



MINUTES OF THE 133RD BOARD MEETING

MONDAY 10 December 2018 at 10:00am

Civic Reception Room, Spence Street, Cairns

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| REPRESENTATIVES: | Cr Bob Manning , Mayor | Cairns Regional Council |
| | Cr Jack Bawden, Mayor | Carpentaria Shire Council |
| | Cr John Kremastos, Mayor | Cassowary Coast Regional Council |
| Acting Chair | Cr Peter Scott, Mayor | Cook Shire Council |
| | Cr Annette Haydon | Tablelands Regional Council |
| | Cr Trevor Pickering, Mayor | Croydon Shire Council |
| | Cr Julia Leu, Mayor | Douglas Shire Council |
| | Cr Warren Devlin, Mayor | Etheridge Shire Council |

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| CEO'S: | Mr John Andrejic, CEO | Cairns Regional Council |
| | Mr James Gott, CEO | Cassowary Coast Regional Council |
| | Ms Linda Cardew, CEO | Cook Shire Council |
| | Mr Bill Kerwin, CEO | Croydon Shire Council |
| | Mr Mark Stoermer, CEO | Douglas Shire Council |
| | Mr David Munroe, Acting CEO | Etheridge Shire Council |
| | Ms Janelle Menzies, CEO | Yarrabah Aboriginal Shire Council |
| | Mr Stephen Linnane, CEO | Hope Vale Aboriginal Shire Council |

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| OBSERVERS: | Cr Jeff Baines | Cassowary Coast Regional Council |
| | Cr Wayne Bing Chew | Croydon Shire Council |
| | Cr Kim Gaynor, Deputy Mayor | Croydon Shire Council |

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| FNQROC STAFF: | Ms Darlene Irvine | Executive Officer |
| | Mr Lachlan Rankine | Regional Strategic Infrastructure Coordinator |

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| Ms Amanda Hancock | Procurement Coordinator |
| Ms Linda Richardson | Office & Project Coordinator |

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| APOLOGIES: | Mr Mike Hayward, CEO | Carpentaria Shire Council |
| | Cr Ramon Jayo, Mayor | Hinchinbrook Shire Council |
| | Cr Mary Brown, Deputy Mayor | Hinchinbrook Shire Council |
| | Mr Alan Rayment, CEO | Hinchinbrook Shire Council |
| | Cr June Pearson, Deputy Mayor | Hope Vale Aboriginal Shire Council |
| | Cr Tom Gilmore, Mayor | Mareeba Shire Council |
| | Cr Joe Paronella, Mayor | Tablelands Regional Council |
| | Mr Justin Commons, CEO | Tablelands Regional Council |
| | Cr Desmond Tayley, Mayor | Wujal Wujal Aboriginal Shire Council |
| | Ms Eileen Demaal-Hall, CEO | Wujal Wujal Aboriginal Shire Council |
| | Cr Ross Andrews, Mayor | Yarrabah Aboriginal Shire Council |
| | Mr Scott Britain | LGAQ |
| | Mr Travis Sydes | FNQROC |

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| INVITED GUESTS | Mr Andrew Powell MP | Shadow Minister for State Development, Manufacturing, Infrastructure and Planning |
| | Ms Jo Stephenson | DLGRMA |
| | Mr Julian Chan | DES |
| | Mr Adrian Jefferies | DES |
| | Ms Kylie Hughes | DES |
| | Ashley Bunce | DES |
| | Mr Simon Hawker | QTC |
| | Ms Sarah Webster | QTC |
| | Mr Jan Xanthopoulos | QTC |
| | Ms Clare Chan | QTC |
| | Mr Brendan Colley | QTC |
| | Mr Luke Hannan | LGAQ |
| | Mr Tony Goode | LGAQ |

2578 Chair's Welcome & Acknowledgement of Traditional Owners

The meeting commenced at 10:00am.

Cr Peter Scott, Deputy Chair opened the meeting and acknowledged the Traditional Owners of the land on which we meet today, paying respects to Elders past, present and emerging.

2579 Apologies and welcome to guests

Apologies as noted and roundtable introductions conducted.

BOARD PRESENTATIONS

3.1 Mr Julian Chan DES re FNQ Waste Infrastructure Plan

- J Chan provided a presentation in relation to the DRAFT FNQ Regional Waste Infrastructure Plan designed to support the needs of Regional Qld, support investment and policy decisions around planning and waste infrastructure and assist in implementing State Government Programs and Initiatives, such as Container refund scheme and Waste Levy
- Provided overview of gap analysis and strategic objectives focussed on 4 key objectives (Local economic development, Planning for right infrastructure at the right time, Protecting essential infrastructure and coordinated regionally efficient systems)
- Highlighted Existing waste transfer flows and provided an overview of challenges, opportunities and potential solutions
- Next Steps: Early 2019 review, finalise and release FNQ Plan – looking for in principal support
- View copy of presentation [here](#).

3.2 Mr Adrian Jefferies, DES re Waste Levy

10.29 am – Cr Annette Haydon, Tablelands Regional Council arrived at the meeting

- A Jefferies provided a presentation on the Waste Levy providing an overview of the key features, consultation process, exemptions, annual advance payments and Waste Programs (detailing how the levy will be spent)
- Noted that Qld is the only state that doesn't have a levy as part of a Waste Management Plan
- Bill expected to be debated in early 2019 and levy to commence in July '19, in line with FYs
- Provision for levy waiver in the event of severe local events such as storms and flooding (up to 28 days with the option to extend if required)
- Regional Transport Assistance Program – \$6m approved for this program
- Levy Ready Grant program – announcement eminent
- View copy of presentation [here](#).

10:43 am – Mr Andrew Powell MP, Shadow Minister for State Development, Manufacturing, Infrastructure and Planning arrived at the meeting

3.3 Mr Simon Hawker, QTC re Waste Implementation Plan

- S Hawker provided a presentation on the Waste Implementation Plan and the overview of QTC's role in waste partnering with Department of Environment & Science (DES)
- Overview of Qld Waste generation and recovery rates, highlighted key issues as identified by Local Governments including Data/Technology, Infrastructure, Market Conditions, Policy Consistency, Contracts and Cost Pressures,
- Overview of the "future state" including infrastructure planning, education, supportive policy, data and performance tracking, economic opportunities and recycling/environmental benefits
- Noted national uplift in employment opportunities associate with waste management
- In summary, LG's have the ability to influence outcomes, collaborate to realise opportunities within the plan and seize current government, industry and community momentum.
- View copy of presentation [here](#).

The Chair invited comments/questions from the floor in relation to all three (3) presentations provided and relating to Waste Infrastructure, Levy and Implementation Plans.

- What consideration has been given to the distance constraints of FNQ? The Regional Transport Assistance Program and grants for Indigenous communities are available. The Waste Container Refund Scheme has provided opportunities to see how logistics work in remote communities and solutions are up for further discussion (i.e. getting a crusher out into region, etc.)
- What steps are being taken in relation to alignment between Government Departments (i.e. Recycling/Waste Management versus End of Waste Code which will see bio-solids into land fill)? Working on levels of contamination and DES confident a solution will be found before the Waste Levy is implemented.
- What consideration has been given to the logistics of the Container Refund Scheme in remote communities (i.e. limited registered collection sites)? DES has identified that logistics are a problem within remote communities with small scale infrastructure and the need for further collection points or opportunities with back-loads. Currently working to solve.
- What future exemptions may be available to rural and remote communities of FNQ? Regulation can be amended to provide for additional exemptions if required (and DG can create an exemption in extreme conditions). Important to recognise that current exemptions are time limited and that the whole legislative framework will be reviewed after three (3) years.
- Is there any incentive/compensation available to councils who have been proactive in landfill planning and budget allocations? QTC are not the policy makers, however have highlighted in their report a notation in relation to councils that have not received compensation for being proactive (restoration costs).

3.4 Ms Janelle Menzies, Grants Commission re FAGs Methodology

- J Menzies provided a brief overview of the Finance Assistance Grants methodology and highlighting the National Principles including Horizontal Equalisation, effort neutrality, minimum grant, other grant support, Aboriginal Peoples and TSI, identified road grant and council amalgamation
- Provided snapshot of historical figure from 2013-14 to date and noted Cost Adjustors based on scale, location and demography
- Annual Report 2017 now available via <http://www.dlgrma.qld.gov.au/resources-ilgp/plans-strategies-reports/local-government-comparative-reports.html> (2018 due for sign off)

The Chair invited comments/questions from the floor:

- Can the Grants Commission play a role in advocacy? Unfortunately no, advocacy support for LG must be via LGAQ, local, state and federal MPs
- Is there any allowance for inaccurate ABS figures, particularly within the Indigenous communities? Methodology is based on ABS figures only and capped at a 3% increase/decrease.

Welcome to Mr Andrew Powell MP, Shadow Minister for State Development, Manufacturing, Infrastructure and Planning

The Chair formally welcomed Mr Andrew Powell MP, Shadow Minister for State Development, Manufacturing, Infrastructure and Planning.

Mr Powell conveyed his thanks to Cr Gilmore for his standing invitation to attend a FNQROC Board Meeting whenever in region.

He noted that he has previously met with the Mayors during State delegations and taken advantage to hold 1:1 meetings with a number of Mayors today to discuss specific regional matters.

Mr Powell extended Christmas Greetings from Mrs Deb Frecklington and the team to the FNQROC Board and extended an invitation for further 1:1 engagement at 11:30am prior to his departure.

CONFIRMATION OF MINUTES

2580 Confirmation of Minutes

MOVED: Cr Jack Bawden

SECOND: Cr Trevor Pickering

That the minutes of the 132nd FNQROC Board Meeting held on 08 October 2018 be confirmed.

CARRIED

BUSINESS ARISING OUT OF MINUTES

2569 Minute - Member councils to send any new/amended Briefing Notes for Brisbane Mayoral delegation to Ms Irvine ASAP

Complete

2569 Minute - Ms Irvine to send list of heavy vehicle network within our Regional Investment Strategy Request for Quote to member councils to review as this will be the list FNQROC will submit for ROSI consultations

Complete

2569 Minute - Amend FNQ Road Investment and Planning Advocacy Briefing to request "If we are able to attract 80% Federal Funding on roads in our region will the State contribute 20%"

Complete

2569 Minute – To reduce time out of the office, when we have Brisbane Mayoral delegations, the FNQROC Board meeting is to be held on the Monday morning in Cairns before the Mayors and Executive Officer fly out

Noted as part of 2019 Diary Planning

2571 Minute – That the FNQ Regional Roads Investment Strategy evaluation report be sent to FNQROC board for adoption via flying minute

Complete

2527 + 2549 Minute – Mr Sydes to circulate Biosecurity Queensland written update (re Local Government Biosecurity Plans policy) to board once received, or provide further update at next Board meeting.

Complete

A policy statement has been written and is sitting with the Chief Biosecurity Officer for sign off. In short, the FNQROC 'query' initiated a state-wide policy (see attached appendix).

ADVOCACY

2581 Advocacy update from member Councils

Nil

2582 Advocacy update from FNQROC

FNQROC Brisbane Delegation (15-17 Oct 2018) Advocacy Summary Report

Noted that FNQROC Advocacy briefs and summary reports from 2018 Federal and State Mayoral Delegations available on the website.

FNQROC Advocacy Matrix (Federal and State)

Advocacy matrix has been completed identifying Federal and State Ministers and/or Shadow Minister whom FNQROC have engaged with to date. This will assist in identifying 'gaps' and enable targeted appointments for 2019 clearly aligned to FNQROC priorities and portfolios.

Advocacy Meeting with Minister Enoch MP, Minister for Environment, Science, GBR and the Arts

A meeting has been secured for Friday 14th December with the Minister to discuss matters relating to the DRAFT End of Waste Code submission. D Irvine requested support from an elected member to attend the meeting.

ACTION: D Irvine to extend the Calendar Invite for meeting with Minister Enoch to Cr Scott for consideration.

STRATEGIC OPERATIONAL PLAN

2583 FNQ Regional Roads Investment Strategy

D Irvine noted that data request has been extended to RRTG TC members seeking information due 4th January 2019, focussed on:-

- Road characteristics and condition
- Bridges and culverts
- Traffic volumes, and
- Heavy vehicle permits

2584 FNQ Regional Road Assessment

D Irvine tabled the FNQ Regional Road Assessment detailing initial summary information based on individual regional road data.

Initial findings highlight a drop in forward planning (see Table 1 and Table 2) and the number of new projects showing in Year 1 and not previously identified within RIP/QTRIP, have increased significantly to 69% (see Table 3).

Findings to date raise real concerns around the lack of forward planning by TMR. The assessment work is still in progress and will be finalised by February 2019 for further commentary.

ACTION: D Irvine to finalise Regional Road Assessment and table at February 2019 board meeting.

2585 FNQROC Our Natural Assets Regional Strategic Framework: For endorsement

Updated provided by D Irvine on behalf of T Sydes.

The strategy is the next iteration of the FNQROC Regional Pest Management Strategy. The central tenet of the strategy is that our natural assets are central to our culture, well-being and prosperity. The strategy expands its scope from the sole focus on pest management in the original strategy to now consider the core themes of biosecurity, community, economy and natural systems all in the same whole-of-system approach. The strategy is guided by three fundamental principles, that it is strategic, culturally aware and climate ready.

Program logic is used to map the desired outcomes which will assist in achieving the strategic vision over a 10 year timeframe. These are supported by key strategies shared across each of the four core themes. A monitoring and evaluation framework sites external to the strategy to guide the ongoing maintenance of the regional partnerships and programs. Key projects and programs are identified within the strategy but develop, delivered and evaluated through the NAMAC and within councils own operations.

MOVED: Cr John Kremastos

SECONDED: Cr Julia Leu

That the FNQROC Our Natural Assets Regional Strategic Framework be adopted.

CARRIED

DISCUSSION TOPICS

2586 Cairns 2050 Shared Vision: Seeking FNQROC support

The Chair invited Cr Manning to provide an overview of the Cairns 2050 Shared Vision.

Cr Manning advised that the vision was initially driven by a desire by Cairns Regional Council to make sure that there was a bigger picture moving forward and that State and Federal Governments could be made aware of the future vision.

Whilst a very detailed document including the logic and identification of what the major projects are that need to be undertaken, as a 'living' document it also incorporates the flexibility/agility to respond quickly to policy and/or government changes at both a State and Federal level.

Strong engagement was undertaken with key stakeholders to ensure collaborative development of the vision designed to take Cairns through to 2050. Whilst the document outlines the strategic vision for the Cairns vision, it very much incorporates FNQROC as a critical stakeholder.

Noted the importance at a State/Federal level that they see broad based support and believes that this visionary document adds real value to the overall advocacy efforts of FNQROC.

Cr Manning recommended the Cairns 2050 Shared Vision to the FNQROC Board for support.

The Chair invited comments/questions from the floor:

- Noted that whilst a 30 year vision was bold, it was necessary for regions to progress
- Noted the strength of FNQROC is collaboration

Douglas Shire raised query relating to Key Project – Great Barrier Reef and Wet Tropics Rainforest (Pages 9-10) in relation to the idea of merging with GBRMPA? Cr Manning advised whilst governments are reluctant to show support too early, good response has been provided by two senior Labor members to date. Reinforced the need to look at what is the best model, when it comes to the management of the GBR and Wet Tropics. Mr Powell MP advised that this is not a foreign concept and there is an appetite in State Government to consider a new model.

Douglas Shire noted no reference to Climate Change within the document. Cr Manning advised that this document is a long-term vision and that the fundamental concept/ideas are critical, rather than getting caught up in the detail of the document.

The Chair sought conceptual support from around the table (seven (7) votes received) and asked for individual councils to seek feedback from councillors for further consideration.

ACTION: ALL councils to seek feedback from individual Councillors and provide appetite for support at February meeting.

11:50 am – Mr Andrew Powell MP, Shadow Minister for State Development, Manufacturing, Infrastructure and Planning departed the meeting

CORRESPONDENCE

Noted

FNQROC POLICY REVIEW

Nil

FNQROC REPORTS AND MOU

Nil

FINANCIAL STATEMENTS

2587 Profit and Loss and Balance Sheet Financial YTD

D Irvine noted that expenses relating to the State and Federal Mayoral Delegations had been circulated separately and noted that the final costings were more than expected or originally budgeted for.

MOVED: Cr Warren Devlin

SECOND: Cr Trevor Pickering

That the Profit and Loss and Balance Sheet Reports for the financial year to date be accepted.

CARRIED

ATTENDANCE & MINUTES OF MEETINGS

2588 Meetings Attending by Executive Officer (23 Sept – 28 Nov)

Noted

2589 FNQROC Advisory Committee Meeting Minutes (23 Sept – 28 Nov)

Noted

2590 Confidential Meeting Minutes (23 Sept – 28 Nov)

Noted

LGAQ POLICY EXECUTIVE UPDATE

A copy of the LGAQ Policy Executive distributed prior to the meeting.

Mr Hannan introduced Mr Tony Goode, LGAQ Workforce Executive to the board and provided a brief verbal update of the following key items, with other items accepted as noted in the tabled Executive Summary.

2591 Beyond Belcarra

- Noted that at the LGAQ Annual Conference a resolution was passed calling on the State Government to immediately amend the law to provide a practical definition of what constitutes a 'gift'. The Electoral Commission Queensland (ECQ) has produced a series of fact sheets, in particular referenced [ECQ Fact Sheet 9](#) on "Is Receiving Hospitality a Political Donation?"

- Noted that the amendment package may be pushed out to May 2019 for introduction (originally Nov). Questioned what the appetite is to pass legislation? LGAQ advised not waning intent to change, it is the timing. Frustrations voiced re delays and the impact on doing business locally. Asked what we can do collectively to progress using practical examples of the local impact.

ACTION: LGAQ to engage with individual councils on beyond Balcarra to identify examples of the impact on their ability to do business locally and explore ways to progress.

2592 DRAFT End of Waste Code / Bio-solids

- Noted that this matters relating to the draft are evolving and the Department have acknowledged errors in implications and poor communication between departments.

ACTION: LGAQ to prepare a one (1) page briefing note relating to this matter by COB Thursday 13th December, in preparation to inform FNQROC of current status prior to meeting with Minister Enoch MP.

2593 IR/Workforce Matters

Mr Goode provided brief update in relation to IR and Workforce matters, particularly noting:

- Noted whilst an increase in IR and matters being referred to the Commission, well handled by LGs
- Undertaking research in conjunction with Griffith University re the future of Enterprise Bargaining. Determining the success/outcomes of EB and consider alternative models.
- Overview provided of the LGAQ Workforce Report and noted the ability to breakdown data per ROC to compare and identify regional challenges / opportunities / solutions, which may be of interest to FNQROC? Report will be endorsed Friday 14th December and then available for release, including cheat sheets.

ACTION: LGAQ to provide FNQROC with a copy of the Workforce Report once released

GENERAL BUSINESS

2594 TTNQ Proposal re Tourism Development Coordinator – For Discussion

Mr Peter Franks arrived.

TTNQ have suggested a proposal for a shared tourism development role. It is requested that a formal proposal is put forward detailing costs and position description.

ACTION: D Irvine to request TTNQ to put forward a formal proposal detailing costs and position description of a shared position to be considered at the February meeting.

2595 LGAQ Council Comparison Website re Public Reporting on Council Performance

The Chair invited roundtable discussions to gauge overall consensus.

- Currently not mandated in Qld, as it is in other States. Opportunity for LGAQ to manage and as a sector have some control over our own destiny. 10 councils have signed up to date.
- Noted that all information is already in the public sphere via individual council websites and annual reports. Designed to grown and promote transparency.
- Incorporates 16 metrics and the ability to compare your council + 3 others, detailing comparative data. Ability to include comments to explain any abnormalities
- Good tool re transparency for rate payers and could benefit advocacy efforts
- If don't sign up, rate payers perception could be that there is something to hide or we leave ourselves open to moving into a State compulsory version.
- EOI is asking for views/feedback re interest to participate (no end date noted)

ACTION: FNQROC to re-circulate the email from Mr Greg Hallam re Public reporting on Council Performance to councils for further consideration of an "all in or all out" position.

2596 Extreme Heat impact on Flying Fox population

Cr Manning noted as a result of the recent extreme heat event experienced in Cairns, approx. 10,000 Flying Foxes died creating a costly and difficult clean-up problem for CRC. A public health warning resulted and support from the State was disjointed. It may be a one-off event, but need to consider a more collective approach moving forward.

ACTION: D Irvine to provide a recommendation of a more collective approach between State and LG should this type of event reoccur.

2597 FNQROC Animal Management and Wildlife Stewardship

Cr Kremastos requested an update from T Sydes on the FNQROC Animal Management and Wildlife Stewardship program at the next meeting

ACTION: An update on the FNQROC Animal Management and Wildlife Stewardship program be presented at the next FNQROC Board meeting in February.

Mr Linnane noted that all Indigenous Mayors were currently attending parliamentary meetings in Brisbane and extended apologies.

2598 FNQROC Executive Officer: Employment Contract

The Chair requested all members, except FNQROC Mayors leave the meeting whilst the FNQROC Executive Officer employment contract was discussed.

MOVED: Cr Jack Bawden

SECONDED: Cr John Kremastos

The FNQROC Board delegates to the Chair and Deputy Chair the authority to negotiate salary level, terms and conditions of employment contract of the Executive Officer.

CARRIED

2599 Next Meeting Date

The Chair advised the 2019 meeting dates will be circulated by Calendar Invite, aligned with future planned State and Federal delegations.

ACTION: Send Calendar Invites to secure 2019 meeting dates

Meeting Close: 1:03 pm

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Cr Peter Scott

Deputy Chair

DRAFT

ACTION ITEMS

| Minute Number | Action | Responsible Person(s) | Status |
|---------------|---|-----------------------|-------------|
| 2582 | FNQROC to extend Calendar Invite for meeting with Minister Enoch to Cr Scott for consideration. | L Richardson | Complete |
| 2584 | Finalise Regional Road Assessment and table at February 2019 board meeting. | D Irvine | In Progress |
| 2586 | Seek feedback from individual Councillors and provide appetite for support of the Cairns 2050 Shared Vision at February meeting. | ALL Councils | |
| 2591 | Engage with individual councils to identify examples of the impact on the ability to do business locally and explore ways to progress Beyond Belcarra amendment. | LGAQ | |
| 2592 | LGAQ to prepare a one (1) page briefing note relating to DRAFT End of Waste Code by COB 13 th December, in preparation to inform FNQROC of current status prior to meeting with Minister Enoch MP. | L Hannan | Complete |
| 2593 | LGAQ to provide FNQROC with a copy of the Workforce Report once released | T Goode | |
| 2594 | Develop proposal re shared Tourism Development Officer with TTNQ | D Irvine | |
| 2595 | FNQROC to re-circulate the email from Mr Greg Hannam re LGAQ Council Comparison Website to councillors for further consideration. | L Richardson | Complete |
| 2596 | D Irvine to provide a recommendation of a more collective approach between State and LG in the event of a reoccurring heat event impacting wildlife. | D Irvine | |
| 2597 | ADD Animal Management and Wildlife Stewardship update to FEB agenda | L Richardson | |
| 2599 | Send Calendar Invites re 2019 Board Meetings | L Richardson | |