



MINUTES
of the 53rd Board Meeting of the
FAR NORTH QUEENSLAND REGIONAL ROADS AND TRANSPORT GROUP

MONDAY 13 February 2017
Cairns Regional Council, Civic Reception Room, 119-145 Spence Street, Cairns

REPRESENTATIVES:

	Cr John Kremastos, Mayor	Cassowary Coast Regional Council
Chair	Cr Peter Scott, Mayor	Cook Shire Council
	Cr Trevor Pickering, Mayor	Croydon Shire Council
	Cr Julia Leu, Mayor	Douglas Shire Council
	Cr Warren Devlin, Mayor	Etheridge Shire Council
Deputy Chair	Cr Tom Gilmore, Mayor	Mareeba Shire Council
	Cr Annette Haydon	Tablelands Regional Council
	Cr Ross James Andrews, Mayor	Yarrabah Aboriginal Shire Council
	Cr Desmond Tayley, Mayor	Wujal Wujal Aboriginal Shire Council
	Ms Sandra Burke	Department of Transport and Main Roads
	Cr Terry James	Cairns Regional Council

OBSERVERS:

Mr Peter Cochran, CEO	Cassowary Coast Regional Council
Mr Tim Cronin, CEO	Cook Shire Council
Mr Bill Kerwin, Interim CEO	Croydon Shire Council
Mr John Andrejic, CEO	Cairns Regional Council
Cr Tony Gallagher, Deputy Mayor	Etheridge Shire Council
Mr Peter Franks, CEO	Mareeba Shire Council
Arron Hieatt	LGAQ
Ms Janelle Menzies, CEO	Yarrabah Aboriginal Shire Council
Cr Joe Paronella, Mayor	Tablelands Regional Council
Jo Lencz	Department of Transport and Main Roads
Sanjay Ram	Department of Transport and Main Roads
Mark Kelleher	Department of Transport and Main Roads

FNQROC Staff

Ms Darlene Irvine	Executive Officer
Ms Teresa Schmidt	Office and Project Coordinator
Ms Amanda Hancock	Regional Procurement Coordinator

APOLOGIES:

Ms Linda Cardew, CEO	Douglas Shire Council
Ms Eileen Demaal-Hall, CEO	Wujal Wujal Aboriginal Shire Council
Victor Mills	Wujal Wujal Aboriginal Shire Council

53 CHAIR'S WELCOME & ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The meeting commenced at 1.59pm. Chair, Cr Peter Scott, Mayor Cook Shire Council welcomed everyone to the meeting.

Cr Desmond Tayley acknowledged the traditional owners, past and present, on whose land we met.

54	APOLOGIES
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As noted above.

55	CONFIRMATION OF MINUTES
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MOVED: Cr Haydon
SECOND: Cr Pickering

“That the minutes of the 52nd Far North Queensland Roads and Transport Group held on 10 October 2016, be confirmed.”

CARRIED

BUSINESS ARISING OUT OF MINUTES

56	MINUTE 52.1 – FNQROC TO DRAFT LETTER ON BEHALF OF THE BOARD SEEKING A RESPONSE FROM THE MINISTER OF THE DEPARTMENT OF INFRASTRUCTURE AND REGIONAL DEVELOPMENT ON THE TIMING OF AN ANNOUNCEMENT REGARDING SUCCESSFUL BEEF ROADS APPLICATIONS.
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Ms Irvine advised that announcements regarding successful applications were made late last year. Tablelands Regional Council and Mareeba Shire Council have completed the project proposal report for Ootann Road and Ms Irvine had drafted the one for Richmond-Croydon Road which had been sent to Croydon to verify the assumptions made and provide some missing data.

57	MINUTE 52.2 - FNQROC TO PLACE ADOPTED WORKS PROGRAM ON FNQROC WEBSITE AND TO FORWARD A COPY OF WORKS PROGRAM TO TMR REPRESENTATIVES.
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Complete.

58	MINUTE 52.3 - LUKE HANNAM TO FOLLOW UP WITH ROADS AND TRANSPORT ALLIANCE TEAM REGARDING RESPONSE TO QUERIES RAISED AT THE TECHNICAL COORDINATORS FORUM AND TO ADVISE RRTG
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Complete.

59	MINUTE 52.4 - SANDRA BURKE TO PROVIDE UPDATE TO THE RRTG BOARD REGARDING KEEP LEFT WORKSHOP OUTCOMES
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Ms Burke advised that a meeting was held in December 2016 with a follow up meeting scheduled for February 2017.

An update on the initiatives to be provided by Ms Burke.

60	MINUTE 52.5 - YARRABAH SHIRE COUNCIL TO PROVIDE A LETTER TO TMR ADVISING OF THEIR SAFETY CONCERNS REGARDING YARRABAH ROAD
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Completed with Mr David Hamilton, still waiting on results.

The minutes of the RRTG Technical meeting, no. 89 held on 31 October 2016 were noted.

The minutes of the RRTG Technical meeting, no. 90 held on 7 February 2017 were noted.

Recommendations to the Board from RRTG TC meeting 7 February 2017

1. 2016/17 TIDS Program:

To mitigate the risk of under expenditure in the 2016/17 financial year it is recommended that, in priority order:

- a. Project ID 198, TMR Job No. 221-000411-019, Croydon Shire Council, Croydon-Richmond Road \$45,000 project allocated in 2017/18 be bought forward;
- b. Project ID 146, TMR Job No. 000-00216-001, Cassowary Coast Regional Council, East Feluga Road \$845,000 project allocated in 2017/18 be bought forward by expenditure shortfall or allocated amount of \$422,500 (which ever figure is hit first); then
- c. Project ID 70, TMR Job No. 264-000880-001, Tablelands Regional Council, Gunnawarra Road \$560,000 project allocated in 2017/18 be bought forward by the shortfall or maximum allowable claim (which ever figure is hit first), and
- d. It should be noted that Project ID 173, TMR Job No. 227-001008-181, Mareeba Shire Council, Euluma Creek Road \$160,000 allocated in 2018/19 has been completed with 60% federal funding.

Moved: Cr Kremastos

Second: Cr Pickering

CARRIED

2. LRRS Road nominations:

It is recommended that Bower Road plus North Walsh Road be included as a LRRS link and that Mareeba Shire Council provide further evidence of the regional benefit of Herberton Street and Anzac Avenue.

Moved: Cr Pickering

Seconded: Cr Gilmore

CARRIED

3. 2017/2018 to 2020/21 Works Program recommendation

The FNQRRTG Technical Committee recommends the 2017/18 to 2020/21 works program to the FNQRRTG for adoption.

Moved: Cr James

Second: Cr Kremastos

CARRIED

ACTION: FNQROC to place the adopted works program on FNQROC website and to forward a copy of works program to Mr Mark Kelleher.

Janelle Menzies left at 2.14 pm

62	UPDATE FROM THE ROADS AND TRANSPORT ALLIANCE
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Jo Lencz provided an update.

Janelle Menzies returned at 2.19 pm

- Discussion regarding change to the Operational Guidelines to include local roads of significance for ATSI Councils.
- Proposal being considered to include RRTG Chairs on Board of Roads and Transport Alliance.
- Funding allocations for ATSI councils is being reviewed. Survey has gone to individuals seeking their thoughts and views on ATSI councils involvement in RRTG's

63	WORKS PROGRAM UPDATE
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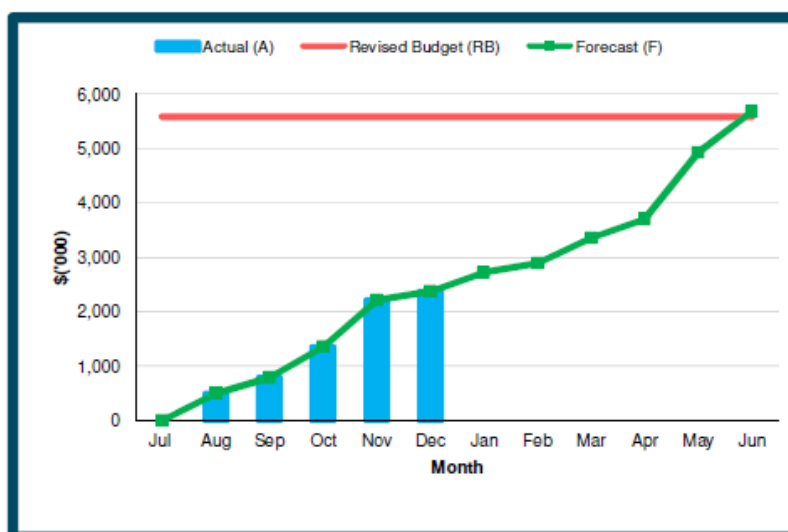
Ms Irvine advised that as at the end of December 2016, 43% expenditure. All roads will be completed by end June however we did have concerns regarding Georgetown Forsyth Road but we have been assured funding will be expended.

Far North Queensland Regional Roads and Transport Group Program Financial Detail (2016-17)									
Roads and Transport Alliance TIDS									
Project Number	ID	Local Government	Project	Revised Budget (RB)	Forecast (F)	F vs RB	Actual (A)	A vs RB	
216/LGSR/58	9855	Cassowary Coast	Flying Fish Point Road, 3.53 - 3.54km, Replace major culvert/s	72,500	72,000	99%	71,500	99%	
216/LGSR/59	9524	Cassowary Coast	Bryant Street, 0.98 - 1.00km, Rehabilitate bridge/s and culvert/s	75,000	75,000	100%	0	0%	
220/LGSR/12	10069	Cook	Railway Avenue, 1.33 - 2.66km, Construct to new sealed two lane standard	320,000	320,000	100%	320,000	100%	
220/LGSR/16	10345	Cook	Lakefield National Park Road, 1.30 - 2.60km, Construct to new sealed two lane standard	205,000	206,000	100%	205,000	100%	
220/LGSR/17	9480	Cook	Lakefield National Park Road, 0 - 1.30km, Construct to new sealed two lane standard	205,000	206,000	100%	205,000	100%	
221/LGSR/13	197868	Croydon	Croydon - Richmond Road, 98.98 - 108.98km, Construct to sealed standard	350,000	350,000	100%	50,000	14%	
221/LGSR/8	9462	Croydon	Richmond - Croydon Road, 134.20 - 138.20km, Construct to new sealed two lane standard	349,000	349,000	100%	200,000	57%	
275/LGSR/3	12948	Douglas	Cape Tribulation Bloomfield Road, 13.41 - 13.75km, Construct to sealed standard	255,000	255,000	100%	254,833	100%	
226/LGSR/14	198663	Etheridge	Forsyth Road, 11.77 - 25.30km, Construct to new sealed two lane standard	686,600	687,000	100%	10,000	1%	
264/LGSR/39	11964	Mareeba	TMR / local government alliance - RRTG funded, Planning, design and program administration	142,866	143,000	100%	142,866	100%	
277/LGSR/2	12628	Mareeba	Springmount Road, 5.40 - 6.70km, Construct to new sealed two lane standard	265,000	265,000	100%	250,000	94%	
277/LGSR/3	13340	Mareeba	Myola Road, 3.20 - 4.30km, Construct to new sealed two lane standard	375,000	375,000	100%	374,655	100%	
281/LGSR/2	12952	Tablelands	Cashmere - Kirrama Road, Herbert River (23.00 - 24.00km), Replace bridge/s and approaches	500,000	500,000	100%	68,000	14%	
281/LGSR/3	12951	Tablelands	Cashmere - Kirrama Road, Herbert River (26.43 - 26.44km), Replace bridge/s	99,856	100,000	100%	99,856	100%	
281/LGSR/4	13071	Tablelands	Stuice Creek Road, 0.20 - 0.21km, Replace bridge/s	650,000	650,000	100%	43,000	7%	
281/LGSR/5	12779	Tablelands	Danbulla Forest Drive, 13.19 - 13.22km, Replace bridge/s	750,000	750,000	100%	77,000	10%	
281/LGSR/6	203910	Tablelands	Gunnawarra Road, 7.50 - 8.50km, Construct to new sealed two lane standard	285,499	375,000	131%	4,000	1%	
Total				5,586,321	5,678,000	102%	2,375,710	43%	
RRTG ATSI									
Project Number	ID	Local Government	Project	Revised Budget (RB)	Forecast (F)	F vs RB	Actual (A)	A vs RB	
272/LGSF/3	11672	Wujal Wujal	Wujal Wujal Community, Preconstruction for future road works	29,273	29,000	99%	29,000	99%	
273/LGSF/2	11914	Yarrabah	Yarrabah Community, Preconstruction for future road works	222,629	175,000	79%	0	0%	
<i>Note: The project's 2016-17 budget includes carryover (\$47,217) from last financial year.</i>									
Total				251,902	204,000	81%	29,000	12%	

Regional Roads and Transport Group Summary

Regional Roads and Transport Group	No. of Projects	Revised Budget (RB) (\$'000)	EoFY Forecast (F) (\$'000)	F vs RB (%)	Forecast Exp to Date (\$'000)	Year to Date Actual (A) (\$'000)	Actual vs Forecast to Date (%)	Budget Spent (%)
Eastern Downs	3	2,728	3,909	143 %	2,548	2,548	100 %	93 %
North West Queensland	22	5,493	5,495	100 %	2,849	2,851	100 %	52 %
Southern	6	2,690	2,253	84 %	1,781	1,378	77 %	51 %
Southern Border	10	2,199	1,899	86 %	1,087	1,088	100 %	49 %
Bowen Basin	16	4,639	4,260	92 %	2,284	2,285	100 %	49 %
Northern SEQ	17	3,726	3,726	100 %	1,734	1,731	100 %	46 %
Far North Queensland	17	5,586	5,678	102 %	2,377	2,376	100 %	43 %
Outback	26	6,708	6,776	101 %	2,693	2,694	100 %	40 %
Western Downs	9	2,645	2,645	100 %	1,110	870	78 %	33 %
Wide Bay / Burnett	51	6,745	6,752	100 %	2,010	2,009	100 %	30 %
Scenic Valleys	8	2,171	2,444	113 %	609	602	99 %	28 %
Gladstone	7	1,038	1,039	100 %	248	248	100 %	24 %
South West	22	6,646	6,648	100 %	1,997	1,501	75 %	23 %
Whitsunday	3	1,803	1,803	100 %	378	372	98 %	21 %
North Queensland	14	3,361	3,360	100 %	687	686	100 %	20 %
Brisbane Metro Alliance	10	2,042	2,035	100 %	334	339	102 %	17 %
Rockhampton	7	1,516	2,204	145 %	232	232	100 %	15 %
Total	248	61,735	62,926	102 %	24,958	23,810	95 %	39 %

Far North Queensland Regional Roads and Transport Group Year to Date (YTD) Expenditure (Forecast vs Actual)



64 JOINT PURCHASING & RESOURCE SHARING

Ms Hancock advised that the 2016/17 Bitumen Reseal program is almost complete and she is in the process of developing tender documents for 2017/18 arrangement and the Request for Quote will be distributed in the next couple of months.

2016/17 Regional Asphalt Overlay progressing with four member Councils.

65 ROAD SAFETY

Cr Tayley raised concerns regarding road closures and safety on the Bloomfield Track. He advised that Wujal Wujal were not made aware of the road closure.

Cr Leu advised that there was a slip and they needed to assess the road. She'll follow up regarding communications to ensure Wujal Wujal was informed.

General discussion regarding flooding of the McCloud Creek and other creeks on Mulligan Highway. DTMR representatives advised of longer term plans for improving resilience of the crossings.

Current issue regarding public access to flood monitoring camera data for Bushy Creek. Photo data showed the road still flooded when it wasn't.

It was identified that there was an issue with real time information and release of information to the public.

*Sanjay Ram left at 2.40 pm
Cr Andrews, Cr James and John Andrejic left the meeting at 2.43 pm*

Cr Pickering raised the issue regarding the importance of allowing trucks delivering supplies to be able to travel roads that are closed due to flooding. DTMR advised that there is process for trucks to apply for a permit.

ACTION: DTMR to follow up and respond to Croydon Shire Council regarding concerns raised about recent issue of trucks accessing roads that are closed due to flooding.

66	ASSET MANAGEMENT
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No items.

67	GENERAL BUSINESS
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No discussions held.

Ms Burke introduced Mr Mark Kelleher, Manager (Indigenous & Local Government). Mr Kelleher is the point of contact for TIDS, Cape York Regional Package and ATSI TIDS.

Cr Leu left at 2.52 pm

68	NEXT RRTG TECHNICAL COMMITTEE MEETING
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The next RRTG Technical Committee meeting will be held at Cairns Regional Council on Monday 20 March 2017.

69	NEXT RRTG BOARD MEETING
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The next RRTG Board meeting will be held at Cairns Regional Council on Monday 10 April 2016.

70	CONCLUSION
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There being no further business the Chair, Cr Scott declared the meeting closed at 2.55 pm.

ACTION ITEMS

Minute Number	Action	Responsible Person(s)
61	FNQROC to place the adopted works program on FNQROC website and to forward a copy of works program to Mark Kelleher (TMR).	FNQROC
65	DTMR to follow up and respond to Croydon Shire Council regarding concerns raised about recent issue of trucks accessing roads that are closed due to flooding.	DTMR