



MINUTES

Meeting No	50
Meeting	FNQ Regional Roads & Transport Group Board Meeting
Date	20 June 2016
Time	1.00pm
Venue	Civic Reception room Cairns Regional Council

The meeting opened at 1.00pm.

50.1 Attendance

Name	Organisation
Cr Tom Gilmore (<i>Acting Chair</i>)	Mareeba Shire Council (Mayor)
Mr Peter Franks (CEO)	Mareeba Shire Council (CEO)
Cr Glen Raleigh	Cassowary Coast Regional Council
Mr David Goodman (TC Chair)	Cassowary Coast Regional Council
Cr Trevor Pickering	Croydon Shire Council (Mayor)
Mr Bill Kerwin (CEO)	Croydon Shire Council (CEO)
Cr Annette Hayden	Tablelands Regional Council
Cr Bob Manning	Cairns Regional Council
Cr Ross Andrews (Mayor)	Yarrabah Aboriginal Shire Council
Ms Janelle Menzies (CEO)	Yarrabah Aboriginal Shire Council
Ms Linda Cardew (CEO)	Douglas Shire Council
Mr Tim Cronin	Cook Shire Council
Ms Michelle Connolly	DTMR, Director (Government Partnerships)
Ms Sandra Burke	DTMR Far North District Director
Ms Darlene Irvine	FNQROC
Ms Amanda Hancock	FNQROC
Mr Steven Cosatto	FNQROC

50.2 Apologies

Name	Organisation
Cr Peter Scott (Chair)	Cook Shire Council (Mayor)
Ms Jo Lencz	TMR RAPT Team
Cr Julia Leu	Douglas Shire Council (Mayor)
Cr Desmond Tayley, Mayor	Wujal Wujal Aboriginal Shire Council
Mr Jeff Jenkins, CEO	Wujal Wujal Aboriginal Shire Council

50.3 Guests

Name	Organisation
Mr Matt Longland,	Deputy Director-General DTMR
Ms Jen Damon	Planning Manager DTMR

50.4 Introductions

Matt Longland, Deputy Director-General DTMR Policy Planning investment.

50.5 Presentations

50.5.1 1.05pm - PRESENTATION BY JEN DAMON – PLANNING MANAGER, DEPARTMENT OF TRANSPORT AND MAIN ROADS Regional Transport Plans (RTP).

A copy of the power point presentation will be distributed with the minutes

Key points:

- Planning as one network, drive integrated system planning, management and investment outcomes across state and local networks
- Planning system that establishes a long term perspective.
- Regional Transport Plans (RTP's) will define the priorities for development of the transport system in each of TMR's 12 Districts.
- Recognises Priorities for the District, based upon:
 - Customer needs
 - Whole of Government policy
 - State-wide strategies
 - Regional and local planning
 - Regional conditions
- RTPs will
 - Provide a strategic framework for all transport system planning and management within the district (state, local and federal)
 - Recognise and respond to District priorities
 - Identify actions (1-4 years) and opportunities (5-15 years)
 - Not identify specific projects and solutions
- North Queensland RTP will include the RRTGs of North West, Northern and Far North
- Anticipated completion date February 2017.
- Council CEOs should have letters from the DG advising of the project and requesting council representative to attend workshops.
- In the event that this has not occurred please contact:
- Jennifer Damon, NQR Project Director - jennifer.r.damon@tmr.qld.gov.au Ph. 4045 7225
- Belinda Jones, FNQ Project Manager belinda.z.jones@tmr.qld.gov.au Ph. 4045 7008

50.6 Acceptance of previous minutes

Moved: Cr Annette Hayden

Seconded: Cr Trevor Pickering

“That the minutes of the 49th FNQ RRTG Board Meeting held on 18 April 2016, be confirmed.”

CARRIED

50.7 Confirmation of Flying Minute – 27 May 2016

(Reference page 20 of agenda – minutes of TC June 3 meeting)

That the anticipated savings from the following projects:

- Tablelands Regional Council Danbulla Forest Drive (TMR Project No.281/LGSR/1), ~\$51,070
- Cassowary Coast Regional Council - Tully Gorge Road (TMR Project No.216/LGSR/21) ~\$25,257 and
- Yarrabah Aboriginal Council Back Beach Road (TMR Project No. 273/LGSR/2) ~\$24,588

be allocated to:

- Cassowary Coast Regional Council - Utchee Creek Road Bridge #1 (TMR Project No 216/LGSR18) (max \$27,204) and
- Cassowary Coast Regional Council - Utchee Creek Road Bridge #3 (TMR Project No 216/TBA)(max \$82,500) *total project combined value to be \$165,000 currently at \$165,000*

50.8 Business Arising out of Previous RRTG Minutes

50.8.1 Update of 2015/16 transfer of unspent TIDS funds - TRC, TMR project No. 281/LGSR/1 Danbulla Forest Drive

FNQROC to provide update – Refer table below

Local Government	TMR Project No.	Road	Identified TIDS savings	Projects receiving transferred savings
CRC	274/LGSR/3	Florence Street	9,831	
Cook	220/LGSR/15	Battlecamp Road	98,469	
MSC	277/LGSR/1	Springmount Road	150,000	
CCRC	216/LGSR/21	Tully Gorge Road	25,548	
Tablelands	264/LGSR/13	Danbulla Forest Drive	193,915	
YASC	273/LGSF/2	Back Beach Road	24,588	
TRC	264/LGSR/1	Danbulla Forest Drive		401,145
CCRC	216/LGSR/18	Utchee Creek Road		27,204
CCRC	216/LGSR/57	Utchee Creek Road		74,002
TOTALS			\$502,351	\$502,351

50.8.2 Beef Roads project prioritisation

Ms Irvine gave an update regarding Beef Road projects. She advised that projects have been nominated on Croydon/Richmond Road, Ootann Road and Burke Development Road with applications submitted.

She also thanked TMR for involvement in prioritisation process as it gives local government a clearer understanding of the prioritisation process undertaken by the State and aides in

transparency. It is hoped that this can continue into the future.

We are awaiting announcements from the Federal Government.

50.8.3 R17 Report

Review of FNQ RRTG and TC Constitution and Works Program Development and Management Process

Moved: Cr Trevor Pickering

Seconded: Cr Annette Hayden

1. That FNQ RRTG members endorse, the reviewed FNQ RRTG Constitution.

2. That FNQ RRTG endorse the FNQ RRTG TC Works Program Development and Management Process.

CARRIED

50.9 Minutes of Technical Committee Meetings

50.9.1 FNQ RRTG TC Meeting No.87 Friday 3 June 2016, Cairns

A copy of these minutes are attached for receiving and noting.

87.7.4 Recommendation to the FNQ RRTG: Draft a letter to the Roads and Transport Alliance requesting simplification of the financial accounting process for RRTG and ATSI TIDS.

Darlene advised that regarding the current financial accounting and management of ATSI and RRTG TIDS programs

- TMR currently not including both funding streams into one set of books (two separate books which then requires a third to combine both sets). Inevitably human error occurs when there are variations; these issues are exacerbated towards the end of the financial year with TIDS and ATSI funding unable to be “rolled” into the following year.
- Issue has been highlighted this year when in good faith RRTG TC provided additional TIDS funding to Yarrabah Council, over and above their yearly ATSI allocation.
- Drafting of a letter to Roads and Transport Alliance would be timely as a ATSI transition workshop was planned for the region.

RESOLVED:

That a letter to written to the Road Alliance advising of the difficulties associated with the financial accounting process for ATSI and RRTG TIDS programs.

Action 50.1 – FNQROC to write a letter to the Road Alliance advising of the difficulties associated with the financial accounting process for ATSI and RRTG TIDS programs

87.7.5 Steve Cosatto to amend Works Program and Development and Management draft to include “Councils may apply, through the prioritisation process, for TIDS funding to assist them in meeting funding requirements for other State or Federal programs on LRRS roads.

Action completed refer 50.7.3

87.10.2 FNQROC present a discussion paper to the RRTG Board meeting June 20 regarding the opportunities, risks and benefits associated with the allocation of TIDS funding to State controlled roads.

Discussion paper was presented and Cr Devlin discussed the issue from Etheridge Shire Councils point of view.

RESOLVED:

That considering the importance of the discussion and in the absence of Chair Peter Scott and Mayor’s Kremastos and Leu that the matter be held over until the August meeting.

Action 50.2 – The decision regarding expenditure of TIDS on State roads be included in the next FNQRRTG Agenda 8 August 2016

50.10 Workshop to review transition process for ATSI FNQ RRTG members

Steven Cosatto advised that once positions had been finalised in both YASC and WWASC a workshop would be organised in Cairns.

50.11 Update from the Roads & Transport Alliance

Michele Connolly advised that:

- A. The Queensland Transport and Roads Investment Program (QTRIP) 2016-17 to 2019-20 was released by Minister Hinchliffe and Minister Bailey as part of the 2016 State Budget.

State Government has committed an additional \$30 million per annum to the Transport Infrastructure Development Scheme (TIDS) from 2017-18 to 2019-20. This additional \$90 million over the final three years of this QTRIP will extend the 2015 State Budget increase, maintaining the ongoing base TIDS investment of \$70 million per annum across all current QTRIP years.

For your information: An electronic copy of the QTRIP can be accessed at:
<https://publications.qld.gov.au/dataset/queensland-transport-and-roads-investment-program-qtrip-2016-17-to-2019-20>

B. TIDS Expenditure:

Regional Roads and Transport Group Summary								
Regional Roads and Transport Group	No. of Projects	Revised Budget (RB) (\$'000)	EoFY Forecast (F) (\$'000)	F vs RB (%)	Forecast Exp to Date (\$'000)	Year to Date Actual (A) (\$'000)	Actual vs Forecast to Date (%)	Budget Spent (%)
Eastern Downs	4	2,728	2,727	100 %	2,617	2,617	100 %	96 %
North Queensland	18	3,361	3,360	100 %	3,115	3,114	100 %	93 %
Northern SEQ	22	3,717	3,693	99 %	3,246	3,242	100 %	87 %
Rockhampton	6	1,516	1,523	100 %	1,316	1,316	100 %	87 %
Southern	11	2,690	2,608	97 %	1,975	2,275	115 %	85 %
Scenic Valleys	9	2,171	2,171	100 %	2,125	1,833	86 %	84 %
Far North Queensland	26	5,690	5,834	103 %	4,884	4,697	96 %	83 %
Wide Bay / Burnett	47	5,903	5,907	100 %	4,521	4,521	100 %	77 %
Western Downs	9	2,645	2,644	100 %	1,945	1,946	100 %	74 %
Whitsunday	7	1,803	1,802	100 %	1,262	1,264	100 %	70 %
Brisbane Metro Alliance	11	2,042	2,044	100 %	1,375	1,392	101 %	68 %
Outback	29	6,157	5,928	96 %	3,670	3,674	100 %	60 %
Southern Border	12	2,199	2,200	100 %	1,274	1,274	100 %	58 %
South West	22	6,646	6,600	99 %	5,147	3,621	70 %	54 %
Bowen Basin	14	4,479	4,479	100 %	1,975	1,975	100 %	44 %
North West Queensland	23	5,493	5,152	94 %	2,256	2,091	93 %	38 %
Gladstone	4	1,037	1,040	100 %	125	125	100 %	12 %
Total	274	60,277	59,712	99 %	42,828	40,977	96 %	68 %

David Goodman advised that all RRTG Technical Committee members had advised at the June 3 meeting that all TIDS claims would be finalised by the end of financial year and no funding would be lost.

C. Operational guidelines whilst the bulk of the document had been finalised additional documents such as claims forms, forward expenditure forms were still to be completed.

50.12 Joint Purchasing & Resource Sharing (if any issues)

50.12.1 Regional Bitumen Tender update:

Amanda Hancock gave an overview of the tender with a more detailed overview being given to the FNQROC board meeting held just prior to the RRTG Board meeting.

Darlene advised Councils that the competitive tender process had delivered a better than expected pricing response from the market and that councils should not expect to receive further reduced rates in future tenders.

50.13 Next Technical Committee Meeting No. 87 – 25 August 2016 (Cooktown)

50.14 Next RRTG Meeting – No. 51

Date: Monday 8 August 2016

Venue: Cooktown

Time: 12.30pm (time to be confirmed) (following the FNQROC Board Meeting)

The meeting closed at 1.30pm.

ACTION ITEM(S) –

No.	ACTION	OWNER	COMPLETED?
Action 50.1	FNQROC to write a letter to the Road Alliance advising of the difficulties associated with the financial accounting process for ATSI and RRTG TIDS programs	FNQROC	
Action 50.2	The decision regarding expenditure of TIDS on State roads be included in the next FNQRRTG Agenda 8 August 2016	FNQROC	