



MINUTES
of the 119th Board Meeting of the
FAR NORTH QUEENSLAND REGIONAL ORGANISATION OF COUNCILS

MONDAY 8 August 2016
Events Centre, 3 May Street, Cooktown

PRESENT:	Cr Bob Manning, Mayor	Cairns Regional Council
	Mr John Andrejic, Acting CEO	Cairns Regional Council
	Cr John Kremastos, Mayor	Cassowary Coast Regional Council
Deputy Chair	Cr Peter Scott, Mayor	Cook Shire Council
	Mr Tim Cronin, CEO	Cook Shire Council
	Cr Trevor Pickering, Mayor	Croydon Shire Council
	Mr Bill Kerwin, Interim CEO	Croydon Shire Council
	Cr Julia Leu, Mayor	Douglas Shire Council
	Ms Linda Cardew, CEO	Douglas Shire Council
Chair	Cr Tom Gilmore, Mayor	Mareeba Shire Council
	Mr Peter Franks, CEO	Mareeba Shire Council
	Cr Joe Paronella, Mayor	Tablelands Regional Council
	Mr Matthew Hyde, Acting CEO	Tablelands Regional Council
	Cr Ross James Andrews, Mayor	Yarrabah Aboriginal Shire Council
	Ms Janelle Menzies	Yarrabah Aboriginal Shire Council
	Cr Desmond Tayley, Mayor	Wujal Wujal Aboriginal Shire Council
	Ms Darlene Irvine	FNQROC
	Ms Teresa Schmidt	FNQROC
	Mr Steven Cosatto	FNQROC
	Ms Amanda Hancock	FNQROC
OBSERVERS:	Mr Greg Hoffman	LGAQ
	Cr Warren Devlin, Mayor	Etheridge Shire Council
	Mr Michael Kitzerman, CEO	Etheridge Shire Council
	Cr Greg McLean, Mayor	Hope Vale Aboriginal Shire Council
	Mr Ross Higgins, CEO	Hope Vale Aboriginal Shire Council
	Mr Steve Linnane, Incoming CEO	Hope Vale Aboriginal Shire Council
	Cr Robyn Holmes	Cook Shire Council
	Cr John Giese	Cook Shire Council
	Cr Wayne Bing Chew, Deputy Mayor	Croydon Shire Council
APOLOGIES:	Mr Ramon Jayo, Deputy Mayor	Hinchinbrook Shire Council
	Cr Mary Brown, Deputy Mayor	Hinchinbrook Shire Council
	Ms Katherine Wiggins, Acting CEO	Wujal Wujal Aboriginal Shire Council
	Mr Peter Cochrane, Acting CEO	Cassowary Coast Regional Council
	Mr Travis Sydes	FNQROC

2205	CHAIR'S WELCOME & ACKNOWLEDGEMENT OF TRADITIONAL OWNERS
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The meeting commenced at 8.55 am. Chair, Cr Tom Gilmore, welcomed everyone to the meeting.

Cr Scott acknowledged the traditional owners, past and present, on whose land we met and acknowledged partnership opportunities with the traditional owners.

2206	APOLOGIES
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As noted above.

Cr Andrews arrived at 8.56 am

2207	8.58am - PRESENTATION BY BEN RYAN, SENIOR ADVISOR, DISASTER RISK REDUCTION, NORTHERN QUEENSLAND PRIMARY HEALTH NETWORK AND MR JAMES WILLIAMS
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Cr Gilmore introduced Mr Ben Ryan and Mr James Williams to the meeting.

Mr Ryan and Mr James provided an overview of the proposed United Nations Office for Disaster Risk Reduction (UNISDR).

The UNISDR Global Education Training Institute (GETI) is seeking FNQROC support for the initiative.

A copy of the powerpoint presentation will be distributed with the minutes.

Mr Ryan and Mr James left at 9.18 am

Decision discussed during general business:

Resolved:

That a letter be sent to Mr Ryan and Mr Williams thanking them for their presentation and advising that before FNQROC can provide support for the initiative they demonstrate they are supported by the State Disaster Group and Emergency Management Queensland.

2208	9.20am - PRESENTATION BY RYAN DONNELLY, CHAIR WET TROPICS HEALTHY WATERWAYS PARTNERSHIP
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Cr Gilmore introduced Mr Ryan Donnelly to the meeting.

Mr Donnelly provided an update on the Wet Tropics Healthy Waterways Partnership.

A handout was available at the meeting and a copy will be distributed with the minutes.

Mr Cronin left at 9.23 am

Mr Cronin returned at 9.34 am

As discussed in previous meetings, if councils would like to participate or find out more, they are to contact Travis Sydes or Wet Tropics Healthy Waterways.

2209	9.42 am - PRESENTATION BY MR KEVIN BYRNE (CEO), ADVANCE CAIRNS
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Cr Gilmore introduced Mr Kevin Byrne to the meeting.

Mr Byrne offered an apology on behalf of the Chair of Advance Cairns, Mr Trent Twomey for being unable to attend. Mr Byrne thanked the Board for the invitation and provided an update on Advance Cairns.

Mr Franks left at 9.57am

Cr McLean left at 10.02 am

2210	10.02 am - PRESENTATION BY MR ALLAN DALE, CHAIR, RDA FNQ&TS
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Cr Gilmore introduced Mr Allan Dale to the meeting.

Mr Dale provided an update on RDA, FNQ & TS.

A copy of the powerpoint presentation will be distributed with the minutes.

Mr Franks returned at 10.07 am

Cr McLean returned at 10.15 am

Mr Donnelly left at 10.36am

2211	CONFIRMATION OF MINUTES
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MOVED: Cr Bob Manning
SECOND: Cr Trevor Pickering

“That the minutes of the 118th FNQROC Board Meeting held on 20 June 2016, be confirmed.”

CARRIED

BUSINESS ARISING OUT OF MINUTES

2212	MINUTE 2185, 2160 & 2130 – REALLOCATION OF FUNDING FOR GAIRLOCK WASHAWAY AND INSTALLATION AND MAINTENANCE OF TOURISM DIRECTIONAL SIGNAGE
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Cr Jayo advised via email that he is to have a meeting with TMR and would like to keep the matter on the agenda.

2213	MINUTE 2186, 2162 & 2143 – COUNCILS TO CONTACT TRAVIS SYDES IF AN INDIVIDUAL BRIEFING REGARDING THE WET TROPICS HEALTHLY WATERWAY PARTERSHIP PROPOSAL IS REQUIRED
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Noted.

2214	MINUTE 2187, 2163 & 2147 –CR SCOTT TO DISCUSS THE ISSUE OF LIVESTOCK STRAYING ONTO ROADS
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Cr Holmes returned at 10.40am

Cr Scott provided an update and advised that a motion raised at the recent NQ LGA Conference was not passed and that it is perhaps a matter for individual Councils to address in their Local Laws.

MOVE: Cr Peter Scott
SECOND: Cr Trevor Pickering

“That Cr Peter Scott develop a discussion paper (with input from member councils) on the safety issue of livestock on road networks and how this could be resolved.”

CARRIED

2215	MINUTE 2191 – CR BROWN TO PROVIDE ADDITIONAL DETAILED INFORMATION ON THE REQUEST FOR FNQROC ADVOCACY SUPPORT ON AVIATION AND THE IMPACT TO LOCAL GOVERNMENTS AND WHAT AND HOW FNQROC CAN BEST PROVIDE SUPPORT AT THE NEXT BOARD MEETING
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Ms Irvine advised that Cr Brown has indicated that as a result of recent developments within the industry, significant progress has been made and she would like to withdraw this request for support from FNQROC.

2216	MINUTE 2192 – MS IRVINE TO SEND DISCUSSION PAPER FROM COORDINATORS AND TECHNICAL COMMITTEES TO HELP INFORM THE STRATEGIC PLANNING WORKSHOP ONE MONTH PRIOR
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Noted this is due September 2016.

2217	MINUTE 2193 – MS IRVINE TO WRITE TO ADVANCE CAIRNS TO DISCUSS THE MATTERS RAISED REGARDING THE INCLUSION OF THE FNQROC LOGO ON ADVANCE CAIRNS PROJECT DOCUMENTATION
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Actioned - Ms Irvine advised that the FNQROC logo has been removed.

2218	MINUTE 2196 – THAT FNQROC PROVIDE LETTERS OF SUPPORT TO KEEP BERTIEHAUGH ROAD OPEN
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Actioned – positive response received from the Department advising it is a Cook Shire Council gazetted road and that community support would be needed before any de-gazettal.

2219	MINUTE 2201 – MR HANNAN TO FOLLOW UP AND ADVISE IF LGAQ WILL BE SEEKING COMMENTS FROM COUNCILS ON THE RECOMMENDATION FROM THE AUDITOR-GENERAL THAT THE DEPARTMENT MANDATES AUDIT COMMITTEES FOR ALL COUNCILS
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Actioned – correspondence included in the agenda.

2220	DISCUSSION TOPIC – HEALTH ACTION COORDINATORS – PRIMARY HEALTH NETWORK
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Ms Irvine advised that a discussion paper was provided late and will be distributed with the minutes.

The FN Primary Health Network will discuss directly with councils with a regional response to be provided once councils have been consulted.

ACTION: Ms Irvine to distribute discussion paper with FNQROC Minutes and FNPHN to follow up with councils prior to an FNQROC decision.

2221	ADVANCE CAIRNS MEMBERSHIP
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Mr Higgins returned at 10.56 am

Mr Kitzerman left at 10.57 am

Mr Kitzerzman returned at 11.01 am

Cr Holmes left at 11.14 am

Cr Scott left at 11.14 am

Cr Tayley left at 11.14 am

Cr Scott returned at 11.16 am

Cr Tayley returned at 11.25 am

Cr Manning declared that he is a member on the Board of Advance Cairns and would like to reframe from discussions and left the room.

Cr Manning left at 11.26 am

MOVE: Cr Joe Paronella
SECOND: Cr Trevor Pickering

“That FNQROC commit to Executive Membership of Advance Cairns for an annual fee of approximately \$25,000 ”.

CARRIED

ACTION: Ms Irvine to write to Advance Cairns advising that FNQROC has resolved to commit to executive membership of Advance Cairns.

ACTION: Ms Irvine to collate the existing sources of data and resources that are available to Councils.

Cr Manning returned at 11.31 am

2222	FNQROC POLICY REVIEW – B64 – POLICY NO. 1 (USE OF FNQROC OR OTHER VEHICLE) AND NO. 7 (FUNDING OF CROSS REGION EVENTS)
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A copy of the amended policy was distributed at the meeting.

MOVED: Cr Julia Leu
SECOND: Cr John Kremastos

“That FNQROC adopt the amended policy No. 1 (Use of FNQROC or other vehicle) and amended policy No. 7 (Funding of Cross Regional Events)”

CARRIED

2223	INWARD AND OUTWARD CORRESPONDENCE
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Mr Franks left at 11.34am

MOVED: Cr Joe Paronella
SECOND: Cr Trevor Pickering

“That the inward and outward correspondence be received.”

CARRIED

2224	PROPOSAL FROM CARINS CHAMBER OF COMMERCE FOR PARTNERSHIP OPPORTUNITY WITH FNQROC
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MOVED: Cr Bob Manning
SECOND: Cr John Kremastos

“That FNQROC decline the offer by Cairns Chamber of Commerce to become a Platinum Partner”.

CARRIED

2225	ETHERIDGE SHIRE COUNCIL – REQUEST FOR FNQROC MEMBERSHIP
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MOVED: Cr Trevor Pickering
SECOND: Cr Julia Leu

“That Etheridge Shire Councils request to become members of FNQROC be accepted”.

CARRIED

Cr McLean, Mr Higgins and Mr Linnane left 11.39am

2226	FINANCIAL STATEMENTS
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MOVED: Cr Peter Scott
SECOND: Cr Julia Leu

“That the Profit and Loss and Balance Sheet for the current financial year to date be accepted.”

CARRIED

The cheque and credit card transaction lists were received and noted.

2227	MEETINGS ATTENDED BY DARLENE IRVINE
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Noted.

2228	MINUTES OF TECHNICAL COMMITTEE MEETINGS
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Noted.

MOVED: Cr Desmond Tayley
SECOND: Cr Joe Paronella

“That the minutes of the Technical meetings be noted”

2229	BOARD'S STRATEGIC DIRECTIONS
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Discussion paper from Cr Gilmore

Cr Gilmore raised the options of having FNQROC Champions in the State and Federal Upper and Lower House.

ACTION: That an invitation be extended to the Member for Leichhardt, the Hon. Warren Entsch MP, the Senator for Queensland, The Hon. Ian Macdonald and the Assistant Minister for Local Government, Ms Jennifer Howard MP to become 'Champions' of the FNQROC.

2230	COUNCILS' REGIONAL STRATEGIC PRIORITIES
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Each Council provided a brief update.

2231	LGAQ POLICY EXECUTIVE REPORT
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Ms Menzies left at 12.16 pm

Mr Greg Hoffman provided an update.

Ms Menzies returned at 12.20pm

Cr Scott raised the issue about the inability of Aboriginal Shire Councils to rate freehold titles.

Cr Gilmore presented Mr Greg Hoffman with a gift from FNQROC on his pending resignation from LGAQ.

2232	CARDIAC CHALLENGE – Additional ride from Mareeba to Forsyth
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Cr Gilmore forwarded an email he received outlining the need for a second cath lab in Cairns and how the current fund raising through the Cardiac Challenge (Cairns to Cooktown) supported this financially. The FNQ hospital foundation would like to run an additional ride from Mareeba to Forsyth and is asking for councils to support this event.

2233	UPCOMING TRAINING AND WORKSHOPS
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- IPWEA PN5 Stormwater Drainage – date to be confirmed
- Route Assessment Training – date to be confirmed
- Bridge Construction and Maintenance Workshop – date to be confirmed

GENERAL BUSINESS

2234	CONSIDERATION OF NOMINATIONS FOR ELECTION OF LGAQ PRESIDENT
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Two candidates have been nominated, Cr Mark Jamieson, Mayor, Sunshine Coast Council and Cr Ray Brown, Western Downs Regional Council.

ACTION: That a letter be written to the two candidates nominated for election of LGAQ President, Cr Mark Jamieson and Cr Ray Brown requesting them to advise how they, in the position of President of LGAQ would address the needs of regional Queensland Councils.

2235	COUNCILLORS TO ATTEND AS OBSERVERS
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As identified within the Charter, it is encouraged that Councils extend an invitation to Councillors to attend FNQROC Board meetings, as observers.

Cr Leu left at 12.42 pm

2236	GULF DEVELOPMENT ROAD
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General discussion on the Gulf Development Road and request by Etheridge Shire Council for FNQROC support in approaching DTMR in widening the road.

Mr Kerwin returned at 12.43pm

Mr Higgins and Mr Linnane returned at 12.44pm

Cr McLean arrived back at 12.44pm

MOVE: Cr Warren Devlin
SECOND: Cr Trevor Pickering

That Cr Devlin and Cr Pickering to provide additional information on the request for FNQROC Advocacy support on the widening of the Gulf Development Road

CARRIED

2237	UHF REPEATER STATIONS
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General discussion on recent changes on how UHF is managed and the Federal Government requirement for UHF repeater stations to be delinked.

Cr Leu returned at 12.52pm

Etheridge Shire Council is seeking support from FNQROC.

Cr Holmes left at 2.53pm

MOVE: Cr Warren Devlin
SECOND: Cr Trevor Pickering

That Cr Devlin to provide additional information on the request for FNQROC Advocacy support on the requirement for UHF repeater stations to be delinked.

CARRIED

2238	NEXT MEETING
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The next board meeting will be held at Cairns Regional Council on Monday 10 October 2016 with the strategic planning day to be held Tuesday 11 October 2016.

2239	CONCLUSION
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There being no further business the Chair, Cr Gilmore declared the meeting closed at 12.56 pm.

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Cr Tom Gilmore
Chair

ACTION ITEMS

Minute Number	Action	Responsible Person(s)
2207	That a letter be sent to Mr Ryan and Mr Williams thanking them for their presentation and advising that before FNQROC can provide support for the initiative it should be demonstrated that they are supported by the State Disaster Group and Emergency Management Queensland.	FNQROC
2212, 2185, 2160 & 2130	Cr Jayo to advise if support is required from FNQROC with regard to DTMR reallocation of funding for Gairlock Washaway and installation and maintenance of tourism directional signage	Cr Jayo
2214, 2187, 2163 & 2147	Cr Peter Scott develop a discussion paper (with input from member councils) on the safety issue of livestock on road networks and how this could be resolved	Cr Scott
2220	Ms Irvine to distribute discussion paper with FNQROC Minutes and FNPHN to follow up with councils prior to an FNQROC decision.	FNQROC
2221	Ms Irvine to write to Advance Cairns advising that FNQROC has resolved to commit to executive membership of Advance Cairns.	FNQROC
2221	Ms Irvine to collate the existing sources of data and resources that are available to Councils.	FNQROC
2224	FNQROC decline the offer by Cairns Chamber of Commerce to become a Platinum Partner	FNQROC
2229	Invitation be extended to the Member for Leichhardt, the Hon. Warren Entsch MP, the Senator for Queensland, The Hon. Ian Macdonald and the Assistant Minister for Local Government, Ms Jennifer Howard MP to become 'Champions' of the FNQROC.	FNQROC
2234	Letter be written to the two candidates nominated for election of LGAQ President, Cr Mark Jamieson and Cr Ray Brown requesting them to advise how they, in the position of President of LGAQ would address the needs of regional Queensland Councils.	FNQROC
2236	Cr Devlin and Cr Pickering to provide additional information on the request for FNQROC Advocacy support on the widening of the Gulf Development Road	Cr Devlin & Cr Pickering
2237	Cr Devlin to provide additional information on the request for FNQROC Advocacy support on the requirement for UHF repeater stations to be delinked.	Cr Devlin