

# MINUTES

<b>Meeting No.</b>	57
<b>Meeting</b>	FNQROC Planners Group
<b>Date</b>	4 May 2018
<b>Time</b>	10 am
<b>Venue</b>	Cairns Regional Council – Committee Room, Level 3

The meeting opened at 10:00am.

## 1. Attendance

Name	Organisation
Teresa Schmidt	FNQROC
Paul Cohen	Cairns Regional Council
Debbie Wellington	Cairns Regional Council
Gary Warner	Cairns Regional Council
Liz Taylor (consultant)	Carpentaria Shire Council/ Croydon Shire Council
Bryan Hortin	Cassowary Coast Regional Council
John Harrison	Cook Shire Council
Jenny Elphinstone	Douglas Shire Council
Crystal Baker (teleconference)	LGAQ
Brett Nancarrow	DSDMIP

## 2. Apologies

Name	Organisation
Peter Boyd	Cairns Regional Council
Kelly Reaston	Cairns Regional Council
Lauren Stiles	Cairns Regional Council
Isabella Newman	Cassowary Coast Regional Council
Dan Horton	Cassowary Coast Regional Council
Bryon Jones	Cassowary Coast Regional Council
Gerhard Visser	Hinchinbrook Shire Council
Brian Millard (teleconference)	Mareeba Shire Council
Carl Ewin (teleconference)	Mareeba Shire Council
Paul Want	Tablelands Regional Council
Tudor Tanase	Tablelands Regional Council
Robin Clark	DSDMIP

## 3. Actions from Previous Minutes

No.	ACTION	OWNER	COMPLETED?
56.1	Crystal (LGAQ) to provide FNQROC information on the SEQ DA monitoring project to distribute to Councils	LGAQ	Complete – email sent 3 May 2018

No.	ACTION	OWNER	COMPLETED?
56.2	Teresa (FNQROC) to arrange a meeting with relevant officers from DSDMIP to discuss process for review of the FNQ Regional Plan	FNQROC	Complete – to be discussed at meeting

### 3.1. SEQ DA monitoring project (update from Crystal)

- Potential for LG Sherlock to assist in this space
- Dept looking at establishing a working group on performance monitoring

### 3.2. FNQ Regional Plan (update Brett & Teresa)

- Meeting held 21 March 2018 with DSDMIP (regional and Brisbane office) and Teresa
- No review of the plan has occurred and there is no trigger for a review by the Dept
- If a Council or through FNQROC consider the FNQ Regional Plan needs to be reviewed need to write to the Minister and Department putting the case forward. Council needs to clearly identify why the Regional Plan needs a review. Where are the conflicts? What are the key issues?
- Recently drafted Regional Plans don't have all state interests in it – dealt with in the SPP's. SPP's are above the Regional Plan in Hierarchy of assessment. Regional Plan give a regional context.
- Bryan (CCRC) confirmed that CCRC are looking at if there are any conflicts/limitations with the Regional Plan
- Coastal planning may be a regional issue that isn't adequately addressed in the Regional Plan

## 4. Update from LGAQ – Crystal Baker

- LGAQ Policy executive meeting last Friday
- Beyond Belcarra - 5 new proposals including LGAQ to run community awareness campaign on local government planning role.
- [LGAQ Advocacy action plan](#) - on LGAQ website, launched 26 April
- New planning system stakeholder reference group - DSDMIP driven
  - Little information to share at this stage due to late invites to attend, meeting on 8 May in Brisbane. Luke Hannan (LGAQ) will be attending
  - Intention to meet quarterly
  - Identify and implement changes to improve the system
  - Opportunities for the group to raise any items through Crystal

**ACTION: 57.1 – LGAQ to provide information on the outcomes of the DSDMIP planning system stakeholder reference group meeting to FNQROC to distribute to the group.**

- Economic Development Queensland
  - Proposed amendments to ED Act
  - LGAQ invited to industry briefing. There was a LG briefing (LGAQ not in attendance). Only LG's with PDA (not Cairns).
  - Not doing formal consultation process prior to the Bill

- LGAQ did previous submissions. Generally disappointed in the process
- Draft Queensland Solar farm guidelines – Guidance for local governments – DSDMI&P  
Queensland Solar Farm Guidelines – Practical guidance for communities, landowners and project proponents. – DNRM
  - Submissions due next Friday
  - Haven't received much feedback from Councils
  - Teresa provided positive feedback on the non-statutory approach
- Non-conforming building products
  - Meeting scheduled next week. To provide updates if required.

**5. Update from LGAQ Advisory Committee representatives – Peter Boyd (CRC) and Paul Want (TRC)**

No update provided.

**6. Update from Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP)**

- Innovation & Improvement Fund – round 2

**Postscript**

- Update provided after meeting (emailed to group 9.5.2018)
- Meeting with Shane Spargo from DSDMIP been arranged Monday 21 May for planners to discuss potential projects and ideas with Shane and identify potential opportunities for Councils to work together. Feedback from the Dept on projects in round one would be beneficial

- IAP2 Engagement training for Councils

**Postscript**

- Update provided after meeting (emailed to group 9.5.2018)
- All Councils received an invitation from the Minister and further information from the DDG to nominate staff to attend a full-day IAP2 Engagement Essentials training course, to be held in Cairns on 28 June 2018. In those letters, each council has a quota of staff they are able to nominate. Training is focussed on Planning staff undertaking community engagement (plan making, policy changes, major projects, etc.). The Dept were asking for nominations by the end of last week but are able to accept this next week. The Dept is paying for the training, LG's are asked to over travel/accomm costs if required.

- LGIP cut off
  - Brett advised that the Minister has written to all Councils who sought extensions to prepare an LGIP but do not have one in place
  - Jenny (DSC) enquired if the infrastructure charges notice has previously been issued can LG still collect if LGIP not in place
  - Jenny intends to follow up with LGAQ requesting legal advice

**ACTION 57.2: Brett to follow up query - if the infrastructure charges notice has been issued prior to cut off date can LG still collect charges if LGIP not in place**

- FNQ Planners Forum – feedback and next Forum
  - Feedback – presentations that didn't talk about specific policies were well received, more LG speakers would be good
  - Brett planning to send out email seeking suggestions on future forums
  - Possible theme to consider – Community engagement - being creative around community engagement. Legal implications of ensuring compliance with legislative requirements

## 7. Update from FNQROC

- RV parks
  - Teresa to distribute material provided by CMCA from the FNQROC Board meeting in Ingham
  - Rockhampton Shire Council court case being heard in the next couple of weeks. Outcome of this case will be of interest to Councils
  - Douglas Shire Council allows for a limited number of self-contained vehicles in rural areas as self-assessable

**ACTION 57.3: FNQROC to distribute CMCA RV park information to the group**

- FNQROC Development Manual - next steps for planning scheme drafting
  - Reminder that when Councils are looking at amendments to their Scheme the group needs to agree on a consistent approach on how the Development Manual is referenced
  - LGAQ recently provided a legal opinion on the implementation of Regional Design and Construction Standards

**ACTION 57.4: FNQROC to distribute LGAQ advice from King & Co on options for implementing a design and construct code.**

- FNQ Planners Group - options for future meetings/ site inspections
  - Opportunity for the Planners group to have a meeting outside of Cairns
- FNQROC Board - strategic goals opportunities and advocacy
  - Update on Advocacy push through the Board with delegations to both Brisbane and Canberra planned this year

- [FNQROC Strategic Opportunities document](#) on web

## 8. Update from Councils

- Cairns Regional Council

- Advertised position for new team leaders
- Energy Qld holding leadership forum in Cairns around mid June. Greg Canavan has been looking at setting up meeting with Councils to discuss network planning
- Expert Witness and Court training – CRC had previously obtained a quote. Potential opportunity for the group.

**ACTION 57.5: Paul Cohen to look into options for expert witness and court training.**

- Busy year ahead with number of DA appeals
- Nova commencing construction – provide inner city medium density housing
- Drop off in building approvals
- Master Builders holding a number of forums in the region throughout May – [link to Master Buildings website](#)
- City Centre masterplan ideas paper - 1200 surveys 28 post on ideas wall. Submission period closed. Next round of engagement planned for Cairns Show
- CHAS - moving into stages into 3-8.
- Working on scheme amendments to improve some DA issues
- Amendments to LGIP
- Local Buy – Planning and Architectural services – looking at going out in August. Opportunity to make consultants aware who may be interested
- Gary Warner – new role Community Planner
- CRC put in submission on the better use of school grounds. Late last year Dept Education updated their policy guideline. Principals still have the discretion. LGAQ consolidated comments from Councils - provided that back to the Dept. Will keep progressing.

- **Carpentaria Shire Council & Croydon & Burke Shire Council**

- Number of different type of applications being submitted
- Burke Planning Scheme submitted for review
- Croydon Shire Council – Council signed off Scheme (DSDMIP prepared). Consultation to commence soon

- **Cassowary Coast Regional Council**

- Castaways submitted DA, generally positive feedback from community

- **Douglas Shire Council**

- Crystalbrook withdrawn application and resubmitting amended proposal
- More subdivisions being released
- Council running Carnivale 25-27 May

- Simon Clarke resigned – now at Colac Otway Shire
- New highly qualified compliance officer
- Finalising LGIP

- **Cook Shire Council**

- A number of new applications for telecommunication facilities, one in Main Roads road reserve
- LGIP on public notification
- CHAS – moving to stage 3-8
- Looking at first round of scheme amendments
- Graduate planner - Michael Falon
- Waterfront progressing

## 9. Points for noting to the FNQROC Board

None

## 10. Next meeting

Next meeting will be 3 August 2018.

The meeting closed at 1pm.

*Minutes prepared by FNQROC Office & Project Coordinator, Teresa Schmidt.*

**Recommendations to FNQROC Board - None**

### **ACTION ITEM(S) –**

No.	ACTION	OWNER	COMPLETED?
57.1	LGAQ to provide information on the outcomes of the DSDMIP planning system stakeholder reference group meeting to FNQROC to distribute to the group.	LGAQ	
57.2	DSDMIP to follow up query - if the infrastructure charges notice has been issued prior to cut off date can LG still collect charges if LGIP not in place	DSDMIP	
57.3	FNQROC to distribute material on CMCA RV Park information to the group	FNQROC	Distributed with minutes
57.4	FNQROC to distribute LGAQ advice from King & Co on options for implementing a design and construct code.	FNQROC	Distributed with minutes
57.5.	Paul Cohen to look into options for expert witness and court training.	Paul Cohen	