

**Far North Queensland Regional Organisation of Councils
(F.N.Q.R.O.C.) Cities for Climate Protection Working Group**

MINUTES

Of the 3rd meeting of the

FNQROC Cities for Climate Protection Working Group

Held at, Cairns Regional Council Building, Spence Street, Cairns

On Tuesday, 30TH September 2008 at 10:00am – 12.15pm

ATTENDANCE:	Kirby Doak	Far North Queensland Regional Organisation of Councils (FNQROC)
	Rachel Wicks	Terrain NRM
	Steve Goosem	Wet Tropics Management Authority (WTMA) – Cairns
	Doon McColl	Great Barrier Reef Marine Park Authority (GBRMPA)
	Maree Grenfell	Cairns Regional Council (CRC)
	Tim O'Brien	Tablelands Regional Council (TRC)
	Kirsty Abbot	Cassowary Coast Regional Council (CCRC)
	Jason Vains (Telephone link-up for introductions)	Great Barrier Reef Marine Park Authority – Townsville
APOLOGIES:	Bob Norris	Cook Shire Council
	Tudor Tanase	Hinchinbrook Shire Council
	Sarah Faulkner	Cairns Regional Council
	Campbell Clarke	Wet Tropics Management Authority

The meet was facilitated by Kirby Doak

The facilitator welcomed everyone to the meeting and thanked all for their attendance.

GENERAL BUSINESS

MINUTES OF PREVIOUS MEETING

Minutes of the previous meeting were an accurate record of the meeting. Moved by Tim O'Brien and Seconded by Maree Grenfell.

INTRODUCTION OF MEETING PARTICIPANTS

- Kirby explained the partner supports in regards to the ‘Building Local Government Capacity and Resilience from Climate Change in Partnership’ Project. The Project integrates the CCP and the Reef Guardian Council programs approaches, with the ultimate output being a cluster of councils achieving CCP Plus status and recognized as Reef Guardians, with targets forming the basis of a regional greenhouse gas emissions reduction strategy, and actions providing investment priority for better land management outcomes.
- Partner financial support for this project included FNQROC, Terrain NRM, GBRMPA and WTMA (to be confirmed).
- It was discussed that each partner supporting the project would be participants at future meeting. All agreed, however Kirby said he would confirm this with the FNQROC Board before finalising.
- *Action – Kirby to confirm with the FNQROC Board that each financial partner to the ‘Building local government capacity and resilience from climate change in partnership’ project is able to participate in future meetings for at least the life of the partner project.*
- Each meeting participant introduced themselves and explained their responsibilities to the above project

FNQROC CCP SUPPORT OFFICER UPDATE

Kirby updated the group of the FNQROC endorsement for the partner project ‘Building Local Government Capacity and Resilience from Climate Change in Partnership’.

He stated that the FNQROC Board supported:

- a maximum contribution of \$10,000 (from existing FNQROC funds) in addition to the \$30,000 being offered by Terrain, WTMA and GBRMPA as a collective;
- The coordination of all parties, through FNQROC Regional Project Officer;
- Individual local government endorse membership of CCP program.

REVIEW OF MOA - BUILDING LOCAL GOVERNMENT CAPACITY AND RESILIENCE FROM CLIMATE CHANGE IN PARTNERSHIP

The meeting participants discussed:

Ability of individual councils to deliver current components of the project:

- Individual Councils ability to establish an internal working group to implement project activities and objectives. The working groups could be established but timeframes and peoples ability to participate (including councillors) would be varied.

- It is resource intensive to conduct an assessment and compile an inventory of each council's natural resource management practices against the priority areas of land management, water management, waste management, climate change actions and community engagement. This component would need simplification.
- There would need confirmation from the FNQROC board before FNQROC Climate Change Working Group (FNQCCWG) could formally include representatives from research, industry, community and agencies to direct and capitalise on support for project.
- WTMA require greater transparency with WTMA needs.

Action – Steve Goosem would provide WTMA needs to Kirby to incorporate into the project.

- The Tropical climate change adaptation meeting to be held 17th October could represent Industry, the community and other stakeholders involved in project outcomes

Action - Rachel Wicks will update group on details of the above meeting.

Project coordination:

- The participants discussed if there would be a need to have an independent regional local government working group outside the collective project working group. Kirby stated he would ask the FNQROC executive officer their thoughts. The participants expressed they could move forward as a collective as long as local governments position was adequately represented.

Project Budget:

- Concern for in-kind support from individual council to develop Reef Guardian Actions. At present this was too high and will require review.

Action – a meeting will be held Friday 3rd of October to discuss this issue with Jason Vains.

Milestone timeframes:

- The timeframes from signing of the MoA to the completion of the regional inventory and analysis (CCP / RGC) would be extended from a 3 month period to 6 months. Other milestone timeframes would be adjusted accordingly

REGIONAL INVENTORY – TENDER FOR CONSULTANT

It was agreed by participants the consultant would at least undertake the following task:

- Enter individual council billings into CCP software for councils inventory – councils will provide billing details
- A regional learning's / comparisons of individual councils energy use would be reported to improve individual councils action planning.
- Facilitate development of local action plans eg facilitate workshop
- Facilitate regional action workshop and development of subsequent actions reports

REEF GUARDIAN COUNCIL PROGRAM ALIGNMENT

Due to time constraints and the need to engage Jason Veins in regards to a number of issues raised, a meeting is to be held Friday 3rd of October to discuss program alignment. This meeting would be attended by Jason Vains, Maree Grenfell, Kirby Doak, Campbell Clark and Doon McColl.

NEXT WORKING GROUP MEETING

The next meeting is to be announced, but expected to be in conjunction with the ECLEI CCP State Project Officer position being filled and this position able to offer supports to the FNQ CCP member councils.

CONCLUSION

That each attendee inform respective local governments of outcomes of this meeting