



**MINUTES**  
**of the 118th Board Meeting of the**  
**FAR NORTH QUEENSLAND REGIONAL ORGANISATION OF COUNCILS**

**MONDAY 20 JUNE 2016**

**Cairns Regional Council, Civic Reception Room, 119-145 Spence Street, Cairns**

<b>PRESENT:</b>	Cr Bob Manning, Mayor Mr Peter Tabulo, CEO Cr Glenn Raleigh, Deputy Mayor Mr Peter Cochrane , Acting CEO Tim Cronin, CEO Cr Trevor Pickering, Mayor Mr Bill Kerwin, Interim CEO Ms Linda Cardew, CEO Cr Mary Brown, Deputy Mayor Mr James Stewart, Executive Manager Engineering Services Cr Tom Gilmore, Mayor Mr Peter Franks, CEO Cr Joe Paronella, Mayor Mr Matthew Hyde, Acting CEO Cr Ross James Andrews, Mayor Ms Janelle Menzies Cr Desmond Tayley, Mayor Ms Katherine Wiggins, Acting CEO (teleconference) Ms Darlene Irvine Ms Teresa Schmidt Mr Steven Cosatto Ms Amanda Hancock Mr Travis Sydes	Cairns Regional Council Cairns Regional Council Cassowary Coast Regional Council Cassowary Coast Regional Council Cook Shire Council Croydon Shire Council Croydon Shire Council Douglas Shire Council Hinchinbrook Shire Council Hinchinbrook Shire Council  Mareeba Shire Council Mareeba Shire Council Tablelands Regional Council Tablelands Regional Council Yarrabah Aboriginal Shire Council Yarrabah Aboriginal Shire Council Wujal Wujal Aboriginal Shire Council Wujal Wujal Aboriginal Shire Council  FNQROC FNQROC FNQROC FNQROC FNQROC
<b>OBSERVERS:</b>	Luke Hannan Cr Katrina Spies Mr Warren Devlin, Mayor Mr Arron Heatt	LGAQ Tablelands Regional Council Etheridge Shire Council LGAQ
<b>APOLOGIES:</b>	Cr John Kremastos, Mayor Cr Peter Scott, Mayor (Deputy Chair) Cr Julia Leu, Mayor Mr Ramon Jayo, Deputy Mayor Mr Jeff Jenkins, CEO	Cassowary Coast Regional Council Cook Shire Council Douglas Shire Council Hinchinbrook Shire Council Wujal Wujal Aboriginal Shire Council

<b>2178</b>	<b>CHAIR'S WELCOME &amp; ACKNOWLEDGEMENT OF TRADITIONAL OWNERS</b>
-------------	--

The meeting commenced at 10.07am. Chair, Cr Tom Gilmore, Mayor Mareeba Shire Council welcomed everyone to the meeting.

Cr Gilmore acknowledged the traditional owners, past and present, on whose land we met and acknowledged partnership opportunities with the traditional owners.

<b>2179</b>	<b>APOLOGIES</b>
-------------	------------------

As noted above.

<b>2180</b>	<b>10.11am - PRESENTATION BY LESLIE SHIRREFFS - CHAIR AND MR SCOTT BUCHANAN – EXECUTIVE DIRECTOR, WET TROPICS MANAGEMENT AUTHORITY</b>
-------------	--

Cr Gilmore introduced Ms Leslie Shirreffs and Mr Scott Buchanan to the meeting.

Ms Shirreffs and Mr Buchanan provided an update from the WTMA.

*The WTMA Board priorities 2015-2018 will be distributed with the minutes.*

*Mr Moseley, Mr Yem and Ms Clark arrived at 10.20am*

*Ms Shirreffs and Mr Buchanan left at 10.25am.*

<b>2181</b>	<b>10.27am - PRESENTATION BY STUART MOSELEY – DEPUTY DIRECTOR-GENERAL, PLANNING GROUP AND ADAM YEM – EXECUTIVE DIRECTOR, REGIONAL SERVICES, DEPARTMENT OF INFRASTRUCTURE, LOCAL GOVERNMENT AND PLANNING</b>
-------------	---

Cr Gilmore introduced Mr Stuart Moseley and Mr Adam Yem to the meeting.

Mr Moseley and Mr Yem provided an overview of the Department and planning priorities.

*A copy of the powerpoint presentation will be distributed with the minutes.*

*Ms Wiggins called in to the meeting at 10.33 am*

*Cr Manning left at 10.44 am*

*Cr Manning returned at 10.50 am*

*Mr Moseley, Mr Yem and Ms Clark left at 10.53 am*

*Cr Andrews left at 10.54 am*

<b>2182</b>	<b>LGAQ POLICY EXECUTIVE</b>
-------------	------------------------------

Cr Gilmore offered congratulations to Cr Manning on the recent announcement of his position on the LGAQ Policy Executive for the period 2016-2020.

<b>2183</b>	<b>10.54 am - FNQROC COORDINATOR UPDATES</b>
-------------	--

FNQROC Coordinators provided an update on recent projects and priority areas.

*A summary of the coordinator updates will be distributed with the minutes.*

*Mr Franks left at 10.55 am*

*Cr Andrews returned at 10.56 am*

*Mr Franks returned at 10.59 am*

2184	<b>CONFIRMATION OF MINUTES</b>
------	--------------------------------

**MOVED:** Cr Desmond Tayley  
**SECOND:** Cr Bob Manning

“That the minutes of the 117th FNQROC Board Meeting held on 18 April 2016, be confirmed.”

**CARRIED**

**BUSINESS ARISING OUT OF MINUTES**

2185	<b>MINUTE 2160 &amp; 2130 – REALLOCATION OF FUNDING FOR GAIRLOCH WASHAWAY AND INSTALLATION AND MAINTENANCE OF TOURISM DIRECTIONAL SIGNAGE</b>
------	---

Mr James Stewart confirmed that a response from DTMR has been received and that Cr Jayo is continuing discussions with DTMR regarding the matter.

**ACTION:** Cr Brown to confirm with Cr Jayo whether further support from FNQROC is required with regard to DTMR reallocation of funding for Gairloch washaway and installation and maintenance of tourism directional signage.

2186	<b>MINUTE 2162 &amp; 2143 – MR SYDES TO ARRANGE MEETINGS WITH EACH COUNCIL TO DISCUSS THE WET TROPICS HEALTHY WATERWAY PARTNERSHIP PROPOSAL</b>
------	---

Mr Travis Sydes distributed a handout providing follow up information to the Wet Tropics Healthy Waterways Partnership proposal.

The launch of the partnership is on the 21 June 2016.

*A copy of the handout will be distributed with the minutes.*

*Cr Pickering left at 11.17 am*

**ACTION:** Councils to contact Travis Sydes if an individual briefing regarding the Wet Tropics Healthy Waterway Partnership proposal is required.

*Cr Pickering returned at 11.21 am*

*Cr Raleigh left at 11.22 am*

2187	<b>MINUTE 2163 &amp; 2147 –CR SCOTT TO DISCUSS THE ISSUE OF LIVESTOCK STRAYING ONTO ROADS</b>
------	---

Matter held over until next meeting.

**ACTION:** Cr Scott to discuss the issue of livestock straying onto roads at the next Board meeting.

2188	<b>MINUTE 2164 &amp; 2147 – MR SYDES TO CONFIRM CURRENT POSITION OF THE FEDERAL GOVERNMENT REGARDING FUNDING FOR YELLOW CRAZY ANTS</b>
------	--

As discussed in the presentation by WTMA, Mr Scott Buchanan confirmed that WTMA have received funding commitments from Commonwealth and State governments to continue the

program. The majority but not all of the funding request has been met in this commitment and additional funds will be sought in the future.

2189	<b>MINUTE 2165 &amp; 2147 – MS IRVINE TO RETRIEVE THE ORIGINAL PAPER ON FLYING FOXES AND WALLABIES</b>
------	--

Copy of briefing report from the FNQROC Board meeting on 13 September 2013 distributed with the agenda.

2190	<b>MINUTE 2172 – COUNCILLORS TO PROVIDE INFORMATION TO CR SCOTT ON ANY MATTERS THEY WOULD LIKE HIM TO RAISE AT THE DEVELOPMENT NORTHERN AUSTRALIA CONFERENCE</b>
------	--

Noted.

2191	<b>DISCUSSION TOPIC NO. 17 – REQUEST FOR FNQROC ADVOCACY – AVIATION</b>
------	---

General discussion regarding the request.

*Mr Hannan left 11.23 am*

*Mr Raleigh returned at 11.24 am*

Cr Gilmore opened up the discussion regarding the role of FNQROC on this issue.

*Ms Menzies left at 11.26 am*

*Ms Menzies returned at 11.30 am*

*Mr Hannan left at 11.31 am*

**ACTION: Cr Brown to provide additional detailed information on the request for FNQROC Advocacy support on Aviation and the impact to Local Governments and what and how FNQROC can best provide support at the next Board meeting.**

2192	<b>STRATEGIC PLANNING WORKSHOP</b>
------	------------------------------------

Dinner to be held on Monday 10 October 2016 (following the FNQROC Board meeting) and the Strategic Planning Workshop to be held on 11 October 2016 in Cairns.

**ACTION: Ms Irvine to send discussion paper from Coordinators and Technical Committees to help inform the Strategic Planning Workshop one month prior.**

2193	<b>ADVANCE CAIRNS PRIORITY PROJECTS</b>
------	---

General discussion regarding inclusion of FNQROC logo on Advance Cairns priority project briefs.

Cr Gilmore requested that all Councils consider the matter and the role of FNQROC.

**ACTION: Ms Irvine to write to Advance Cairns to discuss the matters raised regarding the inclusion of the FNQROC logo on Advance Cairns project documentation.**

2194	<b>FNQROC POLICY REVIEW – B62 OPERATIONAL GUIDELINES</b>
------	--

Cr Gilmore asked about Etheridge membership to FNQROC. Etheridge Shire Council to write to FNQROC about membership to FNQROC.

**MOVED: Cr Joe Paronella**  
**SECOND: Cr Bob Manning**

*“That FNQROC Adopt the amended Operational Guidelines”*

**CARRIED**

<b>2195</b>	<b>FNQROC POLICY REVIEW – B63 DELEGATION POLICY</b>
-------------	---

**MOVED: Cr Trevor Pickering**  
**SECOND: Cr Ross Andrews**

*“That FNQROC adopt the Delegation Policy”*

**CARRIED**

<b>2196</b>	<b>INWARD AND OUTWARD CORRESPONDENCE</b>
-------------	--

Ms Irvine and Mr Cronin provided background information regarding the letters from Weipa Town Authority, Mapoon Aboriginal Shire Council and Cape York Sustainable Futures regarding requests for FNQROC support to keep Bertiehaugh Road open.

*Mr Hannan left 11.54 am*

*Mr Hannan returned at 11.58 am*

**MOVED: Cr Desmond Tayley**  
**SECOND: Cr Trevor Pickering**

**“That FNQROC provide letters of support to keep Bertiehaugh Road open”.**

**CARRIED**

Inward and Outward correspondence was noted.

**MOVED: Cr Joe Paronella**  
**SECOND: Cr Trevor Pickering**

**“That the inward and outward correspondence be received.”**

**CARRIED**

<b>2197</b>	<b>FINANCIAL STATEMENTS</b>
-------------	-----------------------------

**MOVED: Cr Mary Brown**  
**SECOND: Cr Bob Manning**

**“That the Profit and Loss and Balance Sheet for the current financial year to date be accepted.”**

**CARRIED**

<b>2198</b>	<b>MINUTES OF TECHNICAL COMMITTEE MEETINGS</b>
-------------	--

Noted.

<b>2199</b>	<b>BOARD’S STRATEGIC DIRECTIONS</b>
-------------	-------------------------------------

FNQROC Strategic Directions

Refer minute no. 2183 for FNQROC coordinator update.

Draft Regional Economic Development Priorities

Ms Irvine advised that the current document is in draft format requiring information from a number of councils. After this has been done, it will be tidied.

Cr Gilmore would like the Regional Economic Development priorities document to be a living document and kept informed to maintain currency. This will allow him and all Mayors to be familiar with council priorities and be able to advocate at short notice.

*Mr Heatt and Mr Devlin arrived at 11.04 am*

<b>2200</b>	<b>COUNCILS' REGIONAL STRATEGIC PRIORITIES</b>
-------------	--

No discussions held.

<b>2201</b>	<b>LGAQ POLICY EXECUTIVE REPORT</b>
-------------	-------------------------------------

Received and noted.

Mr Hannan provided an update.

*A copy of the LGAQ Policy Executive report to be distributed with the minutes.*

Ms Cardew queried if LGAQ will be seeking comments from councils on the recommendation from the Auditor-General that the Department mandates audit committees for all councils.

**ACTION: Mr Hannan to follow up and advise if LGAQ will be seeking comments from councils on the recommendation from the Auditor-General that the Department mandates audit committees for all councils.**

<b>2202</b>	<b>UPCOMING TRAINING AND WORKSHOPS</b>
-------------	--

- IPWEA PN5 Stormwater Drainage – date to be confirmed
- Route Assessment Training – date to be confirmed
- Bridge Construction and Maintenance Workshop – date to be confirmed
- Water Licencing workshop – Cairns, 29 July 2016

**GENERAL BUSINESS**

Noted that LGAQ Annual Conference deadline for motions is 26 August 2016.

<b>2203</b>	<b>NEXT MEETING</b>
-------------	---------------------

The next board meeting will be held at Cooktown Shire Council on Monday 8 August 2016.

<b>2204</b>	<b>CONCLUSION</b>
-------------	-------------------

There being no further business the Chair, Cr Gilmore declared the meeting closed at 12.22 pm.

.....  
**Cr Tom Gilmore**  
**Chair**

## ACTION ITEMS

<b>Minute Number</b>	<b>Action</b>	<b>Responsible Person(s)</b>
2185, 2160 & 2130	Cr Brown to confirm with Cr Jayo whether further support from FNQROC is required with regard to DTMR reallocation of funding for Gairloch washaway and installation and maintenance of tourism directional signage	Cr Brown
2186, 2162 & 2143	Councils to contact Travis Sydes if an individual briefing regarding the Wet Tropics Healthy Waterway Partnership proposal is required.	FNQROC
2187, 2163 & 2147	Cr Scott to discuss the issue of livestock straying onto roads at the next Board meeting.	Cr Scott
2191	Cr Brown to provide additional detailed information on the request for FNQROC Advocacy support on Aviation and the impact to Local Governments and what and how FNQROC can best provide support at the next Board meeting.	Cr Brown
2192	Ms Irvine to send discussion paper from Coordinators and Technical Committees to help inform the Strategic Planning Workshop one month prior.	FNQROC
2193	Ms Irvine to write to Advance Cairns to discuss the matters raised regarding the inclusion of the FNQROC logo on Advance Cairns project documentation.	FNQROC
2196	That FNQROC provide letters of support to keep Bertiehaugh Road open.	FNQROC
2201	Mr Hannan to follow up and advise if LGAQ will be seeking comments from councils on the recommendation from the Auditor-General that the Department mandates audit committees for all councils.	LGAQ