than likely be undertaken in the 2013 dry season.

Sam Wakeford advised:

- The current temporary crossing is unlikely to service the next wet season without any reasonable maintenance and rehabilitation measures:
- The ownership and stewardship issue of the new bridge will need to be resolved.

5.4 TMR LRRS Works Program

Noted for information. John Day and Brett Martin advised:

- TMR is still finalizing its 2012/13 budget and works programs. This is expected by the end of July 2012.
- TMR does not have a stand-alone program or sub-program solely for the TMR LRRS network. Funding for the LRRS network can be spread across a number of programs.
- It is likely a listing of projects scheduled for the TMR LRRS will be available for the next meeting.

ACTION REQUIRED

TMR is to provide the forward works program for state-controlled LRRS. (Brett Martin, John Day)

5.5 Road Safety Audits

Gerard Read advised:

- He had been in contact with Susan Barlow (TMR) regarding the RSA training.
- TMR had historically offered a week long course upon which accreditation had been based. It was unsure whether TMR still offered the course.
- IPWEA offer a course which is 2-3 days in duration.
- TMR and IPWEA have had discussions regarding co-recognition of training and accreditation.

ACTION REQUIRED

FNQROC is to investigate the hosting of a Road Safety Auditor training course in FNQ. (Gerard Read)

11. ABM Study Activities

Due to time constraints it was agreed to hold over until the next meeting and bring forward to the start of the meeting. Darlene Irvine advised that the work currently being undertaken with regional purchasing is in effect, some of the Stage 2 activities from the ABM Study.

ACTION REQUIRED

Members are to familiarize themselves with the ABM activities to enable a thorough review, finalization, action (if any) at the next meeting.

The meeting broke for a Council ceremony at 1.55pm and resumed at 2.10pm.

12. Asset Management

12.1 IPWEA Infrastructure Financial Management Workshop - Longreach

Noted for information. Steve Verity advised he had undertaken the workshop previously and it was very beneficial. Members indicated that no representatives would be attending the Longreach workshop.

13. General Business

13.1 Revised NDRRA Guidelines

Tony Lickiss advised the revised NDRRA guidelines have been recently released and will have implications for Councils and TMR.

13.2 Native Title Act Amendments – Gravel Extraction

Tony Lickiss advised:

- There are amendments to the Native Title Act currently under consideration by Federal Parliament which could have dire consequences for Councils and TMR.
- Councils and TMR could be forced to compensate (at commercial rates) the traditional owners for gravel extracted from pits on land where native title has not been extinguished.
- It would be retrospective to 1994.

14. Next Meeting

<i>Date</i>	<i>Thursday 6 September 2012</i>
<i>Venue</i>	<i>Civic Reception Room, Ground Floor, Cairns Regional Council, Spence Street, Cairns</i>
<i>Time</i>	<i>12.00noon</i>

15. Meeting Closure

There being no further business, Gerard Read closed the meeting at 2.30pm and thanked Tablelands for hosting.

*Minutes prepared by Gerard Read, FNQROC Regional Infrastructure Project Coordinator
16 July 2012*