



## MINUTES

<b>Meeting No</b>	4
<b>Meeting</b>	Local Government Economic Development Group
<b>Date</b>	6 October 2016
<b>Time</b>	1pm- 3pm
<b>Venue</b>	Cairns Regional Council, Civic Reception Room, Ground level

The meeting opened at 1:00pm after Australian Business Register workshop.

### 1. Attendance

Name	Organisation
Angelo Finocchiaro	Cairns Regional Council
Sophie Barrett	Cairns Regional Council
Belinda Hutchinson	Cairns Regional Council
Margaret Darveniza	Cassowary Coast Regional Council
Gary Kerr	Cook Shire Council
Brendan Leishman	Douglas Shire Council
Nicole Van Beuningen	Tablelands Regional Council
Jann Crase	RDA FNQ&TS
Virginia Berry	Department of State Development
Stuart Cowen	Advance Cairns

### 2. Apologies

Name	Organisation
Peter Boyd	Cairns Regional Shire Council
Richard Blanchette	Cassowary Coast Regional Council
Rebekah Hill	Etheridge Shire Council
Susan Parsons	Mareeba Shire Council
Janelle Menzies	Yarrabah Aboriginal Shire Council
Eileen Demaal-Hall	Wujal Wujal Aboriginal Shire Council
Kelsey Ormsby	Department of State Development
Ian McKirdy	Department of State Development

### 3. Guests

Name	Organisation
Sarah Palmer	Tourism Tropical North Queensland (TTNQ) and Tourism & Events Queensland (TEQ)
Kay Strong	AusIndustry

### 4. Actions from Previous Minutes

No.	ACTION	OWNER	COMPLETED?
3.1	FNQROC to present the FNQROC Policy No. 7 – Funding of Cross Region Events for re-adoption at the	FNQROC	Complete

No.	ACTION	OWNER	COMPLETED?
	FNQROC Board meeting on 8 August 2016		
3.2	FNQROC to investigate the possibility of creating a restricted access portal on the FNQROC website to enable the group to store and share documents.	FNQROC	Complete
3.3	FNQROC to distribute email to the group which provides an outline of the FNQROC Strategic Direction review	FNQROC	Complete
3.4	FNQROC to organise meeting date for the LG Economic Development officers to workshop ideas for the FNQROC Strategic Operational Plan directions paper	FNQROC	Complete – meeting held 10 August 2016
3.5	Mobile/communication blackspot study added to the FNQROC Strategic Operational Plan discussion paper.	FNQROC	Complete
3.6	FNQROC to contact John Williams from Department of Science, Information Technology and Innovation to provide opportunities for FNQROC to assist in disseminating information to LG Economic Development Officers.	FNQROC	Complete
3.7	FNQROC to upload in a portal on the FNQROC website documents, web links, discussion topics on RV /camping options strategies for the group to share	FNQROC	Under way and continuing
3.8	FNQROC to send a list of Council representatives on the FNQROC Traffic Management for community events working group. Economic Development officers are encouraged to discuss issues directly with their Council representative or alternatively contact Darlene	FNQROC	Complete
3.9	Advise FNQROC if you are intending on nominating for the LGAQ Advisory Group.	Councils	Complete
3.10	FNQROC to distribute Innovation awards information to the group to distribute to their networks	FNQROC & Councils	Complete – distributed with the minutes
3.11	Angelo to forward information on the Export Council of Australia – Export Ready Program to FNQROC to distribute to the group for review and consideration of joint delivery of program through FNQROC and/or councils.	FNQROC & Councils	Part complete - Information distributed with the minutes for consideration by the group

## 5. Update from Sarah Palmer, TTNQ – review of TNQ Destination Tourism Plan

- Discussed the upcoming Tourism Workshop to be held in conjunction with RDA FNQ&TS on 25 November 2016
- Sharepoint portal to be developed to enables users to report on the achievement of actions under the Tropical North Queensland Destination Tourism Plan
- Provided an update on the Citizens of the GBR project - <http://citizensgbr.org/>
- Noted that Mr Alex de Waal, CEO, TTNQ will be presenting to the FNQROC Board meeting on 10 October 2016 on the Tourism Reform Agenda. A copy of his presentation will be distributed with the minutes.

**ACTION 4.1 – Sarah Palmer to provide a copy of the TTNQ presentation to FNQROC to distribute to the group.**

**ACTION 4.2 – A copy of the TTNQ fact sheets to be distributed with the minutes**

**ACTION 4.3 - Presentation on transformation of the structures and funding of QLD tourism Industry by Mr Alex de Waal to FNQROC Board meeting on 10 October 2016 to be distributed with the minutes.**

**6. Update from Jann Crase, RDA FNQ&TS – Regional Roadmap**

- Provided an update on the RDA FNQ & TS Regional Roadmap 2017-2021

**ACTION 4.4 – RDA FNQ&TS handout to be distributed with the minutes.**

**7. Update from Darlene FNQROC**

- Provided an update on the two strategic plans currently being developed by FNQROC
- 1.Strategic Economic Infrastructure and Policy Plan
  - Each council will be presenting 1 max 2 major projects to the FNQROC Board Strategic Directions workshop on 11 October 2016
  - Business cases to be developed
  - Looking at creating a mapping interface
  - FNQROC Board committed to advocacy
- 2. Strategic Operational Plan
  - Discussion paper being developed with input from the technical committees to be distributed to the FNQROC Board in November for discussion at the FNQROC Board meeting on 12 December 2016

**ACTON 4.5 – A copy of the draft FNQROC Strategic Economic Infrastructure and Policy Plan to be distributed to the group when available.**

**8. Update from Stuart Cowen, Advance Cairns**

Stuart provided an update from Advance Cairns and a summary of Nullinga Dam and Cairns Airport Freight Opportunities which will be distributed with the minutes. .

**ACTION 4.6 – Summary from Advance Cairns on Nullinga Dam and Cairns Airport Freight Opportunities to be distributed with the minutes.**

**9. Kay Strong – AusIndustry**

- Election Outcome - new minister and assistant ministers
- Northern Australia Tourism Initiative, 2 key components. Entrepreneur’s Programme and Australian Small Business Advisory Service Quality
- Northern Australia Infrastructure Facility office launched, recruitment underway
- Incubator support initiative - LG can apply for funding under that initiative

- Women in STEM and Entrepreneurship (WISE) – funding available for businesses, not for profits and research organisations
- Business Research and Innovation Initiative (BRII)
- Global innovation initiatives
- New website – search ability to search grants and assistance for small business - Federal and State level

**ACTION 4.7 – AusIndustry update to be distributed with the minutes.**

**10. Virginia Berry – Department of State Development**

- New Trade & Investment Qld officer, based in Cairns - Trent Scott [trent.scott@tiq.qld.gov.au](mailto:trent.scott@tiq.qld.gov.au) 40373232 since July Noller has retired.
- Major projects forum to be held – 18 October 2016
- Presentation from Queens Wharf in late November – looking for construction material and produce supplies from local sources. Details to be advised.
- Attended a 2 day project management course in Townsville – to assist her in helping Council's with their Building our Regions applications. Is there interest in similar course being held here. Contact Virginia directly to discuss. [Virginia.berry@dsd.qld.gov.au](mailto:Virginia.berry@dsd.qld.gov.au)
- Building our regions supplementary round to be released 17 October – only Remote and Indigenous Councils are eligible to apply

**11. Updates from Councils**

11.1 Douglas Shire Council

- Economic development strategy progressing

11.2 Tablelands Regional Council

- Triathlon to be postponed due to dam water levels
- Reviewing Economic Development Fund
- Southern Tablelands Irrigation Scheme – looking at broadening scope
- Planz Town Planning is currently engaged by TRC to report on itinerate workers

**ACTION 4.8 – Nicole to distribute TRC report, when available, on itinerate workers to FNQROC**

11.3 Cassowary Coast Regional Council

- Working with Hinchinbrook Shire Council on a series of workshops targeting tourism industry to build capacity in the sector.

11.4 Cook Shire Council

- Would like to continue discussions on an FNQROC RV Strategy (possible project included in the FNQROC Strategic Operational Plan discussion paper to be presented to the Board in November)

**12. Next meeting**

Next meeting – to be advised.

*Minutes prepared by FNQROC Office & Project Coordinator, Teresa Schmidt.*

**ACTION ITEM(S) –**

No.	ACTION	OWNER	COMPLETED?
4.1	Sarah Palmer to provide a copy of the TTNQ presentation to FNQROC to distribute to the group	Sarah Palmer	Distributed with the minutes
4.2	A copy of the TTNQ fact sheets to be distributed with the minutes	FNQROC	Distributed with the minutes
4.3	Presentation on transformation of the structures and funding of QLD tourism Industry by Mr Alex de Waal to FNQROC Board meeting on 10 October 2016 to be distributed with the minutes.	FNQROC	Distributed with the minutes
4.4	RDA FNQ&TS handout to be distributed with the minutes.	FNQROC	Distribution with the minutes
4.5	A copy of the draft FNQROC Strategic Economic Infrastructure and Policy Plan to be distributed to the group when available.	FNQROC	
4.6	Summary from Advance Cairns on Nullinga Dam and Cairns Airport Freight Opportunities to be distributed with the minutes.	FNQROC	Distributed with the minutes
4.7	AusIndustry update to be distributed with the minutes.	FNQROC	Distributed with the minutes
4.8	Nicole to distribute TRC report, when available, on itinerate workers to FNQROC	Nicole Van Beuningen	