



MINUTES

Meeting No	52
Meeting	FNQ Regional Roads & Transport Group Board Meeting
Date	10 October 2016
Time	1.30pm
Venue	Cairns Regional Council

1 Attendance

Name	Organisation
Cr Peter Scott (Chair)	Cook Shire Council (Mayor)
Cr Tom Gilmore	Mareeba Shire Council (Mayor)
Mr Peter Franks	Mareeba Shire Council (CEO)
Mr John Kremastos	Cassowary Coast Regional Council
Mr James Gott	Cassowary Coast Regional Council
Cr Trevor Pickering	Croydon Shire Council (Mayor)
Cr Bing Chew	Croydon Shire council (Deputy Mayor)
Mr Bill Kerwin	Croydon Shire Council (CEO)
Cr Joe Paronella	Tablelands Regional Council
Cr Annette Hayden	Tablelands Regional Council
Cr Bob Manning	Cairns Regional Council (Mayor)
Cr Ross Andrews	Yarrabah Aboriginal Shire Council (Mayor)
Ms Janelle Menzies	Yarrabah Aboriginal Shire Council (CEO)
Ms Linda Cardew	Douglas Shire Council (CEO)
Cr Julia Leu	Douglas Shire Council (Mayor)
Mr Tim Cronin	Cook Shire Council (CEO)
Cr Warren Devlin	Etheridge Shire Council
Mr Michael Kitzelmann	Etheridge Shire Council
Cr Desmond Tayley	Wujal Wujal Aboriginal Shire Council
Ms Darlene Irvine	FNQROC
Ms Amanda Hancock	FNQROC
Mr Steven Cosatto	FNQROC
Ms Sandra Burke	DTMR Far North District (Director)
Mr Sanjay Ram	DTMR Regional Director (North Queensland)
Mr Victor Mills	Wujal Wujal Aboriginal Shire Council
Mr Luke Hannam	LGAQ

2 Apologies

Name	Organisation
David Goodman	Cassowary Coast Regional Council

3 Acceptance of previous minutes

Moved: Cr John Kremastos

Seconded: Cr Trevor Pickering

“That the minutes of the 51st FNQ RRTG Board Meeting held on Monday 8 August 2016 at Cooktown, be confirmed”

CARRIED

4 Business arising out of Minutes

Nil

5 Minutes of Technical Committee Meetings (1 September 2016)

- A copy of these minutes were attached to the agenda for receiving and noting.
- Technical Committee minutes can be viewed here at [FNQROC](#) website

Action No.	ACTION	OWNER
88.2	Request RRTG Board seeks a response from the Minister of the Department of Infrastructure and Regional Development (DIRD) on the timing of an announcement regarding successful BEEF roads applications.	RRTG
88.3	Steve Cosatto to present draft 2017/2018 (fixed) and 2018/2019 (indicative) TIDS programs to the Board for consideration.	FNQROC

Moved: Cr Trevor Pickering

Seconded: Cr Desmond Tayley

“That a letter be sent to the Minister of the Department of Infrastructure and Regional Development on the timing of an announcement regarding successful BEEF roads applications”.

CARRIED

ACTION: 52.1 FNQROC to draft letter on behalf of the Board seeking a response from the Minister of the Department of Infrastructure and Regional Development on the timing of an announcement regarding successful BEEF roads applications.

6 Adoption of 4 year forward program:

Steve Cosatto advised:

That during the project prioritisation process, the Technical Committee (TC) acknowledged that in previous years the transfer of identified savings from one project to another, at the end of the financial year had been problematic (ie late identification of savings, limited projects available to transfer funds to, transfer process requirements). In an attempt to simplify any future transfer process and alleviate those issues, the TC have agreed to over allocate projects to each financial year (project dependant typically between 5-10% of the value of the program). In the event that there is no transfer of savings required, expenditure claims on over allocated project will be carried over into the following financial year.

Moved: Cr Tom Gilmore

Seconded: Cr Trevor Pickering

“That the proposed four year works program (2016/2017 – 2019/2020) as shown on pages 17 and 18 of the agenda, be endorsed”

CARRIED

ACTION: 52.2 FNQROC to place adopted works program on FNQROC website and to forward a copy of works program to TMR representatives.

7 Works Program update, 2016/17

Steve Cosatto advised that:

- Project numbers had been received for

Etheridge	226/LGSR/14	Georgetown - Forsayth Road
Croydon	221/LGSR/13	Croydon - Richmond Road (Beef Roads)

- Approximately two thirds of the 18 infrastructure projects had either commenced construction or were in a procurement process (see table below).
- 5% of the program had been allocated to non LRRS projects.

TMR Project Number	Road Authority	Road Name	Project Cost(\$)	2016-2017	2017-2018	Comments
277/LGSR/2	Mareeba Shire Council	Springmount Road	\$530,000	\$265,000		Commences in Oct
216/LGSR/58	Cassowary Coast Regional Council	Flying Fish Point Road	\$145,000	\$72,500		Delivering in house complete be Dec
277/LGSR/3	Mareeba Shire Council	Oak Forest Road	\$750,000	\$375,000		Commences in Oct
220/LGSR/16	Cook Shire Council	Lakefield National Park Road	\$410,000	\$205,000		Already commenced completion end of Sept
216/LGSR/59	Cassowary Coast Regional Council	Bryant Street	\$150,000	\$75,000		Awaiting cast in situ box culvert-completion February march
220/LGSR/17	Cook Shire Council	Lakefield National Park Road	\$410,000	\$205,000		Already commenced completion end of Sept
281/LGSR/5	Tablelands Regional Council	Danbulla Forest Drive	\$1,500,000	\$750,000		Go to market in September with completion by Dec
221/LGSR/8	Croydon Shire Council	Croydon - Richmond Road	\$698,000	\$349,000		Commence October

						finalise December
275/LGSR/3	Douglas Shire Council	Cape Tribulation to Bloomfield Road	\$510,000	\$255,000		Currently under construction finalising be early Oct
273/LGSF/2	Yarrabah Aboriginal Shire Council	Back Beach Road	\$175,412	\$175,412		
281/LGSR/2	Tablelands Regional Council	Cashmere - Kirrama Road	\$1,000,000	\$500,000		Go to market in September with completion by Dec
281/LGSR/3	Tablelands Regional Council	Cashmere-Kirrama Road	\$300,000	\$100,000		Already built yet to be claimed
	Etheridge Shire Council	Georgetown - Forsyth Rd	\$3,771,574	\$686,600		
220/LGSR/12	Cook Shire Council	Railway Avenue	\$640,000	\$320,000		Commence in Oct finish in November
281/LGSR/4	Tablelands Regional Council	Sluice Creek Road	\$1,300,000	\$650,000		Go to market in September with completion by Dec
272/LGSF/3	Wujal Wujal Aboriginal Shire Council	Allocation	\$29,273	\$29,273		
264/LGSR/39	FNQRRTG	Management	\$142,866	\$142,866		
	Croydon Shire Council	Croydon - Richmond Road (Beef Roads)	\$3,500,000	\$350,000		
264/LGSR/36	Tablelands Regional Council	Gunnawarra Road	\$750,000	\$285,499	\$89,501	Commence April 2017 finish June

8 Update from the Roads and Transport Alliance

Luke Hannam advised that:

- RRTG assembly (emailed out 21 September) was to be held next week Tuesday 18 October and will be chaired by the Director General of TMR, Neil Scales.
- Identified at the Tech Coordinators forum, held last week at LGAQ, that not all members of the RRTG had made themselves aware of the new Operational Guidelines – (Guidelines are available on FNQROC website - [Roads and Transport Alliance Operational Guidelines 2016](#))

Darlene Irvine asked if queries raised at the forum regarding changes to the Operational Guidelines will be addressed.

Luke advised that whilst he was not certain, he was of the opinion that the Roads and Transport team were in the process of drafting feedback and outcomes from the forum. Luke advised that he would find out.

ACTION: 52.3 Luke Hannam to follow up with Roads and Transport Alliance Team regarding response to queries raised at the Technical Coordinators forum and to advise RRTG.

9 Incoming & Outgoing Correspondence

- Darlene Irvine advised that a response had been submitted to LGAQ on the draft Memorandum of Understanding and associated modules for negotiating Cost-sharing Arrangements between the DTMR and Local Governments.

10 Joint Purchasing & Resource Sharing (if any issues)

Amanda Hancock advised:

- Collective Reseal arrangement – Yarrabah, and Douglas Shire programs completed. Other councils work well under way. Expected date of completion end of December.
- Collective Asphalt project – Cassowary, Douglas, Mareeba and Tablelands councils have commenced drafting a regional arrangement.

11 Road Safety (if any issues)

- Tom Gilmore raised the issue of tourists that are driving on the right hand side right hand side of the road.
- Sandra Burke advised that there is a keep left workshop involving councils and Qld Police.
 - Education of Rental car companies – ie perhaps providing rental car companies with stickers and pamphlets.

ACTION 52.4: Sandra Burke to provide update to the RRTG Board regarding Keep Left workshop outcomes.

- Victor Mills advised that there have been accidents on the Bloomfield track and that the lack of signage may have been a factor.
- Ross Andrews (YASC) advised of two serious accidents that occurred on the Yarrabah Rd
 - Additional signage may increase awareness regarding speeding, drink driving,

ACTION 52.5: Yarrabah Shire Council to provide a letter to TMR advising of their safety concerns regarding Yarrabah Rd

12 Asset Management (if any issues)

General discussion regarding:

- Treatment of NDRRA funding and depreciation –
- Reality vs Financial requirements

13 General Business

Steve Cosatto provided a training update on:

- NHVR workshop just completed.
- Expression of Interest for Bridge Construction and Maintenance workshop - scheduled for (Feb/Mar 2017).
- Expression of Interest for Stormwater Drainage workshop PN 5 - scheduled for later in 2016.
- Traffic Management Design guidelines - scheduled for Nov 18.

14 Next Meetings:

- RRTG Meeting No. 53 Monday 12 December 2016, Mission Beach at 1.30 pm
- Technical Committee Meeting No. 89 Monday 31 October 2016 (Cairns)

15 The meeting closed at 2:10 pm.

Actions from meeting:

Action No.	ACTION	OWNER
52.1	FNQROC to draft letter on behalf of the Board seeking a response from the Minister of the Department of Infrastructure and Regional Development on the timing of an announcement regarding successful BEEF roads applications.	FNQROC
52.2	FNQROC to place adopted works program on FNQROC website and to forward a copy of works program to TMR representatives.	FNQROC
52.3	Luke Hannam to follow up with Roads and Transport Alliance Team regarding response to queries raised at the Technical Coordinators forum and to advise RRTG.	LGAQ
52.4:	Sandra Burke to provide update to the RRTG Board regarding Keep Left workshop outcomes.	TMR
52.5	Yarrabah Shire Council to provide a letter to TMR advising of their safety concerns regarding Yarrabah Road	YASC