



MINUTES
of the Seventh Meeting of the
REGIONAL ASSET MANAGEMENT STRATEGY
held on Monday 3 August 2009 commencing at 1pm
in the Civic Reception Room, Ground Floor
Cairns Regional Council, 119 – 145 Spence Street, Cairns

ATTENDANCE:	Darlene Irvine Tony Hughes Nicola Grant Graeme Offer Steve Tyter Dave Hodges Gerard Read	FNQROC Tablelands Regional Council Tablelands Regional Council Cairns Regional Council Cairns Regional Council Cairns Regional Council FNQROC
APOLOGIES:	Andrea Lloyd Margery Jones	Cairns Regional Council Tablelands Regional Council

WELCOME AND OPENING REMARKS

Darlene welcomed everyone to the workshop and introduced Gerard Read.

ACTIONS SINCE LAST MEETING ON 2 FEBRUARY 2009

Reviewed actions since last meeting:

1. Levels of Service workshops
2. Review of Regional Asset Management Strategy

AMENDMENTS TO REGIONAL ASSET MANAGEMENT STRATEGY

1. Gerard Read went through the amendments to the regional asset management strategy. Key dot points from the groups include:
 - Shorten executive summary (some duplication here)
 - Implementation Plan
 - Tablelands Regional Council to provide information
 - Gerard and Darlene to discuss with Bill Honey and Robert Clark additional implementation actions to be included
 - Section 1.2 review of sample plans – review the wording associated to ‘review’ to ensure consistency of approach
 - Key recommendations – reword to remove ‘This strategy recommends’.

- Glossary – only include those words within the strategy. Include references to IIMM, AMDP etc
2. Unit rates – Transport – roads, footpaths, bridges
- Graeme Offer to do short presentation on methodology used in Cairns Regional Council
 - Nicola Grant to do short presentation on methodology used in Tablelands Regional Council

NEXT MEETING

The next meeting will be held at Cairns Regional Council on xxxx