



AGENDA

Meeting No.	53
Meeting	Planners Group
Date	10 February 2017
Time	10 am
Venue	Cairns Regional Council, Kingsford Room, Level 3

1. Attendance
2. Apologies
3. Acceptance of previous minutes
4. Actions from Previous Meeting No. 52

No.	ACTION	OWNER	COMPLETED?
50.4	FNQROC to collate examples of applications lodged with Council that have triggered referrals that are considered unnecessary and/or excessive referral fee for level of assessment required.	Councils and FNQROC	<i>Ongoing</i>
51.6	Council planning officers to contact Teresa to discuss any ideas or opportunities for the group.	Councils	<i>Ongoing</i>
52.1	DILGP to follow up and advice on DILGP consideration of putting information on their website on process for refund/partial refund of referral agency fees	DILGP	<i>Complete</i> Refer refund info on DILGP website
52.2	Gary Warner to forward to FNQROC to distribute to the group recent UDIA document on development application fees	Gary Warner	
52.3	Gerhard Visser to contact FNQROC if further support is required regarding timing of sign off from TMR.	Gerhard Visser	
52.4	FNQROC to distribute tourism presentation and proposed Tourism planning workshop with the minutes of the meeting.	FNQROC	<i>Complete</i> Presentation and workshop info distributed with the minutes
52.5	DILGP to confirm if the Department is running example DA's through the DA rules. If so, DILGP to provide copies of those examples to FNQROC to distribute to the group	DILGP	<i>Complete</i> Email sent to group 6/12/2016
52.6	FNQROC to pass on contact details for Kirsty Lamperd (TRC) to LGAQ regarding previous work down on poultry farms on the Tablelands	FNQROC	<i>Complete</i>
52.7	Robin Clark to be contacted to present at the next FNQROC Planners group meeting to discuss the Indigenous Planning discussion paper	FNQROC	<i>Complete</i> Robin to attend meeting on 10 February
52.8	DILGP to follow up and advise whether the Department is considering releasing high level process mapping	DILGP	<i>Complete</i> Email sent to group 12/1/2016
52.9	FNQROC to prepare a business readiness checklist for Council to use in preparing for the introduction of the Planning Act	FNQROC	<i>Complete</i> Email sent to key officer within each council 12/1/2017
52.10	FNQROC to request an update from DILGP on the arrangements with IT providers	FNQROC	<i>Complete</i> Email sent to group 9/12/2016

No.	ACTION	OWNER	COMPLETED?
52.11	DILGP to follow up and confirm who the mapping improvement project survey is being distributed to	DILGP	<i>Complete</i> Email sent to group 6/12/2017
52.12	Gary Warner to provide an update on the draft model housing code and draft model reconfiguring a lot code at the next FNQROC Planners group meeting	Gary Warner	
52.13	LGAQ to forward a copy of the informal submission on the DA rules to FNQROC to distribute to the group.	LGAQ	<i>Complete</i> Distributed with the minutes
52.14	Councils provide feedback to Tracey Haynes, LGAQ on the informal submission if they have any issues/concerns	All Councils	
52.15	LGAQ to provide a copy of their feedback on the draft Model Housing Code and draft Model Reconfiguring a Lot Code to FNQROC to distribute with the minutes.	LGAQ	<i>Complete</i> Distributed with the minutes
52.16	Councils to provide any feedback on the LGAQ submission on the draft Model Housing Code and draft Model Reconfiguring a Lot Code to Tracy Haynes, LGAQ	All Councils	

5. Presentation from Robin Clark, DILGP - Indigenous Planning discussion paper

6. Update from DILGP

6.1. Training requirements for the new Act.

7. Update from LGAQ

8. Update from LGAQ Advisory Committee representative, Peter Boyd

9. Update on the draft model housing code and draft model reconfiguring a lot code, Gary Warner

10. General Business

10.1. Air bnbs
Action No. 2298 FNQROC Board meeting held on 12 December 2016 '*FNQROC to provide a discussion paper at the next FNQROC Board meeting on planning and regulatory issues for Airbnbs*'.

11. Next meeting

Next meeting will be 5 May 2017

With the exception of motions and explicit request to be named, this meeting operates under **Chatham House Rule**:

Everyone present is free to use the information received, but they cannot reveal the identity or affiliation of the speaker or any other participant.

The Chatham House Rule allows people to speak as individuals, and to express views that may not be those of their organisation. It encourages free discussion.