



MINUTES OF THE 130RD BOARD MEETING

MONDAY 18 June 2018

Cairns Regional Council, Civic Reception Room, 119-145 Spence Street, Cairns

REPRESENTATIVES:	Cr Bob Manning, Mayor	Cairns Regional Council
	Cr Jack Bawden, Mayor	Carpentaria Shire Council
	Cr John Kremastos, Mayor	Cassowary Coast Regional Council
Deputy Chair	Cr Peter Scott, Mayor	Cook Shire Council
	Cr Trevor Pickering, Mayor	Croydon Shire Council
	Cr Julia Leu, Mayor	Douglas Shire Council
	Cr Will Attwood	Etheridge Shire Council
	Cr Ramon Jayo, Mayor	Hinchinbrook Shire Council
	Cr Mary Brown, Deputy Mayor	Hinchinbrook Shire Council
Chair	Cr Tom Gilmore, Mayor	Mareeba Shire Council
	Cr Joe Paronella, Mayor	Tablelands Regional Council
CEO'S:	Mr John Andrejic, CEO	Cairns Regional Council
	Mr Bill Kerwin, CEO	Croydon Shire Council
	Mr Darryl Crees, Acting CEO	Douglas Shire Council
	Mr Peter Franks, CEO	Mareeba Shire Council
	Mr Justin Commons, CEO	Tablelands Regional Council
FNQROC STAFF:	Ms Darlene Irvine	Executive Officer
	Mr Travis Sydes	Natural Asset and Sustainability Coordinator
	Mr Lachlan Rankine	Regional Strategic Infrastructure Coordinator
	Ms Teresa Schmidt	Office & Project Coordinator

OBSERVERS:	Cr Kim Graynor, Deputy Mayor	Croydon Shire Council
	Cr Wayne Bing Chew	Croydon Shire Council
	Cr Glen Raleigh	Cassowary Coast Regional Council
	Mr Gavin Hammond	Cassowary Coast Regional Council
	Mr Graham O'Byrne	Cairns Regional Council
	Mr Nigel Crumpton	Cairns Regional Council
	Ms Glenda Kirk	Mareeba Shire Council
	Mr Morris Hamill	Mareeba Shire Council
	Ms Catherine Black	Queensland Treasury Corporation
	Mr Paul Renals	Peak Services
	Mr Scott Britton	LGAQ

APOLOGIES:	Cr Warren Devlin, Mayor	Etheridge Shire Council
	Cr June Pearson, Acting Mayor	Hope Vale Aboriginal Shire Council
	Cr Desmond Tayley, Mayor	Wujal Wujal Aboriginal Shire Council
	Cr Ross Andrews, Mayor	Yarrabah Aboriginal Shire Council
	Ms Linda Cardew, CEO	Cook Shire Council
	Mr Norm Garsden, CEO	Etheridge Shire Council
	Mr Mike Hayward, CEO	Carpentaria Shire Council
	Mr James Gott, CEO	Cassowary Coast Regional Council
	Mr Dan McKinlay, CEO	Hinchinbrook Shire Council
	Mr Stephen Linnane, CEO	Hope Vale Aboriginal Shire Council
	Ms Eileen Demaal-Hall, CEO	Wujal Wujal Aboriginal Shire Council
	Ms Janelle Menzies, CEO	Yarrabah Aboriginal Shire Council
	Ms Amanda Hancock	Procurement Coordinator

2521 Chair's Welcome & Acknowledgement of Traditional Owners

The meeting commenced at 10:00am. Chair, Cr Tom Gilmore, Mayor Mareeba Shire Council welcomed everyone to the meeting.

Cr Gilmore acknowledged the Traditional Owners of the land on which we meet today and paid respects to Elders past, present and emerging.

2522 Apologies and welcome to guests

As noted above. Ms Ann Leahy MP, Member for Warrego sent an apology. Cr Gilmore noted that a meeting with Ms Leahy has been arranged in Brisbane on 25 July 2018. Cr Gilmore welcomed Justin

Commons, CEO Tablelands Regional Council and Catherine Black, Queensland Treasury Corporation to the meeting.

2523 Presentation – Mr Clive Skarott and Ms Claire Douglas, Cairns and Hinterland Hospital and Health Service

Cr Gilmore introduced Mr Clive Skarott and Ms Claire Douglas to the meeting.

Ms Douglas provided a presentation on the new Strategic Plan for the Cairns and Hinterland Hospital and Health Service.

Key points:

- New Strategic Plan 2018-2022 officially launched today
- Developed over last 9-10 months

Cr Bob Manning arrived 10.05 am

- 6 priority areas incorporating strategies and performance indicators

*Bill Kerwin left 10.09am returned 10.14am
Luke Hannan and Paul Renals arrived 10.15am*

- Significant new infrastructure being rolled out
- Cr Scott supported place based solutions for the regional towns and communities
- Cr Leu raised the long standing need for an upgrade to the Cow Bay Health Clinic. Ms Douglas noted that this priority is high on the list. Cr Leu wants to work with Mr Skarott on advocating for this upgrade
- Cr Pickering queried if the Home and Community Care program will still be delivered. Ms Douglas to follow up with Cr Pickering to confirm if the HACC program is now the responsibility of the Department of Communities, Disability Services and Seniors
- Cr Manning questioned what can Councils and FNQROC do to accelerate a university hospital proposal. Ms Douglas advised that there is a need to first identify a research portfolio, capabilities and an area of expertise
- Cr Gilmore pleased the analysis has been done and the acknowledgement that services need to be delivered in regions outside of Cairns
- Cr Gilmore raised the concern in the community of the hours care is provided at the new clinic in Dimbulah. Ms Douglas noted that the nurse at the clinic does carry out home visits during the period of closure and they are working with the community on this issue
- Cr Manning noted that acquiring the land for a research institute should be a priority. Ms Douglas advised that they are aware of a possible site. Mr Skarott advised that to achieve university hospital status it would be beneficial to get the community behind the proposal
- Cr Paronella acknowledged the Atherton Hospital upgrades and the shared service arrangements between Mareeba and Atherton results in patients having to travel between towns for treatment

A copy of the presentation will be distributed with the minutes.

2524 Presentation Luke Hannan, LGAQ and Paul Renals, Peak Service – Waste

Cr Gilmore introduced Mr Luke Hannan and Paul Renals to the meeting.

Mr Hannan provided an update on LGAQ position on waste.

Key points:

- State Government released the *Transforming Queensland's Recycling and Waste Industry Directions Paper* on 1 June.
- Key component is the introduction of a waste levy proposal
- 27 April, LGAQ Policy Executive resolved a 'zero waste to landfill' target by 2028 for Queensland, underpinned by nation leading Waste to Energy solutions
- A number of issues within the Directions paper that need to be addressed
- LGAQ Waste Forum held on 7 June 2018. Forum discussed introduction of the waste levy, international study tour and two pieces of work being the;
 - Viability Assessment of an Energy from Waste Industry in QLD
 - Colmar Brunton – Community attitudes survey into Waste Management & Zero Waste in QLD
- Directions paper submissions close 29 June. LGAQ submission will be considered by the LGAQ Policy Executive on 29 June
- Peak Services report – Viability Assessment of an Energy from Waste Industry in Queensland is the first of many reports. Seek commitment to support and fund next stages of investigations
- Mr Andrejic noted that costs are higher for Councils the further they are from the Brisbane market. Would LGAQ support a fixed term transport equalisation subsidy for those Councils who are recycling to make it more equitable to transport to market. Mr Hannan encouraged Council to include in their submission.
- Mr Andrejic queried how the waste levy works with the container refund scheme as the material all needs to go to market. Suggested this needs to be addressed. Glass will be a much sort after product

Mr Renals provided an overview of the Peak Services report '*Viability Assessment of an Energy from Waste Industry in Queensland*' report

- Update to 2013 DEHP report
- Purely economic based report
- In more densely populated areas, case for more high tech solutions could be viable
- Next steps – significant further study and consultation
- Cr Gilmore noted that it is not a desirable outcome for Councils if the result is having to transport MSW
- Mr Franks raised concern that the LGAQ commitment to zero waste to landfill concept may not be the desire for Councils outside the densely populated areas
- Mr Hannan acknowledged that distance is an issue for rural and remote councils
- Mr Andrejic queried if Peak Services will be looking at the possibilities of involvement with the private sector such as sugar mill capabilities. Mr Renals confirmed all options would be looked into and there may be a series of solutions available in the region
- Cr Scott noted that considering transport costs for remote areas it makes sense for the infrastructure to be available regionally to rationalise waste before sending to market
- Mr Hannan confirmed that the waste levy is proposed to be introduced in the first quarter of 2019 and it is a high priority for LGAQ to address issues related to the waste levy

A copy of the presentation and handout will be distributed with the minutes.

2525 Confirmation of Minutes

MOVED: Cr Paronella

SECOND: Cr Scott

“That the minutes of the 129th FNQROC Board Meeting held on 9 April 2018 be confirmed.”

CARRIED

BUSINESS ARISING OUT OF MINUTES

2526 Minute 2513 -That Cairns prepares a discussion paper on alternative GBR management to allow FNQROC to form an agreed policy position going forward

Mr Andrejic distributed a briefing note at the meeting.

2526 ACTION: All Councils to review the briefing note on the proposed GBR position to be considered at the next FNQROC Board meeting on 13 August 2018.

2527 Minute 2520(a) – Prior to a letter being sent to the Minister, the Natural Asset Management Technical Committee develop a paper for consideration at the next FNQROC Board meeting detailing the issues and recommended approach to address the funding issue for the control of Navua sedge

Further to the Discussion Paper No. 21 (Minute No. 21) an annexure paper including recommendations were distributed at the meeting.

Mr Sydes provided an overview of the recommendations.

MOVED: Cr Paronella

SECOND: Cr Scott

That:

- 1** *FNQROC not actively seek declaration of Navua sedge under the Biosecurity Act; but rather focus on the instruments delivered through Local Laws; local/regional biosecurity plans and strategies; and partnerships with key sectors;*
- 2** *FNQROC/NAMAC continues to support R&D applications and proposals into the control and management of Navua sedge;*
- 3** *The FNQROC commission an appropriately qualified consultancy to collate a benefit/cost analysis to better understand the resource and economic implications of managing Navua sedge within council controlled lands prior to determining a long-term regional course of action;*
- 4** *FNQROC in collaboration with NAMAC and Biosecurity Queensland facilitate a regional local government select committee comprised of representatives including Councillors, executive and technical officers to receive deputations from relevant expertise from research, industry/sector, agency, legislative/legal, service providers and operational entities;*
- 5** *That the outcomes of the regional select committee of enquiry be collated as an R&D prospectus; and agreed regional priorities; and*
- 6** *TRC and FNQROC collate comparative data across the period of management investment within TRC to ascertain its suitability for use in other studies.*

- Cr Jayo noted that one of the biggest issues is ensuring state government agencies such as Queensland Rail, Ergon and the Department of Transport and Main Roads are meeting their obligations
- Mr Sydes advised that this issue has been raised and he will follow up with Biosecurity Queensland regarding the ability of Local Government Biosecurity Plans to be able to stipulate the obligations of state government agencies

2527 ACTION: Mr Sydes to follow up with Biosecurity Queensland regarding the ability of Local Government Biosecurity Plans to be able to stipulate the obligations of state government agencies.

- Cr Paronella advised that a successful meeting discussing Navua sedge was held on 18 May 2018 with the Member for Hill, Shane Knuth MP, Member for Kennedy, Mr Bob Katter MP, Dr John Robertson and Hinchinbrook and Cassowary Coast Regional Councils.

2528 Minute 2520(b) – Relevant councils to assess if Navua sedge has been identified within their Pest Management/Biosecurity Plans and subordinate local law

Refer minute no. 2527.

ADVOCACY

2529 Advocacy update from FNQROC

Ms Irvine distributed an update on meetings scheduled to date for the following delegations:

- Brisbane delegation 24-27 July - Cr Gilmore, Cr Scott and Cr Manning
- Canberra delegation 17-20 September – all Mayors

Ms Irvine advised that as the July date comes closer she will further update all members on who we are meeting with.

2529: ACTION: All Councils to consider what briefs they would like to provide for the delegation (Cr Gilmore, Cr Scott and Cr Manning) to Brisbane in July.

2530 Advocacy update from member Councils

Cr Scott advised that the Torres Cape Indigenous Councils Alliance (TCICA) met recently and adopted the operating policies and guidelines of FNQROC as a model in going forward.

Cr Gilmore advised that he has offered a standing invitation to Cr Malone, Mayor Torres Shire Council to attend FNQROC meetings.

Ms Irvine also advised that she had sent these documents to the NQROC at their request for their review going forward.

STRATEGIC OPERATIONAL PLAN

2531 Animal Management and Wildlife Stewardship Policy

Mr Sydes provided an update advising that engagement with Councils is being undertaken.

Cr Kremastos advised that he will be presenting a paper at the next FNQROC Board meeting on actions being undertaken by Cassowary Coast Regional Council.

2532 FNQ Regional Roads Investment Strategy – Request for Quotation Specification

Ms Irvine advised that before the specification goes out for quote the document is on the agenda for the FNQ RRTG meeting to allow the Department of Transport and Main Roads to consider.

MOVED: Cr Scott

SECOND: Cr Leu

That the Request for Quote Specification for the FNQ Regional Road and Investment Strategy be adopted.

CARRIED

DISCUSSION TOPICS

2533 Discussion Paper No. 21 – Navau sedge

Refer minute 2527 above.

2534 Discussion Paper No. 22 – State expenditure on roads in FNQ

Ms Irvine advised that she has commenced some analysis of DTMR expenditure on roads within FNQROC over the past 18 years to start building our evidence base for advocacy. It is noted that at this stage it does not include Carpentaria and Hinchinbrook Councils as they are not part of the FN district however the process will be relatively simple to include them in future work. The document is currently a working draft with the next steps looking at the percentage rates of commencement and completion of projects over this period.

Cr Gilmore noted that the information to date within the document is worthwhile information to have.

CORRESPONDENCE

Noted

FNQROC POLICY REVIEW

Nil

FNQROC REPORTS AND MOU

2535 B 72 – State and Federal Delegations – Administration Instruction No. 1 and Financial Delegation Policy No. 11

MOVED: Cr Pickering

SECOND: Cr Kremastos

That the FNQROC Board:

- a. **Adopts Administration Instruction 1 “State and Federal Delegations”, and**
- b. **Amends policy No. 11 transaction and monthly limits on the Business Credit Card for the Executive Officer to \$25,000.**

CARRIED

FINANCIAL STATEMENTS

2536 Profit and Loss and Balance Sheet for financial year to date

MOVED: Cr Leu

SECOND: Cr Brown

“That the Profit and Loss and Balance Sheet for the current financial year to date be accepted.”

CARRIED

MINUTES OF MEETINGS

2537 Meetings Attending by Executive Officer

Noted

2538 Technical Committee Meeting Minutes

Noted

LGAQ POLICY EXECUTIVE UPDATE

A copy of the LGAQ Policy Executive distributed prior to the meeting.

Mr Hannan provided a brief summary of the key items in the update.

- LGAQ Trade and Investment Training
 - Tentative training date set for 14 August 2018 (day following FNQROC Board meeting)
- LGAQ Future Cities, Smart Communities Summit 2018 – Cairns, 11-13 July 2018

Cr Manning left the meeting 12.14 pm

UPCOMING TRAINING AND WORKSHOPS

Nil

GENERAL BUSINESS

2539 Kuranda Range Road

Cr Gilmore advised that he has requested Ms Irvine to request traffic data from DTMR for Kuranda Range Road. Cr Gilmore is concerned that incremental traffic increase on the road will impact future development on the Tablelands and beyond.

2540 LGAQ Asia Capability Development Program

RESOLVED:

That the workshop for the LGAQ Asia Capability Development Program be held on Tuesday 14 August in Cairns.

2541 Belcarra

General discussion on legislation changes as a result of Belcarra, in particular the impact in rural and remote communities where community members may not elect to become Councillors or be able to participate in community groups as a result of perceived conflicts.

Cr Manning returned 12.20pm

2542 Boiled Water Notice

Cr Paronella advised that Tableland Regional Council is experiencing an issue with a change in regulatory approach (despite the legislation not changing) applied by Qld Health which may mean they will not be able to lift their boil water notices.

2542 ACTION: Ms Irvine to get further information on the TRC Boiled Water Notices and investigate further.

Next meeting date: - 13 August 2018 in Cairns commencing at 10am

Meeting Close: 12:27pm

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Cr Tom Gilmore

Chair

ACTION ITEMS

Minute Number	Action	Responsible Person(s)
2526 & 2513	All Councils to review the briefing note on the proposed GBR position to be considered at the next FNQROC Board meeting on 13 August 2018.	All Councils

Minute Number	Action	Responsible Person(s)
2527	Mr Sydes to follow up with Biosecurity Queensland regarding the ability of Local Government Biosecurity Plans to be able to stipulate the obligations of state government agencies.	FNQROC, Mr Sydes
2529	All Councils to consider what briefs they would like to provide for the delegation (Cr Gilmore, Cr Scott and Cr Manning) to Brisbane in July.	All Councils
2542	Ms Irvine to get further information on the TRC Build Water Notices and investigate further.	FNQROC, Ms Irvine

Unconfirmed