



## MINUTES OF THE 59<sup>TH</sup> BOARD MEETING OF THE FAR NORTH QUEENSLAND REGIONAL ROADS AND TRANSPORT GROUP

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**MONDAY 18 June 2018**

**Cairns Regional Council, Civic Reception Room, 119-145 Spence Street, Cairns**

<b>REPRESENTATIVES:</b>	Cr John Kremastos, Mayor	Cassowary Coast Regional Council
	Chair Cr Peter Scott, Mayor	Cook Shire Council
	Cr Trevor Pickering, Mayor	Croydon Shire Council
	Cr Will Attwood	Etheridge Shire Council
	Deputy Chair Cr Tom Gilmore, Mayor	Mareeba Shire Council
	Cr Joe Paronella, Mayor	Tablelands Regional Council
	Mr Darryl Jones	Department of Transport and Main Roads
<b>OBSERVERS:</b>	Mr Bill Kerwin, CEO	Croydon Shire Council
	Cr Kim Graynor, Deputy Mayor	Croydon Shire Council
	Cr Wayne Bing Chew	Croydon Shire Council
	Mr Peter Franks, CEO	Mareeba Shire Council
	Mr Justin Commons, CEO	Tablelands Regional Council
	Ms Jennifer Damon	Department of Transport and Main Roads
<b>RAPT REPRESENTATIVES:</b>	Ms Jo Lencz	Department of Transport and Main Roads
	Mr Scott Britton	LGAQ
<b>FNQROC STAFF:</b>	Ms Darlene Irvine	Executive Officer
	Mr Lachlan Rankine	Regional Strategic Infrastructure Coordinator
	Ms Teresa Schmidt	Office & Project Coordinator

<b>APOLOGIES:</b>	Cr Terry James, Deputy Mayor	Cairns Regional Council
	Mr John Andrejic, CEO	Cairns Regional Council
	Mr James Gott, CEO	Cassowary Coast Regional Council
	Ms Linda Cardew, CEO	Cook Shire Council
	Cr Warren Devlin, Mayor	Etheridge Shire Council
	Mr Norm Garsden, CEO	Etheridge Shire Council
	Cr Julia Leu, Mayor	Douglas Shire Council
	Mr Darryl Crees, Acting CEO	Douglas Shire Council
	Ms Annette Haydon	Tablelands Regional Council
	Cr Desmond Tayley, Mayor	Wujal Wujal Aboriginal Shire Council
	Ms Eileen Demaal-Hall, CEO	Wujal Wujal Aboriginal Shire Council
	Cr Ross Andrews, Mayor	Yarrabah Aboriginal Shire Council
	Ms Janelle Menzies, CEO	Yarrabah Aboriginal Shire Council
	Mr Michael Rowland, Chair	Weipa Town Authority
	Ms Sandra Burke	Department of Transport and Main Roads

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## 159 Chair's Welcome & Acknowledgement of Traditional Owners

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The meeting commenced at 1.04 pm. Chair, Cr Peter Scott, Mayor Cook Shire Council welcomed everyone to the meeting.

Cr Scott acknowledged the Traditional Owners of the land on which we meet today and paid respects to Elders past, present and emerging.

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## 160 Apologies

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As noted above.

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## 161 Presentation -

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Nil

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## 162 Confirmation of Minutes

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**MOVED:** Cr Pickering

**SECOND:** Cr Paronella

*"That the minutes of the 58<sup>th</sup> Far North Queensland Roads and Transport Group held on 9 April 2018, as distributed with the agenda be confirmed."*

**CARRIED**

## BUSINESS ARISING OUT OF MINUTES

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### **163 Minute 149 – Mr Rankine arrange a meeting with Mr Ram to discuss DTMR current levels of reporting**

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Mr Rankine advised that the reporting issues appear to be resolved.

### **164 Minute 153 – Mr Ram to follow up with Cr Devlin regarding the difficulties in obtaining images of the Gilbert River Bridge during the recent rain events**

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Mr Attwood advised that the matter has been addressed.

### **165 Minutes of Technical Committee Meetings**

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The minutes of the RRTG Technical meeting, no. 97 held on 18 April 2018 were noted.

The minutes of the RRTG Technical meeting, no 98 held on 18 April 2018 were noted.

#### Recommendation from the RRTG TC meeting 18 April

#### **Recommendation – Action Item 98.1:**

**MOVED:** Cr Kremastos

**SECOND:** Cr Gilmore

*“The ‘RRTG Works Program Development and Management Process’ be amended to include the opportunity for programmed maintenance of gravel re-sheets to be eligible under TIDS. In order to be considered, representations must be made to the technical committee to clearly articulate how the proposed programmed maintenance works progresses the road toward the vision standard outlined in the Statement of Intent. Total portfolio of programmed maintenance works within the TIDS budget capped at 20% of annual TIDS budget”*

**CARRIED**

#### **Recommendation – Action Item 98.2:**

*“The FNQRRTG Technical Committee noted general lack of attendance at Technical Meetings. It was noted that this absence prevents the opportunity for those councils and TMR to develop their individual needs and inform their organisations, (this may also be a reason for lack of projects nominated for funding). It also limits the intent of the group as an agent for knowledge and resource sharing. A request was made to the FNQ RRTG board members to encourage staff with appropriate technical knowledge to attend for both the respective council’s and TMR’s benefit, and the benefit of the region as a whole”*

General discussion was had regarding the importance of appropriate Council and TMR officer attendance at the FNQ RRTG Technical Committee meetings.

**165 ACTION: Ms Irvine to advise relevant CEOs and District Director of officer non-attendance to the FNQ RRTG Technical Committee meetings.**

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## 166 Update from the Roads and Transport Alliance

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Ms Lencz provided an update:

- Current MOU between DTMR and LGAQ is under review. Roads and Transport Advisory group (RTAG) has reviewed the document (note: Ms Darlene Irvine is part of the RTAG)
- State Budget announcements made:
  - QTRIP is available on website
  - TIDS quantum to be retained until 21/22
  - State government announcement regarding school transport infrastructure program. To be administered through Translink. Funding around stop, drop and go and school parking facilities, details still to be finalised for the program.
- End of month TIDS expenditure reports. There are a number of RRTG's well below expenditure. Ms Lencz stressed the importance that Mayors are aware of the delivery and expenditure of the RRTG program.
- Ms Lencz and Mr Jones encouraged the group to consider front loading the program to reduce the risk of uncompleted projects.
- Cr Attwood questioned if it is possible for the TIDS program to be based on a calendar year
- Cr Scott noted that there is a need for better scheduling
- Ms Lencz advised that DTMR spend a lot of time ensuring Councils are completing invoices

**166 ACTION: The RRTG Technical Committee consider the under expenditure and programing of the TIDS works program and make recommendations for consideration at the next FNQ RRTG meeting on 13 August 2018.**

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## 167 Works Program Update

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Mr Lachlan noted that the version of the works program included in the meeting agenda includes a clerical error (figures transposed), the region has been working to the figures last adopted by the FNQRRTG via flying minute.

Mr Jones noted that other errors in the program have been identified by DTMR.

**167 ACTION: Mr Jones to provide details of the identified errors in the works program to Mr Rankine for consideration and rectification if required.**

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## 168 Joint Purchasing & Resource Sharing

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Nil

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## 169 Road safety

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Cr Attwood advised that at a recent meeting with DTMR representatives the proposal by Etheridge Shire Council for the installation of give-way signage on narrow bridges from Georgetown to Mount Surprise was discussed. It is believed consistency with give way signs on the east for those travelling west will increase safety on these narrow bridges. It was also noted that some narrow bridges have line marking in error which is also of concern.

**169 ACTION: Department of Transport and Main Roads to follow up with the request from Etheridge Shire Council regarding give way signs on narrow bridges on the road between Georgetown and Mount Surprise.**

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## GENERAL BUSINESS

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### **171 FNQ Regional Roads Investment Strategy – Request for Quotation Specification**

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Mr Rankine provided a summary of the specification.

Ms Lencz raised concern that the scope of the strategy isn't specific enough with respect to being limited to local government LRRS.

Ms Irvine advised that the intent of the strategy as adopted by the FNQRRTG was to reflect both the FNQROC Strategic Goals and the FNQ Regional Transport plan. It has always been to include both local and state roads as an integrated road strategy and had been discussed as such for the last six months at both the FNQ RRTG and technical committees.

Ms Lencz advised that the strategy can still address strategic outcomes for state roads but should not address investment amounts for state LRRS. The state LRRS cannot be included in the advocacy component.

Ms Irvine noted that the scope can be changed to have the advocacy component as a separate document for FNQROC use.

Ms Damon advised that there are a number of DTMR documents that can contribute to the proposed FNQ Regional Roads and Investment Strategy. There is an opportunity to work together to ensure the FNQROC strategy links with the DTMR documents.

Ms Lencz provided an example of the approach undertaken by the outback RRTG group.

Mr Jones confirmed that the Regional Transport Plan is currently with the Minister.

Discussion then ensued to try and clarify exactly what could and could not be included within the scope of the FNQ Regional Road Investment Strategy to satisfy TMR.

**171 ACTION: That Mr Rankine get clear clarification from TMR on what they consider can be included within the scope of the FNQ Regional Roads Investment Strategy prior to the next FNQRRTG meeting. The request for quotation specification will then be reconsidered.**

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### **172 Review request from Wujal Wujal Aboriginal Shire Council regarding ATSI funding**

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Mr Rankine advised that Wujal Wujal Aboriginal Shire Council representative is not in attendance to provide information on this request.

Mr Jones advised that there is an opportunity for this funding to be 'banked', Ms Irvine however noted that doing this creates an administrative confusion as TIDS and ATSI TIDS are kept within different buckets/financial systems within TMR.

Ms Lencz advised that there is an opportunity for Wujal Wujal Aboriginal Shire Council to raise their concerns during the next review of the ATSI funding.

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### **173 Next RRTG Technical Committee Meeting**

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Mr Rankine advised that the next meeting for the RRTG Technical Committee will be held on 27 July 2018 in Cairns.

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## 174 Next RRTG Board Meeting

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The next RRTG meeting will be held in Cairns on 13 August 2018.

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## 175 Conclusion

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There being no further business the Chair, Cr Scott declared the meeting closed at 2.24 pm.

### ACTION ITEMS

Minute Number	Action	Responsible Person(s)
165	Ms Irvine to advise relevant CEOs and District Director of officer non-attendance to the FNQ RRTG Technical Committee meetings.	FNQROC, Ms Darlene Irvine
166	The RRTG Technical Committee consider the under expenditure and programming of the TIDS works program and make recommendations for consideration at the next FNQ RRTG meeting on 13 August 2018.	FNQROC, Mr Lachlan Rankine
167	Mr Jones to provide details of the identified errors in the works program to Mr Rankine for consideration and rectification if required	DTMR, Mr Darryl Jones
169	Department of Transport and Main Roads to follow up with the request from Etheridge Shire Council regarding give way signs on narrow bridges on the road between Georgetown and Mount Surprise.	DTMR, Mr Darryl Jones
171	That Mr Rankine get clear clarification from TMR on what they consider can be included within the scope of the FNQ Regional Roads Investment Strategy prior to the next FNQRRTG meeting. The request for quotation specification will then be reconsidered.	FNQROC, Mr Lachlan Rankine