



Far North Queensland Regional Roads and Transport Group

Minutes

REGIONAL ROADS AND TRANSPORT GROUP MEETING No. 49

**Held on Monday 18 April 2016
at the Cairns Regional Council Chambers, Spence Street, Cairns**

Attendance		
	Cr Peter Scott (Chair)	Cook Shire Council (Mayor)
	John Kremastos	Cassowary Coast Regional Council (Mayor)
	Cr Tom Gilmore	Mareeba Shire Council (Mayor)
	Peter Franks	Mareeba Shire Council (CEO)
	Ms Jo Lencz	TMR RAPT Team
	Cr Trevor Pickering	Croydon Shire Council (Mayor)
	Mr Bill Kerwin	Croydon Shire Council (CEO)
	Cr Joe Paronella	Tablelands Regional Council (Mayor)
	Mr Ian Church	Tablelands Regional Council (CEO)
	Cr Ross Andrews	Yarrabah Aboriginal Shire Council (Mayor)
	Ms Janelle Menzies	Yarrabah Aboriginal Shire Council (CEO)
	Jeff Jenkins	Wujal Wujal Aboriginal Shire Council (CEO)
	Mr Arron Hieatt	LGAQ
	Ms Darlene Irvine	FNQROC (EO)
	Ms Teresa Schmidt	FNQROC
	Ms Amanda Hancock	FNQROC
	Mr David Goodman (TC Chair)	Cassowary Coast Regional Council
	Ms Sandra Burke	Department of Transport and Main Roads Far North District Director
	Cr Katrina Spies	Tablelands Regional Council (Mayor)
	Cr Annette Hayden	Tablelands Regional Council
	Cr Julia Leu	Douglas Shire Council (Mayor)
	Terry Brennan	Cassowary Coast Regional Council (CEO)
	Cr John Schilling	Cairns Regional Council (arrived late)
Observers		
	Glenys Schunter	RDA Townsville
	David Donohue	RDA Townsville
	Jan Crasse	RDA Cairns
Apologies		
	Ms Linda Cardew	Douglas Shire Council (CEO)

1. Opening Remarks and Welcome

Chair, Cr Scott, opened the meeting at 1:15 pm and welcomed everyone. For the benefit of new members round table introductions were made.

2. Apologies

As noted above.

3. Presentations

- a. Representative of the Inland Qld Roads Action Plan – (IQ-RAP) commenced at 1:18pm

Refer attachment. – Presentation 1:43pm Glenys Schunter and Dave Donohue.
Left meeting at 1:45.

- b. Darlene Irvine, FNQ RRTG – commenced at 1:45pm

Refer attachment. – Presentation – RRTG Brief to members.

4. Election of Deputy Chair

The position of Deputy Chair was declared open by the by the FNQ RRTG Chair. The Chair called for nominations for the position of RRTG Deputy Chair.

Cr Tom Gilmore Mareeba Shire Council was nominated by Cr Trevor Pickering and seconded by Cr John Kremastos
Cr Tom Gilmore accepted the nomination. No other nominations were received.

**Cr Tom Gilmore was elected to the position of RRTG Deputy Chair for 2015/16.
CARRIED**

5. Minutes of Previous Meetings

- 5.1 FNQ RRTG Board Meeting No. 48 held on Monday 12 October 2015 at the Cairns Regional Council - A copy of the draft minutes is attached for confirmation as a true and accurate record Page 1 - 5

**MOVED Cr Peter Scott SECONDED Cr Tevor Pickering
That the Minutes of RRTG Meeting No. 48 Monday 12 October 2015 in Cairns be confirmed as a true and accurate record of the meeting**

CARRIED

6. Minutes of Technical Committee Meetings

- 6.1 FNQ RRTG TC Meeting No.84 Friday 20 November, 2016 Atherton Page 6 - 18

A copy of these minutes are attached for receiving and noting.

6.2 FNQ RRTG TC Meeting No.85 Friday 19 February 2016, Cairns Page 19 - 50

A copy of these minutes are attached for receiving and noting.

6.3 FNQ RRTG TC Meeting No.86 Friday 8 April 2016, Mareeba tabled at the meeting

A copy of these draft minutes are attached for receiving and noting

Recommendations for consideration from this meeting are identified in item 8 Discussions and Decisions

Minutes were noted.

7. Business Arising out of Previous RRTG Minutes

7.1 110km/h Zones – Gulf Developmental Road (action from meeting No. 46)

Advice provided at Meeting no 47

- DTMR had been unable to review the roads last year as construction projects were in progress. Expected to undertake a full review and provide advice to RRTG by August/September 2015

Advise at Meeting 49:

- TMR conducted a speed review of the Gulf Developmental Road (GDR) back in 2013 with results of this that following locations satisfied all requirements and have been posted at 110km/hr.
- Since then TMR has not performed any speed assessment of the GDR due to the large number of NDRRA reconstruction projects that occurred on the 92B section and the 92C, Georgetown to Mount Garnet Section.
- TMR is not proposing any further comprehensive speed assessments to upgrade to 100km/hr in near future given recent visual inspections of GDR
- 92A (Normanton to Croydon): Ch. 114.675 – 146.00 (applicable for 110km/h speed limits)
- 92B (Croydon to Georgetown) : Ch. 2.058 - 21.16 and Ch. 25.0 - 45.15km (applicable for 110km/h speed limits)
- TMR current focus on Road safety and may be looking at speed reduction.

7.2 Guard Rails (action from meeting No. 46)

Advice provided at Meeting no 47

- The crossings are deemed compliant according to the current standards with the exception of signage.
- The cost of guard rail installation was \$45,000 per site and DTMR required a further \$540,000 to complete the works.
- DTMR will look at the whole solution, whether that is guard rail installation. Risk assessments will be done 'fairly quickly'

Advice to Meeting 49:

- Guardrails on Routh Creek (92C) have been replaced.

- TMR has modified its approach to design of guard rails to be more site specific
- No further funding available for replacement of other guard rails
- ESC advised there have been accidents including deaths at some of the crossings.
- TMR are currently reviewing whole approach, however at this stage advise that all sites are compliant to current standards.

7.3 State Controlled LRRS works program (action from meeting No. 49)

Refer table (next page) page 5 of 11.

State Controlled LRRS works program 2015/16

Note: SPIDA changes regularly as a result of program variations, and provision of any information to external parties should be endorsed by PD&M

Boundary Reference	Project / Bulk Number	Project Name	Business Program	Project Total Cost	Project Status	Anticipated Physical Completion Date
Tablelands	281/6632/700	Bitumen Reseal Herberton to Petford Rd	State funded MPO	36,000	Contract Awarded	30/06/2016
Tablelands	281/665/700	Sealing Works Longlands Gap – Herberton Rd	State funded MPO	152,000	Contract Awarded	30/06/2016
Tablelands	281/6605/700	Bitumen reseal Tumoulin Road	State funded MPO	105,000	Contract Awarded	30/06/2016
Etheridge	226/98D/701	Bitumen Reseal Gregory Dev Road 0 - 0.3km	State funded MPO	20,000	Contract Awarded	30/06/2016
Tablelands	281/663/700	Bitumen Reseal Atherton to Herberton Road	State funded MPO	333,909	In Delivery	15/03/2016
Tablelands	281/643/700	Asphalt Resurfacing Malanda to Lake Barrine Rd	State funded MPO	100,000	In Delivery	08/03/2016
Tablelands	281/6425/700	Sealing Works Tinaroo Falls Dam Rd Various Locations	State funded MPO	340,000	In Delivery	15/03/2016
Tablelands	264/663/480	Atherton - Herberton Road, Sections : 9.00 - 11.20km, Install barrier/s	Safer Roads Sooner	1,065,000	In Development	31/12/16
Tablelands	264/663/1	Sealing and Road widening of various sections	Safer Roads Sooner	450,000	In Development	31/12/2016
Tablelands	281/646/2	Form and seal 4.13 km of road way, upgrade intersections with Kennedy Hwy and Belsen Road and seal 3.5 km of shoulders	State capital	5,000,000	In Development	30/06/2017
Tablelands	281/32B/705	Resurfacing Ch 41.24-50.25km Kennedy Highway	State funded MPO	233,762	In Development	30/06/2016
Cassowary Coast	216/627/701	Resurfacing Ch 2.28-2.64km Innisfail - Japoon Road	State funded MPO	250,000	In Development	30/06/2016
Tablelands	281/665/801	Rehabilitation of Wondeccla Ck Bridge (ID 7920)	State funded MPO	100,000	In Delivery	30/06/2016
Tablelands	264/32B/401	Guardrail installation and minor earthworks	Safer Roads Sooner	161,959	Practically Complete	10/08/2015
Tablelands	281/32B/200	Shoulder widening Kennedy Highway	Safer Roads Sooner	420,000	Practically Complete	11/01/2016
Cook	220/6507/807	Wallaby Creek Bridge repairs	State funded MPO	290,080	Practically Complete	31/03/2016
Cassowary Coast	216/626/806	Emergency Replacement of Culvert ID51849	State funded MPO	103,030	Practically Complete	31/03/2016
Tablelands	281/32B/802	Pile Repairs Barron River Bridge (ID 7812)	State funded MPO	91,639	Practically Complete	28/09/2015
TOTAL				9,252,379		

8. Discussion and decisions

8.1 Reallocation of identified savings within 2015/2016 TIDS Works Program,

MOVED Cr Tom Gilmore	SECONDED Cr Warren Devlin
That RRTG adopts the recommendation by the TC that unspent funds from	
<ul style="list-style-type: none">• Cairns Regional Council, TMR project No. - 274/LGSR/3 Florence Street (Bikeway / Footpath construction)• Cook Shire Council, TMR project No. - 220/LGSR/15 Battlecamp Road (Construct to new sealed 2 lane standard)• Mareeba Shire Council, TMR project No. - 277/LGSR/1 Springmount Road (Construct bridge -Walsh River)• Tablelands Regional Council, TMR project No. - 264/LGSR/13 Danbulla Forest Drive Upgrade bridge (Kauri Creek)	
Be transferred to	
<ul style="list-style-type: none">• Tablelands Regional Council TMR project No. 281/LGSR/1 Danbulla Forest Drive (Replace bridge -Maunder Creek)	
CARRIED	

ACTION: FNQROC Regional Infrastructure Project Coordinator to provide update of 2015/16 transfer of unspent TIDS funds to TRC, TMR project No. 281/LGSR/1 Danbulla Forest Drive at June 20 meeting.

8.2 R17 Report – Review of FNQ RRTG and TC Constitution and Works Program Development and Management Process – due to late amendments there was insufficient time for members to consider documents. Members are to consider these documents for adoption at the next meeting.

A copy of the R17 Report and policy documents will be contained in the agenda of the June 20 Board meeting.

8.3 Update on Beef Roads (TMR)

Beef Roads update by TMR District Director - Sandra Burke

DIRD has now formally written to TMR advising as follows:

- Formal submission are being called from TMR
- Proposals for Beef Roads to be lodged by TMR with DIRD no later than 6 May 2016
- Australian government will provide 80% funding, with 20% co-contribution from Qld /Local governments.
- Projects put forward must be identified through Beef Roads stakeholder consultation process (round table forums) and submissions modelled through CSIRO TraNSIT scenarios to be eligible
- Projects put forward should have already been subject to robust scoping/development process and be able to address all sections of the Beef

Roads Submission template/guidance document. - (which are similar to NARP submissions)

- TMR offering to do a rapid BCR - information is to be provided by the local government proposing to submit projects for Beef Roads funding.

Programme criteria

- Funding is available across a 3 year program 2016/17 to 2018/19 (3 years)
- Industry priority
- TRANSIT model identification
- Improvements to key beef roads
- Improved access to markets
- Quantified project benefits
- Construction readiness
- Projects already commenced or receiving funding from other Australian Government programmes, completed projects, ongoing operational and maintenance costs, and projects consisting solely of planning and design will not be considered for funding under this Programme.
- The Australian Government will provide a maximum of 80% of agreed project or programme costs. Any co-contribution may comprise a combination of state/territory/local government and private sector funding.
- Eligibility under the National Land Transport Act 2014.
- All projects must be north of the Tropic of Capricorn (DIRD requirement)
- RRTGs to endorse regional priorities

General discussion:

- There have been 59 projects modelled across three states (41 Qld, 10 NT, 5 WA and 3 other).
- Meeting with RRTG chairs April 26th in Brisbane.
- Cr Peter Scott and Darlene Irvine to attend on behalf of FNQ RRTG

Board acknowledged that:

- The Hann Hwy and Peninsula Development Roads having alternative funding, and
- That projects must align with the program criteria.

Proposed principles for prioritizing projects from the FNQRRTG are as follows:

1. All project submissions must be modeled within the CSIRO TraNSIT model
2. Can TMR and council contribute 20%?
3. Can project be constructed in time frame required?, and
4. Does the project/link have the data required to inform a rapid BCR?

MOVED Cr Tom Gilmore

SECONDED Cr Annette Hayden

1. *That based on the Hann Hwy and Peninsula Development Roads having alternative funding, and that projects must align with the CSIRO TRANSIT model scenario, the Board recommends (in no priority order) that the priority projects for Beef Roads funding be:*

Ootann Road link being Burke Development Road from Chillagoe to Almaden (TMR) and Almaden to Kenndey Highway (Mareeba Shire Council and Tablelands Regional Council)

- a) *Ootann Road – Mareeba Shire Council (in priority order)*
- *1.4km Widen and seal (16.8 – 18.2) – value \$830,000*
 - *3km Widen and seal (19.5 – 22.5) – value \$1,750,000*
 - *2.1km Widen and seal (49.3 – 51.4) – value \$1,225,000*
 - *2km Widen and seal (47.3 – 49.3) – value \$1,170,000*
 - *2km Widen and seal (78.2 – 80.2) – value \$1,320,000*
 - *2.7km Widen and seal (5.3 – 8) – Value \$1,780,000*
 - *3.4km Widen and seal (26.0 – 29.4) – Value \$1,990,000*
- b) *Ootann Road – Tablelands Regional Council*
- *3.4km Sealing unsealed road (86.8 – 91.0) – Value \$3,800,000*
- c) *Burke Development Road – TMR – Chillagoe to Almaden*
- *15.825 km seal (564.9 – 591.8) Chillagoe to Almaden – value \$34,800,000*
- d) *Richmond Croydon Road – Croydon Shire Council*
- *10km sealing unsealed road (chainage 98.98 to 108.98) – total value \$3,500,000.*
- e) *Gulf Development Road – TMR*
- *TMR to advise project details*

2. *To enable prioritisation of these projects:*

- a. *TMR is required to identify specific projects on the Burke Development Road and Gulf Development Road,*
- b. *TMR and relevant councils need to ascertain if they can meet:*
- i. *the 20% co-contribution,*
 - ii. *complete construction prior to financial year ending 30 June 2019, and*
 - iii. *data is available to inform a rapid BCR which will be undertaken by TMR.*
- c. *Eligible projects meeting these requirements will then be prioritised within the FNQ RRTG Prioritisation Tool against each other to develop the adopted FNQ RRTG regional priorities for Beef Roads funding.*

CARRIED

ACTION: FNQROC Executive Officer, in collaboration with the TMR FN District Director, to commence - Beef Roads project prioritisation as resolution per item 8.3.

Cr Schilling arrived at the meeting.

9. Update from the Roads & Transport Alliance

Jo Lencz advised:

- Congratulated all members on their appointments following the recent elections and welcomed new members to the RRTG.
- Provided overview of operational aspects of Alliance, additional information can be found <http://www.tmr.qld.gov.au/business-industry/Business-with-us/Alliances/The-Roads-and-Transport-Alliance.aspx>
- Advised that Operational Guidelines had recently undergone a review. A copy of which can be found on the FNQROC website.
- Advised that FNQ RRTG was considered one of the top performers in the State
- Suggested that the Board continue to support the TC for their well thought out recommendations.
- TIDS budget is currently at \$62.5 million
- The best support for funding levels to remain is to continue to show that the TIDS funding is well managed and continues to align with State aims.
- YASC and WWASC transitioned into the FNQ RRTG July of 2015. Acknowledged that WWASC had been a participating member within FNQ RRTG since 2010.
- Transitional guidelines have been developed. RTA has commenced a review of Transition process to date.
- State desires Aboriginal Shire councils to become full members of the RRTG

ACTION: FNQROC Regional Infrastructure Project Coordinator to arrange workshop to review Transition process for FNQ RRTG members.

Arron Hieatt advised:

- State-wide Capability and Development Fund (SCDF) is quite under subscribed
- ARRB route assessment Tool (part of the National Heavy Vehicle Regulator licensing) has been previously approved. FNQ RRTG encouraged to apply for this training should there be sufficient interest - LG's can claim \$750 cost includes ongoing access for staff including online and phone support.
- Building our Regions funding round 2 has been opened again.
- Funding of \$200 million is available for the program over two financial years – Round 1 2015-16 and Round 2 2016-17 (i.e. \$100 million per year). There are four focused infrastructure funds under the program.
- The three funds which are managed by the department include:
 - [Regional Capital Fund](#) (\$70 million over two years)
 - [Royalties for Resource Producing Communities Fund](#) (\$55 million over two years)
 - [Remote and Indigenous Communities Infrastructure Fund](#) (\$15 million over two years).
- The fourth fund is the Transport Infrastructure Development Scheme (TIDS), which includes an additional \$60 million in funding over two years.

- For the second round of BoR funding (\$70 million), Councils are only required to submit an EOI rather than a full application.

10. 2015/2016 Works Program Update

The RRTG is at 71% expenditure for the 2015/16 financial year compared with the state average of 56%

11. Joint Purchasing and Resource Sharing

Amanda Hancock advised that currently FNQROC had a Request for Tender to the market for a regional bitumen reseal/line marking arrangement (Tender closes on the 29th of April) and a Register of Prequalified Suppliers (ROPS) for other bitumen and asphalt resurfacing works. The ROPS will facilitate a regional asphalt arrangement without the need for an open market tender.

12. Road Safety

Steve Cosatto advised that an action from TC meeting 8 April: Dave Hamilton to follow up Regional Road Safety Coordination meeting details and to forward to Steve Cosatto for distribution.

13. Asset Management

13.1 IPWEA February workshop Practice Note 9 – Visual Inspection – Wednesday 24 February 2016 – Twenty Four attendees from across the region. Steve Cosatto advised that survey forms completed at end of workshop indicated that attendees were extremely satisfied with course; some commented one of the best technical workshops they had attended.

Thanks again to the Roads & Transport Alliance for their 50% contribution towards the workshop.

13.2 QTC – Performance Decision Framework – Held Wednesday 10 February. Twenty-seven (27) attendees from FNQROC. Steve Cosatto advised that general feedback was extremely useful workshop for variety of projects such as funding applications and business cases.

13.3 IPWEA has recently republished an updated version of Practice Note 5 on condition assessment of storm water drainage. If sufficient interest, they would likely run a one day workshop around September this year.

13.4 FNQ Regional Asset Management Group (RAMG) Meeting Friday 13 May - Presentation from QAO perspective - Implications of AASB's Residual Value Decision

14. General Business

14.1 Update on RRTG Project Prioritisation Tool

FNQROC Executive Officer provided update.

15. Next RRTG Meeting – No. 50

Date Monday 20 June 2016
Venue Cairns
Time 1.30pm

16. Meeting Closed

There being no further business, Cr Scott closed the meeting at 2.30pm and thanked everyone for attending.

Actions:

Action	Responsibility
FNQROC Regional Infrastructure Project Coordinator to provide update of 2015/16 transfer of unspent TIDS funds to TRC, TMR project No. 281/LGSR/1 Danbulla Forest Drive at June 20 meeting.	FNQROC
FNQROC Executive Officer, in collaboration with the TMR FN District Director, to commence - Beef Roads project prioritisation as resolution per item 8.3.	FNQROC
FNQROC Regional Infrastructure Project Coordinator to arrange workshop to review Transition process for FNQ RRTG members.	FNQROC