



MINUTES

Meeting No	1
Meeting	FNQROC Cross Region Events
Date	15 July 2016
Time	12.30 pm
Venue	Cairns Regional Council, Kingsford Room, Level 3

The meeting opened at 12.30 pm.

1. Attendance

Name	Organisation
Teresa Schmidt	FNQROC
Darlene Irvine	FNQROC
Ashleigh Lowe	Cairns Regional Council
Margaret Darveniza	Cassowary Coast Regional Council
Richard Blanchette	Cassowary Coast Regional Council
Gary Kerr	Cook Shire Council
Kerrie Hawkes	Douglas Shire Council
Susan Parsons	Mareeba Shire Council
Nicole Van Beuningen	Tablelands Regional Council
Janelle Menzies	Yarrabah Aboriginal Shire Council

2. Apologies

Name	Organisation
Brendan Leishman	Douglas Shire Council

3. General Business

3.1. Existing list of cross region events

- Item not discussed due to time constraints

ACTION 3.1: FNQROC to distribute the existing list of cross regions events with the minutes and get feedback from the group on the benefit of maintaining the list and purpose.

3.2. Croc Trophy

- Most Councils have a policy which addresses events
- Vary in details and acquittal requirements
- Croc Trophy organisers will need to apply under each Councils applicable policy

Cairns Regional Council

- New Grants policy adopted by Council in June 2016

- Croc Trophy will be considered as regional event
- Can apply for a maximum of 3 years as a regional event
- Will need to demonstrate growth to continue to be funded by Council
- Applications are open all year round, however the event organiser must apply a minimum of 6 months prior to event
- Council provides funding under the following categories:
 - Local – Up to maximum of \$15,000
 - Regional - Up to maximum of \$50,000 (Croc trophy would be considered a Regional event)
- Major – Up to maximum of \$150,000

Cook Shire Council

- Sponsorship Policy – to be adopted under the 2016/17 budget

Douglas Shire Council

- Events policy. Opens 1 September and closes last Friday in October.

Tablelands Regional Council

- Events Management Plan 2016-2021 (some minor amendments require)
- Events Strategy to be developed

Mareeba Shire Council

- Does not have an events policy
- Has a community partnership policy (not applicable to events?)

ACTION 3.2: CRC to provide existing Croc Trophy contract to FNQROC

ACTION 3.3: FNQROC to review and consolidate each relevant Council's information on the Croc Trophy event

3.3. General discussion items

- Conferences and events in the region – opportunity to have flow on benefits to regional areas
- Potential opportunity to provide assistance to organisers of new events – how to have discussions with TEQ.- ideas raised to be added to discussion paper for Strategic Operational Plan
- TTNQ has an Events prioritisation strategy

ACTION 3.4: Ashleigh to provide a copy of the TTNQ Events prioritisation strategy (or publicly available summary) to FNQROC to distribute to the group.

4. Next meeting

Next meeting – to be determined at a later date

The meeting closed at 2 pm.

Minutes prepared by FNQROC Office and Project Coordinator, Teresa Schmidt.

ACTION ITEM(S) –

No.	ACTION	OWNER	COMPLETED?
3.1	FNQROC to distribute the existing list of cross regions events with the minutes and get feedback from the group on the benefit of maintaining the list and purpose	FNQROC	
3.2	CRC to provide existing Croc Trophy contract to FNQROC	CRC	
3.3	FNQROC to review and consolidate each relevant Council's information on the Croc Trophy event	FNQROC	
3.4	Ashleigh to provide a copy of the TTNQ Events prioritisation strategy (or publicly available summary) to FNQROC to distribute to the group	CRC	