

**Far North Queensland Regional Organisation of Councils
(F.N.Q.R.O.C.) Cities for Climate Protection Working Group**

MINUTES

**Of the 2nd meeting of the
FNQROC Cities for Climate Protection Working Group
Held at, Cairns Regional Council Building, Spence Street, Cairns
On Wednesday, 29TH May 2008 at between 10:00am – 4.00pm**

ATTENDANCE: Kirby Doak - Secretary FNQROC
(full attendance)
Darlene Irvine (part FNQROC
attendance)
Martin Brennan (full ICLEI - Local Governments for
attendance) Sustainability
Sarah Faulkner (part Cairns Regional Council
attendance)
Maree Grenfell (part Cairns Regional Council
attendance)
Tim O'Brien (part Tablelands Regional Council
attendance)
Steve McDermott (part Terrain NRM Ltd
attendance)
Geoff Wilson (part Cassowary Coast Regional
attendance) Council

APOLOGIES: Ian McCrae Cook Shire Council

To meet the scheduled demands of each individual council the meeting was held in a number of sessions throughout the day and culminated in a presentation from Martin Brennan, Sarah Faulkner and Maree Grenfell to the members and Cairns Regional Council Mayor, councillors and senior management.

Kirby Doak and Martin Brennan ensured continuity in discussion between each meeting. Kirby Doak welcomed and facilitated an update to each member.

GENERAL BUSINESS

SUMMARY OF MEETINGS

Meetings were held throughout the day to cater to each members schedule and information needs. Meeting were held:

1. 10.00am – 11.00am and attended by Kirby Doak, Martin Brennan and Steve McDermott.

2. Meeting held at 11.15 – 12.00pm and attended by Kirby Doak, Martin Brennan, Steve McDermott, Sarah Faulkner, Maree Grenfell and Peter Boyd.
3. Meeting held at 1.45pm – 2.15pm and attended by Kirby Doak, Martin Brennan, Tim O'Brien and Geoff Wilson.
4. Meeting held at 2.30pm – 4.00pm and attended by Kirby Doak, Martin Brennan, Tim O'Brien, Geoff Wilson, Darlene Irvine, Maree Grenfell, Sarah Faulkner and Cairns Regional Council Mayor, Councillors, senior management.

MEETING 1

Meeting held at 10.00am – 11.00am and attended by Kirby Doak, Martin Brennan and Steve McDermott – Cairns Regional Council, Spence Street.

Kirby and Steve updated Martin on regional position to support individual councils through Cities for Climate Protection Program.

Kirby reinstated that Cassowary Coast Regional Council and Tablelands Regional Council were both willing to pursue support through the CCP program but would require additional supports. This could be provided at times through regional arrangements. Martin acknowledged and agreed regional arrangement would help stream line resources but one on one attention at council location could still be provided by the CCP program.

Steve stated there should be approximately \$30,000 for support to facilitate regional energy inventories among other deliverables at an individual council level. *Steve will continue to progress this opportunity over the few weeks.*

MEETING 2

2. Meeting held at 11.15 – 12.00pm and attended by Kirby Doak, Martin Brennan, Steve McDermott, Sarah Faulkner, Maree Grenfell and Peter Boyd – Cairns Regional Council, Spence Street.

Kirby and Martin updated members of previous meeting discussions.

Discussions held about where regional opportunities exist. Maree pointed to examples such as Street lighting and library solar panels.

It was agreed by the meeting attendees that all councils required an energy inventory to allow regional energy reduction projects to be rolled out. It was

believed by the meeting attendees regional projects would encourage greater partnership opportunities and investment.

MEETING 3

3. Meeting held at 1.45pm – 2.15pm and attended by Kirby Doak, Martin Brennan, Tim O'Brien and Geoff Wilson.

Kirby and Martin updated attendees on previous meetings discussions.

Tim and Geoff emphasized their commitment to be members of CCP and would place a report for council resolution to become a member of the CCP program. *Martin would forward an updated report template to both Tim and Geoff.*

Geoff has an Environmental Officer that potentially can undertake some of the CCP milestone commitments. Tim has requested this position in the latest Tablelands Regional Council budget.

Attendees agreed the first step towards regional opportunities were for individual council to undertake energy use inventories.

MEETING 4

4. Meeting held at 2.30pm – 4.00pm and attended by:

Cr Val Schier	Mayor Cairns Regional Council
Cr Cochrane	Cairns Regional Council
Cr Lanskey	Cairns Regional Council
Cr Pyne	Cairns Regional Council
Cr Forsythe	Cairns Regional Council
Cr Gregory	Cairns Regional Council
Cr Cooper	Cairns Regional Council
Noel Briggs	CEO Cairns Regional Council
Robyn Nargar	Manager Legal Services Cairns Regional Council
Keith Dinnerville	Manager Cairns Fleet Cairns Regional Council
Ross McKim	Manager Technical Support Cairns Regional Council
Kerrie Still	Manager Libraries Cairns Regional Council
Robyn van Rooye	Corporate Planning Officer Cairns Regional Council
Bill Honey	Team Leader Corporate Planning
Bruce Gardiner	GM Cairns Water & Waste
Dennis Littlewood	Manager Information Services
Geoff Hatwell	Manager Cairns Works
Robert Clark	Manager Asset Management
Peter Tabulo	GM Planning & Environment
Peter Boyd	Manager Planning Strategies
Kirby Doak	FNQROC
Darlene Irvine	FNQROC

Sarah Faulkner Strategic Environmental Planner
Maree Grenfell Sustainability Officer

Geoff Wilson Tablelands Regional Council
Tim O'Brien Cassowary Coast Regional Council

Martin Brennan ICLEI - Local Governments for Sustainability

Martin, Maree and Sarah presented informative presentations, providing an educative snapshot of both ICLEI and the CCP Program at National, State and local levels for the decision makers of Cairns Regional Council.

Discussions after presentations centred around street lighting, use of solar and commitment for top down adoption of energy reduction targets.

The meeting was closed by Maree at 4.00pm.

NEXT WORKING GROUP MEETING

The next (F.N.Q.R.O.C.) Cities for Climate Change Working Group meeting is to be announced but expected to be August 2008. It will discuss energy inventory supports.

CONCLUSION

That each attendee inform respective local governments of outcomes of these meetings