



MINUTES

of the Ninety-seventh Board Meeting of the FAR NORTH QUEENSLAND REGIONAL ORGANISATION OF COUNCILS

Monday 8 October 2012

Yarrabah Aboriginal Shire Council, RTC Training Rooms, Yarrabah

PRESENT:	Cr Errol Neal, Mayor	Yarrabah Aboriginal Shire Council
	Mr Jeff Jenkins, CEO	Yarrabah Aboriginal Shire Council
	Cr Rosa Lee Long, Mayor	Tablelands Regional Council
	Mr Matt Hyde, Acting CEO	Tablelands Regional Council
	Cr Peter Scott, Mayor (Deputy Chair)	Cook Shire Council
	Mr Steve Wilton, CEO	Cook Shire Council
	Cr Bill Shannon, Mayor (Chair)	Cassowary Coast Regional Council
	Mr Terry Brennan, CEO	Cassowary Coast Regional Council
	Cr Bob Manning, Mayor	Cairns Regional Council
	Mr Peter Tabulo, Acting CEO	Cairns Regional Council
	Cr Trevor Pickering, Mayor	Croydon Shire Council
	Mr Bill Kerwin, CEO	Croydon Shire Council
	Cr Will Attwood, Mayor	Etheridge Shire Council
	Mr Lew Rojahn, CEO	Etheridge Shire Council
	Cr Patrick Lynch, Deputy Mayor	Hinchinbrook Shire Council (arrived at 10.05am)
	Ms Darlene Irvine	FNQROC
	Mr Steven Cosatto	FNQROC (left between 11.20am and 11.40am)
	Ms Sandra McCormack	FNQROC
	Ms Lauren Stiles	FNQROC
OBSERVERS:	Mr Allan Dale, Chair	FNQ&TS RDA
	Ms Sonja Johnson, CEO	FNQ&TS RDA
	Mr Greg Hallam, CEO	LGAQ
	Mr Bruce Gardiner	Cairns Regional Council (left at 10.50am)
	Mr Nigel Crumpton	Cairns Regional Council (left at 10.50am)
	Cr Mark Wilson	Yarrabah Aboriginal Shire Council
	Cr Bevan Walsh	Yarrabah Aboriginal Shire Council
	Cr Henry Miller	Yarrabah Aboriginal Shire Council
	Ms Kristy Patterson	Yarrabah Aboriginal Shire Council
APOLOGIES:	Mr Ian Church, CEO	Tablelands Regional Council
	Cr Julia Leu	Cairns Regional Council
	Cr Clifford Harrigan, Mayor	Wujal Wujal Aboriginal Shire Council
	Mr Kevin Wormald, CEO	Wujal Wujal Aboriginal Shire Council

1701	CHAIR'S WELCOME
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The meeting started at 10am. Chair, Cr Bill Shannon of Cassowary Coast Regional Council, welcomed everyone to the meeting and thanked Yarrabah Aboriginal Shire Council for hosting the meeting. Yarrabah Aboriginal Shire Council Mayor, Cr Errol Neal, gave an overview of the Council and shire. Cr Neal said the Council was pleased to have the FNQROC Board attend its shire and invited members to tour the Arts Centre and Museum following the meeting.

Cr Lynch arrived at 10.05am.

1702	APOLOGIES
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As above.

1703	10.15AM – PRESENTATION – DR ALLAN DALE, RDA FNQ&TS – RDA OVERVIEW AND RIVERS TO REEF PROPOSAL
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Dr Dale gave an overview of RDA Roadmap, RADF, and Rivers to Reef proposal.

A discussion was held regarding insurance premium increases for Council assets. Mr Hallam of LGAQ advised some Councils were dealing with an insurance company called Aon and he will forward details direct to board members.

Mr Rojahn said the gulf could attract three significant producers of energy, however Ergon Energy infrastructure could not cope with the load and there were no plans in place to change this stance.

The board advised it was happy with the three priority strategies put forward by the RDA.

A Power Point presentation was provided and a copy is available upon request.

Ms Patterson left the meeting at 10.25am.

1704	10.25AM – PRESENTATION – MR BRUCE GARDINER, CAIRNS REGIONAL COUNCIL – REGIONAL MATERIALS RECYCLING FACILITY
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Mr Gardiner spoke about possible construction and management of a regional waste recycling facility. He spoke about the projected growth of recycling trade, current issues faced by Cairns Regional Council, estimated regional volumes, and put forward issues for consideration.

Cr Shannon suggested the matter be further investigated by an FNQROC Technical Committee.

RESOLVED:

“That an FNQROC Technical Committee be convened to further investigate the possibility and options of regional waste solutions.”

A Power Point presentation was provided and a copy is available upon request.

Mr Gardiner and Mr Crumpton left at 10.50am.

1705	10.50AM – PRESENTATION – MR STEVEN COSATTO, FNQROC REGIONAL PROCUREMENT COORDINATOR – FNQROC COLLECTIVE ROAD RESEAL PROJECT
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Mr Cosatto spoke to his report which was annexed to the Agenda.

RESOLVED:

“That members supported the collective reseal project with Cr Manning and Cr Lee Long to discuss the matter with their Councillors as a matter of urgency and confirm their councils’ support.”

The meeting paused for morning tea at 11.05am.

Cr Wilson, Cr Miller, Cr Walsh, Mr Dale and Ms Johnson left the meeting at 11.20am.

The meeting resumed at 11.20am.

1706	CONFIRMATION OF MINUTES
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MOVED: Cr Peter Scott
SECOND: Cr Rosa Lee Long

“That the minutes of the ninety-sixth FNQROC Board Meeting held on 13 August 2012, be confirmed, with the exception of a typographical error on page one which will be amended.”

CARRIED

BUSINESS ARISING OUT OF MINUTES

1707	MINUTE 1649/1683 – REPRESENTATIVE FOR WET TROPICS WATER RESOURCE PLAN COMMUNITY REFERENCE PANEL
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Cr Rosa Lee Long advised Cr Geoffrey Stocker of Tablelands Regional Council had been nominated as the FNQROC representative on the Wet Tropics Water Resource Plan Community Reference Panel.

1708	MINUTE 1659/1686 – CAIRNS REGIONAL COUNCIL WATER & WASTE MANAGER AND A LAWMAC REPRESENTATIVE BE INVITED TO A BOARD MEETING TO DISCUSS REGIONAL WASTE MANAGEMENT
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It was noted Mr Bruce Gardiner, General Manager Water & Waste at Cairns Regional Council, was in attendance at today's meeting, and a visit by LAWMAC was not warranted at this stage.

1709	MINUTE 1666 – FNQROC STRATEGIC DIRECTIONS
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Cr Shannon advised the FNQROC Strategic Directions document, as annexed to the agenda, was the result of a full day workshop held with the FNQROC Board in July 2012. Ms Irvine advised she would give an update on the Board's Strategic Directions issues at each board meeting and that this would become a standing item on all future agendas.

MOVED: Cr Peter Scott
SECOND: Cr Will Attwood

“That the FNQROC Strategic Directions document be adopted.”

CARRIED

1710	MINUTE 1692 – Q-WRAP - INVITE MR JIM MARTIN TO AN FNQROC BOARD MEETING
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Ms Irvine advised Mr Jim Martin will attend the 10 December board meeting to discuss Q-Wrap.

1711	MINUTE 1695 – FNQROC TO DEVELOP TWO MOTIONS TO THE LGAQ ANNUAL CONFERENCE
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The motions were noted and discussion was held to ensure there was a seconder from the region.

1712	MINUTE 1667/1689 – ADVANCE CAIRNS CONTRACT DISCUSSIONS
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Ms Irvine advised Advance Cairns had signed the contract deliverables, and Ms Margaret Darveniza of Advance Cairns will host the first FNQROC Regional Economic Development Technical Committee meeting on Friday 12 October 2012.

Cr Manning advised he had resigned from the Advance Cairns due to a conflict of interest. Cr Shannon will remain as FNQROC's representative on the Advance Cairns board.

1713	INWARD AND OUTWARD CORRESPONDENCE
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Mr Brennan asked Ms Irvine if a response had been received from NDRRA. Ms Irvine advised no response had been received and that she with Cr Shannon would follow the matter up.

MOVED: Cr Rosa Lee Long
SECOND: Cr Errol Neal

“That the inward and outward correspondence be received.”

CARRIED

1714	FINANCIAL STATEMENTS
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MOVED: Cr Peter Scott
SECOND: Cr Rosa Lee Long

“That the Profit and Loss and Balance Sheet for the financial year to date be accepted.”

CARRIED

The bank account and credit card transaction lists were received and noted.

1715	MINUTES OF TECHNICAL COMMITTEE MEETINGS
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Minutes of the FNQROC Technical Committee meetings were received and noted.

1716	BOARDS' REGIONAL STRATEGIC PRIORITIES
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Ms Irvine advised this agenda item would be a standing agenda item from now on. However, in future the 'Boards' Regional Strategic Priorities agenda item would be placed after both the 'Councils' Regional Strategic Priorities' agenda item and the 'LGAQ Policy Executive Update' to promote a better flow of discussion of issues.

1717	COUNCILS' REGIONAL STRATEGIC PRIORITIES
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Cairns Regional Council – A list was distributed at the meeting which was received and noted. Mr Tabulo spoke about the Tropical Innovation Awards which attracted 87 applicants (including three from Tablelands Regional Council area, three from Cassowary Coast Regional Council area, and one from Etheridge Shire Council).

Cassowary Coast Regional Council – A list was distributed at the meeting which was received and noted. Mr Brennan spoke about the NDRRA program; the Reconstructing Cardwell program; the implementation of the new One Business software solution; the draft CCRC Planning Scheme had been endorsed for its first State interest check; and the progression of the new library/community hub in Innisfail and the Mission Beach Aquatic Centre.

Cook Shire Council – Cr Scott spoke about the recent Cape York Regional Plan meeting held in Cooktown; the World Heritage Listing of Cape York Peninsula; Royalties to Regions, further mining at South of Emberley and Pisolite Hills; Alcohol Management Plans; a proposed industrial estate at the airport; and a mobile phone transmitter from Mt Cook.

Etheridge Shire Council – A list was attached to the Agenda which was received and noted. Cr Attwood spoke about the need for improved and quicker access to traffic incident information to enable Councils to investigate possible 'black spot' accident sites and to plan upgrades accordingly.

RESOLVED:

“That Mr Hannam raise the matter with the Roads Alliance Board and further, that Ms Irvine raise the matter with the Regional Road Group, seeking a solution to this matter to allow Councils to receive timely information to assess potential black spot areas.”

Hinchinbrook Shire Council – Cr Lynch spoke about NDRRA issues; the sugar mill bio energy project; the proposed Council business software upgrade installation is on hold; and advised a new CEO (Ms Leanne Mash) had been appointed.

Tablelands Regional Council – Cr Lee Long advised a decision on de-amalgamation would be made on 15 December 2012 and if the answer was yes then a vote would be held in February/March 2013. She also spoke about the TRC planning scheme; airport upgrade; wind farm issue; chicken farming issue; NBN towers; and Mt Baldy rail trail.

Wujal Wujal Aboriginal Shire Council – Cr Scott advised that in the absence of a representative of a member from Wujal Wujal Aboriginal Shire Council, that Mayor Cr Harrigan had asked for an update on the public consultation process for the Woobadda Creek Crossing. Ms Irvine advised Cairns Regional Council would start public consultation later this month; that a detailed design for Woobadda Creek crossing had been done; and the aim is for construction work to start in April 2013.

Yarrabah Aboriginal Shire Council – Cr Neal spoke about the plan for a jetty; Arts Centre upgrade; an expected 200 Chinese visitors to Yarrabah per week next year; home ownership; review of Alcohol Management Plans at Council's cost; land tenure; and a new library.

Cr Shannon commented that the update by Councils regarding their regional strategic priorities gave each Council a chance to air its concerns and issues.

1718	UPDATE FROM LGAQ POLICY EXECUTIVE MEETING
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Cr Manning advised he had attended two meetings to date and had found the interaction between LGAQ officers and government officers to be impressive. Cr Manning said he would email members with any pertinent information following each LGAQ Policy Executive Meeting, and otherwise he would provide a report at each FNQROC Board Meeting.

Mr Hallam advised he would include Ms Irvine on the LGAQ Policy Executive agenda/minute mailing list.

GENERAL BUSINESS

1719	RIVERS TO REEF PROPOSAL
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Dealt with in Minute 1703 above.

1720	SIAM WEED DISCUSSION PAPER
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Noted. Ms Irvine advised FNQROC Regional Natural Asset Management Coordinator Travis Sydes would provide a response to the paper.

1721	B44 REPORT – FNQROC PROCUREMENT COLLECTIVE RESEAL BUSINESS CASE AND PROPOSAL
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Dealt with in Minute 1705 above.

1722	PROVISION OF TRAFFIC INCIDENT INFORMATION TO COUNCILS
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Dealt with in Minute 1717 above.

1723	FNQROC EXECUTIVE OFFICER'S CONTRACT
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Ms Irvine advised her contract was due to expire in March 2013 and she was required to give six months notice of her intention to renew or otherwise. She advised she was happy to renew her contract. Cr Shannon advised he was happy to see Ms Irvine's contract renewed and saw no need to advertise the position. Ms Irvine will forward a copy of her existing contract to Crs Shannon, Scott and Manning.

RESOLVED:

"That Cr Shannon, Cr Scott and Cr Manning will meet to discuss the terms of the new contract and that this matter be put on the next board agenda."

1724	USE OF FNQROC LOGO BY ARC CENTRE OF EXCELLENCE FOR CORAL REEF STUDIES
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Ms Irvine advised the ARC Centre of Excellence for Coral Reef Studies had requested to acknowledge the Centre's collaboration with FNQROC, and to use FNQROC's logo, on its website. A discussion was held and as the purpose and outcomes of the program were not fully known it was decided to err on the side of caution and advise permission would not be given.

1725	NEXT MEETING
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The next meeting will be held on **Monday 10 December 2012 at 10am** at Cairns Regional Council chambers, Cairns.

1726	CONCLUSION
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There being no further business the meeting was declared closed at 1.25pm.

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Cr Bill Shannon
Chair

ACTION ITEMS

Minute Number	Action	Responsible Person(s)
1703	Forward details of insurance company Aon to board members.	LGAQ/Greg Hallam
1704	Establish a FNQROC Technical Committee to consider a regional waste recycling facility.	Darlene Irvine
1713	Follow up on NDRRA submission.	Cr Shannon and Darlene Irvine
1717	Raise the issue of provision of timely accident information to Councils with Roads Alliance Board.	LGAQ/Greg Hallam
1717	Raise the issue of provision of timely accident information to Councils with the FNQ Regional Road Group.	Darlene Irvine
1718	Mr Hallam to include Ms Irvine on the LGAQ Policy Executive agenda/minute mailing list.	LGAQ/Greg Hallam
1723	Provide a copy of the Executive Officer's current contract to Crs Shannon, Scott and Manning.	Darlene Irvine
1724	Advise ARC Centre for Excellence for Coral Reef Studies that the use of FNQROC's logo on its website was not permitted.	Darlene Irvine