

MINUTES

Meeting No	90
Meeting	FNQ RRTG Technical Committee
Date	7 February 2017
Time	10:00 am
Venue	Civic Reception Room, Ground Floor, Cairns Regional Council

The meeting opened at 10:15am.

1. Attendance

Name	Organisation
Ashley Greenwood Chair	Tablelands Regional Council
Michael Ringer Deputy Chair	Cairns Regional Council
David Goodman	Cassowary Coast Regional Council
Andrew Foster	Mareeba Shire Council
David Trotter	Cassowary Coast Regional Council
Darlene Irvine	FNQROC
Garry Pickering	Croydon Shire Council
Jo Lencz	Roads and Transport Alliance
Daryl Jones	TMR
Michael Kriedemann	Douglas
Dawn Lake	Yarrabah Aboriginal Shire Council
Bishes Pokharel	Cook Shire Council
Arron Hieatt	LGAQ
Mark Kelleher	TMR
David Hamilton	TMR

2. Apologies

Name	Organisation
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Robert Uebergang	Cook Shire Council
David Munro	Etheridge Shire Council
Victor Mills	WWASC
Val Shannon	Mareeba Shire Council

3. Guests

Name	Organisation
Callum Fraser	National Heavy Vehicle Regulator
Robert Chow	LGAQ Heavy Vehicle Access Liaison Officer

4. Welcome

Ashley welcomed all to the meeting and introduced Mark Kelleher TMR. Mark advised his role is as Manager (Indigenous and Local Government Relations).

Contact details for Mark: P: 4045 7067 M: 0472 867 565 E: mark.g.kelleher@tmr.qld.gov.au

5. Presentations

5.1. Callum Fraser re National Heavy Vehicle Regulator Road Manager Portal

Overview of the Road Manager Portal which has been through Alpha testing and is just about to go into beta testing with 140 councils (Cairns being one of these). It is anticipated that full rollout would occur from April 2017. A copy of the presentation can be obtained from FNQROC. Contact details: P: 07 3309 8616 M:0499 115 509 E: Callum.Fraser@nhvr.gov.au

5.2. Robert Chow, LGAQ Heavy Vehicle Access Liaison Officer

Overview of the role and assistance/options available for councils. A copy of the presentation can be obtained from FNQROC.

Contact details: P: 07 3000 2229 M: 0472 813 679 E: Robert_chow@lgaq.asn.au

6. Acceptance of previous minutes

Minutes of Technical Committee No. 89, 31 October 2017 was accepted without amendment.

7. Actions from Previous Minutes

7.1. FNQRRTG Issues paper

87.7.3	Steve Cosatto and Dave Hamilton to draft issues paper regarding difficulties and overlapping of financial accounting for ATSI and RRTG TIDS programs for presentation to Board.	TMR and FNQROC	Defer until Dec 2016
87.7.4	In December 2016, gauge if TMRs new account system has reduced financial accounting difficulties, if not, the FNQ RRTG draft a letter to Roads and Transport Alliance requesting simplification of the financial accounting process for RRTG and ATSI TIDS.	FNQROC	Defer until Dec 2016

It was clarified the intent of these actions in terms of draft 'issues paper' by discussing a number of concerns. It was agreed not to pursue the above actions (8.7.3 and .4) through an issues paper, and that councils should take any concerns directly to Mark Kelleher for resolution. Concerns discussed included:

- Duplication of administrative efforts;
- Onerous administrative efforts for the funding involved;
- Requests for further information more than has been requested prior i.e. detailed design;
- End of financial year efforts 2015/16 with regard to ATSI and TIDS funding and transferring these;
- Decisions of the FNQRRTG not always translating back to TMR systems and decisions being made by TMR on LRRS road funding without FNQRRTG knowledge;
- Forecasting – councils happy to do on a monthly basis but they can't forecast to the cent;
- When TMR issues a job number they are required to put in milestones to generate the number which hasn't been an issue in the past but there is a new internal measurement of this that wasn't there in the past;
- TMR had engaged contractors who may have treated TIDS the same way as ATSI TIDS causing some frustration. This should now be resolved.

It was noted that it appears as though administration tasks this region has faced is above and beyond other regions in the State and members would like this clarified.

The FNQRRTG TC was advised that there have been some issues for a number of reasons but TMR is hoping that these should now be resolved.

Members were advised that TMR has had a TIDS audit which resulted in the changes to forms and expenditure validation requirements to meet Treasury expectations, and that with the introduction of the TMR reporting system, councils asked to be advised of any changes to processes prior to requests for further information. If councils are having concerns or issues please contact Mark Kelleher.

7.2. Culvert Projects in the region

88.1	TRC to develop worksheet identifying type of culverts, number of and when required and distribute to MSC, CCRC, Cook and TMR for populating and return to TRC.	TRC	Uncompleted – to be completed at meeting No.91
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7.3. Forward Programs and Claim documentation

88.4	All councils to review their existing and forward programs for projects to be considered for future funding. Refer action item 89.1	All	Completed
88.5	Members to review TMR claim documents and provide feedback to Steve Cosatto.	All	Completed

7.4. FNQRRTG Management Tool (Incl PPT)

89.1	Adam Seeber (ValueFlow) to provide detailed proposal going forward.	ValueFlow	Completed
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89.2	Darlene to provide technical doc and proposal to Jo Lencz and Technical Committee.	FNQROC	Completed
89.3	Jo to ascertain if this could be a State-wide project with FNQ as the pilot.	RTA	Completed
89.4	Technical committee to decide further direction after actions 89.1 and 89.3 have been actioned.	All	Completed

Representatives have decided not to proceed for the following reasons:

- It was felt that for the investment proposed, we weren't comfortable that this would be our solution;
- It wasn't felt that our needs were fully understood, it was felt that we were trying to fit our needs into a box solution;
- It was felt that perhaps we start small with a focus on the PPT and build from there.

Members believed that there was some discussion about a Roads Portal that Steve was going to set up for our SOI's, PPT etc.

Action 90.1 Darlene to set up Roads Portal on FNQROC Website for councils SOI's and a copy of the PPT.

7.5. Additional Projects, AusRAP and SOI's

89.5	Councils to provide projects to Steve Cosatto by 23rd December. For February – development, recommendation for 17/18, 18/19 fixed and 19/20 and 20/21 indicative.	All	completed
89.6	Jo Lencz to distribute information about AusRAP to the group.	RTA	Completed
89.7	Steve Cosatto to resend available SOI's to Councils to review. All to complete their SOI review by 23 December and return to Steve Cosatto.	All	

Darlene advised that she hadn't seen any responses – TRC has sent back – Darlene to check.

Action 90.2 Darlene to check on where each SOI for LRRS are at in our records, and seek an update if needed.

7.6. Paperwork for Kennedy Highway

89.8	Michael Kitzelmann to email Darryl Jones re TMR paperwork for Kennedy Highway project.	ESC	Etheridge not at meeting – issue left with TMR
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7.7. Culvert relining works eligibility for TIDS funding

89.9	All to provide consideration regarding are "Culvert relining works eligible for TIDS funding for discussion at the next meeting.	All	Completed and discussed
89.10	Cairns and TRC to submit Culvert relining projects to be inputted into PPT for Tech Comm review.	CRC and TRC	Incomplete

Discussion was had regarding culvert relining works being eligible for TIDS funding. It was argued that funding a smaller amount now for these types of works would be cheaper than waiting to replace at a higher cost with 50% funding. Discussion was then about major versus minor culverts.

Recommendation:

That an addition to the FNQRRTG Works Program Development and Management Process be drafted for the inclusion of relining of major culverts and brought back to the next FNQRRTG TC meeting.

Action 90.2 David Goodman kindly offered to draft proposed wording to add relining of major culverts in the FNQRRTG Works Program Development and Management Process.

7.8. Crash data

89.11	Steve Cosatto to contact Insurance Council about being able to get crash information.	FNQROC	Completed
89.12	Darlene Irvine to talk to Police Assistant Commissioner about accessing crash information in the region.	FNQROC	Completed

Completed – no matter which way we go we'll have incomplete and or data which is not current.

7.9. Events on Roads

89.13	Darlene Irvine to send out the minutes of Events on road meeting and information we have to date.	FNQROC	Completed
89.14	David Trotter to advise if the King and Co legal advice received by Cassowary Coast can be released for council information and comment.	CCRC	Completed

8. Minutes of Previous RRTG Meeting

8.1. No meeting held

9. 2016/17 TIDS Works Program.

9.1. 2016/2017 – Councils to provide status update. Below table Works Program – As at February 2017

TMR Project Number	Road Authority	Road Name	Project Cost(\$)	2016-2017	2017-2018	Comments
277/LGSR/2	Mareeba Shire Council	Springmount Road	\$530,000	\$265,000		linemarking to do – finalised in Feb
216/LGSR/58	Cassowary Coast Regional Council	Flying Fish Point Road	\$145,000	\$72,500		Complete and claimed
277/LGSR/3	Mareeba Shire Council	Myola	\$750,000	\$375,000		Line marking to do – finalised in Feb
220/LGSR/16	Cook Shire Council	Lakefield National Park Road	\$410,000	\$205,000		Completed and claimed
216/LGSR/59	Cassowary Coast Regional Council	Bryant Street	\$150,000	\$75,000		Awarded to Roadtek – May completion
220/LGSR/17	Cook Shire Council	Lakefield National Park Road	\$410,000	\$205,000		Completed and claimed
281/LGSR/5	Tablelands Regional Council	Danbulla Forest Drive	\$1,500,000	\$750,000		Tender awarded in December, establishing on site week of 6 Feb
221/LGSR/8	Croydon Shire Council	Croydon - Richmond Road	\$698,000	\$349,000		2 nd coat seal to go, complete mid Feb
275/LGSR/3	Douglas Shire Council	Cape Tribulation to Bloomfield Road	\$510,000	\$255,000		Completed and claimed
273/LGSF/2	Yarrabah Aboriginal Shire Council	Back Beach Road	\$175,412	\$175,412		Due for completion end of April.
281/LGSR/2	Tablelands Regional Council	Cashmere - Kirrama Road	\$1,000,000	\$500,000		Herbert river bridge tendered and awarded. Pre casting occurring. Risk in Wet.
281/LGSR/3	Tablelands Regional Council	Cashmere-Kirrama Road	\$300,000	\$100,000		Completed and claimed
226/LGSR/14	Etheridge Shire Council	Georgetown - Forsyth Rd	\$3,771,574	\$686,600		Etheridge not in attendance. Discussions with Etheridge Mayor advises they engaged civil company to design to TMR standards. They do expect to commence prior to 30 June and be able to claim TIDS component. 8 to 9km if

						Dairymaid corner is not included. Chainage has been proposed and waiting on a response back from TMR. There have been some issues with the design with some backwards and forwards with TMR – change in design speed from 90 to 110. As yet, TMR have not granted access to the road.
220/LGSR/12	Cook Shire Council	Railway Avenue	\$640,000	\$320,000		Completed – still to be claimed
281/LGSR/4	Tablelands Regional Council	Sluice Creek Road	\$1,300,000	\$650,000		Culverts ordered and received. In the process of establishing on site week of 6 February
272/LGSF/3	Wujal Wujal Aboriginal Shire Council	Allocation	\$29,273	\$29,273		Completed and Claimed December 2017
264/LGSR/39	FNQRRTG	Management	\$142,866	\$142,866		Claimed
	Croydon Shire Council	Croydon - Richmond Road (Beef Roads)	\$3,500,000	\$350,000		PPR drafted for funding – looking at receiving funding in May and will be able to expend
264/LGSR/36	Tablelands Regional Council	Gunnawarra Road	\$750,000	\$285,499	\$89,501	Commence April 2017 finish June – may bring forward – being done internally.

There is some concern regarding the Etheridge project and there are anticipated savings on the following projects:

Record ID	Project Number	Road Authority	Road Name	Project Cost(\$)	Funding amount 2016/17	Estimate funding Needed	Estimated Savings
121	264-002050-001	Tablelands Regional Council	Sluice Creek Road	\$1,300,000	\$650,000	\$475,000	\$175,000
6	119-001455-019	Tablelands Regional Council	Danbulla Forest Drive	\$1,500,000	\$750,000	\$690,000	\$60,000
4	59--001310-002	Tablelands Regional Council	Cashmere - Kirrama Road	\$1,000,000	\$1,000,000	\$425,000	\$75,000

To mitigate the risk of under expenditure in the 2016/17 financial year it is recommended that, in priority order:

- a. Project ID 198, TMR Job No. 221-000411-019, Croydon Shire Council, Croydon-Richmond Road \$45,000 project allocated in 2017/18 be bought forward;***
- b. Project ID 146, TMR Job No. 000-00216-001, Cassowary Coast Regional Council, East Feluga Road \$845,000 project allocated in 2017/18 be bought forward by expenditure shortfall or allocated amount of \$422,500 (which ever figure is hit first); then***
- c. Project ID 70, TMR Job No. 264-000880-001, Tablelands Regional Council, Gunnawarra Road \$560,000 project allocated in 2017/18 be bought forward by the shortfall or maximum allowable claim (which ever figure is hit first), and***
- d. It should be noted that Project ID 173, TMR Job No. 227-001008-181, Mareeba Shire Council, Euluma Creek Road \$160,000 allocated in 2018/19 has been completed with 60% federal funding.***

10. Transport and Main Roads update – Daryl Jones

10.1. State Controlled LRRS update table below as at February 2017.

LGA	Project Number	Road	Project	Progress at February 2017 - Technical Committee Meeting
Tablelands	264/32B/401	Kennedy Highway (Mareeba-Ravenshoe)	Upgrade guardrail 50-53.2	Completed.
Tablelands	264/663/480	Atherton-Herberton Rd	Install barriers 9-11.2 (sections)	completed
Tablelands	281/32B/200	Kennedy Highway (Mareeba - Ravenshoe)	Widen and seal shoulder/s 53.1 - 53.29km	Completed.
Tablelands	281/646/2	Malanda - Upper Barron Road	Widen and seal (various locations)	Ahead of program- TRC undertaking works for TMR. Some delay claims due to current wet.
Tablelands	264/663/1	Atherton - Herberton Road	Widen and seal shoulder/s 2.00 - 5.00km	Practical completion

11. LRRS Nominations

11.1. **Herberton Street, Mareeba**

11.2. **Anzac Avenue, Mareeba**

11.3. **Bower Road, Mareeba**

(Darryl Jones and David Hamilton left the meeting)

MOVED: David Goodman

SECONDED: Gary Pickering

It is recommended that Bower Road plus North Walsh Road be included as a LRRS link and that Mareeba Shire Council provide further evidence of the regional benefit of Herberton Street and Anzac Avenue.

CARRIED

Action 90.3 Andrew Foster to resubmit LRRS nomination for the Bower Road and North Walsh Road link and provide further evidence of the regional benefit of Herberton Street and Anzac Avenue.

12. 2017/2018 to 2020/21 Works Program recommendation

The FNQRRTG Technical Committee recommends the following 2017/18 to 2020/21 works program to the FNQRRTG for adoption.

Project							Base Funding/TIDS						
Record ID	Project Number	Road Authority	Road Name	Network	Rank All	Project Cost(\$)	2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	Beyond
6	119-001455-019	Tablelands Regional Council	Danbulla Forest Drive	LRRS	7	\$1,500,000	\$0	\$690,000					
179	226-000531-001	Etheridge Shire Council	Georgetown - Forsyth Rd	LRRS	40	\$3,771,574		\$686,600					
121	264-002050-001	Tablelands Regional Council	Sluice Creek Road	LRRS	6	\$1,300,000	\$0	\$475,000					
4	59--001310-002	Tablelands Regional Council	Cashmere - Kirrama Road	LRRS	27	\$1,000,000	\$0	\$425,000					
167	277-001437-007	Mareeba Shire Council	Myola Road	LRRS	57	\$750,000	\$0	\$375,000					
183	221-000411-183	Croydon Shire Council	Croydon - Richmond Road	LRRS	44	\$3,500,000	\$0	\$350,000					
110	221-000411-003	Croydon Shire Council	Croydon - Richmond Road	LRRS	63	\$698,000	\$0	\$349,000					
106	220-RAILWA-108	Cook Shire Council	Railway Avenue	NON LRRS	65	\$640,000	\$0	\$320,000					
78	264-000880-003	Tablelands Regional Council	Gunnawarra Road	LRRS	78	\$750,000	\$0	\$285,499	\$89,501				
166	277-001731-001	Mareeba Shire Council	Springmount Road	LRRS	48	\$530,000	\$0	\$265,000					
136	275-831003-004	Douglas Shire Council	Cape Tribulation to Bloomfield Road	LRRS	39	\$510,000	\$0	\$255,000					
152	220-000004-003	Cook Shire Council	Lakefield National Park Road	LRRS	33	\$410,000	\$0	\$205,000					
151	220-000004-002	Cook Shire Council	Lakefield National Park Road	LRRS	46	\$410,000	\$0	\$205,000					
123	264-001310-005	Tablelands Regional Council	Cashmere-Kirrama Road	LRRS	28	\$300,000	\$0	\$100,000					
144	000-Bryant-002	Cassowary Coast Regional Council	Bryant Street	LRRS	43	\$150,000	\$0	\$75,000					
145	216-000236-008	Cassowary Coast Regional Council	Flying Fish Point Road	LRRS	38	\$145,000	\$0	\$72,500					
57	214-000227-001	Cairns Regional Council	The Boulders Road	LRRS	58	\$100,000	\$0	\$50,000					
58	214-000227-002	Cairns Regional Council	The Boulders Road	LRRS	59	\$100,000	\$0	\$50,000					
170	273-BackBR-001	Yarrabah Aboriginal Shire Council	Back Beach Road	ATSI	89	\$616,000	\$24,588	\$175,412					
198	221-000411-019	Croydon Shire Council	Croydon - Richmond Road	LRRS	20	\$45,000		\$22,500					

165	277-001008-180	Mareeba Shire Council	Chewko Road	LRRS	86	\$1,310,000	\$0		\$655,000
191	216-000009-001	Cassowary Coast Regional Council	Alexander Drive	LRRS	16	\$1,065,000			\$532,500
155	221-000411-015	Croydon Shire Council	Croydon - Richmond Road	LRRS	31	\$700,000	\$0		\$350,000
208	277-002210-002	Tablelands Regional Council	Tully Falls Road	LRRS	5	\$700,000			\$350,000
112	221-000411-005	Croydon Shire Council	Croydon - Richmond Road	LRRS	63	\$698,000	\$0		\$349,000
146	000-00216--001	Cassowary Coast Regional Council	East Feluga Road	NON LRRS	88	\$845,000	\$0	\$187,500	\$232,500
137	275-831003-005	Douglas Shire Council	Cape Tribulation to Bloomfield Road	LRRS	45	\$668,000	\$0		\$334,000
32	216-001376-002	Cassowary Coast Regional Council	Tully Gorge Road	LRRS	84	\$650,000	\$0		\$325,000
205	277-001142-004	Mareeba Shire Council	Leadingham Creek Road	LRRS	3	\$600,000			\$300,000
207	277-002210-001	Tablelands Regional Council	Tully Falls Road	LRRS	4	\$600,000			\$300,000
204	277-001567-002	Mareeba Shire Council	Oak Forest Road	LRRS	1	\$590,000			\$295,000
70	264-000880-001	Tablelands Regional Council	Gunnawarra Road	LRRS	14	\$560,000	\$0		\$280,000
196	220-000012-005	Cook Shire Council	Battlecamp Road	LRRS	12	\$360,000			\$180,000
195	216-000059-008	Cassowary Coast Regional Council	Bingil Bay Road	LRRS	47	\$250,000	\$0		\$125,000
69	264-001310-004	Tablelands Regional Council	Cashmere-Kirrama Road	LRRS	13	\$230,000	\$0		\$115,000
197	220-000004-004	Cook Shire Council	Lakefield National Park Road	LRRS	25	\$230,000			\$115,000
188	214-REDLYN-001	Cairns Regional Council	Redlynch Intake Road	LRRS	53	\$200,000			\$100,000
194	66--000059-008	Cassowary Coast Regional Council	Bingil Bay Road	LRRS	26	\$180,000	\$0		\$90,000
189	214-LAKEST-001	Cairns Regional Council	Lake Street	LRRS	56	\$180,000			\$90,000
180	277-001567-003	Mareeba Shire Council	Ootann Road	LRRS	17	\$830,000	\$0		\$83,000
190	214-KENNY1-001	Cairns Regional Council	Kenny Street	LRRS	10	\$150,000			\$75,000
192	216-000236-010	Cassowary Coast Regional Council	Flying Fish Point Road	LRRS	8	\$45,000			\$22,500
75	264-001420-001	Tablelands Regional Council	Curtain Fig Tree Road	LRRS	15	\$1,750,000	\$0	\$231,010	\$643,990

187	214-COOKST-001	Cairns Regional Council	Cook Street	LRRS	69	\$1,500,000		\$750,000
168	000-00277--001	Mareeba Shire Council	Lockwood Road	NON LRRS	76	\$930,000	\$0	\$465,000
150	220-000012-004	Cook Shire Council	Battlecamp Road	LRRS	35	\$1,330,000	\$0	\$665,000
1	277-001731-024	Mareeba Shire Council	Springmount Road	LRRS	55	\$770,000	\$0	\$385,000
159	221-000411-009	Croydon Shire Council	Croydon - Richmond Road	LRRS	29	\$698,000	\$0	\$349,000
133	226-000531-004	Etheridge Shire Council	Forsayth - Einasleigh Road	LRRS	81	\$686,600	\$0	\$343,300
107	220-RAILWA-109	Cook Shire Council	Railway Avenue	NON LRRS	65	\$640,000	\$0	\$320,000
206	277-001244-001	Mareeba Shire Council	Mount Mulligan Road	LRRS	32	\$630,000		\$315,000
182	264-001008-182	Tablelands Regional Council	Ootann Road	LRRS	19	\$3,800,000	\$0	\$190,000
51	216-000615-002	Cassowary Coast Regional Council	Walter Lever Estate Road	LRRS	77	\$300,300	\$0	\$150,150
31	216-001263-003	Cassowary Coast Regional Council	Upper Murray Road	LRRS	85	\$300,000	\$0	\$150,000
181	277-001560-001	Mareeba Shire Council	Ootann Road	LRRS	18	\$1,320,000	\$0	\$132,000
138	275-831001-001	Douglas Shire Council	Cape Tribulation Road	LRRS	111	\$250,000	\$0	\$125,000
193	216-000236-009	Cassowary Coast Regional Council	Flying Fish Point Road	LRRS	9	\$170,000		\$85,000
173	277-001008-181	Mareeba Shire Council	Euluma Creek Road	LRRS	42	\$160,000	\$0	\$80,000
169	264-002050-002	Tablelands Regional Council	Sluice Creek Road	LRRS	68	\$110,000	\$0	\$55,000
99	220-ARCHER-101	Cook Shire Council	Archer Point Road	NON LRRS	79	\$100,000	\$0	\$50,000
200	221-000411-014	Croydon Shire Council	Croydon - Richmond Road	LRRS	21	\$45,000		\$22,500
201	221-000411-016	Croydon Shire Council	Croydon - Richmond Road	LRRS	21	\$45,000		\$22,500
162	000-00221--001	Croydon Shire Council	Yapper River Road	NON LRRS	116	\$40,000	\$0	\$20,000
210	214-COOKST-210	Cairns Regional Council	Cook Street	LRRS	10	\$1,052,720		\$526,360
199	221-000411-008	Croydon Shire Council	Croydon - Richmond Road	LRRS	30	\$698,000		\$349,000
115	216-BUTLER-003	Cassowary Coast Regional Council	Butler Street	LRRS	98	\$1,300,000	\$0	\$650,000

22	66--000236-006	Cassowary Coast Regional Council	Flying Fish Point Road	LRRS	83	\$648,000	\$0	\$324,000
86	216-009999-002	Cassowary Coast Regional Council	Butler Street	NON LRRS	93	\$550,000	\$0	\$275,000
9	277-001008-078	Mareeba Shire Council	Ootann Road	LRRS	87	\$350,000	\$0	\$175,000
20	66--000236-003	Cassowary Coast Regional Council	Flying Fish Point Road	LRRS	101	\$305,760	\$0	\$152,880
117	264-000233-002	Tablelands Regional Council	Theresa Creek Road	LRRS	94	\$300,000	\$0	\$150,000
100	220-ARCHER-102	Cook Shire Council	Archer Point Road	NON LRRS	80	\$150,000	\$0	\$75,000
202	221-000411-017	Croydon Shire Council	Croydon - Richmond Road	LRRS	21	\$45,000		\$22,500
163	000-00221--002	Croydon Shire Council	Yapper River road	NON LRRS	97	\$40,000	\$0	\$20,000
105	220-POISON-107	Cook Shire Council	Poison Creek Road	NON LRRS	71	\$1,665,000	\$0	\$832,500
84	264-001455-020	Tablelands Regional Council	Danbulla Forest Drive	LRRS	90	\$500,000	\$0	\$250,000
21	66--000236-004	Cassowary Coast Regional Council	Flying Fish Point Road	LRRS	95	\$1,100,000	\$0	\$550,000
140	220-CHARLO-110	Cook Shire Council	Charlotte Street	NON LRRS	96	\$820,000	\$0	\$410,000
219	277-001008-219	Mareeba Shire Council	Euluma Creek Road	LRRS	24	\$260,000		\$130,000
217	277-CHETTL-217	Mareeba Shire Council	Chettle Road	LRRS	37	\$630,000		\$315,000
186	226-000531-003	Etheridge Shire Council	Forsayth - Einasleigh Road	LRRS	41	\$1,372,000		\$686,000
211	214-MUNROS-211	Cairns Regional Council	Munro Street	LRRS	52	\$300,000		\$150,000
221	277-001008-221	Mareeba Shire Council	Euluma Creek Road	LRRS	61	\$570,000		\$285,000
111	221-000411-004	Croydon Shire Council	Croydon - Richmond Road	LRRS	62	\$698,000	\$0	\$349,000
134	226-000531-005	Etheridge Shire Council	Forsayth - Einasleigh Road	LRRS	82	\$686,600	\$0	\$343,300
30	216-001261-003	Cassowary Coast Regional Council	Murray Falls Road	LRRS	103	\$211,000	\$0	\$105,500
114	277-FRAZER-018	Mareeba Shire Council	Frazer Road	NON LRRS	104	\$250,000	\$0	\$125,000
132	226-000561-003	Etheridge Shire Council	Forsayth - Einasleigh Road	LRRS	105	\$686,600	\$0	\$343,300
8	119-001420-002	Tablelands Regional Council	Curtain Fig Tree Road	LRRS	106	\$400,000	\$0	\$200,000

It should be noted that for the purposes of delivery and administrative efficiencies a number of projects with TMR project number allocations have been combined. These include:

Project ID	Project No	Council	Road	Project Amount	Allocation
210	214-COOKST-210	Cairns Regional Council	Cook Street	\$452,000	\$226,000
209	214-COOKST-209	Cairns Regional Council	Cook Street	\$600,720	\$300,360
TO					
210	214-COOKST-210	Cairns Regional Council	Cook Street	\$1,052,720	\$526,360
215	277-CHETTL-215	Mareeba Shire Council	Chettle Road	\$250,000	\$125,000
217	277-CHETTL-217	Mareeba Shire Council	Chettle Road	\$380,000	\$190,000
TO					
217	277-CHETTL-217	Mareeba Shire Council	Chettle Road	\$630,000	\$315,000
213	277-001731-213	Mareeba Shire Council	Springmount Road	\$400,000	\$200,000
216	277-001731-216	Mareeba Shire Council	Springmount Road	\$550,000	\$275,000
TO					
216	277-001731-216	Mareeba Shire Council	Springmount Road	\$950,000	\$475,000
218	277-001008-218	Mareeba Shire Council	Euluma Creek Road	\$200,000	\$100,000
220	277-001008-220	Mareeba Shire Council	Euluma Creek Road	\$220,000	\$110,000
221	277-001008-221	Mareeba Shire Council	Euluma Creek Road	\$150,000	\$75,000
TO					
221	277-001008-221	Mareeba Shire Council	Euluma Creek Road	\$570,000	\$285,000
103	000-POISON-105	Cook Shire Council	Poison Creek Road	\$555,000	\$277,500

104	220-POISON-106	Cook Shire Council	Poison Creek Road	\$555,000	\$277,500
105	220-POISON-107	Cook Shire Council	Poison Creek Road	\$555,000	\$277,500
			TO		
105	220-POISON-107	Cook Shire Council	Poison Creek Road	\$1,665,000	\$832,500

149	220-000012-003	Cook Shire Council	Battlecamp Road	\$530,000	\$265,000
150	220-000012-004	Cook Shire Council	Battlecamp Road	\$800,000	\$400,000
			TO		
150	200-000012-004	Cook Shire Council	Battlecamp Road	\$1,330,000	\$665,000

It should also be noted that a number of projects were deleted from the program:

Project ID	Project No.	Council	Road	Project amount
174	272-ChiCRd-001	Wujal Wujal Aboriginal Shire Council	China Camp Road	\$1,750,000
94	214-000107-003	Cairns Regional Council	Aumuller Street	\$1,000,000
95	214-000107-004	Cairns Regional Council	Aumuller Street	\$1,000,000
139	220-000012-001	Cook Shire Council	Battlecamp Road	\$890,000
29	216-001261-002	Cassowary Coast Regional Council	Murray Falls Road	\$1,400,000
91	214-000002-001	Cairns Regional Council	Cook Street	\$1,000,000
171	273-Sawmil-001	Yarrabah Aboriginal Shire Council	Sawmill Road	\$48,500
14	66--000232-007	Cassowary Coast Regional Council	Fitzgerald Esplanade	\$120,000
12	66--000426-005	Cassowary Coast Regional Council	Mourilyan Road	\$148,000
16	66--000271-003	Cassowary Coast Regional Council	Grace Street	\$132,000
23	66--000236-007	Cassowary Coast Regional Council	Flying Fish Point Road	\$140,000
184	66--000271-002	Cassowary Coast Regional Council	Fitzgerald Esplanade	\$60,000

13. Roads & Transport Alliance – Jo Lencz

Jo Lencz provided an update on:

- AusRAP – will only do sealed roads and will not travel over unsealed roads. We need data back from councils.
- Reviewing Aboriginal Shire Council involvement within RRTG's. A survey has gone out to targeted stakeholders for feedback.

14. LGAQ – Arron Hieatt

- Reminder regarding Building our Regions funding
- LGAQ is seeking grant reforms for Local Government. They are concerned with the onerous tasks being placed on councils for the delivery of grant funding.

15. Update from LGAQ Roads and Transport Advisory Group

Darlene advised that as no one in the region put their hand up for this group, to ensure our voice was heard she was nominated and accepted as an observer as she 'does not work for a council'. The first meeting will be held 3 March 2017.

16. Joint Purchasing and Resource Sharing

Darlene advised that there are a number of regional tenders in differing stages at present:

- Asphalt 2016/17 program
- Bitumen 2016/17 and 2017/18 program
- Water Chemicals
- Biosolids, and
- Waste Steel and Batteries

17. General Business

17.1. Training Update

It is understood that IPWEA practice note 5 – Stormwater Drainage and TMR Bridge construction and Maintenance workshop had been discussed with the FNQRRTG TC previously. Darlene advised that training was notoriously difficult and time consuming to arrange with minimum numbers needed and historically we needed to drag these numbers from councils to make it viable. Darlene sought advice regarding the priority of these workshops for members in the first half of this year.

The FNQRRTG TC advised that it wasn't a priority for the first half of the year with many having prospective participants working on other priorities, combined with the limited ability to seek funding from the State-wide Capability Development Fund.

17.2. **FNQROC Strategic Plan Update**

Darlene advised that the FNQROC Strategic Plan will come in two parts:

- Part A – Strategic Economic Infrastructure Priorities

Part A will have carriage by the FNQROC Board – it is essentially their advocacy document. We have worked with councils to identify their strategic priorities – those strategic items that need regional support. From this it has been identified that there are some initial commonalities between councils. These have been raised to a ‘regional story’. Currently Part A can be likened to the FNQROC Development Manual – Regional with local government specific. The local government specific section goes into more detail on the regional story and also identifies local specific needing FNQROC advocacy support. There are currently some local specific which are likely to raise into the regional story i.e. telecommunication blackspots. It is a moving and developing process but we needed to start somewhere. A working draft of Part A is expected to be adopted at the FNQROC Board meeting 13th February and a number of priorities given to the FNQRRTG TC for further development i.e. Heavy Vehicle Network, Urban Freight Network, Ports and Airports. Once adopted, a clean version of the master document will be released. It should also be noted that a suite of presentations will complement Part A.

- Part B – Strategic Operational Priorities

Part B is the Strategic Operational Priorities – essentially those things the Board says ‘Go forth and deliver’. Member councils currently have a discussion paper which includes all technical committees and issues/opportunities identified by member council staff. It is clear FNQROC does not have the resources to deliver on all and prioritisation and direction from the Board is required. Darlene advised that the FNQRRTG is identified within the discussion paper as a not negotiable.

Whilst the FNQROC Board will not bed down Part B at its February meeting it is expected that they will give direction on their priority area between Waste and Water. From this direction, the current FNQROC vacancy will be filled. It is expected that someone with Waste or Water skill sets will have the skill sets to support the FNQRRTG coordinator role; we have 12 engineers around the table, we don’t need another one.

17.3. **Austrroads – Webinar: Assessment of ‘Life Line’ Freight Routes**

Darlene advised that Austrroads has a new design tool to identify and support investment in freight routes that are highly valued by local communities and regions but based on their traffic volumes, may not deliver positive outcomes in traditional upgrade project priority assessments. The Webinar will be held 24 February 1pm – 2pm. Further details and registration can be found [here](#).

17.4. **New Funding Acknowledgement Guidelines – Dept. Local Government, Planning and Infrastructure**

Darlene that new funding acknowledgement Guidelines had been released by the Dept. Local Government, Planning and Infrastructure this morning. The guidelines now require councils to

provide the department with timely advice of any announcements including media releases, social media posts, media opportunities and events; project signage is now only required for one year post-construction (removing the need for permanent project signage); and where it is not practical to adopt the acknowledgement requirements a variation must be approved by the department.

A copy of the new guidelines can be found [here](#).

17.5. Traffic Management – Use of Portable Traffic Signal Systems (PTSS) at Roadworks

David Goodman raised upcoming changes to the MUTCD where:

Commencing on 1 March 2017, PTSS should be used, in lieu of traffic controllers using STOP/SLOW bats, in all roadworks at which the approach speed (prior to the works occurring) is 80 km/h or faster and in other circumstances assessed to be high risk (such as high volume multi-lane roads with speed limits of 70 km/h or greater). Decisions not to utilise PTSS in these situations shall be supported by a risk assessment. As the availability of the new Type-1 PTSS increases, TMR will review and progressively tighten these recommendations, to achieve an ultimate vision of traffic controllers (using STOP/SLOW bats) rarely being deployed in high risk situations. To assist traffic management providers with transitional arrangements, it is proposed, that the “should” requirement will elevate to a mandatory (“shall”) requirement by December 2017.

The transitional arrangements (to accommodate manufacture and deployment of the new technology) are outlined in the introduction on page 88 of the MUTCD Part 3 Supplement, which was published in November 2016. A copy can be found [here](#).

Members expressed a number of concerns:

- Impact on rural and remote councils – (not limited to) loss of jobs and increased costs, and
- Impact on council budgets to obtain PTSS, and
- Availability of product needed by December 2017 when you consider all councils in Queensland.

Action 90.4 Darlene to forward a copy of the email sent to David Goodman regarding the use of Portable Traffic Signal Systems by December 2017 and raise the issue with LGAQ and seek advice.

18. Next meeting

Next meeting will be 20 March 2017

The meeting closed at 3.15 pm.

Minutes prepared by FNQROC Executive Officer – Darlene Irvine

Recommendations to FNQRRTG:

1. 2016/17 TIDS Program:

To mitigate the risk of under expenditure in the 2016/17 financial year it is recommended that, in priority order:

- a. Project ID 198, TMR Job No. 221-000411-019, Croydon Shire Council, Croydon-Richmond Road \$45,000 project allocated in 2017/18 be bought forward;
- b. Project ID 146, TMR Job No. 000-00216-001, Cassowary Coast Regional Council, East Feluga Road \$845,000 project allocated in 2017/18 be bought forward by expenditure shortfall or allocated amount of \$422,500 (which ever figure is hit first); then
- c. Project ID 70, TMR Job No. 264-000880-001, Tablelands Regional Council, Gunnawarra Road \$560,000 project allocated in 2017/18 be bought forward by the shortfall or maximum allowable claim (which ever figure is hit first), and
- d. It should be noted that Project ID 173, TMR Job No. 227-001008-181, Mareeba Shire Council, Euluma Creek Road \$160,000 allocated in 2018/19 has been completed with 60% federal funding.

2. LRRS Road nominations:

It is recommended that Bower Road plus North Walsh Road be included as a LRRS link and that Mareeba Shire Council provide further evidence of the regional benefit of Herberton Street and Anzac Avenue.

3. 2017/2018 to 2020/21 Works Program recommendation

The FNQRRTG Technical Committee recommends the 2017/18 to 2020/21 works program to the FNQRRTG for adoption.

ACTION ITEM(S) –

No.	ACTION	OWNER	COMPLETED?
88.1	TRC to develop worksheet identifying type of culverts, number of and when required and distribute to MSC, CCRC, Cook and TMR for populating and return to TRC.	TRC	Uncompleted – to be completed at meeting No.91
90.1	Darlene to set up Roads Portal on FNQROC Website for councils SOI's and a copy of the PPT.	FNQROC	
90.2	Darlene to check on where each SOI for LRRS are at in our records, and seek an update if needed.	FNQROC	
90.2	David Goodman kindly offered to draft proposed wording to add relining of major culverts in the FNQRRTG Works Program Development and Management Process.	David Goodman	

No.	ACTION	OWNER	COMPLETED?
90.3	Andrew Foster to resubmit LRRS nomination for the Bower Road and North Walsh Road link and provide further evidence of the regional benefit of Herberton Street and Anzac Avenue.	Andrew Foster	
90.4	Darlene to forward a copy of the email sent to David Goodman regarding the use of Portable Traffic Signal Systems by December 2017 and raise the issue with LGAQ and seek advice.	FNQROC	