



MINUTES

Meeting No	3
Meeting	FNQROC Local Government Economic Development Group
Date	15 July 2016
Time	10.00 am – 2.00 pm
Venue	Cairns Regional Council, Kingsford Room, Level 3

The meeting opened at 10:00am.

1. Attendance

Name	Organisation
Teresa Schmidt	FNQROC
Darlene Irvine	FNQROC
Angelo Finocchiaro	Cairns Regional Council
Belinda Hutchinson	Cairns Regional Council
Margaret Darveniza	Cassowary Coast Regional Council
Richard Blanchette	Cassowary Coast Regional Council
Gary Kerr	Cook Shire Council
Kerrie Hawkes	Douglas Shire Council
Susan Parsons	Mareeba Shire Council
Nicole Van Beuningen	Tablelands Regional Council
Janelle Menzies (arrived at 12.15pm)	Yarrabah Aboriginal Shire Council
Ian McKirdy	Department of State Development
Virginia Berry	Department of State Development
Jann Crase	RDA FNQ & TS
Kevin Byrne	Advance Cairns
Christine Reizner	Advance Cairns

2. Apologies

Name	Organisation
Brendan Leishman	Douglas Shire Council

3. Acceptance of previous minutes

FNQROC Local Government Economic Development Group, Meeting No. 2 – 15 April 2016 – accepted with no alterations.

4. Actions from Previous Minutes

No.	ACTION	OWNER	COMPLETED
2.1	Sarah Palmer said the ecosystem workshop was good. Sarah will circulate the report once released.	Angelo Finocchiaro	Completed – email sent 4/5/2016
2.2	Nicole to forward details of the LGAQ Economic Development workshop to FNQROC to distribute to	Nicole Van Beuningen	Complete – Nicole advised that the workshop was very

No.	ACTION	OWNER	COMPLETED
	group.		successful and will form the basis of the TRC Economic Development Strategy.
2.3	Christine to provide a list of members on the Advance Cairns Advisory Council to FNQROC to distribute to the group.	Christine Reizner	Complete - Refer attachment 1
2.4	Nicole to forward latest email from the Croc Trophy event coordinator re funding to Teresa. .	Nicole Van Beuningen	Complete
2.5	Teresa to collate all existing contracts and agreements regarding the Croc Trophy in preparation for discussion at a Cross Region Event group meeting to be held following the Economic Development Group meeting scheduled for 15 July.	FNQROC	Complete – review documents required when website portal available.
2.6	Teresa to distribute the FNQROC cross region event policy.	FNQROC	Complete FNQROC Funding of Cross Regional Events policy
2.7	Each Council to check their Council grants/events policy to ensure that the FNQROC Funding of Cross Region Events policy is referenced.	All Councils.	Refer 4.1 below
2.8	Teresa to review list of cross region events that has been previously complied.	FNQROC	Refer Cross Region Events Meeting No. 1 minutes.
2.9	Gary to resend the LinkedIn account details to FNQROC to distribute to the group.	Gary Kerr	Complete Search – FNQROC Broadband Taskforce and send request to join
2.10	Teresa to research opportunities/key issues for the region on Mobile Blackspots and an RV Strategy and prepare discussion papers for the next meeting.	FNQROC	Refer 8.2 & 8.3 below.
2.11	Nicole to pull up previous work that was done by TRC on mobile blackspots and forward information to Teresa.	Nicole Van Beuningen	Complete
2.12	Teresa to follow up with Trade and Investment Queensland and distribute further information to the group.	FNQROC	Complete – email and telephone discussion. No further info provided
2.13	Teresa to forward LGonline member alert regarding workshop to the group.	FNQROC	Complete – distributed with minutes of meeting no. 2 held on 15 April 2016.

4.1. FNQROC Policy No. 7 Funding of Cross Region Events

To ensure that all Councils are aware of the current FNQROC policy – Funding of Cross Region Events, adopted in 2013 the policy will be presented to the FNQROC Board meeting to be held on 8 August 2016.

ACTION 3.1: FNQROC to present the FNQROC Policy No. 7 – Funding of Cross Region Events for re-adoption at the FNQROC Board meeting on 8 August 2016 the.

- Group identified an opportunity to share existing policies

ACTION 3.2: FNQROC to investigate the possibility of creating a restricted access portal on the FNQROC website to enable the group to store and share documents.

5. Update from Advance Cairns

Christine Reizner provided the following summary to form part of the minutes.

- State Budget and Federal Election priorities have been established and presented to Government
- State Budget Priorities Achievements
 - \$10m for Cairns Innovation Centre
 - \$19.8 for Bill Fulton Bridge
 - \$15m for The Precinct
 - \$4m in 2016/17 for Hann Highway
 - \$33.5m for Aviation Route Development (QLD-wide)
 - Maintained Uniform Tariff Policy
 - Cairns Shipping Development dredging resolution (\$120m)
- Federal Election
 - Election commitment achieved for \$884 Defence & Marine Precinct Solution
 - Election commitment achieved for \$10m for Cairns Innovation Centre
 - Turnbull indicated that all election commitments will be delivered

Economy ID

- contract managed through Advance Cairns
- \$7,000 plus GST
- invoices will be sent

6. Update from FNQ & TS RDA

Jann Crass provided a verbal update at the meeting the following summary provided to form part of the minutes.

Cape York Regional Package

- CYRP Taskforce meeting 11 August Weipa
- Tender process for 2 of the 4 packages progressing
- Developing a model for engagement across industry, business, community, local government, Traditional Owners etc – relevant for any infrastructure project delivery
- Progressing improvements to tender and procurement processes to maximise local and Indigenous training and employment outcomes.
- Further information on CYRP available here -
<http://www.tmr.qld.gov.au/Projects/Name/C/Cape-York-Region-Package-Peninsula-Developmental-Road>

- Pls also note World heritage nomination process due to commence soon – <http://statements.qld.gov.au/Statement/2016/6/17/cape-york-and-fraser-island-world-heritage-nominations-to-progress>
- Pls note Vegetation Management Act amendments yet to be further debated in parliament -

Water

- Cape York water planning process commencing covering 15 catchments with submissions due on the Statement of Proposals 29/7 - <https://www.dnrm.qld.gov.au/water/catchments-planning/catchments/cape-york>
- National Water Infrastructure Development Fund – water feasibility studies for Lakeland and Southern Atherton Tablelands announced in May to commence later this year along with the Nullinga and Mitchell River feasibility studies. <http://www.agriculture.gov.au/ag-farm-food/natural-resources/national-water-infrastructure-development-fund/nwidf-feasibility-study>

Office of Northern Infrastructure Facility (NAIF)

- Announcement of CEO shortly
- Pls direct project proponents to contact Tim Moore naifenquiries@efic.gov.au or 1800 887 588.
- Cairns office opened doors 1st July – <http://www.industry.gov.au/Industry/Northern-Australia-Infrastructure-Facility/Pages/default.aspx>

National Stronger Regions Fund

- Round 3 applications - anticipate decision once Ministry announced
- Election commitment to change the NSRF to the Building Better Regions Fund which will exclude capital city applicants; introduce another stream of funding for community projects; change the co contribution arrangements (no longer required for some applicants) and ensure that similar scale projects are assessed against each other cf. \$500k project assessed against \$5m project.
- Information will be circulated as it comes to hand.

Reviewing RDA Roadmap

- Will be engaging with Councils directly as well as through FNQROC and other representative organisations.
- Overarching, strategic regional plan with 5 year time horizon

7. Update from Department of State Development – Virginia Berry

Virginia Berry provided a verbal update at the meeting and the following summary to form part of the minutes.

Back to Work - Regional Support package

- \$100m package over two years
- Payments up to \$15k to the employer to employ someone for 52 weeks

- Opens for employers 29 July 2016
- Dedicated officer in each region
- <https://backtowork.initiatives.qld.gov.au/for-employers/>

Tendering for Government Business

- Working with Cassowary Coast to deliver workshop in Mission Beach
- linked to the Aquatic Facility which will begin construction September 2016
- Overall Council is aiming to improve local content in their Preferred Suppliers list
- Happy to work with other councils and hope to include Local Buy as well

Advance Queensland

A \$225 million package aimed at continuing to build the new economy and drive innovation-led economic growth through increased collaboration between government, industry and research organisations.

- The **Regional Innovation Hubs** will support regional innovation by connecting local efforts, leveraging key regional strengths and lifting the capability of innovative local firms.
- **Ignite Ideas Fund** - Supports the development of new or improved products, processes or services to secure investment, launch into global markets and grow business.
- **Create Queensland** - Provides creative YouTubers with funding, production resources and expert support to develop high-quality digital content, and reach new global audiences.
- The objective of the **Business Development Fund** is to grow the pool of angel and venture capital investors in Queensland
- <http://advance.qld.gov.au/>

State Development Priority Industry Sectors

The Department of State Development is developing a series of industry roadmaps as part of the Queensland Government's Advance Queensland program.

Several emerging and priority sectors with global growth potential have been identified. We are working closely with industry developing 10-year roadmaps and action plans for each sector.

- Advanced Manufacturing
- Aerospace
- Biofutures
- Biomedical and Life Sciences
- Defence
- Mining equipment, technology and services (METS)

<http://www.statedevelopment.qld.gov.au/industry-development/industry-roadmaps.html>

Building Our Regions (BOR)

Worked in Brisbane for 5 weeks as part of the assessment team and gained an even better understanding of what is required

- Don't make unsubstantiated claims.
- Make sure attachments are relevant, notated, and current
- External Consultant Reports are valued.
- Use examples from world's best practise to support arguments
- Photos and/or maps are highly regarded
- Don't assume

Results of the EOI should be announced soon. Regional Office can assist with Business Case for successful EOIs. Another Round of BOR was announced in the Budget, but no timing yet.

8. General business

8.1. FNQROC Strategic Directions

Darlene advised that the current strategic directions document for FNQROC is coming to the end of its life. The Chair of FNQROC is keen to take advantage of the strength of the region and review and refocus advocacy efforts. The FNQROC board will be having a strategic planning day in October and have requested a discussion paper in September in preparation. The discussion paper is purely to provide the board with potential opportunities in the region. Board members may come up with additional ideas to the discussion paper.

If something is in the discussion paper it does not mean it will become part of FNQROC strategic directions. This is an exciting time; the first time officers have had an opportunity to put forward their ideas for where FNQROC could go or what we could do.

Darlene reiterated that this is a discussion paper, the Board will make the final decisions on their priorities and how they will be presented.

Discussion ensued:

- Where can we go as a collective
- Opportunities and how it could benefit councils in the region
- Identify issues and how a solution could benefit councils in the region
- Discussion paper to be presented to the FNQROC Board for consideration at their Strategic Directions workshop on 11 October 2016.
- Input from the group required for the discussion paper – to be finalised by 3 September.
- Group identified an opportunity to get together as a group and workshop ideas. Tentative date Wednesday 10 August 2016.

ACTION 3.3: FNQROC to distribute email to the group which provides an outline of the FNQROC Strategic Direction review

ACTION 3.4: FNQROC to organise meeting date for the LG Economic Development officers to workshop ideas for the FNQROC Strategic Operational Plan directions paper.

8.2. Mobile/Communication Blackspot study

- A copy of the project scope developed by Digital Economy Group (DEG) previously distributed to the group.
- Teresa provided a brief background summary of the work DEG has done for other ROC's and Councils.
- The group would like to hold over discussions until after round 2 of the mobile blackspot program is announced and if any feedback is provided.
- Project to be added to the FNQROC Strategic Operations discussions paper.
- Discussion regarding recent request from the Department of Science, Information Technology and Innovation regarding nomination of sites for Telstra 4G small cell. The majority of Councils within FNQROC did not nominate any sites. It appears that the email requests from the DSITI are not going to the LG Economic Development officers. Identified an opportunity for FNQROC to also be a contact point with DSITI to assist in disseminating information.
- Media release regarding announcement of 4G small cell base stations - <http://www.telstra.com.au/aboutus/media/media-releases/Small%20cells%20deliver%20Telstra%E2%80%99s%20fast%20mobile%20network%20to%20even%20more%20regional%20Australians>

ACTION 3.5: Mobile/communication blackspot study to be added to the FNQROC Strategic Operational Plan discussion paper.

ACTION 3.6: FNQROC to contact John Williams from Department of Science, Information Technology and Innovation to discuss opportunities for FNQROC to assist in disseminating information to LG Economic Development Officers.

8.3. RV / Camping options strategy

- Kerrie Hawkes from Douglas Shire Council provided summary of where DSC is at with developing their strategy.
- The report can be access from DSC website - http://douglas.qld.gov.au/download/council_meetings/meeting_agendas/5.2-Discussion-Paper-Considerations-for-Developing-a-Douglas-RV-Friendly-Strategy.pdf
- The extent of the DSC discussion paper addresses the issues that Teresa identified in her research.
- Identified the opportunity to share documents, insights, communication with elected representative and experiences between the group. Option to utilise a portal on the FNQROC website for the storing and sharing of documents.

ACTION 3.7: FNQROC to upload in a portal on the FNQROC website documents, web links, discussion topics on RV /camping options strategies for the group to share.

8.4. Investigation into Guide for Road Closure for Events

- Darlene provided an update on the proposal raised by the FNQ Regional Roads Technical Group (Technical Committee) (RRTG TC) to develop a working group to look at developing a guide or something similar that addresses requirements for Traffic management for Events.
- Working group will meet for the first time on 3 August 2016 and will comprise of representatives from DTMR, Qld Police and Council officers.
- Unclear at this stage what form the final guide will be.
- Options to create a document that is available to the community
- Potential to link in with the FNQROC Regional Events guidelines
- The group identified the following issues:
 - How are the requirements communicated back to the community?
 - Traffic management plan requirements assume that bike riders are riding in a bunch. Not the case for multi sports where the riders are spaced apart on the road
 - Community expectations – traffic controllers communication to the public a key issue
 - Use of SES volunteers to install and dismantle

ACTION 3.8: FNQROC to send a list of Council representatives on the Traffic Management for community events working group. Economic Development officers are encouraged to discuss issues directly with their Council representative.

8.5. Article about NBN Resource for Council website

<http://alga.asn.au/newsletter/newsletters.ALGANNEWS13May2016#Article14330>

8.6. Nominations for LGAQ Advisory Group

- Nominations close 22 August 2016
- If you are intending to nominate please advise FNQROC so we are aware who in our region is on each Advisory Group.

http://www.lgaq.asn.au/group/guest/home/-/journal_content/56_INSTANCE_0000/10136/6332402?p_p_state=pop_up&_56_INSTANCE_0000_viewMode=print

ACTION 3.9: Advise FNQROC if you are intending on nominating for the LGAQ Advisory Group.

9. Updates from Councils

9.1. Cairns Regional Council

Innovation awards

- Angelo asked if everyone could send the information out to their networks.

- Open to the regions

<http://www.innovatetnq.com.au/>

Angelo introduced Belinda Edwards, Cairns Regional Council, and Economic Development Officer

Future Tropical Economies Conference – <http://www.tropicaleconomies.com/>

ACTION 3.10: FNQROC to distribute Innovation awards and Future Tropical Economies conference information to the group to distribute to their networks.

Angelo discussed the Export Ready Program delivered by the Export Council of Australia. Opportunity for FNQROC and/or councils to deliver this program jointly.

ACTION 3.11: Angelo to forward information on the Export Council of Australia – Export Ready Program to FNQROC to distribute to the group for review and consideration of joint delivery of program through FNQROC and/or Councils.

9.2. Douglas Shire Council

LGMA annual conference in Douglas , 6-8 September 2016

<http://lgmaql.org.au/Programmes/AnnualConference.aspx>

10. Next meeting

Next meeting will be 18 November 2016.

The meeting closed at 12.30 pm.

Minutes prepared by FNQROC Office and Project Coordinator, Teresa Schmidt.

ACTION ITEM(S) –

No.	ACTION	OWNER	COMPLETED?
3.1	FNQROC to present the FNQROC Policy No. 7 – Funding of Cross Region Events for re-adoption at the FNQROC Board meeting on 8 August 2016	FNQROC	
3.2	FNQROC to investigate the possibility of creating a restricted access portal on the FNQROC website to enable the group to store and share documents.	FNQROC	
3.3	FNQROC to distribute email to the group which provides an outline of the FNQROC Strategic Direction review	FNQROC	
3.4	FNQROC to organise meeting date for the LG Economic Development officers to workshop ideas for the FNQROC Strategic Operational Plan directions paper	FNQROC	
3.5	Mobile/communication blackspot study added to the FNQROC Strategic Operational Plan discussion paper.	FNQROC	

No.	ACTION	OWNER	COMPLETED?
3.6	FNQROC to contact John Williams from Department of Science, Information Technology and Innovation to provide opportunities for FNQROC to assist in disseminating information to LG Economic Development Officers.	FNQROC	
3.7	FNQROC to upload in a portal on the FNQROC website documents, web links, discussion topics on RV /camping options strategies for the group to share		
3.8	FNQROC to send a list of Council representatives on the FNQROC Traffic Management for community events working group. Economic Development officers are encouraged to discuss issues directly with their Council representative or alternatively contact Darlene	FNQROC	
3.9	Advise FNQROC if you are intending on nominating for the LGAQ Advisory Group.	Councils	
3.10	FNQROC to distribute Innovation awards information to the group to distribute to their networks	FNQROC & Councils	Complete – distributed with the minutes
3.11	Angelo to forward information on the Export Council of Australia – Export Ready Program to FNQROC to distribute to the group for review and consideration of joint delivery of program through FNQROC and/or councils.	FNQROC & Councils	Part complete - Information distributed with the minutes for consideration by the group

APPENDICES

Attachment 1 - Action no. 2.3 – Advance Cairns members as at 29 June 2016
Attachment 2 – Action no. 3.7 - Council representatives on the FNQROC Traffic Management for community events working group

Attachment 1 – Advance Cairns members as at 29 June 2016

Allan Dale	RDA
Max Shepherd	TTNQ
Sam Marino	CCOC
Tom Gilmore	FNQROC
David Kirchner	Brazier Motti
Fred White	Sea Swift
Nick Trompf	Cairns Post
Trent Twomey	Chairman of Advance Cairns
Michael Delaney	BDO
Richard Ireland	Irelands
Mayor Bob Manning	CRC
Sandra Harding	JCU
Ken Chapman	Skyrail
Sean Adams	CSF Steel
Stewart Smith	SBJ Ventures
Wendy Morris	Port Bajool

Attachment 2 – Council representatives on the FNQROC Traffic Management for community events working group

Name	Organisation
Irvine Darlene	FNQROC
Steve Cosatto	FNQROC
Ashley Greenwood	Tablelands Regional Council
Oscar Bengochea	Cairns Regional Council
Craig Mitchell	Douglas Shire Council
Garry Pickering	Croydon Shire Council
Brian Hughes	Cassowary Coast Regional Council
John Edwards	Mareeba Shire Council