# S63 – REQUEST FOR DETAILS OF LATENT CONDITIONS

(Subclause 25.2)

DATE: [INSERT DATE OF NOTICE]

TO CONTRACTOR: [INSERT CONTRACTOR NAME]

PROJECT NAME: [INSERT PROJECT/CONTRACT NAME]

CONTRACT No.: [INSERT CONTRACT NUMBER]

The Superintendent refers to the Contractor’s notice dated [INSERT DATE OF NOTICE C62] of a latent condition.

Please, as soon as practicable, give written details of:

1. the latent condition encountered and in what respect it differs materially from the physical conditions the Contractor should reasonably have anticipated at the time of its tender having done those things required of it by subclause 25.1;
2. the additional work, resources, time and cost the Contractor estimates will be necessary to deal with the latent condition; and
3. the following further information:

|  |
| --- |
| [INSERT FURTHER DETAILS REQUIRED, IF ANY] |

Please respond by [INSERT DATE FOR CONTRACTOR'S RESPONSE].

|  |
| --- |
| Signed by the Superintendent: |
|  |  |
| Signature |  |
|  |  |
| Name |  |
|  |  |

# Date

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| Notes: |
| a) | The Superintendent may reasonably require other details in addition to those requested in (a) and (b) of this form |
| b) | Whilst the Contractor’s obligation is to supply this information ‘as soon as is practicable’ the circumstances of the matter may dictate that the Superintendent should specify a reasonable time and date for the Contractor’s response. |
| c) | See also notes to Form C62 |
| d) | For further guidance see notes to subclause 25.2 in section 12.12 of Chapter 12 of the HB140 Manual  |
| e) | As to service of Form S63 refer to clause 7. |