

AGENDA

Meeting No.	88
Meeting	FNQ RRTG Technical Committee
Date	1 September 2016
Time	2:30 pm
Venue	Cooktown – Cook Shire Council offices

1. Attendance

2. Apologies

3. Acceptance of previous minutes

- 3.1. Minutes of Technical Committee No. 87 Friday 3 June 2016 Cairns
 A copy of the minutes is attached for confirmation as a true and accurate record.
 (Refer Appendix A).

4. Minutes of Previous RRTG Meeting

- 4.1. RRTG Board meeting No. 51 Monday 8 August (Cooktown). For noting a copy of the minutes can be accessed <http://www.fnqroc.qld.gov.au/regional-programs/fnq-regional-road-group>

5. Actions from Previous Meeting No. 87 June 3 Cairns

Item No.	ACTION	Owner	Completed
86.6	Councils to complete SOI's for their 2016/17 TIDS projects by June 3 meeting. All other SOI's to be completed prior to the August meeting.	All Councils	✓
86.10	Dave Hamilton to follow up Regional Road Safety Coordination meeting details and to forward to Steven Cosatto for distribution.	TMR	✓
86.11	All Councils to review 2016/17 Capital Works projects and to advise Steven Cosatto should projects include Culvert renewals.	All Councils	✓
87.6.1	Darlene Irvine to discuss Road Closure matter with Paul Taylor Acting Commissioner	FNQROC	✓
87.6.2	Michael Ringer to raise topic at the next Road Safety meeting.	CRC	✓
87.6.3	Dave Hamilton to provide contact within the Road Safety team of TMR and Local Representative events coordinator.	TMR	✓
87.6.4	Brian Hughes and Darlene Irvine to discuss the inception meeting of subcommittee.	CCRC and FNQROC	✓
87.6.5	All councils to email Darlene Council officer responsible for Road Closures for Community Events.	ALL	✓
87.7.2	Dave Hamilton to consolidate all TMR administered funding programs into one spread sheet which would include monthly forecasting to forward to Steve Cosatto for distribution.	TMR	Closed out
87.7.3	Steve Cosatto and Dave Hamilton to draft issues paper regarding difficulties and overlapping of financial accounting	TMR and FNQROC	Closed out

Item No.	ACTION	Owner	Completed
	for ATSI and RRTG TIDS programs for presentation to Board.		
87.7.4	That the FNQ RRTG draft a letter to Roads and Transport Alliance requesting simplification of the financial accounting process for RRTG and ATSI TIDS.	FNQROC	Closed out
87.7.5	Steve Cosatto to amend Works program Development and Management draft to include - Councils may apply, through the prioritisation process, for TIDS funding to assist them in meet funding requirements required for other State or Federal programs on LRRS Roads.	FNQROC	✓
87.7.7	Croydon, ESC, TRC and Cook Councils to provide SOI's prior to June 30.	Croydon, Etheridge and TRC	✓
87.7.9	Steve Cosatto to forward invite to group for Service Now briefing of Project Prioritisation Tool..	FNQROC	✓
87.9.3.1	Tablelands, Cook and Douglas Councils review their programs and advise that their 17/18 TIDS projects are able to be brought forward into the 16/17 year.	TRC, Cook and Douglas	✓
87.9.3.2	Douglas to confirm chainages to Cape Tribulation to Bloomfield Road.	Douglas	✓
87.9.3.3	Steve Cosatto to forward out adopted 4 year program to include unfunded projects (ranked in priority not alphabetical) with basic Project Prioritisation spreadsheet	FNQROC	✓
87.9.3.4	Councils to provide projects for input into Project Prioritisation Tool	ALL	✓
87.10.1	Regarding TIDS funding to State Controlled Roads Councils are asked to provide additional comment to Steve Cosatto, by cob Friday 10 June, and to ensure their RRTG representatives are briefed on the topic.	ALL	✓
87.10.2	FNQROC present a discussion paper to the RRTG Board meeting June 20, regarding the opportunities, risks and benefits associated with the allocation of TIDS funding to State controlled roads.	FNQROC	✓
87.12.1	Jen Damon to facilitate workshop (teleconference) for Technical Committee work shop of Issues effecting councils regional connections.	TMR	✓
87.15.1.1	Steve Cosatto to request EOIs for PN5 Stormwater Drainage) workshop.	FNQROC	
87.15.2.1	Steve Cosatto to keep councils informed of Route Assessment Training.	FNQROC	✓
87.15.3.1	Steve Cosatto to request EOIs for Bridge Construction and Maintenance Workshop.	FNQROC	
86.10	Dave Hamilton to follow up Regional Road Safety Coordination meeting details and to forward to Steven Cosatto for distribution	TMR	Closed out
86.11	All Councils to review 2016/17 Capital Works projects and to advice Steven Cosatto should projects include Culvert renewals.	ALL	Closed out

6. Election of Chair and Deputy Chair.

7. Business arising out of previous Technical Committee minutes

- 7.1. (Action 86.11) All Councils to review 2016/17 Capital Works projects and to advice Steven Cosatto should projects include Culvert renewals.

- 7.2. (Action 87.7.2) Dave Hamilton to consolidate all TMR administered funding programs into one spread sheet which would include monthly forecasting to forward to Steve Cosatto for distribution.
- 7.3. (Action 87.7.3) Steve Cosatto and Dave Hamilton to draft issues paper regarding difficulties and overlapping of financial accounting for ATSI and RRTG TIDS programs for presentation to Board.
- 7.4. (Action 87.7.4) That the FNQ RRTG draft a letter to Roads and Transport Alliance requesting simplification of the financial accounting process for RRTG and ATSI TIDS.
- 7.5. (Action 87.10.2) FNQROC present a discussion paper to the RRTG Board meeting June 20, regarding the opportunities, risks and benefits associated with the allocation of TIDS funding to State controlled roads. – Update Darlene Irvine.

8. 2016/17 – 2019/20 TIDS Works Program.

8.1. 2016/2017 – Councils to provide status update.

FNQ RRTG TIDS Works Program 2016/2017

TMR Project Number	Road Authority	Road Name	Project Cost(\$)	2016-2017	2017-2018	Comments
277/LGSR/2	Mareeba Shire Council	Springmount Road	\$530,000	\$265,000		
216/LGSR/58	Cassowary Coast Regional Council	Flying Fish Point Road	\$145,000	\$72,500		
277/LGSR/3	Mareeba Shire Council	Oak Forest Road	\$750,000	\$375,000		
220/LGSR/16	Cook Shire Council	Lakefield National Park Road	\$410,000	\$205,000		
216/LGSR/59	Cassowary Coast Regional Council	Bryant Street	\$150,000	\$75,000		
220/LGSR/17	Cook Shire Council	Lakefield National Park Road	\$410,000	\$205,000		
281/LGSR/5	Tablelands Regional Council	Danbulla Forest Drive	\$1,500,000	\$750,000		
221/LGSR/8	Croydon Shire Council	Croydon - Richmond Road	\$698,000	\$349,000		
275/LGSR/3	Douglas Shire Council	Cape Tribulation to Bloomfield Road	\$510,000	\$255,000		
273/LGSR/2	Yarrabah Aboriginal Shire Council	Back Beach Road	\$175,412	\$175,412		
281/LGSR/2	Tablelands Regional Council	Cashmere - Kirrama Road	\$1,000,000	\$500,000		
281/LGSR/3	Tablelands Regional Council	Cashmere-Kirrama Road	\$300,000	\$100,000		
	Etheridge Shire Council	Georgetown - Forsyth Rd	\$2,911,667	\$686,600		
220/LGSR/12	Cook Shire Council	Railway Avenue	\$640,000	\$320,000		
281/LGSR/4	Tablelands Regional Council	Sluice Creek Road	\$1,300,000	\$650,000		
272/LGSR/3	Wujal Wujal Aboriginal Shire Council	Allocation	\$29,273	\$29,273		
264/LGSR/39	FNQRRTG	Management	\$142,866	\$142,866		
	Croydon Shire Council	Croydon - Richmond Road (Beef Roads)	\$3,500,000	\$350,000		
264/LGSR/36	Tablelands Regional Council	Gunnawarra Road	\$750,000	\$285,499	\$89,501	

8.2. Moderation of draft 2017-2020 program - refer attachment document

9. Transport and Main Roads update – David Hamilton

9.1. TMR Financial accounting update

9.2. State Controlled LRRS update

LGA	Project Number	Road	Project	Progress at June - Technical Committee Meeting
Tablelands	264/32B/401	Kennedy Highway (Mareeba-Ravenshoe)	Upgrade guardrail 50-53.2	Project complete. Is being closed in all systems.
Tablelands	264/663/480	Atherton-Herberton Rd	Install barriers 9-11.2 (sections)	Currently in procurement and expected to start in June
Tablelands	281/32B/200	Kennedy Highway (Mareeba - Ravenshoe)	Widen and seal shoulder/s 53.1 - 53.29km	Expect completion end of August
Tablelands	281/646/2	Malanda - Upper Barron Road	Widen and seal (various locations)	Survey is 100% complete. 1 st stage of design complete but pavement design works not yet completed. Brisbane are doing the pavement design works and partial design is due next Week. Work commenced on contract documentation. 2 nd stage of design – modelling commenced. Construction start is still tentatively 2016. July
Tablelands	264/663/1	Atherton - Herberton Road	Widen and seal shoulder/s 2.00 - 5.00km	Currently in procurement and expected to start in June

10. Roads & Transport Alliance. – Jo Lencz

10.1. Operational Guidelines and appendices.

11. General Business

11.1. LRRS traffic counts and road accident data

11.2. Service Now update – Darlene Irvine.

11.3. External Funding update – Darlene Irvine.

12. Joint Purchasing and Resource Sharing

12.1. Joint Purchasing update – Amanda Hancock.

13. Next meeting

Next meeting will be 28 October Cairns Regional Council

With the exception of motions and explicit request to be named, this meeting operates under **Chatham House Rule**:

Everyone present is free to use the information received, but they cannot reveal the identity or affiliation of the speaker or any other participant.

The Chatham House Rule allows people to speak as individuals, and to express views that may not be those of their organisation. It encourages free discussion.

